



# City of Glendale

5850 West Glendale Avenue  
Glendale, AZ 85301

## Voting Meeting Agenda City Council

*Mayor Jerry Weiers*  
*Vice Mayor Ian Hugh*  
*Councilmember Jamie Aldama*  
*Councilmember Samuel Chavira*  
*Councilmember Gary Sherwood*  
*Councilmember Lauren Tolmachoff*  
*Councilmember Bart Turner*

---

Tuesday, May 12, 2015

6:00 PM

Council Chambers

---

### Voting Meeting

One or more members of the City Council may be unable to attend the Council Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

#### CALL TO ORDER

#### POSTING OF COLORS

#### PLEDGE OF ALLEGIANCE

#### PRAYER/INVOCATION

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Mayor's Office and interested persons should contact the Mayor's Office for further information.

#### CITIZEN COMMENTS

If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a Citizen Comments Card located in the back of the Council Chambers and give it to the City Clerk before the meeting starts. The City Council can only act on matters that are on the printed agenda, but may refer the matter to the City Manager for follow up. When your name is called by the Mayor, please proceed to the podium. State your name and the city in which you reside for the record. If you reside in the City of Glendale, please state the Council District you live in (if known) and begin speaking. Please limit your comments to a period of three minutes or less.

#### APPROVAL OF THE MINUTES OF APRIL 28, 2015 VOTING MEETING

1. 15-324 APPROVAL OF THE MINUTES OF APRIL 28, 2015  
Staff Contact: Pamela Hanna, City Clerk

**Attachments:** Meeting Minutes of April 28, 2015

## PROCLAMATIONS AND AWARDS

2.     **15-279**           PROCLAIM MAY 17 THROUGH MAY 23, 2015 AS NATIONAL PUBLIC WORKS WEEK IN THE CITY OF GLENDALE  
Staff Contact: Jack Friedline, Director, Public Works  
Presented By: Office of the Mayor  
Accepted By: Jack Friedline, Director, Public Works

## CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. Items on the consent agenda are intended to be acted upon in one motion unless the Council wishes to hear any of the items separately.

3.     **15-273**           APPROVE SPECIAL EVENT LIQUOR LICENSE, ASSYRIAN CHURCH OF THE EAST  
Staff Contact: Susan Matousek, Revenue Administrator  
**Attachments:** Application  
Calls for Service
4.     **15-270**           APPROVE LIQUOR LICENSE NO. 5-16343, TACO MICH & BAR  
Staff Contact: Susan Matousek, Revenue Administrator  
**Attachments:** Map  
Calls for Service
5.     **15-271**           APPROVE LIQUOR LICENSE NO. 5-10148, WHISKEY ROSE SALOON  
Staff Contact: Susan Matousek, Revenue Administrator  
**Attachments:** Map  
Calls for Service
6.     **15-280**           AWARD OF PROFESSIONAL SERVICES AGREEMENT WITH CASSIDY TURLEY COMMERCIAL REAL ESTATE SERVICES, INC., DOING BUSINESS AS DTZ, FOR REAL ESTATE CONSULTANT SERVICES  
Staff Contact: Jack Friedline, Director, Public Works  
**Attachments:** Agreement for Real Estate Consultant Services  
Score Sheet for Real Estate Consultant Services
7.     **15-285**           AUTHORIZATION TO ENTER INTO AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH GAVAN & BARKER, INC. FOR 2014-2015 DRAINAGE STUDIES  
Staff Contact: Jack Friedline, Director, Public Works  
**Attachments:** Amendment Gavan & Barker Signed
8.     **15-286**           AUTHORIZATION TO ENTER INTO AMENDMENT NO. 2 TO A CONTRACT WITH VOUCHER RIDE, LLC FOR THE TAXI VOUCHER PROGRAM

Staff Contact: Jack Friedline, Director, Public Works

**Attachments:** Amendment 2 - Voucher Ride

9. **15-287** AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH DIBBLE & ASSOCIATES CONSULTING ENGINEERS, INC., DOING BUSINESS AS DIBBLE ENGINEERING, FOR A FLASHING YELLOW ARROW STUDY

Staff Contact: Jack Friedline, Director, Public Works

**Attachments:** Agreement - Dibble

10. **15-293** POSITION RECLASSIFICATIONS  
Staff Contact: Jim Brown, Director, Human Resources and Risk Management

**Attachments:** Classification Study Status Report

11. **15-305** AUTHORIZATION TO PROVIDE AUTHORITY TO THE CITY ATTORNEY TO EXTEND THE ACTING CITY MANAGER CONTRACT ON A MONTH BY MONTH BASIS AS NEEDED AND AUTHORIZING THE EXTENSION OF THE ACTING CITY MANAGER CONTRACT

Staff Contact: Jim Brown, Director, Human Resources and Risk Management

**Attachments:** Extension of Temporary Contract - Richard A. Bowers

12. **15-308** AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR SERVICE WITH COURIER GRAPHICS CORPORATION FOR THE PRINTING OF THE "GLENDALE @ PLAY" MAGAZINE

Staff Contact: Erik Strunk, Director, Community Services

**Attachments:** Courier Graphics Corporation Service Agreement  
Glendale @ Play Spring Issue

13. **15-309** AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH LARRY MILLER TOYOTA AND APPROVE THE PURCHASE OF SIX VEHICLES FOR THE GLENDALE POLICE DEPARTMENT UTILIZING AN ARIZONA STATE PURCHASING COOPERATIVE CONTRACT

Staff Contact: Debora Black, Police Chief

**Attachments:** Signed Agreement without Exhibit A - Larry Miller Toyota Vehicle Purchase

14. **15-310** AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH MIDWAY CHEVROLET AND APPROVE THE PURCHASE OF THREE VEHICLES FOR THE GLENDALE POLICE DEPARTMENT UTILIZING AN ARIZONA STATE PURCHASING COOPERATIVE CONTRACT

Staff Contact: Debora Black, Police Chief

**Attachments:** Signed Agreement without Exhibit A - Midway Chevrolet Vehicle Purchase

## CONSENT RESOLUTIONS

15. 15-294 AUTHORIZATION TO ENTER INTO A CHANGE ORDER TO THE ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY CONTRACT 2015-HV-008 AND ACCEPT ADDITIONAL FUNDING FOR DRIVING UNDER THE INFLUENCE/HIGH VISIBILITY ENFORCEMENT OVERTIME  
Staff Contact: Debora Black, Police Chief
- Attachments: Resolution 4952  
GOHS Change Order to 2015-HV-008

#### **PUBLIC HEARING – RESOLUTIONS**

16. 15-296 COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED PLAN AND ANNUAL ACTION PLAN (PUBLIC HEARING REQUIRED)  
Staff Contact: Erik Strunk, Director, Community Services  
Presented By: Gilbert Lopez, Community Revitalization Manager
- Attachments: Resolution 4953  
FY 15-16 CDBG Action Plan FY 15-19 Consolidated Plan Items

#### **REQUEST FOR FUTURE WORKSHOP AND EXECUTIVE SESSION**

#### **COUNCIL COMMENTS AND SUGGESTIONS**

#### **ADJOURNMENT**

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).



# City of Glendale

5850 West Glendale Avenue  
Glendale, AZ 85301

## Legislation Description

---

**File #: 15-324, Version: 1**

---

**APPROVAL OF THE MINUTES OF APRIL 28, 2015**

Staff Contact: Pamela Hanna, City Clerk

# City of Glendale

5850 West Glendale Avenue  
Glendale, AZ 85301



## Meeting Minutes - Draft

Tuesday, April 28, 2015

6:00 PM

Voting Meeting

Council Chambers

### City Council

*Mayor Jerry Weiers*

*Vice Mayor Ian Hugh*

*Councilmember Jamie Aldama*

*Councilmember Samuel Chavira*

*Councilmember Gary Sherwood*

*Councilmember Lauren Tolmachoff*

*Councilmember Bart Turner*

**CALL TO ORDER**

**Present:** 7 - Mayor Jerry Weiers, Vice Mayor Ian Hugh, Councilmember Jamie Aldama, Councilmember Samuel Chavira, Councilmember Gary Sherwood, Councilmember Lauren Tolmachoff, and Councilmember Bart Turner

*Also present were Richard Bowers, Acting City Manager; Jennifer Campbell, Assistant City Manager; Michael Bailey, City Attorney; Pamela Hanna, City Clerk; and Darcie McCracken, Deputy City Clerk.*

**PLEDGE OF ALLEGIANCE****PRAYER/INVOCATION**

*Pastor Jerry Danforth from First Baptist Bible Church offered the invocation.*

**APPROVAL OF THE MINUTES OF APRIL 14, 2015****1. [15-292](#) APPROVAL OF THE MINUTES OF APRIL 14, 2015**

Staff Contact: Pamela Hanna, City Clerk

**A motion was made by Councilmember Aldama, seconded by Vice Mayor Hugh, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 7 - Mayor Weiers, Vice Mayor Hugh, Councilmember Aldama, Councilmember Chavira, Councilmember Sherwood, Councilmember Tolmachoff, and Councilmember Turner

*Mayor Weiers recognized Mountain Ridge High School government seniors and welcomed them.*

*Mayor Weiers recognized Gabriel Cruz, who is the uncle of a new Boy Scout, Jacob Aragon. Jacob is with Boy Scout Troop 61 and he attended the meeting to get his merit badge.*

*Mayor Weiers recognized MYAC students who were attending the meeting.*

*Mayor Weiers recognized city employee Cathy Colbath in the Transportation Department. He wished Ms. Colbath luck and health in her retirement.*

**BOARDS, COMMISSIONS AND OTHER BODIES****APPROVE RECOMMENDED APPOINTMENTS TO BOARDS, COMMISSIONS AND OTHER BODIES**

**PRESENTED BY: Vice Mayor Ian Hugh**

2. [15-272](#) BOARDS, COMMISSIONS & OTHER BODIES  
Staff Contact: Brent Stoddard, Director, Intergovernmental Programs
- A motion was made by Vice Mayor Hugh, seconded by Councilmember Chavira, that this agenda item be approved. The motion carried by the following vote:**
- Aye:** 7 - Mayor Weiers, Vice Mayor Hugh, Councilmember Aldama, Councilmember Chavira, Councilmember Sherwood, Councilmember Tolmachoff, and Councilmember Turner

#### CONSENT AGENDA

*Mr. Richard Bowers, Acting City Manager, read agenda item numbers 3 through 14.*

*Ms. Pamela Hanna, City Clerk, read consent agenda resolution item numbers 15 through 18 by number and title.*

3. [15-254](#) APPROVE LIQUOR LICENSE NO. 3-1224, CACTUS MARKET  
Staff Contact: Susan Matousek, Revenue Administrator
- This agenda item was approved.**
4. [15-255](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH RANDSTAD US, L.P. D.B.A RANDSTAD NORTH AMERICA, INC., FOR TEMPORARY STAFFING SERVICES  
Staff Contact: Tom Duensing, Director, Finance and Technology
- This agenda item was approved.**
5. [15-264](#) APPROVAL CONFIRMATION OF AN EMERGENCY PURCHASE FROM HEWLETT PACKARD  
Staff Contact: Tom Duensing, Director, Finance and Technology
- This agenda item was approved.**
6. [15-252](#) EXPENDITURE AUTHORIZATION FOR THE PURCHASE OF IPAD AIRS FOR ELECTRONIC PATIENT CARE REPORTING (EPCR) FROM VERIZON WIRELESS  
Staff Contact: Mark Burdick, Fire Chief
- This agenda item was approved.**
7. [15-253](#) AUTHORIZATION TO ENTER INTO A SOLUTION AGREEMENT WITH STARWEST TECH INTERNATIONAL AND APPROVE THE PURCHASE OF THE ELECTRONIC PATIENT CARE REPORTING (EPCR) SOFTWARE AND SUPPORT  
Staff Contact: Mark Burdick, Fire Chief
- This agenda item was approved.**
8. [15-267](#) AUTHORIZATION FOR A CASH AND BUDGET APPROPRIATION TRANSFER TO THE FIRE DEPARTMENT FOR OVERTIME  
Staff Contact: Mark Burdick, Fire Chief

**This agenda item was approved.**

9. [15-275](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH PANASONIC CORPORATION OF NORTH AMERICA AND APPROVE THE PURCHASE OF ADDITIONAL MOBILE DATA COMPUTERS FOR THE GLENDALE POLICE DEPARTMENT UTILIZING A CITY OF TUCSON PURCHASING COOPERATIVE CONTRACT  
Staff Contact: Debora Black, Police Chief

**This agenda item was approved.**

10. [15-276](#) AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH SAN DIEGO POLICE EQUIPMENT CO. INC. AND APPROVE THE PURCHASE OF AMMUNITION FOR THE GLENDALE POLICE DEPARTMENT UTILIZING A STATE OF ARIZONA PURCHASING COOPERATIVE CONTRACT  
Staff Contact: Debora Black, Police Chief

**This agenda item was approved.**

11. [15-256](#) AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR INTELLIGENT TRANSPORTATION SYSTEM ENHANCEMENTS ALONG 51st, OLIVE AND NORTHERN AVENUES  
Staff Contact: Jack Friedline, Director, Public Works

**This agenda item was approved.**

12. [15-257](#) AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH STANLEY CONSULTANTS INC. FOR INTELLIGENT TRANSPORTATION SYSTEM ENHANCEMENTS ALONG MARYLAND AVENUE FROM 95th TO 99th AVENUES  
Staff Contact: Jack Friedline, Director, Public Works

**This agenda item was approved.**

13. [15-258](#) AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH LEE ENGINEERING, LLC FOR INTELLIGENT TRANSPORTATION SYSTEM ENHANCEMENTS AT KEY INTERSECTIONS THROUGHOUT GLENDALE  
Staff Contact: Jack Friedline, Director, Public Works

**This agenda item was approved.**

14. [15-298](#) CONSIDERATION AND ACTION TO RATIFY THE DIRECTION PREVIOUSLY GIVEN TO THE CITY ATTORNEY TO FILE A LAWSUIT AGAINST VIESTE SPE, LLC, AND VIESTE ENERGY, LLC.  
Staff Contact: Michael D. Bailey, City Attorney

**This agenda item was approved.**

**CONSENT RESOLUTIONS**

15. [15-277](#) MOVING CITIZEN COMMENT OPPORTUNITY TO THE BEGINNING OF THE CITY COUNCIL VOTING MEETING  
Staff Contact: Pamela Hanna, City Clerk
- RESOLUTION NO. 4948 NEW SERIES WAS READ BY NUMBER AND TITLE ONLY, IT BEING A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, MARICOPA COUNTY, ARIZONA, ADOPTING THE AMENDED GLENDALE CITY COUNCIL "COUNCIL MEETING RULES AND PROCEDURES" TO MOVE THE CITIZEN COMMENTS TO THE BEGINNING OF THE MEETING.*
- This agenda item was approved.**
16. [15-259](#) AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR THE AIRPORT LAYOUT PLAN UPDATE AND NARRATIVE REPORT  
Staff Contact: Jack Friedline, Director, Public Works
- RESOLUTION NO. 4949 NEW SERIES WAS READ BY NUMBER AND TITLE ONLY, IT BEING A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE ENTERING INTO AND ACCEPTING A GRANT FROM THE ARIZONA DEPARTMENT OF TRANSPORTATION, MULTIMODAL PLANNING DIVISION, FOR THE AIRPORT LAYOUT PLAN UPDATE PROJECT AT THE GLENDALE MUNICIPAL AIRPORT.*
- This agenda item was approved.**
17. [15-302](#) AUTHORIZATION TO ENTER INTO A MUTUAL FIRE PROTECTION AND EMERGENCY SERVICES AGREEMENT BETWEEN THE TOHONO O'ODHAM NATION AND THE CITY OF GLENDALE  
Staff Contact: Michael D. Bailey, City Attorney
- RESOLUTION NO. 4950 NEW SERIES WAS READ BY NUMBER AND TITLE ONLY, IT BEING A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING AND DIRECTING THE ENTERING INTO A MUTUAL FIRE PROTECTION AND EMERGENCY SERVICES AGREEMENT BETWEEN THE TOHONO O'ODHAM NATION AND THE CITY OF GLENDALE.*
- This agenda item was approved.**
18. [15-304](#) AUTHORIZATION TO ENTER INTO A MUTUAL PROTECTION AND LAW ENFORCEMENT AGREEMENT BETWEEN THE TOHONO O'ODHAM NATION AND THE CITY OF GLENDALE  
Staff Contact: Michael D. Bailey, City Attorney
- RESOLUTION NO. 4951 NEW SERIES WAS READ BY NUMBER AND TITLE ONLY, IT BEING A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING AND DIRECTING THE ENTERING INTO A MUTUAL PROTECTION AND LAW ENFORCEMENT AGREEMENT BETWEEN THE TOHONO O'ODHAM NATION AND THE CITY OF GLENDALE.*
- This agenda item was approved.**

## Approval of the Consent Agenda

*Bud Zomok, an Ocotillo resident, spoke on Item 15. He said he was not in support of bringing public comment to the beginning of the meeting. He said many of his questions are answered through listening to the meeting, and some new questions come up during the meeting. He said if the public comment is at the beginning of the meeting, he would have to wait two weeks to ask a question about an item. He said the public speakers want to be part of the process and said speaking at the end of the meeting would be better for the public.*

*Arthur Thruston, a Cactus resident, agreed with Mr. Zomok. He said speakers at the beginning of the meeting can distract from the business of the meeting. He said the convenience in having the speakers at the beginning of the meeting is convenient, but the public should stick around and see what is going on and how Council handles city business. He said the public speakers should be at the end of the meeting.*

**A motion was made by Sherwood, seconded by Chavira, to approve the recommended actions on Consent Agenda Item Numbers 1 through The motion carried by the following vote:**

**Aye:** 7 - Mayor Weiers, Vice Mayor Hugh, Councilmember Aldama, Councilmember Chavira, Councilmember Sherwood, Councilmember Tolmachoff, and Councilmember Turner

## ORDINANCES

- 19.**     [15-261](#)     AUTHORIZATION TO ENTER INTO AN AIRPORT LAND LEASE WITH BUTLER AVIATION INVESTMENTS, L.L.C.  
Staff Contact: Jack Friedline, Director, Public Works
- ORDINANCE NO. 2937 NEW SERIES, WAS READ BY NUMBER AND TITLE ONLY, IT BEING AN ORDINANCE OF THE COUNCIL OF THE CITY OF GLENDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING AND DIRECTING THE CITY MANAGER AND CITY CLERK TO EXECUTE A LAND LEASE AGREEMENT WITH BUTLER AVIATION INVESTMENTS, L.L.C. FOR CERTAIN PROPERTY AT THE GLENDALE MUNICIPAL AIRPORT.*
- Mr. Friedline said this is a request for approval to enter into a land lease agreement with Butler Aviation Investments. The proposed area is one of three undeveloped lots at the far south end of the airport. The lease term is 20 years, with two 10 year options.*
- A motion was made by Councilmember Tolmachoff, seconded by Councilmember Chavira, that this agenda item be approved. The motion carried by the following vote:**
- Aye:** 7 - Mayor Weiers, Vice Mayor Hugh, Councilmember Aldama, Councilmember Chavira, Councilmember Sherwood, Councilmember Tolmachoff, and Councilmember Turner
- 20.**     [15-263](#)     LAND EXCHANGE BETWEEN CITY OF GLENDALE AND THE UNITED STATES OF AMERICA ALONG 99TH AVENUE, NORTH OF GLENDALE AVENUE  
Staff Contact: Jack Friedline, Director, Public Works
- ORDINANCE NO. 2938 NEW SERIES, WAS READ BY NUMBER AND TITLE ONLY, IT BEING AN ORDINANCE OF THE COUNCIL OF THE CITY OF GLENDALE,*

MARICOPA COUNTY, ARIZONA, AUTHORIZING AN EXCHANGE OF REAL PROPERTY BETWEEN THE CITY OF GLENDALE AND THE UNITED STATES OF AMERICA TO RELOCATE AN IRRIGATION FACILITY LOCATED ALONG 99TH AVENUE AND NORTH OF GLENDALE AVENUE, AND DIRECTING THE CITY CLERK TO RECORD A CERTIFIED COPY OF THIS ORDINANCE.

*Mr. Friedline said this is a request for approval of a land exchange with the United States Bureau of Reclamation along 99th Avenue north of Glendale Avenue, as part of Dignity Health construction of the St. Joseph's Hospital Westgate Center. The land to be exchanged is surplus and has a value of less than \$50,000. The City Attorney has analyzed the disparity in the type of deeds being exchanged and recommends approval of this transaction.*

**A motion was made by Councilmember Chavira, seconded by Councilmember Aldama, that this agenda item be approved. The motion carried by the following vote:**

**Aye:** 7 - Mayor Weiers, Vice Mayor Hugh, Councilmember Aldama, Councilmember Chavira, Councilmember Sherwood, Councilmember Tolmachoff, and Councilmember Turner

#### **REQUEST FOR FUTURE WORKSHOP AND EXECUTIVE SESSION**

**A motion was made by Vice Mayor Hugh, seconded by Councilmember Chavira, to hold the next regularly scheduled City Council Workshop on Tuesday, May 5, 2015 at 1:30 pm in Room B-3 of the City Council Chambers, to be followed by an executive session pursuant to ARS 38-431.03. The motion carried by the following vote:**

**Aye:** 7 - Mayor Weiers, Vice Mayor Hugh, Councilmember Aldama, Councilmember Chavira, Councilmember Sherwood, Councilmember Tolmachoff, and Councilmember Turner

#### **CITIZEN COMMENTS**

*Kyle Straight, a Barrel resident, spoke about loose dogs. He said people don't know if a dog is friendly. He asked if the Police Department enforced leash laws and how does the public stay safe.*

*Cherlynn Berry, a Sahuaro resident, thanked staff for listening to the scenarios that have been presented over the last few months. She wants people to come to downtown and enjoy the area. She thanked Councilmember Aldama for putting together meetings with the downtown merchants so they talk about their concerns. She also spoke about removing the red tape from getting a permit. She said the process should be made as simple as possible. She is looking forward to the May meetings so voices can be heard.*

*Roger Kauffman, a Glendale resident, thanked Mayor Weiers for discussing the problem with power chairs not being able to get through from Desert Sky to Belvita and across 58th Avenue. He said the problem was fixed within five business days. He asked for 58th Avenue to be repaved near Colter so power chairs can get through.*

*James Deibler, a Phoenix resident, said deadbeat parents don't pay child support and treat their children badly. He said the city needs to partner with the county and state to crack down on deadbeat parents. He also said children and teens need after school programs to keep them busy. He also spoke about improving public transportation.*

*Gabriel Cruz, an Ocotillo resident, congratulated Councilmembers Aldama and Chavira for their work to remove graffiti in his neighborhood. He said his neighbors saw*

improvement within one day after he had a chance to speak with Councilmember Aldama. He hoped his neighbors can be part of the solution.

Gerald Hailey, a Barrel resident, spoke about loose dogs near Sahuaro Ranch Park. The dogs tried to bite him.

Arthur Thruston, a Cactus resident, asked if the students attending the meeting were able to get a copy of the agenda to prove they attended the meeting. He said he spoke with the offices of three senators about the bill to kill the casino in Glendale. He said the article by Vice Mayor Hugh was very good about why the city needs the casino. He said east valley mayors are opposed to the casino. He thanked Mr. Bailey for his support of the casino as well. He said the tribe will not halt construction on the casino and it will cost a lot of money to fight it. He said the casino will still come. He mentioned the Coyotes deal is insane as they won't even let anyone look at their records. He said the Council needs to get tough with them to get the records. He said he would like to see a list of the buildings the city owns.

## COUNCIL COMMENTS AND SUGGESTIONS

Councilmember Aldama asked the community to join him for his mobile office hours on May 4, 2015 from 5 p.m. to 6:30 p.m. at 7301 N 58 Avenue. He also thanked Mayor Weiers for attending the first annual Hook a Kid on Fishing event and said there were over 500 kids and it was a success. He also asked everyone to attend a meeting where they hosted business owners for a business owners' meeting on May 5, 2015 from 8 a.m. to 10 a.m. in the Council Chambers.

Councilmember Chavira spoke about the speakers at the meeting tonight. He spoke about Bill Demski who was involved in a very serious accident. He asked for prayers for his recovery.

Councilmember Sherwood complimented Councilmember Aldama for the Hook a Kid on Fishing event. He said the event was packed and a great outing with perfect weather. He appreciated the comments from Mr. Zomok and Mr. Thruston. He said there are a lot of speakers who want to speak on agenda items.

Councilmember Tolmachoff asked the public not to wait two weeks to speak at a public meeting. She wanted everyone to contact their Councilmember with any issues or concerns. They want to hear from their constituents.

Vice Mayor Hugh reminded Cactus residents of a meeting at Manistee Ranch tomorrow from 5 p.m. to 7 p.m.

Councilmember Turner said a lot of business done today through the consent agenda is very important and involves technology. He said employees have been using older equipment that needs to be replaced. He said they approved items for better technology for Police and Fire, as well as technology upgrades for the Transportation Department. He said this technology will make life safer for Glendale residents.

Mayor Weiers said ESGR honors employers, who support their employees serving in the National Guard and as military reservists. He spoke about an event he attended recently where the city was honored as one of the top 30 finalists in the country for an award for our support of guard and reservists. He said the city has received the Pro Patria Award and they are waiting to see if the city is awarded the Freedom Award. He said he was very proud of city staff.

**ADJOURNMENT**

*The meeting was adjourned at 6:56 p.m.*



## Legislation Description

---

**File #: 15-279, Version: 1**

---

**PROCLAIM MAY 17 THROUGH MAY 23, 2015 AS NATIONAL PUBLIC WORKS WEEK IN THE CITY OF GLENDALE**

Staff Contact: Jack Friedline, Director, Public Works

Presented By: Office of the Mayor

Accepted By: Jack Friedline, Director, Public Works

**Purpose and Recommended Action**

This is a request for City Council to proclaim May 17 through May 23, 2015 as National Public Works Week in the City of Glendale.

Jack Friedline, Public Works Director, will receive the proclamation on behalf of all Glendale employees who provide and maintain the infrastructure and services collectively known as Public Works.

**Background**

Instituted as a public education campaign by the American Public Works Association (APWA) in 1960, National Public Works Week (NPWW) calls attention to the importance of public works in community life.

APWA is designating May 17 through May 23, 2015 as National Public Works Week. The theme for this year's celebration is "Community Begins Here" and it speaks to the essential nature of Public Works services in support of everyday quality of life.

Public Works includes programs and services such as land development and flood control, environmental and facilities engineering, street design and maintenance, equipment and facility maintenance, right-of-way beautification and graffiti removal, transportation and roadway systems, solid waste collection and disposal, and water and wastewater services. In addition, Public Works personnel are among the first responders during emergencies and natural disasters, often going above and beyond the call of duty to quickly maintain and restore needed city services.

**Community Benefit/Public Involvement**

This proclamation seeks to raise the public's awareness of the contributions which public works employees make in the community, and to honor the professional men and women who serve the public every day with quiet dedication.



Legislation Description

---

**File #: 15-273, Version: 1**

---

**APPROVE SPECIAL EVENT LIQUOR LICENSE, ASSYRIAN CHURCH OF THE EAST**

Staff Contact: Susan Matousek, Revenue Administrator

**Purpose and Recommended Action**

This is a request for City Council to recommend approval to the Arizona Department of Liquor Licenses and Control of a special event liquor license for Assyrian Church of the East, submitted by Francis A. Murad. The event will be held inside the Assyrian Church Hall located at 17334 North 63<sup>rd</sup> Avenue on Friday, June 5, 2015, from 7 p.m. to 1 a.m. The purpose of this special event liquor license is for fundraising.

**Background Summary**

The Assyrian Church Hall is zoned RR-45 (Rural Residential) and located in the Sahuaro District. Assyrian Church of the East hosted prior events on April 17 and May 9, 2015; therefore, if this application is approved, the total number of days expended by this applicant will be three of the allowed 12 days per calendar year. Under the provisions of A.R.S. § 4-203.02, the Arizona Department of Liquor Licenses and Control may issue a special event liquor license only if the Council recommends approval of such license.

The City of Glendale Development Services, Police, and Fire Departments have reviewed the application and determined that it meets all technical requirements.

Arizona Department of Liquor Licenses and Control  
800 W Washington 5th Floor  
Phoenix AZ 85007-2934  
www.azliquor.gov  
(602) 542-5141

FOR DLLC USE ONLY

Event date(s):

Event time start/end:

**APPLICATION FOR SPECIAL EVENT LICENSE**

Fee= \$25.00 per day for 1-10 days (consecutive)  
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. §44-6852)

**IMPORTANT INFORMATION:** This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

**SECTION 1** Name of Organization: ASSYRIAN CHURCH OF THE EAST

**SECTION 2** Non-Profit/IRS Tax Exempt Number: [REDACTED]

**SECTION 3** The organization is a: (check one box only)

- Charitable (501.C)  Fraternal (must have regular membership and have been in existence for over five (5) years)  
 Religious  Civic (Rotary, College Scholarship)  Political Party, Ballot Measure or Campaign Committee

**SECTION 4** Will this event be held on a currently licensed premise and within the already approved premises?  
 Yes  No

Name of Business

License Number

Phone (include Area Code)

**SECTION 5** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use  
 Dispense and serve all spirituous liquors under retailer's license  
 Dispense and serve all spirituous liquors under special event  
 Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

**SECTION 6** What is the purpose of this event?  On-site consumption  Off-site (auction)  Both

**SECTION 7** Location of the Event: ASSYRIAN CHURCH HALL  
Address of Location: 17334 N 63<sup>RD</sup> AVE, GLENDALE, AZ 85308  
Street City County/State Zip

**SECTION 8** Will this be stacked with a wine festival/craft distiller festival?  Yes  No

**SECTION 9** Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: MURAD FRANCIS A [REDACTED]  
Last First Middle Date of Birth

2. Applicant's mailing address: [REDACTED]  
Street City State Zip

3. Applicant's home/cell phone: [REDACTED] Applicant's business phone: [REDACTED]

4. Applicant's email address: [REDACTED]

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
 Yes  No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 2 *all per applicant*  
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event?  Yes  No  
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name ASSYRIAN CHURCH OF THE EAST Percentage 100%  
 Address \_\_\_\_\_  
 Street City State Zip

Name \_\_\_\_\_ Percentage \_\_\_\_\_  
 Address \_\_\_\_\_  
 Street City State Zip

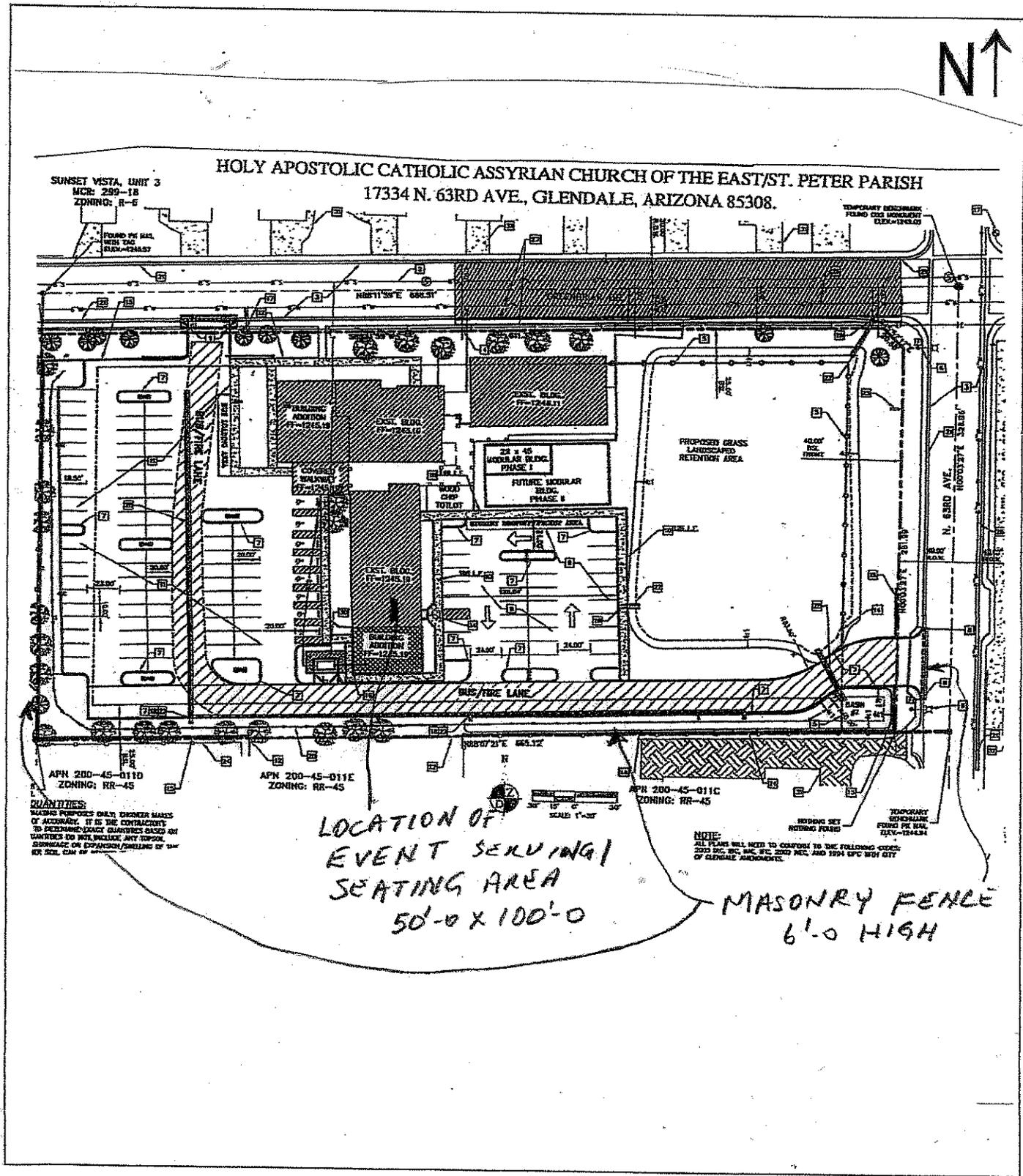
5. Please read A.R.S. §4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.  
**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**  
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?  
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)  
0 Number of Police 0 Number of Security Personnel  Fencing  Barriers  
 Explanation: ADULT PATRONS WILL BE AFFIXED WITH DISTINCTIVE WRIST BAND. CHURCH COMMITTEE MEMBERS WILL MONITOR & CONTROL LIQUOR SERVICE AND CONSUMPTION. MINORS WILL

**SECTION 11** Date(s) and Hours of Event. May not exceed 10 consecutive days. *ENTER WITH ADULT FAMILY MEMBERS*  
 See A.R.S. §4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>6/5/2015</u>	<u>Friday</u>	<u>7:00 PM</u>	<u>1 AM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



**SECTION 13** This section is to be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, FRANCIS A MURAD declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON  
(Print full name)  
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event  
Liquor License.

x Francis A Murad OFFICER 2-2-2015 4802496964  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 2 2 2015  
Day Month Year

State AZ County of Maricopa

My Commission Expires on: 7/2/2017 Shannon Huard  
Date Signature of Notary Public

SHANNON HUARD  
Notary Public - Arizona  
Maricopa County  
My Comm. Expires Jul 2, 2017



**SECTION 14** This section is to be completed only by the applicant named in Section 9.

I, FRANCIS A MURAD declare that I am the APPLICANT filing this application as  
(Print full name)  
listed in Section 9. I have read the application and the contents and all statements are true, correct and  
complete.

x Francis A Murad OFFICER 2-2-2015 4802496964  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 2 2 2015  
Day Month Year

State AZ County of Maricopa

My Commission Expires on: 7/2/2017 Shannon Huard  
Date Signature of Notary Public

SHANNON HUARD  
Notary Public - Arizona  
Maricopa County  
My Comm. Expires Jul 2, 2017



The local governing body may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: [http://www.azliquor.gov/assets/documents/homepage\\_docs/spec\\_event\\_links.pdf](http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf).

**SECTION 15** Local Governing Body Approval Section

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(government official) (Title)

on behalf of \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_  
(City, Town, County)

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

15-19

# GLENDALE POLICE DEPARTMENT

## Liquor Application Worksheet

Date: **04-03-15**

License Type: **Series 15 Special Event (Temporary License)**

Definition: Allows a charitable, civic, fraternal, political or religious organization to sell and serve spirituous liquor for consumption only on the premises where the spirituous liquor is sold, and only for the period authorized on the license. This is a temporary license.

Application Type: **New License**

Definition: New License

Business Name: **Assyrian Church of the East**

Business Address: **17334 N. 63<sup>rd</sup> Ave**

### Applicant/s Information

Name: **Murad, Francis**

Name:

Name:

Name:

### Background investigation of applicant/s completed.

Calls for Service History:	Call history for location beginning: 4/3/2014	Other Suites	New ownership call history beginning:
Liquor Related			
Vice Related			
Drug Related			
Fights / Assaults	1		
Robberies			
Burglary / Theft			
911 calls			
Trespassing			
Accidents			
Fraud / Forgery			
Threats			
Criminal damage			
Other non-criminal*	1		
<b>Total calls for service</b>	<b>2</b>	<b>N/A</b>	<b>N/A</b>

\* Other non-criminal includes calls such as suspicious persons, juveniles disturbing and other information only reports that required Police response or phone call.

# GLENDALE POLICE DEPARTMENT

## Liquor Application Worksheet

### Applicant Background Synopsis:

None of the listed applicant(s) have any known felony convictions within the past five years or any other known criminal history that would lead to police department recommendation for denial.

100% percent of the proceeds from this Special Event go to the Assyrian Church of the East.

Events are scheduled for 06-05-15 (Fri).

### Current License Holder:

New License

### Location History:

No significant Calls for Service history at this location.

### Special Concerns:

None found

### Background investigation complete:

Police Department recommendation has No Cause for Denial.

		Date
Investigating Officer – M. Ervin	<u>M. ERVIN</u>	<u>4-3-15</u>
CID Lieutenant or Commander	_____	_____
Deputy City Attorney Harold Brady	_____	_____
Chief of Police or designee	<u>[Signature]</u>	<u>4-3-15</u>



Legislation Description

---

**File #: 15-270, Version: 1**

---

**APPROVE LIQUOR LICENSE NO. 5-16343, TACO MICH & BAR**

Staff Contact: Susan Matousek, Revenue Administrator

**Purpose and Recommended Action**

This is a request for City Council to recommend approval to the Arizona Department of Liquor Licenses and Control of a new, non-transferable series 12 (Restaurant) license for Taco Mich & Bar located at 5124 West Northern Avenue. The Arizona Department of Liquor Licenses and Control application (No. 1207A209) was submitted by Francisca A. Gonzalez.

**Background Summary**

The location of the establishment is in the Barrel District. The property is zoned C-2 (General Commercial). The population density within a one-mile radius is 18,791. Taco Mich & Bar is currently operating with an interim permit, therefore, the approval of this license will not increase the number of liquor licenses in the area by one. The current number of liquor licenses within a one-mile radius is as listed below.

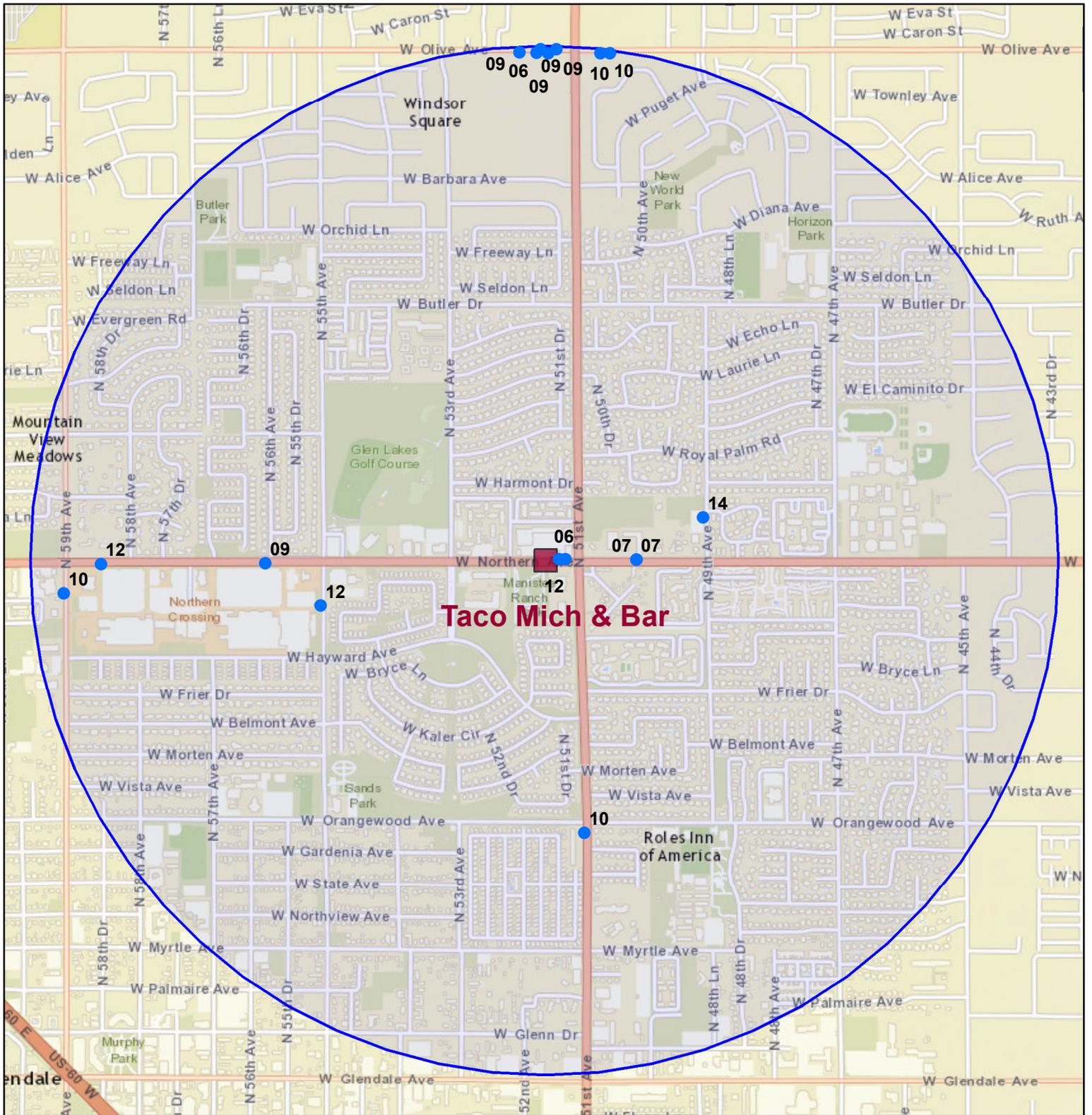
<b>Series</b>	<b>Type</b>	<b>Quantity</b>
06	Bar - All Liquor	2
07	Bar - Beer and Wine	2
09	Liquor Store - All Liquor	5
10	Liquor Store - Beer and Wine	4
12	Restaurant	3
14	Private Club	<u>1</u>
	<b>Total</b>	<b>17</b>

Pursuant to A.R.S. § 4-203(A), when considering this new, non-transferable series 12 license, Council may take into consideration the applicant's capability, qualifications, and reliability.

The City of Glendale Development Services, Police, and Fire Departments have reviewed the application and determined that it meets all technical requirements.

**Community Benefit/Public Involvement**

No public protests were received during the 20-day posting period, March 23 thru April 13, 2015.



**BUSINESS NAME:** Taco Mich & Bar

**LOCATION:** 5124 W Northern Avenue

**APPLICANT:** Francisca A Gonzalez

**ZONING:** C-2

**APPLICATION NO:** 5-16343

**SALES TAX AND LICENSE DIVISION  
CITY OF GLENDALE, AZ**



1565

# GLENDALE POLICE DEPARTMENT

## Liquor Application Worksheet

Date: **04-01-15**

License Type: **Series 12 Restaurant**

Definition: Allows the holder of a restaurant license to sell and serve spirituous liquor solely for consumption on the premises of an establishment which derives at least forty percent (40%) of its gross revenue from the sale of food.

Application Type: **New License**

Definition: New license

Business Name: **Taco Mich & Bar**

Business Address: **5124 W. Northern Ave**

### Applicant/s Information

Name: **Gonzalez Arvizu, Francisca  
Angelica**

Name:

Name:

Name:

### Background investigation of applicant/s completed.

Calls for Service History:	Call history for location beginning: 4/1/2010	Other Suites	New ownership call history beginning: 3/19/2015
Liquor Related			
Vice Related			
Drug Related			
Fights / Assaults			
Robberies			
Burglary / Theft	1		
911 calls			
Trespassing	2		
Accidents			
Fraud / Forgery	1		
Threats	1		
Criminal damage	2		
Other non-criminal*	8		
Other criminal	2		
<b>Total calls for service</b>	<b>17</b>	<b>N/A</b>	<b>0</b>

\* Other non-criminal includes calls such as suspicious persons, juveniles disturbing and other information only reports that required Police response or phone call.

# GLENDALE POLICE DEPARTMENT

## Liquor Application Worksheet

### Applicant Background Synopsis:

None of the listed applicant(s) have any known felony convictions within the past five years or any other known criminal history that would lead to police department recommendation for denial.

### Current License Holder:

Jose Antonio Ruiz-Godin (Agent)  
Hal O Penos Mexican Café & Bar Inc. (Owner)

There are no known concerns with the current license holder.

### Location History:

No significant Calls for Service history at this location.

### Special Concerns:

None found

### Background investigation complete:

Police Department recommendation has No Cause for Denial.

		Date
Investigating Officer – M. Ervin	<u>M. ERVIN</u>	<u>4-2-15</u>
CID Lieutenant or Commander	_____	_____
Deputy City Attorney	_____	_____
Chief of Police or designee	<u>[Signature]</u>	<u>4-3-15</u>



Legislation Description

**File #:** 15-271, **Version:** 1

**APPROVE LIQUOR LICENSE NO. 5-10148, WHISKEY ROSE SALOON**

Staff Contact: Susan Matousek, Revenue Administrator

**Purpose and Recommended Action**

This is a request for City Council to recommend approval to the Arizona Department of Liquor Licenses and Control of a person-to-person, location-to-location transferable series 6 (Bar - All Liquor) license for Whiskey Rose Saloon located at 6751 North Sunset Boulevard, Suite E110. The Arizona Department of Liquor Licenses and Control application (No. 06070127) was submitted by Randy D. Nations.

**Background Summary**

The location of the establishment is in the Yucca District and is over 300 feet from any church or school. The property is zoned PAD (Planned Area Development). The population density within a one-mile radius is 4,579. This series 6 is a new license, however, the approval of this license will not increase the number of liquor licenses in the area because it will replace Whiskey Rose Saloon’s current series 12 license. The current number of liquor licenses within a one-mile radius is as listed below.

<b>Series</b>	<b>Type</b>	<b>Quantity</b>
03	Domestic Microbrewery	1
07	Bar - Beer and Wine	7
09	Liquor Store - All Liquor	4
10	Liquor Store - Beer and Wine	2
11	Hotel/Motel	1
12	Restaurant	<u>14</u>
	<b>Total</b>	<b>29</b>

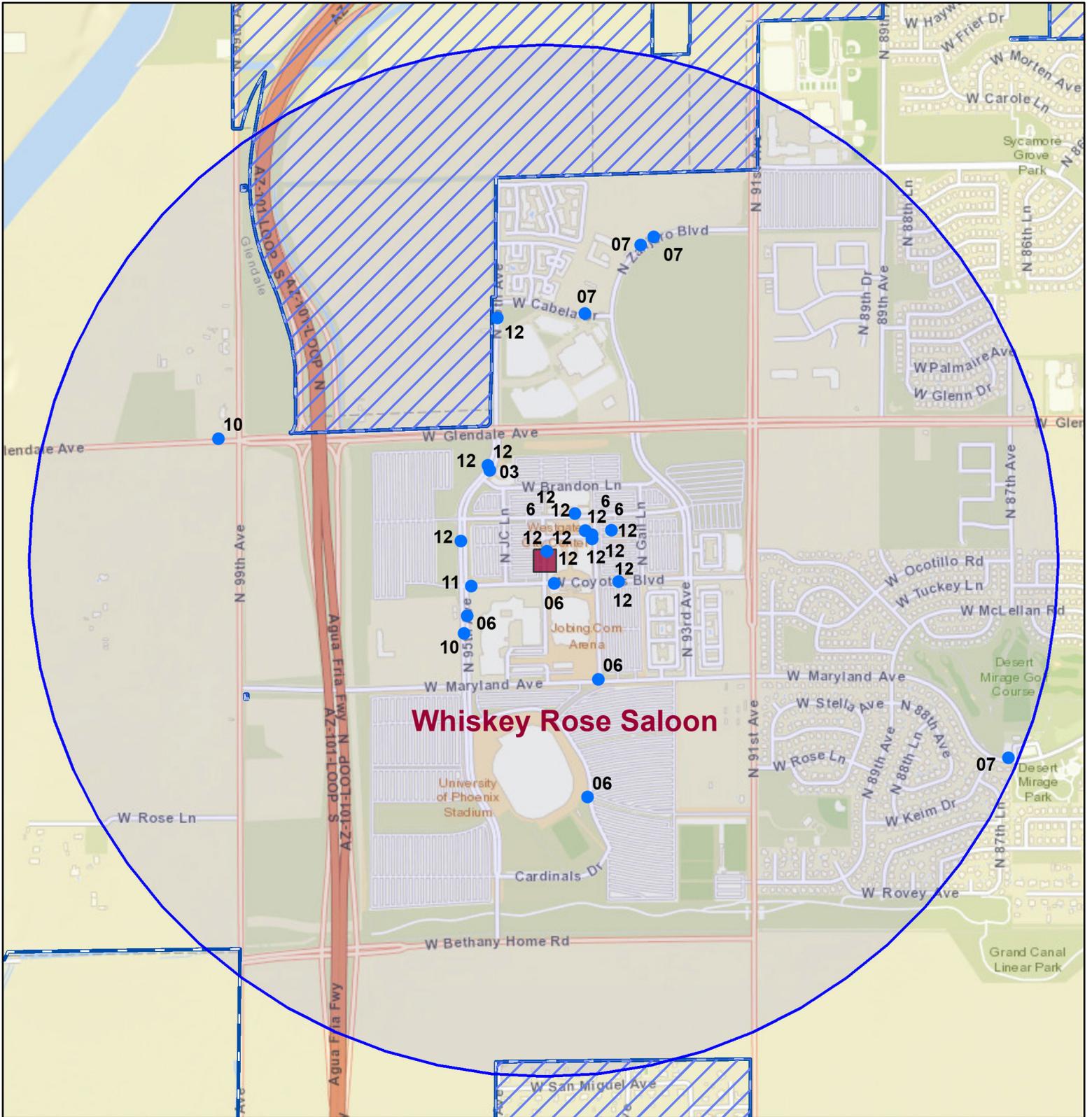
Pursuant to A.R.S. § 4-203(A), when considering this person-to-person, location-to-location transferable series 6 license, Council may take into consideration the applicant’s capability, qualifications, and reliability.

Pursuant to A.R.S. § 4-201(G), the applicant bears the burden of showing that the public convenience requires and that the best interest of the community will be substantially served by the issuance of a license.

The City of Glendale Development Services, Police, and Fire Departments have reviewed the application and determined that it meets all technical requirements.

**Community Benefit/Public Involvement**

No public protests were received during the 20-day posting period, March 23 thru April 13, 2015.



**Whiskey Rose Saloon**

**BUSINESS NAME:** Whiskey Rose Saloon

**LOCATION:** 6751 N. Sunset Blvd, Suite E110

**APPLICANT:** Randy D. Nations

**ZONING:** PAD

**APPLICATION NO:** 5-10148



15-63

# GLENDALE POLICE DEPARTMENT

## Liquor Application Worksheet

Date: 03-31-15

License Type: **Series 6 Bar (All Spiritous Liquor)**

Definition: Allows for the sale of all types of liquor, on-premise consumption and allows the bar to sell packaged goods to go. Delivery service is allowed.

Application Type: **Person Location Transfer**

Definition: The application process for conveying the ownership of a license from one person to another and moving the license from one premises to another, all within the same county.

Business Name: **Whiskey Rose Saloon**

Business Address: **6751 N. Sunset Blvd E110**

### Applicant/s Information

Name: **Nations, Randy D.**

Name: **Tsailakis, Christos**

Name: **Tsailakis, John**

Name:

### Background investigation of applicant/s completed.

Calls for Service History:	Call history for location beginning: 3/31/2010	Other Suites	New ownership call history beginning:
Liquor Related		11	
Vice Related			
Drug Related		3	
Fights / Assaults	6	96	
Robberies			
Burglary / Theft	1	75	
911 calls	1	3	
Trespassing		40	
Accidents		16	
Fraud / Forgery	3	5	
Threats		4	
Criminal damage	1	14	
Other non-criminal*	8	97	
Other criminal	1	28	
<b>Total calls for service</b>	<b>21</b>	<b>392</b>	<b>N/A</b>

\* Other non-criminal includes calls such as suspicious persons, juveniles disturbing and other information only reports that required Police response or phone call.

**GLENDALE POLICE DEPARTMENT**  
Liquor Application Worksheet

**Applicant Background Synopsis:**

None of the listed applicant(s) have any known felony convictions within the past five years or any other known criminal history that would lead to police department recommendation for denial.

**Current License Holder:**

Randy Nations (Agent)  
WRS Westgate LLC (Owner)

Business is changing from a Series #12 (Restaurant) license to a Series #6 (Bar) license.

**Location History:**

No significant Calls for Service history at this location.

**Special Concerns:**

None found

**Background investigation complete:**

Police Department recommendation has No Cause for Denial.

		Date
Investigating Officer – M. Ervin	<u>M. ERVIN</u>	<u>4-1-15</u>
CID Lieutenant or Commander	_____	_____
Deputy City Attorney	_____	_____
Chief of Police or designee	<u>H. S. Jones</u>	<u>4-2-15</u>



## Legislation Description

---

**File #: 15-280, Version: 1**

---

**AWARD OF PROFESSIONAL SERVICES AGREEMENT WITH CASSIDY TURLEY COMMERCIAL REAL ESTATE SERVICES, INC., DOING BUSINESS AS DTZ, FOR REAL ESTATE CONSULTANT SERVICES**

Staff Contact: Jack Friedline, Director, Public Works

**Purpose and Recommended Action**

This is a request for City Council to authorize the Acting City Manager to enter into a professional services agreement for Real Estate Consultant Services with Cassidy Turley Commercial Real Estate Services, Inc., (Cassidy Turley) and doing business (dba) as DTZ.

**Background**

The city owns and/or leases real property assets used for diverse public purposes. Through a series of public Council Workshop meetings it was determined that the city intends to use, sell, lease, dispose, or exchange some city-owned properties. As such, it was determined that the city requires professional assistance in identifying marketable assets, coordinating the appraisals of those assets, and managing the competitive real estate bidding process and other real estate-related transactions.

A Request for Proposals (RFP) 15-24 for Real Estate Consultant Services was advertised on October 30, 2014. The RFP included the following evaluation criteria: Experience and Qualifications, Method of Approach, and Pricing Structure. Three proposals were received and an evaluation panel consisting of representatives from the office of Economic Development, and the Public Works and Finance and Technology departments reviewed the proposals. The panel determined that Cassidy Turley dba DTZ offered the most responsive, responsible proposal.

**Analysis**

The city requested proposals from qualified real estate companies to provide real estate consultant and brokerage services including, but not limited to, developing strategies and solutions for the sale or use of various city properties, market analysis, property appraisals, and real estate transactions.

The following city-owned properties and facilities were presented in RFP 15-24 for real estate consultant services.

1. Bank of America Building
2. Downtown Parking Garage and Promenade Space
3. Desert Mirage Golf Course
4. Glen Lakes Golf Course
5. Future City Court Site

6. Bead Museum
7. St Vincent DePaul Thrift Store
8. Thunderbird Lounge and Adjoining Retail Space
9. Water Services Lot (Northeast corner of 99th Avenue and Bethany Home Road)

If any of these city properties are sold, there may be a reduction in operating and maintenance costs, a possible pay down of bond debt and available dollars for general fund purposes, depending on the property being sold. All properties selected for sale by Council would be sold in accordance with Arizona Revised Statutes.

Cassidy Turley dba DTZ shall provide miscellaneous real estate-related services in two phases. Real estate-related services shall include, but are not limited to, the following:

#### **PHASE ONE**

Assigned tasks shall be completed within 60 days from the start of assignment.

1. Act as a consultant to City staff and City Council members relating to real estate issues and provide plans and solutions for optimal use of city properties.
2. Develop a strategic plan with agreed upon objectives, time lines and processes to attain the city's goal of generating new revenue.
3. Collect economic data and perform real estate market analysis including revenue generating opportunities for city assets.
4. Develop strategies on how to market city properties to obtain best value for the city.
5. Review available historical, archaeological and environmental information on selected city properties and offer advice on the associated impact, if any, on market value. Provide broker's letter of opinion and comps on selected city properties.

#### **PHASE TWO**

Cassidy Turley dba DTZ shall have six months to market and sell each selected property. Upon mutual agreement, the City and Cassidy Turley dba DTZ may renew PHASE TWO services for another six months or until the successful sale of the property occurs. The City, in its best interest, reserves the right to waive or use the Contractor's services on PHASE TWO.

1. Act as a real estate broker for the city, research and obtain property legal description, prepare appropriate maps, plats, building drawings and blueprints, and other exhibits as required.
2. Facilitate real estate transactions for the city, including but not limited to, advertising, reviewing deeds, titles, offers for purchase, sale, preparing purchase agreements, consent forms, and transfer of property ownership.
3. Negotiate with real estate buyers or investors on behalf of the city.

City staff and Cassidy Turley dba DTZ will provide Council with an update during a future Workshop session to review the professional market analysis, property appraisals, and other pertinent information, and to discuss

strategies and solutions for the use or sale of various city-owned properties.

Staff recommends entering into the professional services agreement with Cassidy Turley dba DTZ. The agreement was reviewed and approved by the City Attorney's Office.

**Previous Related Council Action**

At the September 2, 2014 Workshop session, staff presented a report on the possible sale of city properties. Council provided guidance to begin the sale of city properties and to hire a company to conduct a comprehensive evaluation and appraisal of the selected city properties.

At the May 20, 2014 Workshop session, staff presented a report on the possible sale of city properties. At the meeting, Council requested staff develop additional information on buildings that should be considered for sale.

At the October 2, 2012 workshop session, during the Budget Discussion item on the agenda, staff provided an update on city-owned properties for potential sale or cost recovery.

**Community Benefit/Public Involvement**

A detailed analysis conducted by a professional firm will provide plans and solutions for optimal use of city-owned properties, as well as develop strategies on how to market these properties to obtain the best value for the city.

**Budget and Financial Impacts**

When acting as a Consultant, Cassidy Turley dba DTZ shall receive a Consultant flat fee for services rendered in lieu of a commission should Council choose not to proceed with the sale of any properties. The total flat fee paid to Cassidy Turley dba DTZ for services rendered in lieu of a commission shall not exceed \$2,100.

Should Council approve the sale of a property, Cassidy Turley dba DTZ shall perform real estate brokerage services for the city. If the property is sold, Cassidy Turley dba DTZ will not receive a flat fee for services rendered as a Consultant, but rather, shall receive a Commission from the sale of the property.

Funding is available in the Public Works facilities management fiscal year 2014-15 operating and maintenance budget for payment of any flat fees due to Cassidy Turley dba DTZ for consultant services. Any commission due to Cassidy Turley dba DTZ will be paid from the sale of the property.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$2,100</b>	<b>1000-13450-518200, Professional and Contractual</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?

**PROFESSIONAL SERVICES AGREEMENT**  
**(Not Construction Related)**  
**REAL ESTATE CONSULTANT SERVICES**

This Professional Services Agreement ("Agreement") is entered into and effective between CITY OF GLENDALE, an Arizona municipal corporation ("City") and Cassidy Turley Commercial Real Estate Services, Inc, a Missouri corporation, authorized to do business in the State of Arizona, and doing business as DTZ ("Consultant") as of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ ("Effective Date").

**RECITALS**

- A. City intends to undertake a project for the benefit of the public and with public funds that is more fully set forth in **Exhibit A**, Project (the "Project");
- B. City desires to retain the professional services of Consultant to perform certain specific duties and produce the specific work as set forth in the attached **Exhibit B**, Project Scope of Work ("Scope");
- C. Consultant desires to provide City with professional services ("Services") consistent with best consulting or architectural practices and the standards set forth in this Agreement, in order to complete the Project; and
- D. City and Consultant desire to memorialize their agreement with this document.

**AGREEMENT**

The parties hereby agree as follows:

**1. Key Personnel; Other Consultants and Subcontractors.**

1.1 Professional Services. Consultant will provide all Services necessary to assure the Project is completed timely and efficiently consistent within Project requirements, including, but not limited to, working in close interaction and interfacing with City and its designated employees, and working closely with others, including other consultants or contractors, retained by City.

1.2 Project Team.

a. Project Manager.

- (1) Consultant will designate an employee as Project Manager with sufficient training, knowledge, and experience to, in the City's opinion, complete the project and handle all aspects of the Project such that the work produced by Consultant is consistent with applicable standards as detailed in this Agreement; and
- (2) The City must approve the designated Project Manager.

b. Project Team.

- (1) The Project Manager and all other employees assigned to the Project by Consultant will comprise the "Project Team."
- (2) Project Manager will have responsibility for and will supervise all other employees assigned to the Project by Consultant.

c. Discharge, Reassign, Replacement.

- (1) Consultant acknowledges the Project Team is comprised of the same persons and roles for each as may have been identified in **Exhibit A**.
- (2) Consultant will not discharge, reassign, replace or diminish the responsibilities of any of the employees assigned to the Project who have been approved by City

without City's prior written consent unless that person leaves the employment of Consultant, in which event the substitute must first be approved in writing by City.

(3) Consultant will change any of the members of the Project Team at the City's request if an employee's performance does not equal or exceed the level of competence that the City may reasonably expect of a person performing those duties, or if the acts or omissions of that person are detrimental to the development of the Project.

d. Subcontractors. Consultant shall not engage any subcontractor for the work or services to be performed under this Agreement.

2. **Schedule.** The Services will be undertaken in a manner that ensures the Project is completed timely and efficiently in accordance with the Project.

3. **Consultant's Work.**

3.1 Standard. Consultant must perform Services in accordance with the standards of due diligence, care, and quality prevailing among consultants having substantial experience with the successful furnishing of Services for projects that are equivalent in size, scope, quality, and other criteria under the Project and identified in this Agreement.

3.2 Licensing. Consultant warrants that:

a. Consultant currently holds all appropriate and required licenses, registrations and other approvals necessary for the lawful furnishing of Services ("Approvals"); and

b. Neither Consultant nor any Subconsultant has been debarred or otherwise legally excluded from contracting with any federal, state, or local governmental entity ("Debarment").

(1) City is under no obligation to ascertain or confirm the existence or issuance of any Approvals or Debarments, or to examine Consultant's contracting ability.

(2) Consultant must notify City immediately if any Approvals or Debarment changes during the Agreement's duration. The failure of the Consultant to notify City as required will constitute a material default under the Agreement.

3.3 Compliance. Services will be furnished in compliance with applicable federal, state, county and local statutes, rules, regulations, ordinances, building codes, life safety codes, and other standards and criteria designated by City.

3.4 Coordination; Interaction.

a. For projects that the City believes requires the coordination of various professional services, Consultant will work in close consultation with City to proactively interact with any other professionals retained by City on the Project ("Coordinating Project Professionals").

b. Subject to any limitations expressly stated in the Project Budget, Consultant will meet to review the Project, Schedule, Project Budget, and in-progress work with Coordinating Project Professionals and City as often and for durations as City reasonably considers necessary in order to ensure the timely work delivery and Project completion.

c. For projects not involving Coordinating Project Professionals, Consultant will proactively interact with any other contractors when directed by City to obtain or disseminate timely information for the proper execution of the Project.

3.5 Work Product.

a. Ownership. Upon receipt of payment for Services furnished, Consultant grants to City exclusive ownership of and all copyrights, if any, to evaluations, reports, drawings, specifications, project manuals, surveys, estimates, reviews, minutes, all "architectural

work" as defined in the United States Copyright Act, 17 U.S.C § 101, *et seq.*, and other intellectual work product as may be applicable ("Work Product").

- (1) This grant is effective whether the Work Product is on paper (e.g., a "hard copy"), in electronic format, or in some other form.
  - (2) Consultant warrants, and agrees to indemnify, hold harmless and defend City for, from and against any claim that any Work Product infringes on third-party proprietary interests.
- b. Delivery. Consultant will deliver to City copies of the preliminary and completed Work Product promptly as they are prepared.
- c. City Use.
- (1) City may reuse the Work Product at its sole discretion.
  - (2) In the event the Work Product is used for another project without further consultations with Consultant, the City agrees to indemnify and hold Consultant harmless from any claim arising out of the Work Product.
  - (3) In such case, City will also remove any seal and title block from the Work Product.

#### 4. Compensation for the Project.

- 4.1 Compensation. Consultant's compensation for the Project, including those furnished by its Subconsultants or Subcontractors will not exceed \$2,100 in Consultant flat fees for PHASE ONE real estate consultant services; and not more than 6% of the final purchase in commission for any single property for PHASE TWO real estate brokerage services as specifically detailed in Exhibit C ("Compensation").
- 4.2 Change in Scope of Project. The Compensation may be equitably adjusted if the originally contemplated Scope as outlined in the Project is significantly modified.
- a. Adjustments to Compensation require a written amendment to this Agreement and may require City Council approval.
  - b. Additional services which are outside the Scope of the Project contained in this Agreement may not be performed by the Consultant without prior written authorization from the City.
  - c. Notwithstanding the incorporation of the Exhibits to this Agreement by reference, should any conflict arise between the provisions of this Agreement and the provisions found in the Exhibits and accompanying attachments, the provisions of this Agreement shall take priority and govern the conduct of the parties.
- 4.3 Allowances. An "Allowance" may be identified in Exhibit D only for work that is required by the Scope and the value of which cannot reasonably be quantified at the time of this Agreement.
- a. As stated in Sec. 4.1 above, the Compensation must incorporate all Allowance amounts identified in Exhibit D and any unused allowance at the completion of the Project will remain with City.
  - b. Consultant may not add any mark-up for work identified as an Allowance and which is to be performed by a Subconsultant.
  - c. Consultant will not use any portion of an Allowance without prior written authorization from the City.
  - d. Examples of Allowance items include, but are not limited to, subsurface pothole investigations, survey, geotechnical investigations, public participation, radio path studies and material testing.
- 4.4 Expenses. City will reimburse Consultant for certain out-of-pocket expenses necessarily incurred by Consultant in connection with this Agreement, without mark-up (the "Reimbursable

Expenses”), including, but not limited to, document reproduction, materials for book preparation, postage, courier and overnight delivery costs incurred with Federal Express or similar carriers, travel and car mileage, subject to the following:

- a. Mileage, airfare, lodging and other travel expenses will be reimbursable only to the extent these would, if incurred, be reimbursed to City of Glendale personnel under its policies and procedures for business travel expense reimbursement made available to Consultant for review prior to the Agreement’s execution, and which policies and procedures will be furnished to Consultant;
- b. The Reimbursable Expenses in this section are approved in advance by City in writing; and
- c. The total of all Reimbursable Expenses paid to Consultant in connection with this Agreement will not exceed the “not to exceed” amount identified for Reimbursable Services in the Compensation.

**5. Billings and Payment.**

**5.1 Applications.**

- a. Consultant will submit monthly invoices (each, a "Payment Application") to City's Project Manager and City will remit payments based upon the Payment Application as stated below.
- b. The period covered by each Payment Application will be one calendar month ending on the last day of the month.

**5.2 Payment.**

- a. After a full and complete Payment Application is received, City will process and remit payment within 30 days.
- b. Payment may be subject to or conditioned upon City's receipt of:
  - (1) Completed work generated by Consultant and its Subconsultants; and
  - (2) Unconditional waivers and releases on final payment from all Subconsultants as City may reasonably request to assure the Project will be free of claims arising from required performances under this Agreement.

**5.3 Review and Withholding.** City's Project Manager will timely review and certify Payment Applications.

- a. If the Payment Application is rejected, the Project Manager will issue a written listing of the items not approved for payment.
- b. City may withhold an amount sufficient to pay expenses that City reasonably expects to incur in correcting the deficiency or deficiencies rejected for payment.

**6. Termination.**

**6.1 For Convenience.** City may terminate this Agreement for convenience, without cause, by delivering a written termination notice stating the effective termination date, which may not be less than 15 days following the date of delivery.

- a. Consultant will be equitably compensated for Services furnished prior to receipt of the termination notice and for reasonable costs incurred.
- b. Consultant will also be similarly compensated for any approved effort expended, and approved costs incurred, that are directly associated with Project closeout and delivery of the required items to the City.

**6.2 For Cause.** City may terminate this Agreement for cause if Consultant fails to cure any breach of this Agreement within seven days after receipt of written notice specifying the breach.

- a. Consultant will not be entitled to further payment until after City has determined its damages. If City's damages resulting from the breach, as determined by City, are less than the equitable amount due but not paid Consultant for Services furnished, City will pay the amount due to Consultant, less City's damages, in accordance with the provisions of Sec. 5.
  - b. If City's direct damages exceed amounts otherwise due to Consultant, Consultant must pay the difference to City immediately upon demand; however, Consultant will not be subject to consequential damages more than \$1,000,000 or the amount of this Agreement, whichever is greater.
7. **Conflict.** Consultant acknowledges this Agreement is subject to A.R.S. § 38-511, which allows for cancellation of this Agreement in the event any person who is significantly involved in initiating, negotiating, securing, drafting, or creating the Agreement on City's behalf is also an employee, agent, or consultant of any other party to this Agreement.
8. **Insurance.** For the duration of the term of this Agreement, Contractor shall procure and maintain insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of all tasks or work necessary to complete the Project as herein defined. Such insurance shall cover Contractor, its agent(s), representative(s), employee(s) and any subcontractors.
- 8.1 **Minimum Scope and Limit of Insurance.** Coverage must be at least as broad as:
- a. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01, including products and completed operations, with limits of no less than \$1,000,000 per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
  - b. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
  - c. Worker's Compensation: Insurance as required by the State of Arizona, with Statutory Limits, and Employers' Liability insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.
- 8.2 **Other Insurance Provisions.** The insurance policies required by the Section above must contain, or be endorsed to contain the following insurance provisions:
- a. **The City, its officers, officials, employees and volunteers are to be covered as additional insureds** of the CGL and automobile policies for any liability arising from or in connection with the performance of all tasks or work necessary to complete the Project as herein defined. Such liability may arise, but is not limited to, liability for materials, parts or equipment furnished in connection with any tasks, or work performed by Contractor or on its behalf and for liability arising from automobiles owned, leased, hired or borrowed on behalf of the Contractor. General liability coverage can be provided in the form of an endorsement to the Contractor's existing insurance policies, provided such endorsement is at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 23 37, if later revisions are used.
  - b. For any claims related to this Project, the **Contractor's insurance coverage shall be primary insurance** with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.
  - c. Each insurance policy required by this Section shall provide that coverage shall not be canceled, except after providing notice to the City.

- 8.3 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of no less than A: VII, unless the Contractor has obtained prior approval from the City stating that a non-conforming insurer is acceptable to the City.
- 8.4 Waiver of Subrogation. Contractor hereby agrees to waive its rights of subrogation which any insurer may acquire from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation. The Workers' Compensation Policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agent(s) and subcontractor(s).
- 8.5 Verification of Coverage. Within 15 days of the Effective Date of this Agreement, Contractor shall furnish the City with original certificates and amendatory endorsements, or copies of any applicable insurance language making the coverage required by this Agreement effective. All certificates and endorsements must be received and approved by the City before work commences. Failure to obtain, submit or secure the City's approval of the required insurance policies, certificates or endorsements prior to the City's agreement that work may commence shall not waive the Contractor's obligations to obtain and verify insurance coverage as otherwise provided in this Section. The City reserves the right to require complete, certified copies of all required insurance policies, including any endorsements or amendments, required by this Agreement at any time during the Term stated herein.
- Contractor's failure to obtain, submit or secure the City's approval of the required insurance policies, certificates or endorsements shall not be considered a Force Majeure or defense for any failure by the Contractor to comply with the terms and conditions of the Agreement, including any schedule for performance or completion of the Project.
- 8.6 Subcontractors. Contractor shall require and shall verify that all subcontractors maintain insurance meeting all requirements of this Agreement.
- 8.7 Special Risk or Circumstances. The City reserves the right to modify these insurance requirements, including any limits of coverage, based on the nature of the risk, prior experience, insurer, coverage or other circumstances unique to the Contractor, the Project or the insurer.

## 9. Immigration Law Compliance.

- 9.1 Consultant, and on behalf of any Subconsultant, warrants to the extent applicable under A.R.S. § 41-4401, compliance with all federal immigration laws and regulations that relate to their employees as well as compliance with A.R.S. § 23-214(A) which requires registration and participation with the E-Verify Program.
- 9.2 Any breach of warranty under this section is considered a material breach of this Agreement and is subject to penalties up to and including termination of this Agreement.
- 9.3 City retains the legal right to inspect the papers of any Consultant, Subconsultant, or employee who performs work under this Agreement to ensure that the Consultant, Subconsultant, or any employee, is compliant with the warranty under this section.
- 9.4 City may conduct random inspections, and upon request of City, Consultant will provide copies of papers and records of Consultant demonstrating continued compliance with the warranty under this section. Consultant agrees to keep papers and records available for inspection by the City during normal business hours and will cooperate with City in exercise of its statutory duties and not deny access to its business premises or applicable papers or records for the purposes of enforcement of this section.
- 9.5 Consultant agrees to incorporate into any subcontracts under this Agreement the same obligations imposed upon Consultant and expressly accrue those obligations directly to the benefit of the City. Consultant also agrees to require any Subconsultant to incorporate into each of its own subcontracts under this Agreement the same obligations above and expressly accrue those obligations to the benefit of the City.

- 9.6 Consultant's warranty and obligations under this section to the City is continuing throughout the term of this Agreement or until such time as the City determines, in its sole discretion, that Arizona law has been modified in that compliance with this section is no longer a requirement.
- 9.7 The "E-Verify Program" above means the employment verification program administered by the United States Department of Homeland Security, the Social Security Administration, or any successor program.

**10. Notices.**

- 10.1 A notice, request or other communication that is required or permitted under this Agreement (each a "Notice") will be effective only if:
- a. The Notice is in writing; and
  - b. Delivered in person or by overnight courier service (delivery charges prepaid), certified or registered mail (return receipt requested).
  - c. Notice will be deemed to have been delivered to the person to whom it is addressed as of the date of receipt, if:
    - (1) Received on a business day before 5:00 p.m. at the address for Notices identified for the Party in this Agreement by U.S. Mail, hand delivery, or overnight courier service; or
    - (2) As of the next business day after receipt, if received after 5:00 p.m.
  - d. The burden of proof of the place and time of delivery is upon the Party giving the Notice.
  - e. Digitalized signatures and copies of signatures will have the same effect as original signatures.

10.2 Representatives.

- a. Consultant. Consultant's representative (the "Consultant's Representative") authorized to act on Consultant's behalf with respect to the Project, and his or her address for Notice delivery is:

Eric Wichterman  
 DTZ  
 2375 East Camelback Road, Suite 300 / Phoenix, Arizona 85016

- b. City. City's representative ("City's Representative") authorized to act on City's behalf, and his or her address for Notice delivery is:

City of Glendale  
 c/o Jack Friedline  
 6210 West Myrtle Avenue, Suite 111  
 Glendale, Arizona 85301

With required copy to:

City Manager	City Attorney
City of Glendale	City of Glendale
5850 West Glendale Avenue	5850 West Glendale Avenue
Glendale, Arizona 85301	Glendale, Arizona 85301

- c. Concurrent Notices.
  - (1) All notices to City's representative must be given concurrently to City Manager and City Attorney.
  - (2) A notice will not be deemed to have been received by City's representative until the time that it has also been received by the City Manager and the City Attorney.

- (3) City may appoint one or more designees for the purpose of receiving notice by delivery of a written notice to Consultant identifying the designee(s) and their respective addresses for notices.
    - d. Changes. Consultant or City may change its representative or information on Notice, by giving Notice of the change in accordance with this section at least ten days prior to the change.
- 11. **Financing Assignment.** City may assign this Agreement to any City-affiliated entity, including a non-profit corporation or other entity whose primary purpose is to own or manage the Project.
- 12. **Entire Agreement; Survival; Counterparts; Signatures.**
  - 12.1 **Integration.** This Agreement contains, except as stated below, the entire agreement between City and Consultant and supersedes all prior conversations and negotiations between the parties regarding the Project or this Agreement.
    - a. Neither Party has made any representations, warranties or agreements as to any matters concerning the Agreement's subject matter.
    - b. Representations, statements, conditions, or warranties not contained in this Agreement will not be binding on the parties.
    - c. Inconsistencies between the solicitation, any addenda attached to the solicitation, the response or any excerpts attached as **Exhibit A**, and this Agreement, will be resolved by the terms and conditions stated in this Agreement.
  - 12.2 **Interpretation.**
    - a. The parties fairly negotiated the Agreement's provisions to the extent they believed necessary and with the legal representation they deemed appropriate.
    - b. The parties are of equal bargaining position and this Agreement must be construed equally between the parties without consideration of which of the parties may have drafted this Agreement.
    - c. The Agreement will be interpreted in accordance with the laws of the State of Arizona.
  - 12.3 **Survival.** Except as specifically provided otherwise in this Agreement, each warranty, representation, indemnification and hold harmless provision, insurance requirement, and every other right, remedy and responsibility of a Party, will survive completion of the Project, or the earlier termination of this Agreement.
  - 12.4 **Amendment.** No amendment to this Agreement will be binding unless in writing and executed by the parties. Electronic signature blocks do not constitute execution for purposes of this Agreement. Any amendment may be subject to City Council approval.
  - 12.5 **Remedies.** All rights and remedies provided in this Agreement are cumulative and the exercise of any one or more right or remedy will not affect any other rights or remedies under this Agreement or applicable law.
  - 12.6 **Severability.** If any provision of this Agreement is voided or found unenforceable, that determination will not affect the validity of the other provisions, and the voided or unenforceable provision will be reformed to conform with applicable law.
  - 12.7 **Counterparts.** This Agreement may be executed in counterparts, and all counterparts will together comprise one instrument.
- 13. **Term.** The term of this Agreement commences upon the effective date and continues for a one year initial period. The City may, at its option and with the approval of the Consultant, extend the term of this Agreement an additional four (4) years, renewable on an annual basis. Consultant will be notified in writing by the City of its intent to extend the Agreement period at least 30 calendar days prior to the expiration of the original or any renewal Agreement period. Price adjustments will only be reviewed during the

Agreement renewal period and will be a determining factor for any renewal. There are no automatic renewals of this Agreement.

14. **Dispute Resolution.** Each claim, controversy and dispute (each a "Dispute") between Consultant and City will be resolved in accordance with **Exhibit E**. The final determination will be made by the City.
15. **Exhibits.** The following exhibits, with reference to the term in which they are first referenced, are incorporated by this reference.

Exhibit A	Project
Exhibit B	Scope of Work
Exhibit C	Compensation
Exhibit D	Dispute Resolution

(Signatures appear on the following page.)

The parties enter into this Agreement effective as of the date shown above.

City of Glendale,  
an Arizona municipal corporation

\_\_\_\_\_  
By: Richard A. Bower  
Its: Acting City Manager

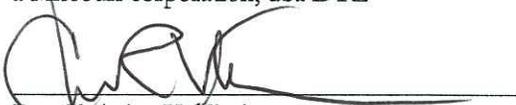
ATTEST:

\_\_\_\_\_  
Pamela Hanna (SEAL)  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael D. Bailey  
City Attorney

Cassidy Turley Commercial Real Estate Services,  
Inc,  
a Missouri corporation, dba DTZ

  
\_\_\_\_\_  
By: Christine Veldhuizen  
Its: Designated Broker

**EXHIBIT A**  
**Professional Services Agreement**

PROJECT

(Cover Page)

**EXHIBIT A**

**Professional Services Agreement**

**Real Estate Consultant Services**

The City of Glendale owns and leases real property assets used for diverse public purposes, and the City intends to use, sell, lease, dispose, or exchange of some of these properties. The City requires the Contractor to provide professional assistance in identifying marketable assets, coordinating the appraisals of those assets, and managing the competitive real estate bidding process and other real estate-related transactions.

Real Estate Consultant Services shall include, but are not limited to, developing strategies and solutions for the sale or use of various city properties, market analysis, property appraisals, and brokerage services for real estate transactions.

The Consultant shall provide real estate consulting services to the city to develop and execute a strategic real estate plan resulting in the identification of the best strategies for the City's real estate assets. This may include facilitating the disposition of city-owned buildings, lease negotiations, appraisals and management of the competitive sale or lease process. Ancillary services include historical, archaeological and environmental, zoning, and project management, among others.

**EXHIBIT B**  
**Professional Services Agreement**

**SCOPE OF WORK**

(Cover Page)

## EXHIBIT B

### Professional Services Agreement

#### Real Estate Consultant Services

#### SCOPE OF WORK

The Contractor shall provide miscellaneous real estate-related services in two phases. Real estate-related services shall include, but are not limited to, the following:

**PHASE ONE** - Contractor shall complete any assigned tasks within 60 days from the start of assignment.

1. Act as a Consultant to City staff and City Council members relating to real estate issues and provide plans and solutions for optimal use of City properties.
2. Develop a strategic plan with agreed upon objectives, time lines and processes to attain the City's goal of generating new revenue.
3. Collect economic data and perform real estate market analysis including revenue generating opportunities for City assets.
4. Develop strategies on how to market City properties to obtain best value for the City.
5. Review available historical, archaeological and environmental information on selected City properties and offer advice on the associated impact, if any, on market value.
6. Provide broker's letter of opinion and comps on selected City properties.

**PHASE TWO** - The City, in its best interest, reserves the right to waive or use the Contractor's services on PHASE TWO. Contractor shall have six months to market and sell each selected property. Upon mutual agreement, the City and Contractor may renew PHASE TWO services for another six months or until the successful sale of the property occurs.

1. The Contractor shall act as a real estate broker for the City. Contractor shall research and obtain property legal description, prepare appropriate maps, plats, building drawings and blueprints, and other exhibits as required.
2. The Contractor shall facilitate real estate transactions for the City, including but not limited to, advertising, reviewing deeds, titles, offers for purchase, sale, preparing purchase agreements, consent forms, and transfer of property ownership.
3. The Contractor shall negotiate with real estate buyers or investors on behalf of the City.

### **CONTRACTOR RESPONSIBILITIES**

1. Contractor shall coordinate its activities with City Staff and Council to accomplish City goals and objectives.
2. Contractor shall collect and use economic and real estate data from reputable sources such as generally accepted industry standards.
3. Contractor shall make real estate presentations and make recommendations to City Staff, Mayor and Council, if required.
4. Contractor should participate in public meetings, if necessary.
5. Contractor shall provide the City Staff and Council progress reports describing the status of each project.
6. Contractor shall submit itemized project reports to the City Staff for review and approval.
7. Contractor shall inform the City of any offer from a buyer or investor prior to disclosing the offer to the public.

### **CITY PROPERTIES AND FACILITIES**

City properties and facilities that are presented for the Contractor's professional assistance and advice include, but are not limited to, the following properties. The City, in its best interest, reserves the right to add to or delete properties from this list.

1. Bank of America Building - 5800 W. Glenn Drive
2. Downtown Parking Garage and Promenade Space - 5800 W. Glenn Drive
3. Desert Mirage Golf Course - 8710 W. Maryland Avenue
4. Glen Lakes Golf Course - 5450 W. Northern Avenue
5. Future City Court Site - SW corner of Glendale and 47<sup>th</sup> Avenues
6. Bead Museum Building - 5754 W. Glenn Drive
7. Saint Vincent de Paul Thrift Store - 7016 N. 57<sup>th</sup> Avenue
8. Thunderbird Lounge and Adjoining Retail Space - 6820-6832 N. 58<sup>th</sup> Avenue
9. Water Services Lot - Northeast corner of 99<sup>th</sup> Avenue and Bethany Home Road

**EXHIBIT C**  
**Professional Services Agreement**

**COMPENSATION**

**METHOD AND AMOUNT OF COMPENSATION**

PHASE ONE: When acting as a Consultant, the Contractor shall receive a flat fee for services rendered in lieu of a commission should the City Council choose not to proceed with the sale of the property.

PHASE TWO: Should the City Council approve the sale of a property, the Contractor shall proceed with PHASE TWO and perform real estate brokerage services for the City. The Contractor will NOT receive a flat fee for PHASE ONE if the property is sold and will receive a commission for the sale of the property for both PHASE ONE and PHASE TWO.

**NOT-TO-EXCEED AMOUNT**

The total amount of compensation paid to Consultant for full completion of all work required by the Project during the entire term of the Project must not exceed \$2,100 in Consultant flat fees for PHASE ONE real estate consultant services; and not more than 6% of the final purchase in commission for any single property for PHASE TWO real estate brokerage services.

**DETAILED PROJECT COMPENSATION**

See attached.

**EXHIBIT C**

**Professional Services Agreement**

**Real Estate Consultant Services**

**COMPENSATION**

Pricing shall include labor, transportation, fuel, insurance, equipment, supplies and any other associated direct or indirect costs (except taxes).

**PHASE ONE:**

When acting as a Consultant, the Contractor shall receive a Consultant flat fee for services rendered in lieu of a commission should the City Council choose not to proceed with the sale of the property. The Consultant Flat Fee shall not exceed the following amount per property:

<b>Description</b>	<b>Consultant Flat Fees</b>
Bank of America Building	\$500.00/Property
Downtown Parking Garage and Promenade Space	\$200.00/Property
Desert Mirage Golf Course	\$200.00/Property
Glen Lakes Golf Course	\$200.00/Property
Future City Court Site	\$200.00/Property
Bead Museum Building	\$200.00/Property
Saint Vincent de Paul Thrift Store	\$100.00/Property
Thunderbird Lounge and Adjoining Retail Space	\$100.00/Property
Water Services Lot	\$400.00/Property

Consultant shall invoice the City upon satisfactory completion of PHASE ONE services or final acceptance of the services by the City, whichever is later. City's payment terms shall be Net 30 after receipt of Contractor's invoice.

**PHASE TWO:**

Should the City Council approve the sale of a property, the Contractor shall proceed with PHASE TWO and perform real estate brokerage services for the City. The Contractor will NOT receive a flat fee for PHASE ONE if the property is sold and will receive a commission for the sale of the property for both PHASE ONE and PHASE TWO.

Contractor shall collect a commission based on the fee schedule below but not more than 6% of the final purchase price. The commission shall be split equally if there is a licensed broker that represents the successful buyer or investor. The Contractor shall collect any commission related to the sale of a City property upon close of escrow.

<b>Real Estate Property Sold: Purchase Price</b>	<b>Fee Schedule (% of Final Purchase Price)</b>
1. Under \$3 million	6%
2. Between \$3 million to \$10 million	4%
3. Over \$10 million	3%

EXHIBIT D  
Professional Services Agreement

DISPUTE RESOLUTION

**1. Disputes.**

- 1.1 Commitment. The parties commit to resolving all disputes promptly, equitably, and in a good-faith, cost-effective manner.
- 1.2 Application. The provisions of this Exhibit will be used by the parties to resolve all controversies, claims, or disputes ("Dispute") arising out of or related to this Agreement-including Disputes regarding any alleged breaches of this Agreement.
- 1.3 Initiation. A party may initiate a Dispute by delivery of written notice of the Dispute, including the specifics of the Dispute, to the Representative of the other party as required in this Agreement.
- 1.4 Informal Resolution. When a Dispute notice is given, the parties will designate a member of their senior management who will be authorized to expeditiously resolve the Dispute.
  - a. The parties will provide each other with reasonable access during normal business hours to any and all non-privileged records, information and data pertaining to any Dispute in order to assist in resolving the Dispute as expeditiously and cost effectively as possible;
  - b. The parties' senior managers will meet within 10 business days to discuss and attempt to resolve the Dispute promptly, equitably, and in a good faith manner, and
  - c. The Senior Managers will agree to subsequent meetings if both parties agree that further meetings are necessary to reach a resolution of the Dispute.

**2. Arbitration.**

- 2.1 Rules. If the parties are unable to resolve the Dispute by negotiation within 30 days from the Dispute notice, and unless otherwise informal discussions are extended by the mutual agreement, the Dispute will be decided by binding arbitration in accordance with Construction Industry Rules of the AAA, as amended herein. Although the arbitration will be conducted in accordance with AAA Rules, it will not be administered by the AAA, but will be heard independently.
  - a. The parties will exercise best efforts to select an arbitrator within five business days after agreement for arbitration. If the parties have not agreed upon an arbitrator within this period, the parties will submit the selection of the arbitrator to one of the principals of the mediation firm of Scott & Skelly, LLC, who will then select the arbitrator. The parties will equally share the fees and costs incurred in the selection of the arbitrator.
  - b. The arbitrator selected must be an attorney with at least 15 years' experience with commercial construction legal matters in Maricopa County, Arizona, be independent, impartial, and not have engaged in any business for or adverse to either Party for at least 10 years.
- 2.2 Discovery. The extent and the time set for discovery will be as determined by the arbitrator. Each Party must, however, within 10 days of selection of an arbitrator deliver to the other Party copies of all documents in the delivering party's possession that are relevant to the dispute.

- 2.3 Hearing. The arbitration hearing will be held within 90 days of the appointment of the arbitrator. The arbitration hearing, all proceedings, and all discovery will be conducted in Glendale, Arizona unless otherwise agreed by the parties or required as a result of witness location. Telephonic hearings and other reasonable arrangements may be used to minimize costs.
- 2.4 Award. At the arbitration hearing, each Party will submit its position to the arbitrator, evidence to support that position, and the exact award sought in this matter with specificity. The arbitrator must select the award sought by one of the parties as the final judgment and may not independently alter or modify the awards sought by the parties, fashion any remedy, or make any equitable order. The arbitrator has no authority to consider or award punitive damages.
- 2.5 Final Decision. The Arbitrator's decision should be rendered within 15 days after the arbitration hearing is concluded. This decision will be final and binding on the Parties.
- 2.6 Costs. The prevailing party may enter the arbitration in any court having jurisdiction in order to convert it to a judgment. The non-prevailing party will pay all of the prevailing party's arbitration costs and expenses, including reasonable attorney's fees and costs.

3. **Services to Continue Pending Dispute.** Unless otherwise agreed to in writing, Consultant must continue to perform and maintain progress of required Services during any Dispute resolution or arbitration proceedings, and City will continue to make payment to Consultant in accordance with this Agreement.

4. **Exceptions.**

- 4.1 Third Party Claims. City and Consultant are not required to arbitrate any third-party claim, cross-claim, counter claim, or other claim or defense of a third party who is not obligated by contract to arbitrate disputes with City and Consultant.
- 4.2 Liens. City or Consultant may commence and prosecute a civil action to contest a lien or stop notice, or enforce any lien or stop notice, but only to the extent the lien or stop notice the Party seeks to enforce is enforceable under Arizona Law, including, without limitation, an action under A.R.S. § 33-420, without the necessity of initiating or exhausting the procedures of this Exhibit.
- 4.3 Governmental Actions. This Exhibit does not apply to, and must not be construed to require arbitration of, any claims, actions or other process filed or issued by City of Glendale Building Safety Department or any other agency of City acting in its governmental permitting or other regulatory capacity.



## EVALUATOR'S SCORE SHEET RFP 15-24

### REAL ESTATE CONSULTANT SERVICES

EVALUATION CRITERIA	MAXIMUM POINTS	CASSIDY TURLEY	CUSHMAN & WAKEFIELD	COLTON COMMERCIAL
<b>Experience and Qualifications (50%)</b>				
<i>Company Profile and History</i>	50	49	50	38
<i>History of Demonstrated Competence</i>	150	140	145	130
<i>Firm's Experience and Qualifications</i>	150	130	130	120
<i>Firm's knowledge, skills &amp; abilities related to specs</i>	50	44	45	40
<i>Projects undertaken similar to City's specs</i>	50	40	43	40
<i>References</i>	50	50	50	50
<b>CONSENSUS SCORE</b>	<b>500</b>	<b>453</b>	<b>463</b>	<b>418</b>
<b>Method of Approach (25%)</b>				
<i>Written understanding of the City's requirements, specs, etc.</i>	100	86	79	70
<i>Description of Firm's approach to this opportunity</i>	100	87	87	72
<i>Project schedule or timeline for fulfilling City's specs</i>	50	45	43	36
<b>CONSENSUS SCORE</b>	<b>250</b>	<b>218</b>	<b>209</b>	<b>178</b>
<b>Pricing Structure (25%)</b>		<b>250</b>	<b>204</b>	<b>185</b>
<b>CONSENSUS SCORE</b>	<b>250</b>	<b>250</b>	<b>204</b>	<b>185</b>
<b>TOTAL SCORES</b>	<b>1000</b>	<b>920</b>	<b>876</b>	<b>781</b>

#### AWARD DETERMINATION

**Award is recommended to: CASSIDY TURLEY dba DTZ**

**CASSIDY TURLEY dba DTZ** is deemed to be responsible and responsive proposer whose proposal is determined in writing to be the most advantageous to the City and best meets the overall needs of the City taking into consideration the evaluation factors set forth in the Request for Proposal.



## Legislation Description

---

**File #:** 15-285, **Version:** 1

---

**AUTHORIZATION TO ENTER INTO AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH GAVAN & BARKER, INC. FOR 2014-2015 DRAINAGE STUDIES**

Staff Contact: Jack Friedline, Director, Public Works

**Purpose and Recommended Action**

This is a request for City Council to authorize the Acting City Manager to enter into Amendment No. 1 to the Professional Services Agreement with Gavan & Barker, Inc. for 2014-2015 Drainage Studies, in an amount not to exceed \$30,860.

**Background**

Gavan & Barker, Inc. is currently under contract (Project No. 141517) with the city to determine existing drainage patterns and develop solutions to reduce future flooding. Initially, the study included two locations: 47<sup>th</sup> and State Avenues and 83<sup>rd</sup> and Georgia Avenues. The city's Engineering Division has determined that two additional locations should be included in the study. The additional locations are at 64<sup>th</sup> Drive and St. John Avenue, and 59<sup>th</sup> and Palmaire Avenues.

In 2014, Gavan & Barker, Inc. was selected from the March 2013 City of Glendale On-Call Consulting Services list. The original professional services agreement contract amount was in an amount not to exceed \$45,200.

**Analysis**

Based on recent rain events, site visits by Engineering staff, and citizens' concerns, the city's Engineering Division has determined that these two additional locations should be included in the current 2014-2015 Drainage Studies analysis.

**Community Benefit/Public Involvement**

The areas included in the study experience flood damage to residents' private property during heavier rain events. This study will recommend to staff possible solutions to help reduce future flooding of city streets and minimize damage to private property.

**Budget and Financial Impacts**

Funding for this amendment is available in the fiscal year 2014-15 capital improvement plan. The compensation paid to Gavan & Barker, Inc. for Amendment No. 1 shall not exceed \$30,860, and the total professional service fee for the entire project shall not exceed \$76,060.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$30,860</b>	<b>2180-79004-551200 Local Drainage Problems</b>

Capital Expense? Yes

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?

Amendment No. 1 to the  
Agreement for Professional Services

2014-2015 Drainage Studies

City Project No. 141517

This Amendment No. 1 to the Agreement for Professional Services for 2014-2015 Drainage Studies ("Amendment No. 1") is made this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between the City of Glendale, an Arizona municipal corporation ("City") and Gavan & Barker, Inc., an Arizona corporation authorized to do business in Arizona ("Consultant").

RECITALS

- A. Consultant is currently under contract with the City on the above-referenced project;
- B. Since the inception of the work, the scope and requirements have changed substantially and cannot be expanded or corrected through change orders or change directives;
- C. The changes in the Scope of Work will benefit the City; and
- D. Expanding the Scope of Work (attached Amended Exhibit B) under the original Agreement will allow the work to be completed under the appropriate professional standards and represents a cost savings to the City.

AGREEMENT

The original Agreement for Professional Services for Project No. "141517" is amended as follows:

Section 4. Additional compensation for the change in the Scope of Work will not exceed \$30,860.00 as specifically detailed in the attached Amended Exhibit D (time and materials).

Section 15. The following Amended Exhibits are incorporated by reference as though fully set forth in this Amendment:

Amended Exhibit B  
Amended Exhibit D

Scope of Work  
Compensation

All other terms and conditions not amended by this writing remain unchanged and enforceable as found in the original Agreement C-9683 currently on file in the Office of the City Clerk, City of Glendale.

“City”:

CITY OF GLENDALE, an Arizona  
municipal corporation

\_\_\_\_\_  
Richard A. Bowers, Acting City Manager

ATTEST:

\_\_\_\_\_  
Pamela Hanna, City Clerk (SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael D. Bailey, City Attorney

“Consultant”

Gavan & Barker, Inc.  
An Arizona corporation



\_\_\_\_\_  
By: Mark T. Gavan  
Its: President

**PROFESSIONAL SERVICES AGREEMENT – AMENDED EXHIBIT B  
SCOPE OF WORK**

The Scope of Work is amended (Amendment No. 1) to add Tasks 4 and 5 as described below:

Task 4 – 59th Avenue and Palmaire Avenue Drainage Study:

- **Task Description** – The primary focus of Task 4 is to find a solution to the drainage problem on Palmaire Avenue just east of 59th Avenue. From an initial site inspection and analysis of flood photos provided by the City of Glendale staff, this appears to primarily be a standing water issue as opposed to a structure flooding problem. There is a low spot on the north side of Palmaire Avenue just east of 59th Avenue. Runoff that is conveyed down Palmaire Avenue has to fill up the low spot before it can surface drain out to 59th Avenue and be intercepted by the existing storm drain inlet. After the storm event passes, standing water remains in the low spot creating a nuisance problem to pedestrian and vehicular traffic as well as providing breeding ground for mosquitos.
- This study will investigate various solutions to the standing water problem. There are two apparent solutions. One is to repave a portion of Palmaire Avenue to create a positive slope out to 59<sup>th</sup> Avenue which would eliminate the low spot. This option may require a significant length of repaving on Palmaire Avenue. Another option is to repave a shorter segment of Palmaire Avenue to create a well-defined low spot east of 59<sup>th</sup> Avenue and install a new catch basin that would connect to the existing storm drain in 59<sup>th</sup> Avenue. The feasibility of these solutions, as well as others that may come up will be analyzed and documented in the drainage report. Based on this analysis, recommended solutions, along with itemized cost estimates will also be provided as part of the report.
- **Coordination** – The Consultant will participate in coordination meetings (as necessary) with the City’s Project Manager providing updates and discussing alternative solutions.
- **Data Collection** – The Consultant will collect and review pertinent data from the City of Glendale and other outside sources. Data to be collected will include as-built plans, utility maps, existing storm drain maps, water and sewer maps, rainfall data, topographic maps, existing drainage reports, and other pertinent information. A summary of data collected will be included in the preliminary report.
- **Field Visit/Field Measurements** – The Consultant will conduct a site visit to obtain all needed photographs, and collect data on existing drainage infrastructure structures. Field measurements will be completed by the Consultant drainage team to gather all the pertinent measurements and elevations necessary to supplement the existing topographic mapping to determine the ponding extents associated with the existing low spot and to determine the floor elevations of the adjacent buildings.
- **Hydrologic/Hydraulic Analysis** – No hydrologic or hydraulic analysis is anticipated as part of the drainage report. The alternative options proposed in the report will be centered on eliminating the standing water problem by proving positive drainage in the location of the low spot in the existing gutter.
- **Development of Drainage Solutions** – The Consultant will develop solutions to the drainage issue on 59th Avenue and Palmaire Avenue. It is anticipated that the alternative solutions will either consist of repaving a portion of Palmaire Avenue to eliminate the low spot or constructing a relatively small storm drain to drain the low spot after the storm event passes.

- **Utility Conflict Assessment** – The Consultant will assess the potential utility conflicts and their impact on the design and construction of the drainage solutions.
- **Cost Estimates** – Separate quantity and cost estimates will be prepared for each of the alternative solutions.
- **Report** – The Consultant will prepare a report for the drainage problem at 59th Avenue and Palmaire that includes a discussion of the data collection effort, aerial photography, field survey, assumptions, alternative solutions, cost estimates, and exhibits/photographs. Report exhibits will include 1) a plan view clearly identifying the existing conditions, and 2) plan view exhibits showing the proposed alternative solutions to the drainage issue on Palmaire Avenue just east of 59th Avenue. The City will review and comment on the preliminary report. The Consultant will address the comments, as necessary, by providing clarifications of the analysis through additional written descriptions, illustrations, and appropriate references.
- **SUBMITTALS**

**Preliminary Submittal** – A preliminary report will be submitted to the City for review. The preliminary submittal will include two copies of the report plus an electronic version in PDF format.

**Final Submittal** – Upon approval of the preliminary report, a final drainage report will be submitted which will include any revisions requested by the City. The final submittal will include two hard copies of the report plus an electronic version in PDF format.

#### Task 5 – 64th Drive and St. John Avenue Drainage Study:

- **Task Description** – The primary focus of Task 5 is to find a solution to the drainage issue at the drainage channel located at the terminus of St. John Avenue at 64th Drive. The drainage channel discharges to Skunk Creek through what appears to be a relatively large, drop inlet. It also appears that the levee/pathway along the east bank of Skunk Creek is elevated above the channel. So, if the drop inlet becomes clogged during storm events, runoff would have to build up fairly deep before it could overtop the pathway and spill into Skunk Creek. According to the City of Glendale staff, water ponds in the drainage channel during storm events which impacts the property that is located just south of the drainage channel (17624 N. 64th Drive).

The study will investigate various solutions to this drainage issue. The first step in the analysis will involve finding the cause behind the ponding/drainage issue in the drainage channel. Once the primary cause has been identified, then solutions to the problem will be investigated. The solutions might range from retro-fitting the existing storm drain inlet with one that is less susceptible to clogging, or replacing the entire inlet with a larger, more effective one designed to capture the runoff that enters the drainage channel. The feasibility of lowering the existing levee/pathway, which would lower the depth of water in channel, will also be investigated. The feasibility of these solutions, as well as others that may come up will be analyzed and documented in the drainage report. Based on this analysis, recommended solutions, along with itemized cost estimates will be provided as part of the report.

- **Coordination** – The Consultant will participate in coordination meetings (as necessary) with the City's Project Manager providing updates and discussing alternative solutions.
- **Data Collection** – The Consultant will collect and review pertinent data from the City of Glendale and other outside sources. Data to be collected will include as-built plans, utility maps, existing storm drain maps, water and sewer maps, rainfall data, topographic maps, existing

drainage reports (including the hydrologic and hydraulic analysis of Skunk Creek), and other pertinent information. A summary of data collected will be included in the preliminary report.

- **Field Visit/Field Measurements** – The Consultant will conduct a site visit to obtain all needed photographs, and collect data on existing drainage infrastructure structures. Field measurements will be completed by the Consultant drainage team to gather all the pertinent measurements and elevations necessary to 1) delineate the watershed boundaries for the drainage channel (concentration point of 64th Drive and St. John Avenue , 2) define the existing conveyance capacity of the drainage channel as well as the interception capacity of the existing storm drain inlets, 3) determine the floor elevation of the adjacent home versus the elevation of the drop inlet and the elevation of the levee/pathway.
- **Hydrologic/Hydraulic Analysis** – From cursory initial review, it appears that St. John Avenue accepts significant off-site flow at 63rd Avenue. The contributing watershed appears to extend all the way north to Mitchell Drive and all the way east to 59th Avenue, with Groves Avenue being the major conveyance link. Due to the size of the watershed and multiple locations where split flow appear to be occurring, it is proposed to calculate the peak discharge for the 10 and 100-year storm events using the US Army Corps of Engineers HEC-1 program. These calculated peak discharges will be used to 1) estimate the extent of the flooding issue under existing conditions and 2) to analyze and design the proposed solutions to the flooding problem.
- **Development of Drainage Solutions** – The Consultant will develop solutions to the drainage issue on 64th Drive and St. John Avenue. It is anticipated that the alternative solutions will either consist of retro-fitting the grate at the existing drop inlet to make it less susceptible to clogging or regrading the Skunk Creek pathway to allow water from the drainage channel to spill out at a lower elevation.
- **Utility Conflict Assessment** – The Consultant will assess the potential utility conflicts and their impact on the design and construction of the drainage solutions.
- **Cost Estimates** – Separate quantity and cost estimates will be prepared for each of the alternative solutions.
- **Report** – The Consultant will prepare a report of the drainage study at 64th Drive and St. John that includes a discussion of the data collection effort, aerial photography, field survey, assumptions, hydrologic/ hydraulic analysis, supporting calculations, alternative solutions, cost estimates, and exhibits/photographs. Report exhibits will include 1) a drainage area map clearly showing the contributing watershed area, 2) a plan view clearly identifying any existing conveyance corridors, and 3) plan view exhibits showing the proposed alternative solutions to the flooding problem at the drainage channel located at 64th Drive and St. John Avenue. The City will review and comment on the preliminary report. The Consultant will address the comments, as necessary, by revising the hydrologic/hydraulic calculations and providing clarifications of the analysis through additional written descriptions, illustrations, and appropriate references.

- **SUBMITTALS**

**Preliminary Submittal** – A preliminary report will be submitted to the City for review. The preliminary submittal will include two copies of the report plus an electronic version in PDF format.

**Final Submittal** – Upon approval of the preliminary report, a final drainage report will be submitted which will include any revisions requested by the City. The final submittal will include two hard copies of the report plus an electronic version in PDF format.

**PROFESSIONAL SERVICES AGREEMENT – AMENDED EXHIBIT D**

**COMPENSATION**

**METHOD AND AMOUNT OF COMPENSATION**

Compensation shall be hourly rates plus allowable reimbursable expenses.

**DETAILED PROJECT COMPENSATION**

**2014-2015 Drainage Studies**

**Project No. 141517**

**AMENDED FEE SCHEDULE**

Original Contract Amount	<u>\$45,200.00</u>
Amendment No. 1	
Task 4 – 59th Avenue and Palmaire Avenue Drainage Study	\$9,300.00
Task 5 – 64th Drive and St. John Avenue Drainage Study	\$16,560.00
Allowance for Extra Work	<u>\$5,000.00</u>
Subtotal (Amendment No. 1)	\$30,860.00
Total Professional Services Fee	<u>\$76,060.00</u>



## Legislation Description

---

**File #: 15-286, Version: 1**

---

**AUTHORIZATION TO ENTER INTO AMENDMENT NO. 2 TO A CONTRACT WITH VOUCHER RIDE, LLC FOR THE TAXI VOUCHER PROGRAM**

Staff Contact: Jack Friedline, Director, Public Works

**Purpose and Recommended Action**

This is a request for City Council to authorize the Acting City Manager to enter into Amendment No. 2 to a contract with Voucher Ride, LLC for the Taxi Voucher Program. This amendment would increase the not-to-exceed amount of the contract from \$125,000 to \$144,000.

**Background**

The Taxi Voucher Program was developed to provide a transportation option for eligible Glendale residents needing to get to repetitive medical treatments such as dialysis and chemotherapy. The program provides a 75 percent subsidy toward the fare of an eligible taxi trip, and is capped at a maximum trip cost to the city of \$15.00. The resident is responsible for the remaining cost of the trip. Since its inception in 2005, the program has grown from 875 trips provided in the first year of the program to more than 7,300 trips last fiscal year.

**Analysis**

Transit will spend approximately \$123,000 of the budgeted \$125,000 on the Voucher Ride contract by April 30, 2015. On January 29, 2014, the original contract was extended to add two months to the original term in order to get the contract on a fiscal year cycle. Due to the additional two months that have been added to the contract, staff anticipates the budgeted amount will be exceeded by approximately \$19,000, depending on the number of trips taken in May and June. The addition of these two months to the contract necessitates this request to increase the not-to-exceed amount from \$125,000 to \$144,000.

The current contract will expire on June 30, 2015. Staff issued a Request for Proposals on February 26, 2015, and three submittals were received. Staff is currently reviewing and evaluating these proposals and will be bringing a request forward to Council for award of a new contract in early June.

**Previous Related Council Action**

On June 14, 2011, Council authorized an increase of \$40,000, raising the not-to-exceed amount from \$85,000 to \$125,000 annually.

On October 12, 2010, Council authorized the award of this contract to Voucher Ride, LLC (formerly Life, Inc.) in the amount of \$85,000 annually.

**Community Benefit/Public Involvement**

Recognizing the need for transportation beyond what is provided by Dial-a-Ride and fixed-route services, the Taxi Voucher Program provides an additional transportation option for Glendale residents for ongoing, repetitive medical treatments. While growth of the program has leveled out over the last couple of years, it remains a popular and valuable option for our residents to meet their transportation needs for these types of medical appointments.

**Budget and Financial Impacts**

Funds are available and have been budgeted in the GO Transportation Program operating budget.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$19,000</b>	<b>1660-16540-518200, Fixed Route</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

AMENDMENT NO. 2

AGREEMENT WITH VOUCHER RIDE LLC  
FOR PROFESSIONAL PROGRAM MANAGEMENT  
(Contract No. C-8432)  
City of Glendale Solicitation No. RFP 11-10

This Amendment No. 2 to the Agreement for Professional Program Management is made this \_\_\_\_\_ day of \_\_\_\_\_, 2015 (“Effective Date”), by and between the City of Glendale, an Arizona municipal corporation (“City”) and Voucher Ride LLC, a limited liability company authorized to do business in Arizona (“Contractor”).

RECITALS

- A. City and Contractor previously entered into the Agreement for Professional Program Management, Contract No. C-8432, dated April 18, 2013 (the “Agreement”); and
- B. The Agreement had an initial one (1)-year initial period beginning April 18, 2013 through April 17, 2014, and provided the option to extend the term for an additional period (12-14 months) in order for this Agreement to expire on June 30, 2015.
- C. City and Contractor previously entered into Contract Amendment No. 1, extending the term of the Agreement from April 18, 2014 through June 30, 2015; and
- D. City and Contractor wish to modify and amend the Agreement subject to and strictly in accordance with the terms of this Amendment.

AGREEMENT

In consideration of the mutual promises set forth in this Amendment and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the City and Contractor agree as follows:

- 1. **Recitals.** The recitals set forth above are not merely recitals, but form an integral part of this Amendment.
- 2. **Term.** The term of the Agreement remains unchanged.

3. **Compensation.** Contractor's compensation as provided in Exhibit B of the Agreement is amended as set forth in Exhibit B-Amendment No. 2 attached to this Amendment No. 2.
  
4. **Ratification of Agreement.** City and Contractor agree that except as expressly provided in this Amendment No. 2, the provisions of the Agreement and Amendment No. 1 remain in full force and effect and that if any provision of this Amendment No. 2 conflicts with the Agreement, then the provisions of this Amendment No. 2 prevail.

CITY OF GLENDALE, an Arizona  
Municipal Corporation

\_\_\_\_\_  
Richard A. Bowers, Acting City Manager

ATTEST:

\_\_\_\_\_  
Pamela Hanna, City Clerk (SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael D. Bailey, City Attorney

Voucher Ride LLC, an Arizona corporation



\_\_\_\_\_  
By: Mike Fitzgerald  
\_\_\_\_\_  
Its: President & CEO

EXHIBIT B-AMENDMENT NO. 2

AGREEMENT FOR PROFESSIONAL PROGRAM MANAGEMENT

AMENDED COMPENSATION

**METHOD AND AMOUNT OF COMPENSATION**

N/A

**NOT TO EXCEED AMOUNT**

The total amount of compensation paid to Contractor for full completion of all work required by the project during the extended term (April 18, 2014-June 30, 2015) will not exceed One Hundred Forty-Four Thousand Dollars (\$144,000).



## Legislation Description

---

**File #: 15-287, Version: 1**

---

**AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH DIBBLE & ASSOCIATES CONSULTING ENGINEERS, INC., DOING BUSINESS AS DIBBLE ENGINEERING, FOR A FLASHING YELLOW ARROW STUDY**

Staff Contact: Jack Friedline, Director, Public Works

### **Purpose and Recommended Action**

This is a request for City Council to authorize the Acting City Manager to enter into a professional services agreement with Dibble & Associates Consulting Engineers, Inc., doing business as Dibble Engineering, to analyze signalized intersections and develop a strategy to implement flashing yellow arrows.

### **Background**

A left turn is one of the most complex movements a motorist makes. Left-turn traffic signals are designed to let drivers know when to yield to oncoming traffic and when they have the right-of-way; however, the wide variety of these signals in use across the country can be confusing.

Glendale has historically used a variety of left-turn signals, depending on traffic conditions and roadway characteristics at intersections. These include:

- Permissive left turn where the driver can make the left turn on a circular green indication when there is a sufficient gap in oncoming traffic;
- Protected left turn where the driver can make a left turn only on a green arrow during an exclusive left-turn phase; and
- Protected-permissive left turn where there is a combination of both operations.

### **Analysis**

A comprehensive national study was published by the National Cooperative Highway Research Program (NCHRP) in 2003 to evaluate the operational and safety advantages of left-turn controls. The study concluded that the flashing yellow arrow was safer and more effective than other signals at conveying to drivers to yield to oncoming traffic before turning left during the permissive left-turn phase. Based on these recommendations, the 2009 Manual on Uniform Traffic Control Devices included the flashing yellow arrow as an acceptable signal.

The consultant will evaluate 40 arterial/arterial intersections, as well as high-frequency crash locations in the city. Installation of flashing yellow arrows will be prioritized at intersections in the following categories:

- Approaches that require signal head modification only for flashing yellow arrow installation.
- Approaches that require signal head and mast arm modifications for flashing yellow arrow installation.
- Approaches that require signal head, mast arm and geometric modifications for flashing yellow arrow installation.

The review will consider crash data, intersection geometrics, signal equipment and operations. Should there be funding available within the contract after the initial study areas are completed, locations will be added to include non-arterial/arterial intersections starting at those with the highest crash rates. Priority will be assigned to locations where minimal work will need to be completed to retrofit the signal equipment. The lowest priority will be given to locations that need to have geometric changes made to the intersection, resulting in the highest cost.

**Community Benefit/Public Involvement**

According to the NCHRP study, the installation of flashing yellow arrows at signalized locations will improve traffic efficiency and enhance safety.

**Budget and Financial Impacts**

The total cost of the study will not exceed \$170,000. The cost will be distributed over two fiscal years.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$120,000</b>	<b>1660-16580-518200, GO Traffic Mitigation (FY 2015)</b>
<b>\$50,000</b>	<b>1340-16810-518200, Traffic Signals (FY 2016)</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

**PROFESSIONAL SERVICES AGREEMENT**  
Flashing Yellow Arrow Study

This Professional Services Agreement ("Agreement") is entered into and effective between CITY OF GLENDALE, an Arizona municipal corporation ("City") and Dibble & Associates Consulting Engineers, Inc. dba Dibble Engineering, a corporation, authorized to do business in the State of Arizona, ("Consultant") as of the \_\_\_\_ day of \_\_\_\_\_, 2015 ("Effective Date").

**RECITALS**

- A. City intends to undertake a project for the benefit of the public and with public funds that is more fully set forth in **Exhibit A**, Project (the "Project");
- B. City desires to retain the professional services of Consultant to perform certain specific duties and produce the specific work as set forth in the attached **Exhibit B**, Project Scope of Work ("Scope");
- C. Consultant desires to provide City with professional services ("Services") consistent with best consulting or architectural practices and the standards set forth in this Agreement, in order to complete the Project; and
- D. City and Consultant desire to memorialize their agreement with this document.

**AGREEMENT**

The parties hereby agree as follows:

**1. Key Personnel; Other Consultants and Subcontractors.**

- 1.1 Professional Services. Consultant will provide all Services necessary to assure the Project is completed timely and efficiently consistent within Project requirements, including, but not limited to, working in close interaction and interfacing with City and its designated employees, and working closely with others, including other consultants or contractors, retained by City.
- 1.2 Project Team.
  - a. Project Manager.
    - (1) Consultant will designate an employee as Project Manager with sufficient training, knowledge, and experience to, in the City's opinion, complete the project and handle all aspects of the Project such that the work produced by Consultant is consistent with applicable standards as detailed in this Agreement; and
    - (2) The City must approve the designated Project Manager.
  - b. Project Team.
    - (1) The Project Manager and all other employees assigned to the Project by Consultant will comprise the "Project Team."
    - (2) Project Manager will have responsibility for and will supervise all other employees assigned to the Project by Consultant.
  - c. Discharge, Reassign, Replacement.
    - (1) Consultant acknowledges the Project Team is comprised of the same persons and roles for each as may have been identified in **Exhibit A**.
    - (2) Consultant will not discharge, reassign, replace or diminish the responsibilities of any of the employees assigned to the Project who have been approved by City without City's prior written consent unless that person leaves the employment of Consultant, in which event the substitute must first be approved in writing by City.

(3) Consultant will change any of the members of the Project Team at the City's request if an employee's performance does not equal or exceed the level of competence that the City may reasonably expect of a person performing those duties, or if the acts or omissions of that person are detrimental to the development of the Project.

d. Subcontractors.

- (1) Consultant may engage specific technical contractors (each a "Subcontractor") to furnish certain service functions.
- (2) Consultant will remain fully responsible for Subcontractor's services.
- (3) Subcontractors must be approved by the City.
- (4) Consultant will certify by letter that all contracts with Subcontractors have been executed incorporating requirements and standards as set forth in this Agreement.

2. **Schedule.** The Services will be undertaken in a manner that ensures the Project is completed timely and efficiently in accordance with the Project.

3. **Consultant's Work.**

3.1 Standard. Consultant must perform Services in accordance with the standards of due diligence, care, and quality prevailing among consultants having substantial experience with the successful furnishing of Services for projects that are equivalent in size, scope, quality, and other criteria under the Project and identified in this Agreement.

3.2 Licensing. Consultant warrants that:

- a. Consultant and its Subconsultants or Subcontractors will hold all appropriate and required licenses, registrations and other approvals necessary for the lawful furnishing of Services ("Approvals"); and
- b. Neither Consultant nor any Subconsultant or Subcontractor has been debarred or otherwise legally excluded from contracting with any federal, state, or local governmental entity ("Debarment").
  - (1) City is under no obligation to ascertain or confirm the existence or issuance of any Approvals or Debarments, or to examine Consultant's contracting ability.
  - (2) Consultant must notify City immediately if any Approvals or Debarment changes during the Agreement's duration. The failure of the Consultant to notify City as required will constitute a material default under the Agreement.

3.3 Compliance. Services will be furnished in compliance with applicable federal, state, county and local statutes, rules, regulations, ordinances, building codes, life safety codes, and other standards and criteria designated by City.

Contractor must not discriminate against any employee or applicant for employment on the basis race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity or expression, genetic characteristics, familial status, U.S. military veteran status or any disability. Contractor will require any Sub-contractor to be bound to the same requirements as stated within this section. Contractor, and on behalf of any subcontractors, warrants compliance with this section.

3.4 Coordination; Interaction.

- a. For projects that the City believes requires the coordination of various professional services, Consultant will work in close consultation with City to proactively interact with any other professionals retained by City on the Project ("Coordinating Project Professionals").

- b. Consultant will meet to review the Project, Schedule and in-progress work with Coordinating Project Professionals and City as often and for durations as City reasonably considers necessary in order to ensure the timely work delivery and Project completion.
- c. For projects not involving Coordinating Project Professionals, Consultant will proactively interact with any other contractors when directed by City to obtain or disseminate timely information for the proper execution of the Project.

### 3.5 Work Product.

- a. Ownership. Upon receipt of payment for Services furnished, Consultant grants to City, and will cause its Subconsultants or Subcontractors to grant to the City, the exclusive ownership of and all copyrights, if any, to evaluations, reports, drawings, specifications, project manuals, surveys, estimates, reviews, minutes, all "architectural work" as defined in the United States Copyright Act, 17 U.S.C § 101, *et seq.*, and other intellectual work product as may be applicable ("Work Product").
  - (1) This grant is effective whether the Work Product is on paper (e.g., a "hard copy"), in electronic format, or in some other form.
  - (2) Consultant warrants, and agrees to indemnify, hold harmless and defend City for, from and against any claim that any Work Product infringes on third-party proprietary interests.
- b. Delivery. Consultant will deliver to City copies of the preliminary and completed Work Product promptly as they are prepared.
- c. City Use.
  - (1) City may reuse the Work Product at its sole discretion.
  - (2) In the event the Work Product is used for another project without further consultations with Consultant, the City agrees to indemnify and hold Consultant harmless from any claim arising out of the Work Product.
  - (3) In such case, City will also remove any seal and title block from the Work Product.

## 4. **Compensation for the Project.**

- 4.1 Compensation. Consultant's compensation for the Project, including those furnished by its Subconsultants or Subcontractors will not exceed \$170,000 as specifically detailed in **Exhibit D** ("Compensation").
- 4.2 Change in Scope of Project. The Compensation may be equitably adjusted if the originally contemplated Scope as outlined in the Project is significantly modified.
  - a. Adjustments to Compensation require a written amendment to this Agreement and may require City Council approval.
  - b. Additional services which are outside the Scope of the Project contained in this Agreement may not be performed by the Consultant without prior written authorization from the City.
  - c. Notwithstanding the incorporation of the Exhibits to this Agreement by reference, should any conflict arise between the provisions of this Agreement and the provisions found in the Exhibits and accompanying attachments, the provisions of this Agreement shall take priority and govern the conduct of the parties.
- 4.3 Allowances. An "Allowance" may be identified in **Exhibit D** only for work that is required by the Scope and the value of which cannot reasonably be quantified at the time of this Agreement.
  - a. As stated in Sec. 4.1 above, the Compensation must incorporate all Allowance amounts identified in **Exhibit D** and any unused allowance at the completion of the Project will remain with City.

- b. Consultant may not add any mark-up for work identified as an Allowance and which is to be performed by a Subconsultant.
  - c. Consultant will not use any portion of an Allowance without prior written authorization from the City.
  - d. Examples of Allowance items include, but are not limited to, subsurface pothole investigations, survey, geotechnical investigations, public participation, radio path studies and material testing.
- 4.4 Expenses. City will reimburse Consultant for certain out-of-pocket expenses necessarily incurred by Consultant in connection with this Agreement, without mark-up (the "Reimbursable Expenses"), including, but not limited to, document reproduction, materials for book preparation, postage, courier and overnight delivery costs incurred with Federal Express or similar carriers, travel and car mileage, subject to the following:
- a. Mileage, airfare, lodging and other travel expenses will be reimbursable only to the extent these would, if incurred, be reimbursed to City of Glendale personnel under its policies and procedures for business travel expense reimbursement made available to Consultant for review prior to the Agreement's execution, and which policies and procedures will be furnished to Consultant;
  - b. The Reimbursable Expenses in this section are approved in advance by City in writing; and
  - c. The total of all Reimbursable Expenses paid to Consultant in connection with this Agreement will not exceed the "not to exceed" amount identified for Reimbursable Services in the Compensation.

## 5. **Billings and Payment.**

### 5.1 Applications.

- a. Consultant will submit monthly invoices (each, a "Payment Application") to City's Project Manager and City will remit payments based upon the Payment Application as stated below.
- b. The period covered by each Payment Application will be one calendar month ending on the last day of the month.

### 5.2 Payment.

- a. After a full and complete Payment Application is received, City will process and remit payment within 30 days.
- b. Payment may be subject to or conditioned upon City's receipt of:
  - (1) Completed work generated by Consultant and its Subconsultants and Subcontractors; and
  - (2) Unconditional waivers and releases on final payment from all Subconsultants and Subcontractors as City may reasonably request to assure the Project will be free of claims arising from required performances under this Agreement.

### 5.3 Review and Withholding. City's Project Manager will timely review and certify Payment Applications.

- a. If the Payment Application is rejected, the Project Manager will issue a written listing of the items not approved for payment.
- b. City may withhold an amount sufficient to pay expenses that City reasonably expects to incur in correcting the deficiency or deficiencies rejected for payment.

6. **Termination.**

- 6.1 For Convenience. City may terminate this Agreement for convenience, without cause, by delivering a written termination notice stating the effective termination date, which may not be less than 15 days following the date of delivery.
- a. Consultant will be equitably compensated for Services furnished prior to receipt of the termination notice and for reasonable costs incurred.
  - b. Consultant will also be similarly compensated for any approved effort expended, and approved costs incurred, that are directly associated with Project closeout and delivery of the required items to the City.
- 6.2 For Cause. City may terminate this Agreement for cause if Consultant fails to cure any breach of this Agreement within seven days after receipt of written notice specifying the breach.
- a. Consultant will not be entitled to further payment until after City has determined its damages. If City's damages resulting from the breach, as determined by City, are less than the equitable amount due but not paid Consultant for Services furnished, City will pay the amount due to Consultant, less City's damages, in accordance with the provision of Sec. 5.
  - b. If City's direct damages exceed amounts otherwise due to Consultant, Consultant must pay the difference to City immediately upon demand; however, Consultant will not be subject to consequential damages more than \$1,000,000 or the amount of this Agreement, whichever is greater.

7. **Conflict.** Consultant acknowledges this Agreement is subject to A.R.S. § 38-511, which allows for cancellation of this Agreement in the event any person who is significantly involved in initiating, negotiating, securing, drafting, or creating the Agreement on City's behalf is also an employee, agent, or consultant of any other party to this Agreement.

8. **Insurance.** For the duration of the term of this Agreement, Contractor shall procure and maintain insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of all tasks or work necessary to complete the Project as herein defined. Such insurance shall cover Contractor, its agent(s), representative(s), employee(s) and any subcontractors.

8.1 **Minimum Scope and Limit of Insurance.** Coverage must be at least as broad as:

- a. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01, including products and completed operations, with limits of no less than **\$1,000,000** per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- b. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), with limits no less than **\$1,000,000** per accident for bodily injury and property damage.
- c. Worker's Compensation: Insurance as required by the State of Arizona, with Statutory Limits, and Employers' Liability insurance with a limit of no less than **\$1,000,000** per accident for bodily injury or disease.

8.2 **Other Insurance Provisions.** The insurance policies required by the Section above must contain, or be endorsed to contain the following insurance provisions:

- a. **The City, its officers, officials, employees and volunteers are to be covered as additional insureds** of the CGL and automobile policies for any liability arising from or in connection with the performance of all tasks or work necessary to complete the Project as herein defined. Such liability may arise, but is not limited to, liability for materials, parts or equipment furnished in connection with any tasks, or work performed by Contractor or on its behalf and for liability arising from automobiles owned, leased, hired or borrowed

on behalf of the Contractor. General liability coverage can be provided in the form of an endorsement to the Contractor's existing insurance policies, provided such endorsement is at least as broad as ISO Form CG 20 10, 11 85 or both CG 20 10 and CG 23 37, if later revisions are used.

- b. For any claims related to this Project, the **Contractor's insurance coverage shall be primary insurance** with respect to the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.
  - c. Each insurance policy required by this Section shall provide that coverage shall not be canceled, except after providing notice to the City.
- 8.3 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of no less than A: VII, unless the Contractor has obtained prior approval from the City stating that a non-conforming insurer is acceptable to the City.
- 8.4 Waiver of Subrogation. **Contractor hereby agrees to waive its rights of subrogation which any insurer may acquire** from Contractor by virtue of the payment of any loss. Contractor agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation. The Workers' Compensation Policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agent(s) and subcontractor(s).
- 8.5 Verification of Coverage. Within 15 days of the Effective Date of this Agreement, Contractor shall furnish the City with original certificates and amendatory endorsements, or copies of any applicable insurance language making the coverage required by this Agreement effective. All certificates and endorsements must be received and approved by the City before work commences. Failure to obtain, submit or secure the City's approval of the required insurance policies, certificates or endorsements prior to the City's agreement that work may commence shall not waive the Contractor's obligations to obtain and verify insurance coverage as otherwise provided in this Section. The City reserves the right to require complete, certified copies of all required insurance policies, including any endorsements or amendments, required by this Agreement at any time during the Term stated herein.
- Contractor's failure to obtain, submit or secure the City's approval of the required insurance policies, certificates or endorsements shall not be considered a Force Majeure or defense for any failure by the Contractor to comply with the terms and conditions of the Agreement, including any schedule for performance or completion of the Project.
- 8.6 Subcontractors. Contractor shall require and shall verify that all subcontractors maintain insurance meeting all requirements of this Agreement.
- 8.7 Special Risk or Circumstances. The City reserves the right to modify these insurance requirements, including any limits of coverage, based on the nature of the risk, prior experience, insurer, coverage or other circumstances unique to the Contractor, the Project or the insurer.

## 9. Immigration Law Compliance.

- 9.1 Consultant, and on behalf of any Subconsultant or Subcontractor, warrants, to the extent applicable under A.R.S. § 41-4401, compliance with all federal immigration laws and regulations that relate to their employees as well as compliance with A.R.S. § 23-214(A) which requires registration and participation with the E-Verify Program.
- 9.2 Any breach of warranty under this section is considered a material breach of this Agreement and is subject to penalties up to and including termination of this Agreement.
- 9.3 City retains the legal right to inspect the papers of any Consultant, Subconsultant, or Subcontractor employee who performs work under this Agreement to ensure that the Consultant, Subconsultant or any Subcontractor is compliant with the warranty under this section.

- 9.4 City may conduct random inspections, and upon request of City, Consultant will provide copies of papers and records of Consultant demonstrating continued compliance with the warranty under this section. Consultant agrees to keep papers and records available for inspection by the City during normal business hours and will cooperate with City in exercise of its statutory duties and not deny access to its business premises or applicable papers or records for the purposes of enforcement of this section.
- 9.5 Consultant agrees to incorporate into any subcontracts under this Agreement the same obligations imposed upon Consultant and expressly accrue those obligations directly to the benefit of the City. Consultant also agrees to require any Subconsultant or Subcontractor to incorporate into each of its own subcontracts under this Agreement the same obligations above and expressly accrue those obligations to the benefit of the City.
- 9.6 Consultant's warranty and obligations under this section to the City is continuing throughout the term of this Agreement or until such time as the City determines, in its sole discretion, that Arizona law has been modified in that compliance with this section is no longer a requirement.
- 9.7 The "E-Verify Program" above means the employment verification program administered by the United States Department of Homeland Security, the Social Security Administration, or any successor program.

**10. Notices.**

- 10.1 A notice, request or other communication that is required or permitted under this Agreement (each a "Notice") will be effective only if:
- a. The Notice is in writing; and
  - b. Delivered in person or by overnight courier service (delivery charges prepaid), certified or registered mail (return receipt requested).
  - c. Notice will be deemed to have been delivered to the person to whom it is addressed as of the date of receipt, if:
    - (1) Received on a business day before 5:00 p.m. at the address for Notices identified for the Party in this Agreement by U.S. Mail, hand delivery, or overnight courier service; or
    - (2) As of the next business day after receipt, if received after 5:00 p.m.
  - d. The burden of proof of the place and time of delivery is upon the Party giving the Notice.
  - e. Digitalized signatures and copies of signatures will have the same effect as original signatures.

10.2 Representatives.

- a. Consultant. Consultant's representative (the "Consultant's Representative") authorized to act on Consultant's behalf with respect to the Project, and his or her address for Notice delivery is:

Kent Dibble, P.E.  
President  
Dibble Engineering  
7500 North Dreamy Draw Drive  
Suite 200  
Phoenix, AZ 85020

- b. City. City's representative ("City's Representative") authorized to act on City's behalf, and his or her address for Notice delivery is:

City of Glendale  
c/o Kiran Guntupalli, P.E.  
Transportation Engineer  
6210 W Myrtle Ave Ste #112  
Glendale, Arizona 85301

With required copy to:

City Manager  
City of Glendale  
5850 West Glendale Avenue  
Glendale, Arizona 85301

City Attorney  
City of Glendale  
5850 West Glendale Avenue  
Glendale, Arizona 85301

- c. Concurrent Notices.

- (1) All notices to City's representative must be given concurrently to City Manager and City Attorney.
- (2) A notice will not be deemed to have been received by City's representative until the time that it has also been received by the City Manager and the City Attorney.
- (3) City may appoint one or more designees for the purpose of receiving notice by delivery of a written notice to Consultant identifying the designee(s) and their respective addresses for notices.

- d. Changes. Consultant or City may change its representative or information on Notice, by giving Notice of the change in accordance with this section at least ten days prior to the change.

**11. Financing Assignment.** City may assign this Agreement to any City-affiliated entity, including a non-profit corporation or other entity whose primary purpose is to own or manage the Project.

**12. Entire Agreement; Survival; Counterparts; Signatures.**

12.1 Integration. This Agreement contains, except as stated below, the entire agreement between City and Consultant and supersedes all prior conversations and negotiations between the parties regarding the Project or this Agreement.

- a. Neither Party has made any representations, warranties or agreements as to any matters concerning the Agreement's subject matter.
- b. Representations, statements, conditions, or warranties not contained in this Agreement will not be binding on the parties.
- c. Inconsistencies between the solicitation, any addenda attached to the solicitation, the response or any excerpts attached as **Exhibit A**, and this Agreement, will be resolved by the terms and conditions stated in this Agreement.

12.2 Interpretation.

- a. The parties fairly negotiated the Agreement's provisions to the extent they believed necessary and with the legal representation they deemed appropriate.
- b. The parties are of equal bargaining position and this Agreement must be construed equally between the parties without consideration of which of the parties may have drafted this Agreement.
- c. The Agreement will be interpreted in accordance with the laws of the State of Arizona.

12.3 Survival. Except as specifically provided otherwise in this Agreement, each warranty, representation, indemnification and hold harmless provision, insurance requirement, and every

other right, remedy and responsibility of a Party, will survive completion of the Project, or the earlier termination of this Agreement.

- 12.4 Amendment. No amendment to this Agreement will be binding unless in writing and executed by the parties. Electronic signature blocks do not constitute execution for purposes of this Agreement. Any amendment may be subject to City Council approval.
- 12.5 Remedies. All rights and remedies provided in this Agreement are cumulative and the exercise of any one or more right or remedy will not affect any other rights or remedies under this Agreement or applicable law.
- 12.6 Severability. If any provision of this Agreement is voided or found unenforceable, that determination will not affect the validity of the other provisions, and the voided or unenforceable provision will be reformed to conform with applicable law.
- 12.7 Counterparts. This Agreement may be executed in counterparts, and all counterparts will together comprise one instrument.

- 13. **Term**. The term of this Agreement commences upon the Effective Date and continues for a one year initial period. The City may, at its option and with the approval of the Consultant, extend the term of this Agreement an additional one year, renewable on an annual basis. Consultant will be notified in writing by the City of its intent to extend the Agreement period at least 30 calendar days prior to the expiration of the original or any renewal Agreement period. Price adjustments will only be reviewed during the Agreement renewal period. There are no automatic renewals of this Agreement.
- 14. **Dispute Resolution**. Each claim, controversy and dispute (each a "Dispute") between Consultant and City will be resolved in accordance with **Exhibit E**. The final determination will be made by the City.
- 15. **Exhibits**. The following exhibits, with reference to the term in which they are first referenced, are incorporated by this reference.

Exhibit A	Project
Exhibit B	Scope of Work
Exhibit C	Schedule
Exhibit D	Compensation
Exhibit E	Dispute Resolution

(Signatures appear on the following page.)

The parties enter into this Agreement effective as of the date shown above.

City of Glendale,  
an Arizona municipal corporation

---

By: Richard A. Bowers  
Its: Acting City Manager

ATTEST:

---

Pamela Hanna (SEAL)  
City Clerk

APPROVED AS TO FORM:

---

Michael D. Bailey  
City Attorney

Dibble & Associates Consulting Engineers, Inc.,  
dba Dibble Engineers,  
an Arizona Corporation



---

By: Kent M. Dibble, P.E.  
Its: President

**EXHIBIT A**  
**Professional Services Agreement**

PROJECT

(Cover Page)

## **Project Description**

This project involves a comprehensive review of left turn operations at various signalized intersections throughout the City to determine if the operations and safety could be improved by the installation of flashing yellow arrows to control left turn traffic movements. Specifically, the study will evaluate arterial-arterial intersections along with other high-frequency crash locations as funding permits.

**EXHIBIT B**  
**Professional Services Agreement**

SCOPE OF WORK

(Cover Page)

## Scope of Work

### **Goal:**

Prioritize a list of locations to install Flashing Yellow Arrows (FYA)

### **Background:**

A left turn is one of the most complex movements a motorist makes. Left-turn traffic signals are designed to let drivers know when to yield to oncoming traffic and when they have the right of way, but the wide variety of these signals in use across the country can be confusing. A comprehensive national NCHRP Study 493 helped Traffic engineers evaluate the operational and safety advantages of left-turn controls used in different states. This study concluded that the flashing yellow arrow (FYA) was safer and more effective than the simple circular green light and other signals at conveying to drivers that they need to yield before turning left. Based on Report 493 recommendations, the 2009 Manual on Uniform Traffic Control Devices included the flashing yellow arrow as a permitted signal.

The City desires to assess the use of this technology at intersections within Glendale. This Project will evaluate intersections and develop a priority list for implementation as warranted.

### **Scope of Work:**

Evaluate and prioritize the list of Arterial - Arterial Intersections included in Table 1 for possible installation of FYA. Other priority intersections may be added for consideration should cost savings and efficiencies be realized throughout the evaluation process. Tasks involved in this project include the following:

#### ***Task 1: Data Collection***

The Consultant shall collect the data required to prioritize FYA installation. This data shall include but is not limited to the following:

- a. Signal Operation Information
  - i. Timing Plan
  - ii. Detector information/layout
- b. As Built plans
- c. Signal Conductor/ wiring information
- d. Controller Information
- e. MMU information
- f. City of Glendale will provide crash data of all intersections

#### ***Task 2: Field Visits***

The Consultant shall conduct a field visit to collect the following information

- a. Median offset distance
- b. All required Geometric information
- c. Mast Arm length
- d. Signal head alignment to travel lane

### **Task 3: Data Analysis**

The consultant shall analyze the data collected as part of Task 1 and Task 2 in prioritizing the intersections for FYA installation. Prioritization will be based on frequency of left-turn crashes for each of the following categories:

- a. The Approaches that require signal head modification only for FYA installation
- b. The Approaches that require signal head and mast arm modifications for FYA installation
- c. The Approaches that require signal head, mast arm and geometric modifications for FYA installation

### **Task 4: Report**

The Consultant shall generate a report with a detailed documentation of study approach, list of intersections prioritized based on criteria listed above. The report shall include all the data and analysis in Appendices of the report.

**Table 1. Arterial-Arterial Street Intersections**

1. 51 <sup>st</sup> Ave/Camelback Rd	21. 67 <sup>th</sup> Ave/Union Hills Dr
2. 51 <sup>st</sup> Ave/Glendale Ave	22. 67 <sup>th</sup> Ave/Deer Valley Rd
3. 51 <sup>st</sup> Ave/Northern Ave	23. 67 <sup>th</sup> Ave/Pinnacle Peak
4. 59 <sup>th</sup> Ave/Camelback Rd	24. 75 <sup>th</sup> Ave/Camelback Rd
5. 59 <sup>th</sup> Ave/Glendale Ave	25. 75 <sup>th</sup> Ave/Bethany Home Rd
6. 59 <sup>th</sup> Ave/Northern Ave	26. 75 <sup>th</sup> Ave/Glendale Ave
7. 59 <sup>th</sup> Ave/Peoria Ave	27. 75 <sup>th</sup> Ave/Union Hills Dr
8. 59 <sup>th</sup> Ave/Cactus Rd	28. 75 <sup>th</sup> Ave/Deer Valley Rd
9. 59 <sup>th</sup> Ave/Thunderbird Rd	29. 83 <sup>rd</sup> Ave/Camelback Rd
10. 59 <sup>th</sup> Ave/Greenway Rd	30. 83 <sup>rd</sup> Ave/Bethany Home Rd
11. 59 <sup>th</sup> Ave/Bell Rd	31. 83 <sup>rd</sup> Ave/Glendale Ave
12. 59 <sup>th</sup> Ave/Union Hills Dr	32. 91 <sup>st</sup> Ave/Camelback Rd
13. 67 <sup>th</sup> Ave/Camelback Rd	33. 91 <sup>st</sup> Ave/Bethany Home Rd
14. 67 <sup>th</sup> Ave/Bethany Home Rd	34. 99 <sup>th</sup> Ave/Camelback Rd
15. 67 <sup>th</sup> Ave/Glendale Ave	35. 99 <sup>th</sup> Ave/Bethany Home Rd
16. 67 <sup>th</sup> Ave/Olive Ave	36. Glen Harbor Blvd/Glendale Ave
17. 67 <sup>th</sup> Ave/Peoria Ave	37. 115 <sup>th</sup> Ave/Glendale Ave
18. 67 <sup>th</sup> Ave/Cactus Rd	38. El Mirage Rd/Glendale Ave
19. 67 <sup>th</sup> Ave/Greenway Rd	39. Dysart Rd/Glendale Ave
20. 67 <sup>th</sup> Ave/Bell Rd	40. Litchfield Rd/Glendale Ave

**EXHIBIT C**  
**Professional Services Agreement**

SCHEDULE

(Cover Page)

## Yellow Flashing Arrow Study

	2015					
	May	Jun	Jul	Aug	Sep	Oct
<b>1. Data Collection</b>						
a. Signal operation						
b. As Built plans						
c. Signal Conductor/wiring information						
d. Controller information						
e. MMU information						
f. Crash Data						
<b>2. FIELD VISITS</b>						
<b>3. DATA ANALYSIS</b>						
<b>4. DEVELOP REPORT</b>						

**EXHIBIT D**  
**Professional Services Agreement**

COMPENSATION

**METHOD AND AMOUNT OF COMPENSATION**

Hourly rates plus allowable reimbursable expenses

**NOT-TO-EXCEED AMOUNT**

The total amount of compensation paid to Consultant for full completion of all work required by the Project during the entire term of the Project must not exceed \$170,000.

**DETAILED PROJECT COMPENSATION**

See attached for a detailed estimate of work not including \$20,000 in contingency. Available contingency and any project cost savings due to efficiencies gained throughout the study process will be used to expand the number of intersections evaluated beyond the arterial-arterial intersections based on crash frequency.

Dibble Engineering  
Yellow Flashing Arrow Study

task	name	title	days	hr/day	% available	hours	rate	cost
<b>Task 1 and 2 - Data Collection and Field Visits</b>								
	Tim Wolfe	Project Manager	31	8	23%	57	165	9,405
	Drew Spear	Sr Project Engineer	31	8	50%	124	160	19,840
	Suzy Chambers	Assistant Engineer	31	8	50%	125	115	14,375
	Jason Graham	Technician	31	8	80%	198	95	18,810
	Ben Butwinski	Technician	31	8	80%	198	95	18,810
	David Weber	Technician	31	8	80%	198	95	18,810
	<b>Estimated cost of Tasks 1 and 2</b>							<b>\$100,050</b>
<b>Task 3 and 4 - Analysis and Report</b>								
	Tim Wolfe	Project Manager	20	8	14%	22	165	3,630
	Drew Spear	Sr Project Engineer	20	8	50%	80	160	12,800
	Suzy Chambers	Assistant Engineer	20	8	50%	80	115	9,200
	Jason Graham	Technician	20	8	80%	128	95	12,160
	Ben Butwinski	Technician	20	8	80%	128	95	12,160
	<b>Estimated cost of Tasks 3 and 4</b>							<b>\$49,950</b>
<b>Study Total</b>						<b>1,338</b>		<b>\$150,000</b>

**EXHIBIT E**  
**Professional Services Agreement**

DISPUTE RESOLUTION

**1. Disputes.**

- 1.1 Commitment. The parties commit to resolving all disputes promptly, equitably, and in a good-faith, cost-effective manner.
- 1.2 Application. The provisions of this Exhibit will be used by the parties to resolve all controversies, claims, or disputes ("Dispute") arising out of or related to this Agreement-including Disputes regarding any alleged breaches of this Agreement.
- 1.3 Initiation. A party may initiate a Dispute by delivery of written notice of the Dispute, including the specifics of the Dispute, to the Representative of the other party as required in this Agreement.
- 1.4 Informal Resolution. When a Dispute notice is given, the parties will designate a member of their senior management who will be authorized to expeditiously resolve the Dispute.
  - a. The parties will provide each other with reasonable access during normal business hours to any and all non-privileged records, information and data pertaining to any Dispute in order to assist in resolving the Dispute as expeditiously and cost effectively as possible;
  - b. The parties' senior managers will meet within 10 business days to discuss and attempt to resolve the Dispute promptly, equitably, and in a good faith manner, and
  - c. The Senior Managers will agree to subsequent meetings if both parties agree that further meetings are necessary to reach a resolution of the Dispute.

**2. Arbitration.**

- 2.1 Rules. If the parties are unable to resolve the Dispute by negotiation within 30 days from the Dispute notice, and unless otherwise informal discussions are extended by the mutual agreement, the Dispute will be decided by binding arbitration in accordance with Construction Industry Rules of the AAA, as amended herein. Although the arbitration will be conducted in accordance with AAA Rules, it will not be administered by the AAA, but will be heard independently.
  - a. The parties will exercise best efforts to select an arbitrator within five business days after agreement for arbitration. If the parties have not agreed upon an arbitrator within this period, the parties will submit the selection of the arbitrator to one of the principals of the mediation firm of Scott & Skelly, LLC, who will then select the arbitrator. The parties will equally share the fees and costs incurred in the selection of the arbitrator.
  - b. The arbitrator selected must be an attorney with at least 15 years' experience with commercial construction legal matters in Maricopa County, Arizona, be independent, impartial, and not have engaged in any business for or adverse to either Party for at least 10 years.
- 2.2 Discovery. The extent and the time set for discovery will be as determined by the arbitrator. Each Party must, however, within 10 days of selection of an arbitrator deliver to the other Party copies of all documents in the delivering party's possession that are relevant to the dispute.

- 2.3 Hearing. The arbitration hearing will be held within 90 days of the appointment of the arbitrator. The arbitration hearing, all proceedings, and all discovery will be conducted in Glendale, Arizona unless otherwise agreed by the parties or required as a result of witness location. Telephonic hearings and other reasonable arrangements may be used to minimize costs.
- 2.4 Award. At the arbitration hearing, each Party will submit its position to the arbitrator, evidence to support that position, and the exact award sought in this matter with specificity. The arbitrator must select the award sought by one of the parties as the final judgment and may not independently alter or modify the awards sought by the parties, fashion any remedy, or make any equitable order. The arbitrator has no authority to consider or award punitive damages.
- 2.5 Final Decision. The Arbitrator's decision should be rendered within 15 days after the arbitration hearing is concluded. This decision will be final and binding on the Parties.
- 2.6 Costs. The prevailing party may enter the arbitration in any court having jurisdiction in order to convert it to a judgment. The non-prevailing party will pay all of the prevailing party's arbitration costs and expenses, including reasonable attorney's fees and costs.

**3. Services to Continue Pending Dispute.** Unless otherwise agreed to in writing, Consultant must continue to perform and maintain progress of required Services during any Dispute resolution or arbitration proceedings, and City will continue to make payment to Consultant in accordance with this Agreement.

**4. Exceptions.**

- 4.1 Third Party Claims. City and Consultant are not required to arbitrate any third-party claim, cross-claim, counter claim, or other claim or defense of a third party who is not obligated by contract to arbitrate disputes with City and Consultant.
- 4.2 Liens. City or Consultant may commence and prosecute a civil action to contest a lien or stop notice, or enforce any lien or stop notice, but only to the extent the lien or stop notice the Party seeks to enforce is enforceable under Arizona Law, including, without limitation, an action under A.R.S. § 33-420, without the necessity of initiating or exhausting the procedures of this Exhibit.
- 4.3 Governmental Actions. This Exhibit does not apply to, and must not be construed to require arbitration of, any claims, actions or other process filed or issued by City of Glendale Building Safety Department or any other agency of City acting in its governmental permitting or other regulatory capacity.



## Legislation Description

---

**File #: 15-293, Version: 1**

---

### **POSITION RECLASSIFICATIONS**

Staff Contact: Jim Brown, Director, Human Resources and Risk Management

### **Purpose and Recommended Action**

This is a request for the City Council to authorize the City Manager to reclassify existing positions within the organization that have experienced a change in duties and/or responsibilities.

### **Background**

As the City seeks out ways to more innovatively provide city services, jobs must adapt to address those changes. Department Directors work closely with the Human Resources and Risk Management Department to conduct job studies and make these changes when necessary. At times this may require a change in job duties and/or responsibilities that places the job in a different job classification. When this occurs, a reclassification of the job is necessary. Reclassifications, while permitted under Human Resources Policy 301, do create a change to Schedule 9 of the Fiscal Year (FY) 2014-15 Budget. Human Resources Policy 301.II.A.4 states the following with regard to position reclassifications:

A position may be reclassified when the essential duties and responsibilities of the position change significantly through the addition or deletion of essential job functions. Positions may be reclassified to a higher or lower classification and pay range as a result of a job study. The recommendation made to the City Manager by the Human Resources & Risk Management Director and approved by the City Council is final. Classification decisions are not appealable or grievable.

- a. When a filled position is reclassified to a class in a higher pay range, the employee occupying the position may receive a salary adjustment for the reclassification as determined by Human Resources. If the employee's current salary is less than the minimum of the new range the employee will be placed at the minimum of the new range.
- b. If, at the time of the reclassification, an employee is receiving temporary assignment pay for performing additional duties that fall within the scope of the new classification, the employee's base salary will be adjusted accordingly but shall not exceed the maximum of the new grade and the temporary assignment pay shall cease.
- c. If a filled position is reclassified or reevaluated and assigned a lower pay range, the employee's pay will not be reduced. However, if the employee's current salary is above the maximum of the new pay range, the employee will not be eligible for any additional increase in salary until the pay range maximum is once again higher than the actual salary.

As the city moves forward, it is prudent to reassess the current structure and opportunities for realignment to better prepare the city for the future.

The Engineering Division of the Public Works Department has undergone a considerable amount of downsizing over the past several years. Due to budget cutbacks, the Materials Testing Facility was closed in 2012/2013. This required the cross training of two Materials Technicians so that they were able to perform civil engineering inspections to assist in day to day field activities and perform the duties of Engineering Inspector II's. This has continued for the past three years. Currently one position is filled and one is vacant. Public Works is requesting that both positions be reclassified as Engineering Inspector II's.

In addition to the reclassification request for the Materials Technicians, Public Works is also requesting that the Sr. Materials Technician position be reclassified to a Sr. Engineering Inspector. This position was also affected by the downsizing and had to be cross trained to perform civil engineering inspections to assist in the day to day field activities. The incumbent has obtained the necessary certifications so that he is qualified to work as a senior inspector on City Projects, Private Development Projects and Multi-Jurisdictional Projects.

The Building Safety Division of the Development Services Department has a need to reclassify a vacant Building Safety Manager position to a Sr. Plans Examiner, to better meet the division's needs. The Building Safety Division currently has two Building Safety Managers. Reclassifying the vacant position will provide training and expertise to other plan reviewers and perform plan review of the most complex commercial projects.

### **Analysis**

The Human Resources and Risk Management Department works closely with Department Directors in conducting job studies to determine whether a job requires reclassification. It is important that job descriptions accurately reflect the duties being performed by employees and that the job classification reflects the level of duties and responsibilities required of the position. This ensures that the City provides a clear understanding to employees of what their duties are, identifies the appropriate level within the organization the position holds and assists supervisors with directing and assessing the performance of employees. It also assists with any confusion that might arise between the City and employees as to the duties and responsibilities required of a position.

### **Previous Related Council Action**

On June 10, 2014, Council approved the FY 2014-15 Budget which includes a listing of all approved positions in Schedule 9 of the Budget Book.

Council approved position reclassifications at the October 14, 2014 Council meeting.

Council approved a position reclassification at the October 28, 2014 Council meeting.

Council approved position reclassifications at the December 18, 2014 Council meeting.

Council approved position reclassifications at the March 24, 2015 Council meeting.

### **Community Benefit/Public Involvement**

Ensuring that job descriptions appropriately reflect the duties being performed protect the city from potential litigation and help ensure that the citizens are receiving the appropriate level of services necessary.

**Budget and Financial Impacts**

Based on salary savings, there is no budget impact this fiscal year.

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?

Positions Recommended for Reclassification  
May 12, 2015

Position Number	Department	Fund #	Fund Name	Previous Title	New Title	Description of Request	Effective Date of Action	Estimated Base Cost for Remainder of FY
1672	Public Works	1000	General	Materials Tech	Engineering Insp II	Realign to better meet department needs.	5/16/2015	\$5.61
1311	Public Works	1000	General	Materials Tech	Engineering Insp II	Realign to better meet department needs.	5/16/2015	\$0.00
705	Public Works	1000	General	Sr Materials Tech	Sr Engineering Insp	Realign to better meet department needs.	5/16/2015	\$0.00
858	Development Services	1000	General	Bldg Safety Mgr	Sr Plans Examiner	Realign to better meet department needs.	5/16/2015	\$0.00



## Legislation Description

---

**File #: 15-305, Version: 1**

---

**AUTHORIZATION TO PROVIDE AUTHORITY TO THE CITY ATTORNEY TO EXTEND THE ACTING CITY MANAGER CONTRACT ON A MONTH BY MONTH BASIS AS NEEDED AND AUTHORIZING THE EXTENSION OF THE ACTING CITY MANAGER CONTRACT**

Staff Contact: Jim Brown, Director, Human Resources and Risk Management

**Purpose and Recommended Action**

This is a request for City Council to approve the contract extension for appointed Acting City Manager Richard A. Bowers and provide authority to the City Attorney to continue the contract on a month-by-month basis as necessary. This at-will contractual relationship shall be extended from May 15, 2015 through August 29, 2015 with the option to continue month by month, if necessary, upon approval of the City Attorney.

**Background**

Richard A. Bowers has been serving as the Acting City Manager for the City since February 18, 2015. Mr. Bowers term is expected to end on May 15, 2015 unless extended. The Acting City Manager Contract allows for month by month extensions if necessary upon approval of the City Council.

**Previous Related Council Action**

On February 24, 2015, Council approved the Acting City Manager Contract with Richard A. Bowers. The contractual relationship term began February 18, 2015 through May 15, 2015. The Contract provided the option to extend on a month by month basis upon approval of the City Council.

On February 17, 2015, Council appointed Richard A. Bowers as the Acting City Manager.

**TEMPORARY ("AT-WILL") EMPLOYMENT CONTRACT  
(20 HOURS OR MORE/NO BENEFITS)**

This Temporary Employment Contract is made and executed as of the 15 day of May, 2015, by and between the City of Glendale, an Arizona municipal corporation ("Glendale"), and Richard A. Bowers ("Temporary Personnel"). Glendale and Temporary Personnel agree to the following terms and conditions and for the period set forth in this Contract.

1. **Position.** Temporary Personnel will perform the duties of Temporary-Professional (the "Position").
2. **Duties.**
  - 2.1 Temporary Personnel's initial duties shall consist of City Manager duties as directed by the City Council.
  - 2.2 Non-exempt and exempt temporary personnel will be paid in accordance with FLSA guidelines. This position is classified as:  Exempt  Non-Exempt
  - 2.3 Glendale may assign Temporary Personnel to different or additional duties as it determines is reasonably necessary.
  - 2.4 Unless otherwise authorized, Temporary Personnel's full business time and energy will be devoted to the Position during the term of this Contract, and all functions will be performed in a professional manner.
  - 2.5 Temporary Personnel agrees that the number of hours worked per week may vary; however, generally Temporary Personnel will not work in excess of 40 hours within any seven calendar-day period without prior approval from the department head.
3. **Term.** This at-will contractual relationship shall commence on May 15, 2015 and end on August 29, 2015 (thereafter month by month if necessary at the discretion of the City Attorney, unless earlier terminated by Glendale.
4. **Compensation and Benefits.**
  - 4.1 **Compensation.**
    - (A) Glendale will compensate Temporary Personnel for services rendered by Temporary Personnel under this Contract in the amount of 10,439.08 per pay period ("Compensation"). Glendale shall periodically review Temporary Personnel's basic Compensation in an effort to assure Temporary Personnel continued reasonable compensation for Temporary Personnel's services. Glendale maintains the right to adjust Temporary Personnel's Compensation as Glendale, in its sole discretion, deems appropriate.
    - (B) This Compensation will be paid in installments every two weeks, in accordance with Glendale's regular pay procedure, net of any withholdings as Temporary Personnel may request and as are required by applicable law, rule, or regulation.
  - 4.2 **Benefits.** Temporary Personnel shall receive Compensation only for Temporary Personnel's services, and no additional benefits in any form will accrue to this Position during the contractual relationship.
    - (A) With the exception of statutory Worker's Compensation coverage, Temporary Personnel is solely responsible for securing health or other insurance coverages.
    - (B) If Temporary Personnel works more than 19 hours per week for 20 or more weeks, Temporary Personnel shall be enrolled in the Arizona State Retirement System or the Public Safety Personnel Retirement System.
5. **Conduct.**
  - 5.1 Temporary Personnel's activities and conduct will be governed by, and Temporary Personnel will abide by, all applicable policies and procedures of Glendale, including Glendale's Human Resources Policies

and Procedures, City Manager Directives, guidelines pertaining to ethical conduct, or any other manuals issued in the future ("Employee Conduct Documents").

**5.2** Notwithstanding the following:

- (A) This Contract is the exclusive embodiment of the terms of the contractual relationship between Glendale and Temporary Personnel (including the at-will nature of this contractual relationship).
- (B) Any modification or supplementation of the terms of this Contract may only be made effective by further agreement expressed in writing and signed to by the parties.
- (C) Neither course of conduct nor oral representations of any person, regardless of their position within Glendale, can alter the terms of this Contract.

**6. Conflicts of Interest.** At no time will Temporary Personnel, or any member of Temporary Personnel's family, have any interest, either direct or indirect, in transactions or dealings with Glendale from which Temporary Personnel, or Temporary Personnel's family, directly or indirectly, benefits from the transaction or dealing, unless the transaction or dealing is fair and of direct benefit to Glendale and has been specifically approved by the Department Head.

**7. Termination.**

**7.1** Temporary Personnel's employment shall terminate automatically at the end of the specified term or upon the expiration or depletion of funding, unless extended by Glendale.

**7.2 "At-Will" Relationship.** This Contract is at-will and may be terminated by Glendale for any reason or for no reason and without cause.

- (A) Temporary Personnel has no expectation of a continued contractual relationship or employment for any term whatsoever and has, therefore, no vested right, property or otherwise, of continued contractual service.
- (B) Nothing in Glendale's Human Resources policies and procedures, including any disciplinary policies or procedures or any other manuals existing or that may be issued in the future, nor any representations by any Glendale employee, can change the at-will nature of this contractual relationship.

**8. No Third-Party Beneficiaries.** Any benefits accruing from the contractual relationship between Glendale and Temporary Personnel accrue specially and solely to Temporary Personnel.

**9. Miscellaneous.**

**9.1 Disabilities.** Glendale does not discriminate because of disabilities and will make reasonable attempts to accommodate disabilities recognized by law.

**9.2 Severability.** If any provision of this Contract is declared void or unenforceable, that provision will be deemed severed from this Contract; the other provisions of the Contract will remain in full force and effect.

**9.3 Additional Acts and Documents.** Each party agrees to perform their respective obligations and take all actions, and to make, execute and deliver all documents and instruments, as may be reasonably requested to carry out the provisions, intent and purpose of this Contract.

**9.4 Waivers.** Failure of any party to exercise any right or option arising out of a breach of this Contract will not be deemed a waiver of any right or option with respect to any subsequent or different breach, or the continuance of any existing breach.

**9.5 Integration Clause.** This Contract represents the entire agreement between the parties with respect to the subject matter and supersedes any prior agreement, understanding, negotiations and/or representations previously or contemporaneously made.

**9.6 Oral Modification.** This Contract may not be changed, modified or rescinded except in writing, signed

by all parties. Any attempt at oral modification of this Contract shall be null, void and of no effect.

**9.7 Governing Law.**

- (A) The parties agree that any dispute arising out of this Contract and/or Temporary Personnel's contractual services to Glendale will be resolved under the laws of the State of Arizona.
- (B) Suit to enforce any provision of this Contract or to obtain any remedy with respect hereto must be brought in Superior Court, Maricopa County, Arizona.

**9.8 No Assignments.** This Contract is personal to each of the parties, and neither party may assign or delegate any of its rights or obligations without the written consent of the other.

**TEMPORARY PERSONNEL:**

**CITY OF GLENDALE:**

\_\_\_\_\_  
Richard A. Bowers

\_\_\_\_\_  
By: Jerry Weiers  
Title: Mayor



## Legislation Description

---

**File #: 15-308, Version: 1**

---

### **AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR SERVICE WITH COURIER GRAPHICS CORPORATION FOR THE PRINTING OF THE "GLENDALE @ PLAY" MAGAZINE**

Staff Contact: Erik Strunk, Director, Community Services

#### **Purpose and Recommended Action**

This is a request for City Council to award a bid and authorize the Acting-City Manager to enter into a three-year service agreement with the Courier Graphics Corporation, in an amount not to exceed \$16,184.35 per year, with two, additional, one-year extensions at the discretion of the City Manager (the total five-year amount will not exceed \$80,921.75).

#### **Background**

The quarterly magazine known as "Glendale @ Play" contains information about recreational and cultural programs, events, and classes offered to the general public by the City. Examples would include registration information for the summer aquatics programs, room and facility rentals, volunteer program opportunities, facility operating hours and locations, special interest class announcements, Gallery Glendale exhibitions, and library programs and services.

A total of 60,000 magazines are printed each year (15,000 per quarter), with annual direct mailing to approximately 40,000 households throughout Glendale. The remaining copies are distributed in facilities throughout the City (i.e. - public libraries, community centers, city hall) for public viewing. In total, the magazine helps to showcase a variety of programs and services that accommodate over one million persons each year who visit the City's libraries and parks and recreational facilities.

This publication is critical to promoting interest and participation in the various programs and services of the Community Services Department.

#### **Analysis**

A Request for Proposals (RFP) was issued in December of 2014 and a total of four bid responses were received. All proposals were reviewed by an internal committee and based on the highest score, Courier Graphics was selected. Courier Graphics has been in business for 38 years and has provided professionally delivered flyers, door hangers, newsletters, product samples, magazines and other advertisements throughout the Valley. Their in-house printing and graphics can design, print, and deliver the "Glendale @ Play" quarterly magazine with a combination of full-color and black and white pages.

#### **Community Benefit/Public Involvement**

The award of this contract will position the Community Services Department to meet the needs of our diverse community by advertising the various programs, wellness, self-help, computer, facilities, and sporting activities. It will also continue to provide an “easy to read” publication for residents and visitors on the many community-based programs offered by the department.

**Budget and Financial Impacts**

The quarterly publication provides important information to the public on many of the facilities and services offered by different service categories in the Community Services Department. Because of this, the costs of printing are divided out between those areas.

Annually, funds in the amount of \$16,184.35 (not to exceed a total of \$80,921.75 for the five-year period) are budgeted the following accounts:

<b>Cost</b>	<b>Fund-Department-Account</b>
\$2,589.66	1880-14820-518200 - Recreation Self Sustaining
\$485.36	1000-15220-529600 - Library
\$647.41	1880-14825-518200 - Glendale Adult Center
\$647.42	1880-14840-518200 - Sports Self Sustaining
\$485.36	1880-14850-518200 - Youth and Teen Self- Sust.
\$485.36	1000-14650-524400 - Youth and Teen
\$485.36	1880-14860-518200 - SRPHA
\$647.41	1000-14720-518200 - Foothills Recreation Center
\$647.41	1000-14680-524400 - Aquatics
\$9,063.60	1880-14830-518200 - Special Interest Classes

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?

**AGREEMENT FOR  
PRINTING OF QUARTERLY MAGAZINE  
City of Glendale Solicitation No. RFP 15-08**

This Agreement for Printing of Quarterly Magazine ("Agreement") is effective and entered into between CITY OF GLENDALE, an Arizona municipal corporation ("City"), and Courier Graphics Corporation, an authorized Arizona corporation (the "Contractor"), as of the \_\_\_\_ day of \_\_\_\_\_, 2015.

**RECITALS**

- A. City intends to undertake a project for the benefit of the public and with public funds that is more fully set forth in **Exhibit A**, pursuant to Solicitation No. RFP 15-08 (the "Project");
- B. City desires to retain the services of Contractor to perform those specific duties and produce the specific work as set forth in the Project attached hereto;
- C. City and Contractor desire to memorialize their agreement with this document.

**AGREEMENT**

In consideration of the Recitals, which are confirmed as true and correct and incorporated by this reference, the mutual promises and covenants contained in this Agreement, and other good and valuable consideration, City and Contractor agree as follows:

**1. Key Personnel; Sub-contractors.**

- 1.1 Services. Contractor will provide all services necessary to assure the Project is completed timely and efficiently consistent with Project requirements, including, but not limited to, working in close interaction and interfacing with City and its designated employees, and working closely with others, including other contractors or consultants, retained by City.
- 1.2 Project Team.
  - a. Project Manager.
    - (1) Contractor will designate an employee as Project Manager with sufficient training, knowledge, and experience to, in the City's option, complete the Project and handle all aspects of the Project such that the work produced by Contractor is consistent with applicable standards as detailed in this Agreement;
    - (2) The City must approve the designated Project Manager; and
    - (3) To assure the Project schedule is met, Project Manager may be required to devote no less than a specific amount of time as set out in Exhibit A.
  - b. Project Team.
    - (1) The Project Manager and all other employees assigned to the project by Contractor will comprise the "Project Team."
    - (2) Project Manager will have responsibility for and will supervise all other employees assigned to the Project by Contractor.
  - c. Discharge, Reassign, Replacement.
    - (1) Contractor acknowledges the Project Team is comprised of the same persons and roles for each as may have been identified in the response to the Project's solicitation.

- (2) Contractor will not discharge, reassign or replace or diminish the responsibilities of any of the employees assigned to the Project who have been approved by City without City's prior written consent unless that person leaves the employment of Contractor, in which event the substitute must first be approved in writing by City.
- (3) Contractor will change any of the members of the Project Team at the City's request if an employee's performance does not equal or exceed the level of competence that the City may reasonably expect of a person performing those duties or if the acts or omissions of that person are detrimental to the development of the Project.

d. Sub-contractors.

- (1) Contractor may engage specific technical contractor (each a "Sub-contractor") to furnish certain service functions.
- (2) Contractor will remain fully responsible for Sub-contractor's services.
- (3) Sub-contractors must be approved by the City, unless the Sub-contractor was previously mentioned in the response to the solicitation.
- (4) Contractor shall certify by letter that contracts with Sub-contractors have been executed incorporating requirements and standards as set forth in this Agreement.

2. **Schedule.** The services will be undertaken in a manner that ensures the Project is completed timely and efficiently in accordance with the Project.

3. **Contractor's Work.**

3.1 Standard. Contractor must perform services in accordance with the standards of due diligence, care, and quality prevailing among contractors having substantial experience with the successful furnishing of services for projects that are equivalent in size, scope, quality, and other criteria under the Project and identified in this Agreement.

3.2 Licensing. Contractor warrants that:

- a. Contractor and Sub-contractors will hold all appropriate and required licenses, registrations and other approvals necessary for the lawful furnishing of services ("Approvals"); and
- b. Neither Contractor nor any Sub-contractor has been debarred or otherwise legally excluded from contracting with any federal, state, or local governmental entity ("Debarment").
  - (1) City is under no obligation to ascertain or confirm the existence or issuance of any Approvals or Debarments or to examine Contractor's contracting ability.
  - (2) Contractor must notify City immediately if any Approvals or Debarment changes during the Agreement's duration and the failure of the Contractor to notify City as required will constitute a material default under the Agreement.

3.3 Compliance. Services will be furnished in compliance with applicable federal, state, county and local statutes, rules, regulations, ordinances, building codes, life safety codes, and other standards and criteria designated by City.

Contractor must not discriminate against any employee or applicant for employment on the basis race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity or expression, genetic characteristics, familial status, U.S. military veteran status or any disability. Contractor will require any Sub-contractor to be bound to the same requirements as stated within this section. Contractor, and on behalf of any subcontractors, warrants compliance with this section.

3.4 Coordination; Interaction.

- a. For projects that the City believes requires the coordination of various professional services, Contractor will work in close consultation with City to proactively interact with any other professionals retained by City on the Project ("Coordinating Project Professionals").
- b. Subject to any limitations expressly stated in the Project Budget, Contractor will meet to review the Project, Schedule, Project Budget, and in-progress work with Coordinating Project Professionals and City as often and for durations as City reasonably considers necessary in order to ensure the timely work delivery and Project completion.
- c. For projects not involving Coordinating Project Professionals, Contractor will proactively interact with any other contractors when directed by City to obtain or disseminate timely information for the proper execution of the Project.

3.5 Work Product.

- a. Ownership. Upon receipt of payment for services furnished, Contractor grants to City, and will cause its Sub-contractors to grant to the City, the exclusive ownership of and all copyrights, if any, to evaluations, reports, drawings, specifications, project manuals, surveys, estimates, reviews, minutes, all "architectural work" as defined in the United States Copyright Act, 17 U.S.C § 101, *et seq.*, and other intellectual work product as may be applicable ("Work Product").
  - (1) This grant is effective whether the Work Product is on paper (e.g., a "hard copy"), in electronic format, or in some other form.
  - (2) Contractor warrants, and agrees to indemnify, hold harmless and defend City for, from and against any claim that any Work Product infringes on third-party proprietary interests.
- b. Delivery. Contractor will deliver to City copies of the preliminary and completed Work Product promptly as they are prepared.
- c. City Use.
  - (1) City may reuse the Work Product at its sole discretion.
  - (2) In the event the Work Product is used for another project without further consultations with Contractor, the City agrees to indemnify and hold Contractor harmless from any claim arising out of the Work Product.
  - (3) In such case, City shall also remove any seal and title block from the Work Product.

**4. Compensation for the Project.**

4.1 Compensation. Contractor's compensation for the Project, including those furnished by its Sub-contractors will not exceed \$16,184.35 annually, as specifically detailed in **Exhibit B** (the "Compensation").

4.2 Change in Scope of Project. The Compensation may be equitably adjusted if the originally contemplated scope of services as outlined in the Project is significantly modified.

- a. Adjustments to the Compensation require a written amendment to this Agreement and may require City Council approval.
- b. Additional services which are outside the scope of the Project contained in this Agreement may not be performed by the Contractor without prior written authorization from the City.
- c. Notwithstanding the incorporation of the Exhibits to this Agreement by reference, should any conflict arise between the provisions of this Agreement and the provisions found in

the Exhibits and accompanying attachments, the provisions of this Agreement shall take priority and govern the conduct of the parties.

## 5. **Billings and Payment.**

### 5.1 Applications.

- a. Contractor will submit monthly invoices (each, a "Payment Application") to City's Project Manager and City will remit payments based upon the Payment Application as stated below.
- b. The period covered by each Payment Application will be one calendar month ending on the last day of the month or as specified in the solicitation.

### 5.2 Payment.

- a. After a full and complete Payment Application is received, City will process and remit payment within 30 days.
- b. Payment may be subject to or conditioned upon City's receipt of:
  - (1) Completed work generated by Contractor and its Sub-contractors; and
  - (2) Unconditional waivers and releases on final payment from Sub-contractors as City may reasonably request to assure the Project will be free of claims arising from required performances under this Agreement.

### 5.3 Review and Withholding. City's Project Manager will timely review and certify Payment Applications.

- a. If the Payment Application is rejected, the Project Manager will issue a written listing of the items not approved for payment.
- b. City may withhold an amount sufficient to pay expenses that City reasonably expects to incur in correcting the deficiency or deficiencies rejected for payment.

## 6. **Termination.**

### 6.1 For Convenience. City may terminate this Agreement for convenience, without cause, by delivering a written termination notice stating the effective termination date, which may not be less than 30 days following the date of delivery.

- a. Contractor will be equitably compensated for Goods or Services furnished prior to receipt of the termination notice and for reasonable costs incurred.
- b. Contractor will also be similarly compensated for any approved effort expended and approved costs incurred that are directly associated with project closeout and delivery of the required items to the City.

### 6.2 For Cause. City may terminate this Agreement for cause if Contractor fails to cure any breach of this Agreement within seven days after receipt of written notice specifying the breach.

- a. Contractor will not be entitled to further payment until after City has determined its damages. If City's damages resulting from the breach, as determined by City, are less than the equitable amount due but not paid Contractor for Service and Repair furnished, City will pay the amount due to Contractor, less City's damages, in accordance with the provision of § 5.
- b. If City's direct damages exceed amounts otherwise due to Contractor, Contractor must pay the difference to City immediately upon demand; however, Contractor will not be subject to consequential damages of more than \$1,000,000 or the amount of this Agreement, whichever is greater.

7. **Conflict.** Contractor acknowledges this Agreement is subject to A.R.S. § 38-511, which allows for cancellation of this Agreement in the event any person who is significantly involved in initiating, negotiating, securing, drafting, or creating the Agreement on City's behalf is also an employee, agent, or consultant of any other party to this Agreement.

8. **Insurance.**

8.1 Requirements. Contractor must obtain and maintain the following insurance ("Required Insurance"):

- a. Contractor and Sub-contractors. Contractor, and each Sub-contractor performing work or providing materials related to this Agreement must procure and maintain the insurance coverages described below (collectively referred to herein as the "Contractor's Policies"), until each Party's obligations under this Agreement are completed.
- b. General Liability.
  - (1) Contractor must at all times relevant hereto carry a commercial general liability policy with a combined single limit of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate for each property damage and contractual property damage.
  - (2) Sub-contractors must at all times relevant hereto carry a general commercial liability policy with a combined single limit of at least \$1,000,000 per occurrence.
  - (3) This commercial general liability insurance must include independent contractors' liability, contractual liability, broad form property coverage, XCU hazards if requested by the City, and a separation of insurance provision.
  - (4) These limits may be met through a combination of primary and excess liability coverage.
- c. Auto. A business auto policy providing a liability limit of at least \$1,000,000 per accident for Contractor and \$1,000,000 per accident for Sub-contractors and covering owned, non-owned and hired automobiles.
- d. Workers' Compensation and Employer's Liability. A workers' compensation and employer's liability policy providing at least the minimum benefits required by Arizona law.
- e. Notice of Changes. Contractor's Policies must provide for not less than 30 days' advance written notice to City Representative of:
  - (1) Cancellation or termination of Contractor or Sub-contractor's Policies;
  - (2) Reduction of the coverage limits of any of Contractor or and Sub-contractor's Policies; and
  - (3) Any other material modification of Contractor or Sub-contractor's Policies related to this Agreement.
- f. Certificates of Insurance.
  - (1) Within 10 business days after the execution of the Agreement, Contractor must deliver to City Representative certificates of insurance for each of Contractor and Sub-contractor's Policies, which will confirm the existence or issuance of Contractor and Sub-contractor's Policies in accordance with the provisions of this section, and copies of the endorsements of Contractor and Sub-contractor's Policies in accordance with the provisions of this section.
  - (2) City is and will be under no obligation either to ascertain or confirm the existence or issuance of Contractor and Sub-contractor's Policies, or to examine Contractor and Sub-contractor's Policies, or to inform Contractor or Sub-contractor in the event that any coverage does not comply with the requirements of this section.

- (3) Contractor's failure to secure and maintain Contractor Policies and to assure Sub-contractor policies as required will constitute a material default under the Agreement.
- g. Other Contractors or Vendors.
  - (1) Other contractors or vendors that may be contracted with in connection with the Project must procure and maintain insurance coverage as is appropriate to their particular contract.
  - (2) This insurance coverage must comply with the requirements set forth above for Contractor's Policies (e.g., the requirements pertaining to endorsements to name the parties as additional insured parties and certificates of insurance).
- h. Policies. Except with respect to workers' compensation and employer's liability coverages, City must be named and properly endorsed as additional insureds on all liability policies required by this section.
  - (1) The coverage extended to additional insureds must be primary and must not contribute with any insurance or self insurance policies or programs maintained by the additional insureds.
  - (2) All insurance policies obtained pursuant to this section must be with companies legally authorized to do business in the State of Arizona and reasonably acceptable to all parties.

8.2 Sub-contractors.

- a. Contractor must also cause its Sub-contractors to obtain and maintain the Required Insurance.
- b. City may consider waiving these insurance requirements for a specific Sub-contractor if City is satisfied the amounts required are not commercially available to the Sub-contractor and the insurance the Sub-contractor does have is appropriate for the Sub-contractor's work under this Agreement.
- c. Contractor and Sub-contractors must provide to the City proof of the Required Insurance whenever requested.

8.3 Indemnification.

- a. To the fullest extent permitted by law, Contractor must defend, indemnify, and hold harmless City and its elected officials, officers, employees and agents (each, an "Indemnified Party," collectively, the "Indemnified Parties"), for, from, and against any and all claims, demands, actions, damages, judgments, settlements, personal injury (including sickness, disease, death, and bodily harm), property damage (including loss of use), infringement, governmental action and all other losses and expenses, including attorneys' fees and litigation expenses (each, a "Demand or Expense"; collectively, "Demands or Expenses") asserted by a third-party (i.e. a person or entity other than City or Contractor) and that arises out of or results from the breach of this Agreement by the Contractor or the Contractor's negligent actions, errors or omissions (including any Sub-contractor or other person or firm employed by Contractor), whether sustained before or after completion of the Project.
- b. This indemnity and hold harmless provision applies even if a Demand or Expense is in part due to the Indemnified Party's negligence or breach of a responsibility under this Agreement, but in that event, Contractor shall be liable only to the extent the Demand or Expense results from the negligence or breach of a responsibility of Contractor or of any person or entity for whom Contractor is responsible.

- c. Contractor is not required to indemnify any Indemnified Parties for, from, or against any Demand or Expense resulting from the Indemnified Party's sole negligence or other fault solely attributable to the Indemnified Party.

**9. Immigration Law Compliance.**

- 9.1 Contractor, and on behalf of any subcontractor, warrants, to the extent applicable under A.R.S. § 41-4401, compliance with all federal immigration laws and regulations that relate to their employees as well as compliance with A.R.S. § 23-214(A) which requires registration and participation with the E-Verify Program.
- 9.2 Any breach of warranty under subsection 9.1 above is considered a material breach of this Agreement and is subject to penalties up to and including termination of this Agreement.
- 9.3 City retains the legal right to inspect the papers of any Contractor or subcontractor employee who performs work under this Agreement to ensure that the Contractor or any subcontractor is compliant with the warranty under subsection 9.1 above.
- 9.4 City may conduct random inspections, and upon request of City, Contractor shall provide copies of papers and records of Contractor demonstrating continued compliance with the warranty under subsection 9.1 above. Contractor agrees to keep papers and records available for inspection by the City during normal business hours and will cooperate with City in exercise of its statutory duties and not deny access to its business premises or applicable papers or records for the purposes of enforcement of this section.
- 9.5 Contractor agrees to incorporate into any subcontracts under this Agreement the same obligations imposed upon Contractor and expressly accrue those obligations directly to the benefit of the City. Contractor also agrees to require any subcontractor to incorporate into each of its own subcontracts under this Agreement the same obligations above and expressly accrue those obligations to the benefit of the City.
- 9.6 Contractor's warranty and obligations under this section to the City is continuing throughout the term of this Agreement or until such time as the City determines, in its sole discretion, that Arizona law has been modified in that compliance with this section is no longer a requirement.
- 9.7 The "E-Verify Program" above means the employment verification program administered by the United States Department of Homeland Security, the Social Security Administration, or any successor program.

**10. Notices.**

- 10.1 A notice, request or other communication that is required or permitted under this Agreement (each a "Notice") will be effective only if:
  - a. The Notice is in writing; and
  - b. Delivered in person or by overnight courier service (delivery charges prepaid), certified or registered mail (return receipt requested); and
  - c. Notice will be deemed to have been delivered to the person to whom it is addressed as of the date of receipt, if:
    - (1) Received on a business day, or before 5:00 p.m., at the address for Notices identified for the Party in this Agreement by U.S. Mail, hand delivery, or overnight courier service on or before 5:00 p.m.; or
    - (2) As of the next business day after receipt, if received after 5:00 p.m.
  - d. The burden of proof of the place and time of delivery is upon the Party giving the Notice; and
  - e. Digitalized signatures and copies of signatures will have the same effect as original signatures.

10.2 Representatives.

- a. Contractor. Contractor's representative (the "Contractor's Representative") authorized to act on Contractor's behalf with respect to the Project, and his or her address for Notice delivery is:

Courier Graphics Corporation  
c/o Briana Heaphy  
2621 S. 37<sup>th</sup> Street  
Phoenix, AZ 85301

- b. City. City's representative ("City's Representative") authorized to act on City's behalf, and his or her address for Notice delivery is:

City of Glendale  
c/o Lori Palmer  
Foothills Recreation and Aquatics  
Glendale, Arizona 85301  
623-930-4613

With required copy to:

City Manager  
City of Glendale  
5850 West Glendale Avenue  
Glendale, Arizona 85301

City Attorney  
City of Glendale  
5850 West Glendale Avenue  
Glendale, Arizona 85301

- c. Concurrent Notices.

- (1) All notices to City's representative must be given concurrently to City Manager and City Attorney.
- (2) A notice will not be deemed to have been received by City's representative until the time that it has also been received by City Manager and City Attorney.
- (3) City may appoint one or more designees for the purpose of receiving notice by delivery of a written notice to Contractor identifying the designee(s) and their respective addresses for notices.

- d. Changes. Contractor or City may change its representative or information on Notice, by giving Notice of the change in accordance with this section at least ten days prior to the change.

**11. Financing Assignment.** City may assign this Agreement to any City-affiliated entity, including a non-profit corporation or other entity whose primary purpose is to own or manage the Project.

**12. Entire Agreement; Survival; Counterparts; Signatures.**

12.1 Integration. This Agreement contains, except as stated below, the entire agreement between City and Contractor and supersedes all prior conversations and negotiations between the parties regarding the Project or this Agreement.

- a. Neither Party has made any representations, warranties or agreements as to any matters concerning the Agreement's subject matter.
- b. Representations, statements, conditions, or warranties not contained in this Agreement will not be binding on the parties.
- c. The solicitation, any addendums and the response submitted by the Contractor are incorporated into this Agreement as if attached hereto. Any Contractor response modifies the original solicitation as stated. Inconsistencies between the solicitation, any addendums

and the response or any excerpts attached as Exhibit A and this Agreement will be resolved by the terms and conditions stated in this Agreement.

12.2 Interpretation.

- a. The parties fairly negotiated the Agreement's provisions to the extent they believed necessary and with the legal representation they deemed appropriate.
- b. The parties are of equal bargaining position and this Agreement must be construed equally between the parties without consideration of which of the parties may have drafted this Agreement.
- c. The Agreement will be interpreted in accordance with the laws of the State of Arizona.

12.3 Survival. Except as specifically provided otherwise in this Agreement, each warranty, representation, indemnification and hold harmless provision, insurance requirement, and every other right, remedy and responsibility of a Party, will survive completion of the Project, or the earlier termination of this Agreement.

12.4 Amendment. No amendment to this Agreement will be binding unless in writing and executed by the parties. Any amendment may be subject to City Council approval. Electronic signature blocks do not constitute execution.

12.5 Remedies. All rights and remedies provided in this Agreement are cumulative and the exercise of any one or more right or remedy will not affect any other rights or remedies under this Agreement or applicable law.

12.6 Severability. If any provision of this Agreement is voided or found unenforceable, that determination will not affect the validity of the other provisions, and the voided or unenforceable provision will be deemed reformed to conform to applicable law.

12.7 Counterparts. This Agreement may be executed in counterparts, and all counterparts will together comprise one instrument.

13. **Term.** The term of this Agreement commences upon the effective date and continues for a one (1) - year initial period. The City may, at its option and with the approval of the Contractor, extend the term of this Agreement an additional four years, renewable on an annual basis. Contractor will be notified in writing by the City of its intent to extend the Agreement period at least 30 calendar days prior to the expiration of the original or any renewal Agreement period. Price adjustments will only be reviewed during the Agreement renewal period and any such price increases will be a determining factor for renewal. There are no automatic renewals of this Agreement.

14. **Dispute Resolution.** Each claim, controversy and dispute (each a "Dispute") between Contractor and City will be resolved in accordance with Exhibit C. The final determination will be made by the City.

15. **Exhibits.** The following exhibits, with reference to the term in which they are first referenced, are incorporated by this reference.

Exhibit A	Project
Exhibit B	Compensation
Exhibit C	Dispute Resolution

(Signatures appear on the following page.)

The parties enter into this Agreement as of the effective date shown above.

City of Glendale,  
an Arizona municipal corporation

\_\_\_\_\_  
By: Richard A. Bowers  
Its: Acting City Manager

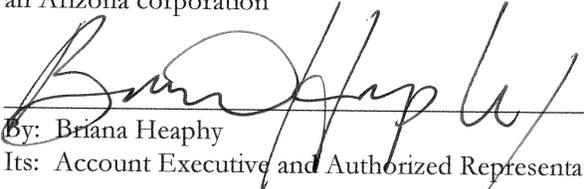
ATTEST:

\_\_\_\_\_  
City Clerk (SEAL)

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

Courier Graphics Corporation,  
an Arizona corporation

  
\_\_\_\_\_  
By: Briana Heaphy  
Its: Account Executive and Authorized Representative

**EXHIBIT A**  
**PRINTING OF THE QUARTERLY MAGAZINE**  
**PROJECT**

In accordance with the terms and conditions of this Agreement and RFP No. 15-08, the City is retaining Courier Graphics Corporation for the Printing of the Quarterly Magazine.

**EXHIBIT B**  
**PRINTING OF THE QUARTERLY MAGAZINE**  
**COMPENSATION**

**METHOD AND AMOUNT OF COMPENSATION**

Method of payment is provided in Paragraph 5 of the Agreement. The amount of compensation, including products and services, is provided in RFP No. 15-08.

**NOT-TO-EXCEED AMOUNT**

The total amount of compensation paid to Contractor for full completion of all work required by the Project during the entire term of the Project must not exceed \$16,184.35.

**DETAILED PROJECT COMPENSATION**

The Contractor will bill the City directly quarterly for printed material.

**EXHIBIT C**  
**PRINTING OF THE QUARTERLY MAGAZINE**  
**DISPUTE RESOLUTION**

**1. Disputes.**

- 1.1 Commitment. The parties commit to resolving all disputes promptly, equitably, and in a good-faith, cost-effective manner.
- 1.2 Application. The provisions of this Exhibit will be used by the parties to resolve all controversies, claims, or disputes ("Dispute") arising out of or related to this Agreement-including Disputes regarding any alleged breaches of this Agreement.
- 1.3 Initiation. A party may initiate a Dispute by delivery of written notice of the Dispute, including the specifics of the Dispute, to the Representative of the other party as required in this Agreement.
- 1.4 Informal Resolution. When a Dispute notice is given, the parties will designate a member of their senior management who will be authorized to expeditiously resolve the Dispute.
- a. The parties will provide each other with reasonable access during normal business hours to any and all non-privileged records, information and data pertaining to any Dispute in order to assist in resolving the Dispute as expeditiously and cost effectively as possible;
  - b. The parties' senior managers will meet within 10 business days to discuss and attempt to resolve the Dispute promptly, equitably, and in a good faith manner, and
  - c. The Senior Managers will agree to subsequent meetings if both parties agree that further meetings are necessary to reach a resolution of the Dispute.

**2. Arbitration.**

- 2.1 Rules. If the parties are unable to resolve the Dispute by negotiation within 30 days from the Dispute notice, and unless otherwise informal discussions are extended by the mutual agreement, the parties may agree, in writing, that the Dispute will be decided by binding arbitration in accordance with Commercial Rules of the AAA, as amended herein. Although the arbitration will be conducted in accordance with AAA Rules, it will not be administered by the AAA, but will be heard independently.
- a. The parties will exercise best efforts to select an arbitrator within 5 business days after agreement for arbitration. If the parties have not agreed upon an arbitrator within this period, the parties will submit the selection of the arbitrator to one of the principals of the mediation firm of Scott & Skelly, LLC, who will then select the arbitrator. The parties will equally share the fees and costs incurred in the selection of the arbitrator.
  - b. The arbitrator selected must be an attorney with at least 10 years experience, be independent, impartial, and not have engaged in any business for or adverse to either Party for at least 10 years.
- 2.2 Discovery. The extent and the time set for discovery will be as determined by the arbitrator. Each Party must, however, within ten (10) days of selection of an arbitrator deliver to the other Party copies of all documents in the delivering party's possession that are relevant to the dispute.
- 2.3 Hearing. The arbitration hearing will be held within 90 days of the appointment of the arbitrator. The arbitration hearing, all proceedings, and all discovery will be conducted in Glendale, Arizona unless otherwise agreed by the parties or required as a result of witness location. Telephonic hearings and other reasonable arrangements may be used to minimize costs.

- 2.4 Award. At the arbitration hearing, each Party will submit its position to the arbitrator, evidence to support that position, and the exact award sought in this matter with specificity. The arbitrator must select the award sought by one of the parties as the final judgment and may not independently alter or modify the awards sought by the parties, fashion any remedy, or make any equitable order. The arbitrator has no authority to consider or award punitive damages.
- 2.5 Final Decision. The Arbitrator's decision should be rendered within 15 days after the arbitration hearing is concluded. This decision will be final and binding on the Parties.
- 2.6 Costs. The prevailing party may enter the arbitration in any court having jurisdiction in order to convert it to a judgment. The non-prevailing party shall pay all of the prevailing party's arbitration costs and expenses, including reasonable attorney's fees and costs.

3. **Services to Continue Pending Dispute.** Unless otherwise agreed to in writing, Contractor must continue to perform and maintain progress of required services during any Dispute resolution or arbitration proceedings, and City will continue to make payment to Contractor in accordance with this Agreement.

4. **Exceptions.**

- 4.1 Third Party Claims. City and Contractor are not required to arbitrate any third-party claim, cross-claim, counter claim, or other claim or defense of a third-party who is not obligated by contract to arbitrate disputes with City and Contractor.
- 4.2 Liens. City or Contractor may commence and prosecute a civil action to contest a lien or stop notice, or enforce any lien or stop notice, but only to the extent the lien or stop notice the Party seeks to enforce is enforceable under Arizona Law, including, without limitation, an action under A.R.S. § 33-420, without the necessity of initiating or exhausting the procedures of this Exhibit.
- 4.3 Governmental Actions. This Exhibit does not apply to, and must not be construed to require arbitration of, any claims, actions or other process filed or issued by City of Glendale Building Safety Department or any other agency of City acting in its governmental permitting or other regulatory capacity.

# Glendale @Play

**Spring 2015**  
**Community Services Department Guide**  
*(Parks, Recreation & Library)*



**Friendship • Knowledge • Wellness**  
**Relaxation • Skills • Fun • Entertainment**

[www.GlendaleAz.com/ActivitiesGuide](http://www.GlendaleAz.com/ActivitiesGuide)





# it's happening @foothills



**623-930-4600**  
**5600 W. Union Hills Dr.**  
**• [www.glendaleaz.com/foothillscenter](http://www.glendaleaz.com/foothillscenter)**

**NO CONTRACTS • NO JOINING FEES**

## HOURS

Monday–Friday, 5:30 a.m.–9 p.m.  
 Saturday, 7 a.m.–7 p.m.  
 Sunday, 11 a.m.–4 p.m.  
 Holidays as posted.

Get your pass today and enjoy the benefits of membership that includes the use of the fitness center, rock wall, walking/jogging track, racquetball courts, activity room, locker room facilities, recreational basketball, badminton, pickleball, volleyball, Wally Ball, basic land and water aerobic classes and scheduled fitness lap swimming.

Foothills Recreation Pass options include a Day Pass, 15-Punch Pass, 1-Month or Annual Membership – all at great rates! Stop at the Foothills service desk for more information.



## Strong Swimmer? Be a Lifeguard!

Lifeguarding is a leadership position where you learn to handle emergencies in, on and around the water. If you are 15 years old or older Glendale will be conducting interviews to hire summer, certified lifeguards at the two city aquatic centers. Need a certification class? Checkout the 2 classes available at Foothills in March (see page 14). For more information, call 623-930-2838 or 623-930-4600.

## It's back! The Foothills 360 Summer Program

May 26-July 31, 7 a.m. – 6 p.m.

Give your kids, ages 5-11, a memorable summer at this popular, supervised summer program, where staff provide fun, age-appropriate programming in a variety of spaces within the facility. Kids will enjoy swimming at least once a week, the rock wall, gymnasium games, arts 'n crafts, guest speakers and active games. Choose a 3-day or 5-day a week program. This program fills quickly! Space is limited and available on a first-registered, first-served basis. Registration begins April 1, and you may register for one week or multiple weeks as long as there is space available. Each child will need to bring a daily, non-perishable lunch and snacks, but lunch and snacks can also be purchased at the on-site café. Registration fees: 3-Day is \$74/week (non-residents \$91), 5-Day is \$110/week (non-residents \$145). **NO REGISTRATION FEES - ALL REFUND OR CANCELLATION REQUESTS must be made by Wednesday at 8:00 p.m.** of the week before your scheduled attendance to allow for those on the wait list to register. All cancellation/refund requests will include a **\$35** processing fee per week/per child. Registration forms available March 23. For more information, call 623-930-4610 or 623-930-4608.

Dates	5-Day Program	3-Day Program
*May 26-May 29	343270-01	343271-01
June 1-5	343270-02	343271-02
June 8-12	343270-03	343271-03
June 15-19	343270-04	343271-04
June 22-26	343270-05	343271-05
*June 29-July 2	343270-06	343271-06
July 6-10	343270-07	343271-07
July 13-17	343270-08	343271-08
July 20-24	343270-09	343271-09
July 27-31	343270-10	343271-10

*\*Week with a holiday will be prorated due to the loss of a program day. No program Memorial Day, May 25 or 3rd of July.*

The Foothills Center is more than just recreation and aquatics; it includes varying sized rental rooms for intimate gatherings or larger groups up to 230 individuals. With a range of room sizes, we can host business and HOA meetings, weddings, birthday parties or overnight graduation parties. Chairs and tables are included, and a catering kitchen is also available for rent. The Foothills Center is open 7 days a week and will accommodate after-hours rentals as well. For details, call Darren at 623-930-4610.

*wellness • learning • fun*

A CELEBRATION OF FOLK MUSIC, ITS HISTORY AND CULTURE



**GLENDALE  
FOLK  
&  
HERITAGE  
FESTIVAL**

   
Parks, Recreation &  
Neighborhood Services

**10 a.m. to 5 p.m., Saturday & Sunday  
March 21 & 22, 2015**

**Sahuaro Ranch Historic Area  
9802 N. 59th Ave., Glendale**

**FREE ADMISSION**

**Over 150  
performers!**

Historic site tours, blacksmith demonstrations, activities, a food court and more!

Workshops by accomplished entertainers.

Musician "Jam Session" locale

**PERFORMANCES FROM** the Arizona Culture Keepers, Hans Olson, Marshall Trimble, Cathy Barton & Dave Para, Anni Beach and Grammy winner, Rick Nestler. As always, the festival workshops promise to be unique and educational to all who have interest in music.

Featuring everything from folk and bluegrass music to cowboy poetry and storytelling.

The complete performance schedule available at [www.glendaleaz.com/SRPHA](http://www.glendaleaz.com/SRPHA)

**PLAN NOW TO ATTEND THIS AWARD-WINNING EVENT!**



For more information, call 623-930-4200 or visit [www.GlendaleAZ.com/SRPHA](http://www.GlendaleAZ.com/SRPHA).

# Contents

Foothills Recreation & Aquatics Center	2
Glendale Libraries	4
Adult Special Interest Activities	5-18
Adult Softball Leagues	7
Special Interest Activities Locator/Map	8
Glendale Adult Center	11
Gallery Glendale	15
Youth & Teen Special Interest Activities	19-25
Youth & Teen Sports Leagues	23
Sign Up Details	21
Youth Before/After School Programs	26
Adaptive Recreation Programs	27
Facilities, Libraries & Parks Directory	28-29
Facility Rental Opportunities	30
Sahuaro Ranch Park Historic Area	31

Engaging residents and visitors in diverse opportunities to live, invest and play in the community



City of Glendale

## Community Services Department

5970 W. Brown St. | Glendale, AZ 85302 | 623-930-2820

**Erik Strunk**  
Director

For advertising information, call 623-930-2824. Advertising contained herein does not constitute an endorsement by the City of Glendale or its staff. Information in the Glendale Parks, Recreation & Library activities guide is subject to change without notice.

NOTICE: Participants should be aware that there is some risk involved in these activities and that all participants do so at their own risk. Medical insurance is NOT provided by the city of Glendale.

 For special accommodations, please call in advance the phone number associated with the activity/program you will be attending. To access the TDD, call 623-930-2197 for Parks & Recreation activities/programs or 623-842-3760 for Library activities/programs.



# Glendale Public Libraries

More than books, more than ever!

Glendale Public Libraries offer a wide variety of FREE programming for ALL ages, from babies and children to teens and adults.

**Storytimes • Hands-On Art Programs • Games • Job Searching Assistance • Musical Performances • Lectures  
eBook Instruction • Book Discussions • Author Appearances • Volunteer Opportunities • and more!**

## A Library Card

Your ticket to free books, movies, eBooks, the internet and so much more!

## Bring Your Kids to Broadway at the Library!

This spring, kids can enjoy an exciting array of live theatrical performances, all for FREE. Highlights include:

### Arizona Broadway Theatre Presents:

#### *The Emperor's New Clothes*

Laugh along with this musical comedy version of Hans Christian Andersen's famous fable about vanity and honesty. A Q&A with the cast follows the performance.

**Wednesday, March 25 at 4 p.m., Main Auditorium**

**Saturday, March 28 at 11 a.m., Foothills Roadrunner Room**

### Childsplay Theater Presents: *A Thousand Cranes*\*

This poignant adaptation of Eleanor Coerr's *Sadako and the Thousand Paper Cranes* tells the true story of Sadako Sasaki's courage, determination, and hope in the aftermath of the bombing of Hiroshima.

**Saturday, April 25 at 11 a.m., Foothills Roadrunner Room**

### My Kids in Sign

Kids from Glendale perform sign language set to music.

**Saturday May 2 at 1 p.m. and 3 p.m., Main Auditorium**

### Arizona Broadway Theatre Presents: *Pinocchio*

This classic, funny tale of the little wooden puppet who wants to be a real boy shows that lies have consequences that are as plain as the nose on your face!

**Saturday, May 9 at 11 a.m., Velma Teague**

**Wednesday, May 13 at 4 p.m., Main Library Auditorium**

### Childsplay Theater Presents: *Girls Who Wear Glasses*\*

With the help of her new glasses, Mira starts to see clearly in more ways than one, as she learns to stand up for herself in this humorous story about fitting in, friendship and frames.

**Monday, May 11 at 6 p.m., Foothills Roadrunner Room**

\*This special presentation is made possible by a partnership between the Glendale Arts Commission and Childsplay, Inc.

## More Great Events Coming Soon!

To see all of our program offerings in detail, visit [www.GlendaleAZ.com/Library](http://www.GlendaleAZ.com/Library) or pick up the bimonthly Library Events Calendar at any library location.

Find us on Twitter, Facebook and Foursquare!



## Main Library

5959 West Brown Street

623-930-3530

Monday, Wednesday: 1-8 p.m.

Tuesday, Thursday:

10 a.m. – 8 p.m.

Friday: Closed

Saturday: 12-5 p.m.

Sunday: 1-5 p.m.



## Foothills Library

19055 North 57th Avenue

623-930-3830

Monday: 1-8 p.m.

Tuesday, Wednesday:

10 a.m.–8 p.m.

Thursday, Sunday: Closed

Friday: 1-5 p.m.

Saturday: 12-5 p.m.



## Velma Teague Library

7010 North 58th Avenue

623-930-3430

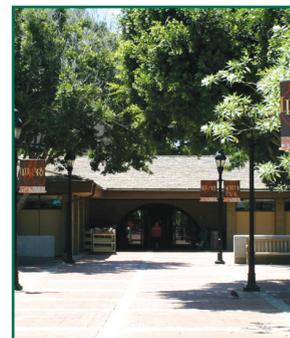
Monday, Thursday: 1-8 p.m.

Tuesday, Wednesday:

10 a.m.–5 p.m.

Friday, Sunday: Closed

Saturday: 1-5 p.m.



[www.GlendaleAZ.com/Library](http://www.GlendaleAZ.com/Library)

Glendale Public Library meeting rooms are available for rental. For information, visit [www.glendaleaz.com/Library/Rental\\_Opportunities.cfm](http://www.glendaleaz.com/Library/Rental_Opportunities.cfm).

# Special Interest Activities

## Class Directory

Sports & Fitness.....	5-9
Dance .....	10
Culinary Arts.....	12
Cultural Arts & Music.....	13
Personal Development...	15-18

## Youth & Teen Directory

Sports & Fitness.....	19-22
Personal Development.....	22
Music & Dance .....	24-25

## LEGEND:

### ACTIVITY NAME

Description highlight of activity. Activity session length.  
INSTRUCTOR. • GLENDALE RESIDENT  
PRICE (non-resident price)

START ..... DAY(S) TIME • DURATION  
LOCATION (#REG CODE)

(M=Monday; TU=Tuesday;  
W=Wednesday; TH=Thursday; F=Friday;  
SA=Saturday; SU=Sunday)

**Location map on page 8.**

**Advance sign up required.**

**Sign up details on page 21.**

**For more information, call  
623-930-4613.**

For information on the CITY OF GLENDALE YOUTH SCHOLARSHIP PROGRAM for City of Glendale youth, ages 17 and younger, visit [www.glendaleaz.com/ParksandRecreation/ScholarshipProgram.cfm](http://www.glendaleaz.com/ParksandRecreation/ScholarshipProgram.cfm) or call 623-930-2820.

## Sports & Fitness

Ages 13+ unless noted otherwise.

### ADULT CO-ED RACQUETBALL LEAGUES

Adult coed, points-based leagues are offered on Monday and Wednesday evenings. Beginners and intermediates play on Mondays and advance players on Wednesdays. No league May 25. For more information, call 623-930-4610. 2 hours. Instructor: BLAINE. • \$25 (non-resident \$33)

MAR. 16	M 6 PM • 8 WEEKS FC (#311103-03)
MAR. 18	W 6 PM • 8 WEEKS FC (#311103-04)
MAY 18	M 6 PM • 8 WEEKS FC (#312103-01)
MAY 20	W 6 PM • 8 WEEKS FC (#312103-02)

### WALKING CHALLENGE

Get out those walking shoes and let's do it! Walk at your own pace and chart your daily laps. The first challenge will go from Glendale, AZ to the pines of Flagstaff for a total of 140 miles. All walking will be completed on your own schedule, on the indoor track at Foothills Recreation & Aquatics Center. Each person is guaranteed a T-shirt at the end of the session for making the effort. Be prepared to provide your shirt size when registering. All ages welcome. Questions call Jackie 623-930-4608. • \$7 per person for FRAC members

APR. 1 - MAY 29 • 2 months  
FC (#332410-01)

**Sign Up Now!**  
See page 21 for information

### GOLF 101

GOLF 101 is designed to teach everything you need to play in just a few lessons. PGA professionals will show you there are lots of ways to play by combining fun, friends and fitness.

Ages 18+. 1 hour. Instructor: HARRISON, PGA. • \$99 (non-resident \$119)

APR. 1	W 6 PM • 4 WEEKS GLMGC (#142181-01)
APR. 4	SA 11 AM • 4 WEEKS GLMGC (#142181-02)
MAY 2	SA 11 AM • 4 WEEKS GLMGC (#142181-03)
MAY 6	W 6 PM • 4 WEEKS GLMGC (#142181-04)



### CARDIO TENNIS

Get in shape quick and have some fun! Workout in our fast paced tennis drills set to high energy music. Open to all skill levels. Cardio tennis is the fastest growing tennis program in the U.S. Don't miss out on all the fun! Ages 19+. 1 hour. Instructor: PASEO RACQUET CENTER PROFESSIONALS. • \$45 (non-resident \$54)

APR. 7	TU 6:30 PM • 4 WEEKS PASEO (#142137-01)
--------	--

### TENNIS

TENNIS I: For those who have played little or no tennis. Learn the basic strokes to enjoy the game. TENNIS II: For those who have graduated from Tennis I or haven't played for a while. Learn advanced strokes, scoring and playing strategies. Ages 19+. 1 hour. Instructor: PASEO RACQUET CENTER PROFESSIONALS. • \$66 (non-resident \$79)

APR. 8	W 6:30 PM • 8 WEEKS PASEO (#142131-01)
--------	---

APR. 8	W 7:30 PM • 8 WEEKS PASEO (#142135-01)
--------	---

## ICE SKATING LESSONS TEEN-ADULT BEGINNER

Be up and skating in 8 weeks. Classes are based on the USFS basic skills program and designed for skaters with little or no experience. Classes will teach the beginning foundation for a lifetime of skating as a fitness choice or a skater wanting to eventually compete. Rental skates included, and the public session is FREE to all registered skaters on class days. Classes held at AZ Ice, formerly Polar Ice. Ages 14+. 30 minutes. Instructor: AZ ICE STAFF. • \$85 (non-resident \$102)

APR. 11 SA 9:45 AM • 8 WEEKS  
AZICE (#142150-01)

## EXTREME CONDITIONING

Class is designed to push you to your limits and includes cardio conditioning, core strengthening, distance running and more! Expect to increase your endurance, strength, agility and speed, along with your self-esteem and well-being. Design your own schedule. To register, visit [www.goextremeconditioning.com](http://www.goextremeconditioning.com) or call Kris at 623-329-7788. 1 hour. Instructors: OLESON/SIEGRETT (Valley fitness instructors with 16+ years experience). Location: FC-GYM

Class times...

M: 9:30 AM or 5:30 PM

TU: 6 AM • W: 9:30 AM or 5:30 PM

TH: 6 AM • F: 9:30 AM • SA: 8 AM

1 MONTH - 1 CLASS PER WEEK • \$50

1 MONTH - UNLIMITED CLASSES • \$85

3 MONTHS - UNLIMITED CLASSES • \$225

## JAPANESE JUDO

Learn basic judo postures and salutations, how to move on the mat, control your opponent and be thrown safely. Techniques of grappling, locking, choking, escaping and sequence combinations will also be demonstrated and taught. No class May 25. Ages 14+. 1-½ hours. Instructor: DR. MOORE. • \$21 (non-resident \$25)

APR. 1 M/W 7:15 PM • 1 MO.  
FC-EXB (#242112-01)

MAY 4 M/W 7:15 PM • 1 MO.  
FC-EXB (#242112-02)

## PLANK & CARDIO

This is a plank and cardio class that focuses mainly on the core muscles and also toning throughout the body. Within the class time, you will be performing various dynamic planks to get the most out of your core workout. In between those plank sets, there will be cardio exercises to get you going! Learn how to do planks correctly and safely while expanding your fitness skills. Great for both beginners and advanced clients who are looking for a new way to get into shape! 1 hour. Instructor: MCNAB. • \$40 (non-resident \$48)

APR. 9 TH 7PM • 4 WEEKS  
FC-210 (#242165-01)

MAY 7 TH 7PM • 4 WEEKS  
FC-210 (#242165-02)

## TURBO KICK

This is a fat-blasting, ab-defining cardio workout that is sweeping the nation's health clubs. Burn up to 1,000 calories an hour in this mix of kick boxing and simple dance grooves set to heart-pounding dance music. Enjoyed by any fitness level. 1 hour. Instructor: CIRAOLLO. • \$41 (non-resident \$49)

APR. 9 TH 6:45 PM • 6 WEEKS  
FC-EXA (#242180-01)

## JUMP START FITNESS

Get a jump start on your day with a workout that will challenge, motivate and change the way you feel! Whether new to fitness or looking for a break from your old routine, this class offers full-body workouts that will give you energy and help you reach your fitness goals. Take advantage of the special bonus workout days during the session. No class May 25. 1 hour. Instructor: DE LA MONTAIGNE. • \$160 (non-resident \$175)

MAR. 30 M/W/F 5:35 AM • 6 WEEKS  
FC-GYM (#242120-01)

MAY 18 M/W/F 5:35 AM • 6 WEEKS  
FC-GYM (#242120-02)

## JUMP START RE-BOOT

Re-boot your day at this evening edition of the popular Jump Start morning fitness class. Experience a dynamic full-body workout designed to challenge all fitness levels by using a variety of equipment to make the workouts fun and effective. No class May 25. 1 hour. Instructor: DE LA MONTAIGNE. • \$129 (non-resident \$139)

MAY 18 M/W/TH 4:30 PM • 6 WEEKS  
FC-EXA (#242130-01)

## T'AI CHI - YANG STYLE

The gentle flowing movements of this ancient Chinese exercise helps improve balance, reduce stress, increase circulation and more. Investigate the first third of the 36 postures. Loose, comfortable clothing is recommended. 1-½ hours. Instructor: GILL. • \$56 (non-resident \$67)

APR. 9 TH 7 PM • 8 WEEKS  
FC-EXB (#242115-01)

## T'AI CHI - ESSENTIALS

Discover 5 easy to learn exercises taken directly from the Tai Chi form. Exercises are designed to help improve balance, relaxation, flexibility, strength, and body awareness. Adapted for people of all ages, especially those who do not want to learn the entire Tai Chi form, but still want the benefits. 1 hour. Instructor: GILL. • \$45 (non-resident \$56)

APR. 8 W 10 AM • 8 WEEKS  
FC-EXB (#242116-01)

## SHOTOKAN KARATE

Learn traditional Japanese-style karate basics, forms and sparring. Emphasis is placed on traditional manners and self-discipline. Beginning students will receive a Gi (karate uniform). Classes are available 5 days a week, 7 scheduled class times available. Students are suggested to train at least 3 days a week. 1 hour. Instructor: HYDER/STAFF. • \$157 (non-resident \$188)

APR. 6 M/TU/W/TH/SA\* • 10 WEEKS  
AZSK (#142113-01)

\*Meets M/W 6 PM; TU/TH 10 AM & 7 PM;  
SA 10 AM

**Sign Up Now!**  
See page 21 for information



# Adult Softball Leagues

LEAGUE SIGN UP TAKES PLACE AT THE GLENDALE PARKS & RECREATION OFFICE (inside the Glendale Adult Center), 5970 W. BROWN ST., 8 A.M. TO 5 P.M. MONDAY – FRIDAY.

Adult Sports program participants must be age 18 or older.

**ORGANIZATIONAL MEETINGS:**

**MONDAY, MARCH 2<sup>ND</sup>** at the Glendale Main Library, 5959 W. Brown St. **RETURNING TEAMS:** 6 p.m. and **NEW TEAMS:** 7 p.m. Teams represented by a manager or team player during the entire meeting will receive **\$50 OFF** league sign up. Meeting topics will include league format, rule changes and how to sign up.

**SIGN UP PACKETS** will be available at the Glendale Parks & Recreation office, 5970 W. Brown St., beginning **MARCH 3**. For more information, call 623-930-2841.

**ROSTER/TEMPORARY RECEIPT DEADLINE:**

**RETURNING TEAMS** roster and temporary receipt is due upon registration **MARCH 3 – 6** in the Parks and Recreation office, 5970 W. Brown St. Glendale, AZ 85302.

**NEW TEAM** packets with rosters and temporary receipt are due **THURSDAY, MARCH 3**, by 5 p.m.

**CONFIRM RESIDENTS:** New teams who choose to be resident teams may call 623-930-2841 on or after **MARCH 6<sup>th</sup>** to confirm teams resident status.

**Returning and Glendale Resident Teams: \$505 • New Resident Teams (minimum number of 4 Glendale residents): \$505 • New Non-Resident Teams: \$595.** (Includes double-header, 14-game regular season and a single elimination tournament; administrative fees; ASA registration fee; softballs; lights; awards for winning teams; officials and field staff). \$50 off league fees will be given to teams who attend the organizational meeting. The above listed rates do NOT include the \$50 discount.

**NUMBER OF TEAMS:** Leagues are based on 8 maximum, 6 minimum. If leagues do not fill, teams will be placed in another league if space permits.

**FORMAT/DAYS/LOCATIONS:** Teams play a double-header format one night a week at the times and locations in the box. (FSC = Foothills Sports Complex, 19070 N. 57th Ave. SRP = Sahuaro Ranch Sports Complex, 63rd Ave & Mountain View Rd.)

<u>Men's Leagues</u>	<u>Night</u>	<u>Park</u>	<u>Start Date</u>	<u>Coed Leagues</u>	<u>Night</u>	<u>Park</u>	<u>Start Date</u>
Men's CL	Tuesday	SRP	3/31	Coed C/D	Friday	FSC	3/27
Men's D	Tuesday	SRP	3/31	Coed B/C	Friday	SRP	3/27
Men's D	Wednesday	SRP	4/01	Coed C/D	Sunday	FSC	3/29
Men's D	Thursday	SRP	4/02	Coed C/D	Sunday	SRP	3/29
Men's C	Thursday	SRP	4/02	Coed B/C	Sunday	SRP	3/29

Glendale Parks & Recreation does not place individuals on teams, but individuals may be listed on a Free Agent List made available to teams short on players. If you would like to be placed on the Free Agent List or have any questions about the Adult Sports program, please contact Mike Davis at 623-930-2841 or [mdavis@glendaleaz.com](mailto:mdavis@glendaleaz.com).

To receive Glendale resident rates, proof of residency must be provided. Proof must show address and be current within 60 days. Examples include driver's license, water bill, etc. Teams will pay the maximum non-resident fee until proof of residency is verified, then a refund will be issued for the appropriate amount. Refunds take 7-10 business days.

[www.glendaleaz.com/parksandrecreation/sports](http://www.glendaleaz.com/parksandrecreation/sports)

623-930-2841

# Special Interest Activities - Locator Map

## Listings

### AC

Glendale Adult Center, 5970 W. Brown St.

### ACOMA

Acoma Park, 53rd Ave. and Acoma Rd.  
(between Greenway Rd. and Thunderbird Rd.)

### AZICE

Az Ice, 15829 N. 83rd Ave.

### AZSK

Arizona Shotokan Karate, 5815 W. Glendale Ave.

### FC

Foothills Recreation & Aquatics Center,  
5600 W. Union Hills Dr.

### GLMGC

Glen Lakes Municipal Golf Course, 5450 W. Northern Ave.

### KEENE'S

Keene's ATA Martial Arts, 6740 W. Deer Valley Rd., D-106

### OASIS

Oasis Park, 79th Ave. & Utopia

### OSDA

On Stage Dance Academy, 6666 W. Peoria Ave.

### PASEO

Paseo Racquet Center,  
6268 W. Thunderbird Rd.

### PURELY

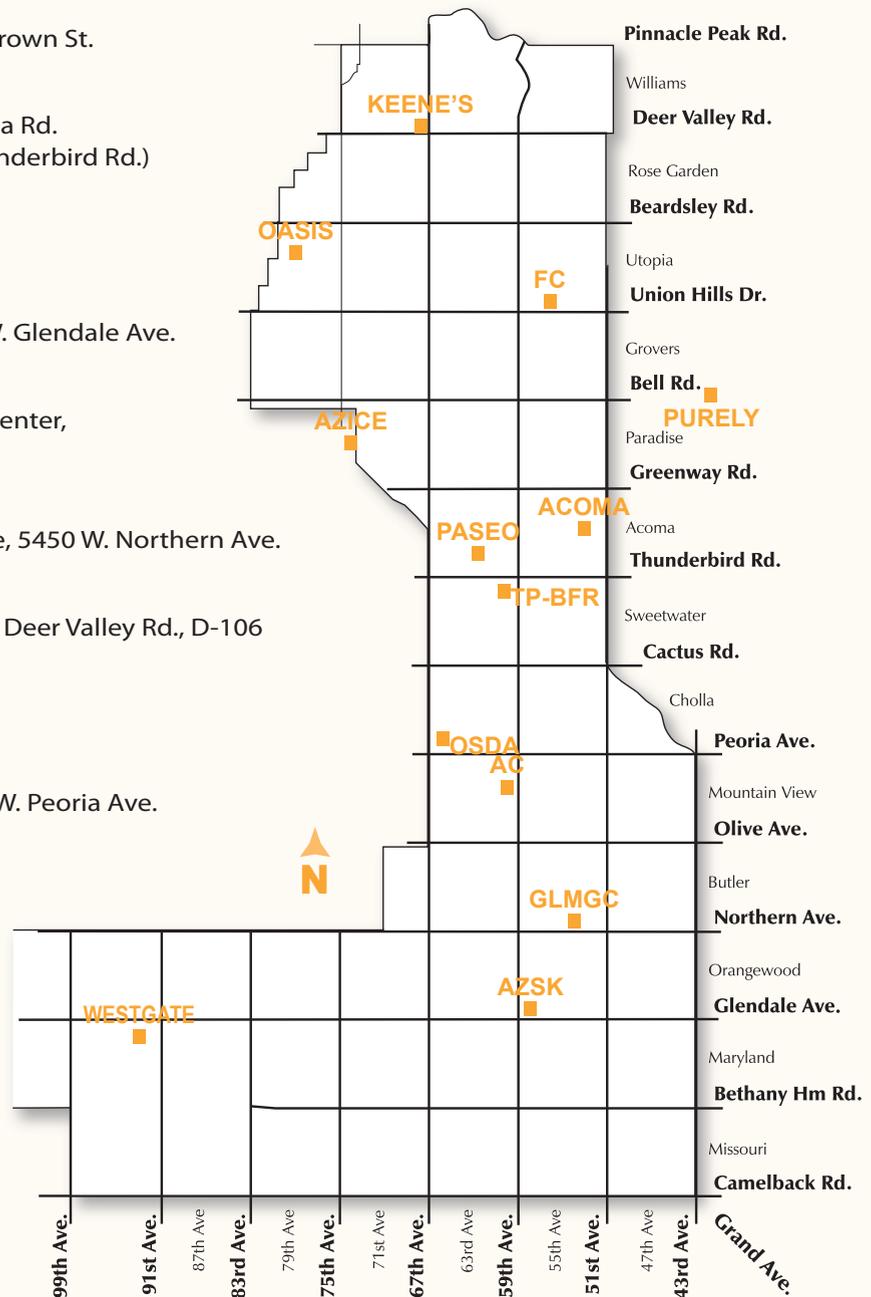
Purely Dance  
4236 W. Bell Rd., Suite B1

### TP-BFR

Thunderbird Paseo  
(Retention Area),  
59th Ave. South of  
Thunderbird Rd.

### WESTGATE

Glendale Gallery @ Westgate  
9380 W. Westgate Blvd., D-109



## T'AI CHI CHUAN

Experience the flow of new energy as you learn the universal principles and first third of T'ai Chi Chuan, Yang style form. Students gain improved balance, increased flexibility and management of stress. 1 hour. Instructor: BURR. • \$43 (non-resident \$52)

APR. 9 TH 9 AM • 8 WEEKS  
FC-EXB (#242179-01)

## T'AI CHI - ESSENTIALS

Explore a simplified version of T'ai Chi based on universal T'ai Chi principles and emphasizing balance, flexibility and relaxation. Consists of just five movements to learn and enjoy. 1 hour. Instructor: BURR. • \$43 (non-resident \$52)

APR. 9 TH 1:30 PM • 8 WEEKS  
FC-EXB (#242117-01)

## YOGALATES

A system of pilates and yoga that enhances core strength, balance and flexibility through breath and flow. Class includes utilization of equipment for proper alignment including pilates bands and rings, blocks, balls, straps and foam rollers. Wear appropriate attire. 1 hour. Instructor: JUNEAU. • \$55 (non-resident \$66)

APR. 7 TU/TH 5:30 PM • 4 WEEKS  
FC-EXB (#242122-01)  
MAY 5 TU/TH 5:30 PM • 4 WEEKS  
FC-EXB (#242122-02)

## YOGA HIKE/WALK

Join us for a leisurely hike/walk at Thunderbird Conservation Park, 22600 N. 59th Ave. Following the hike/ walk, approximately 10 am, class will meet at Foothills Recreation & Aquatics Center, 5600 W. Union Hills Dr. for a Gentle Yoga class. Hike will meet at Ramada #6 at 8:45am. Enter Thunderbird Park from 59th Ave. (main park entrance). Wear exercise clothes and bring a foam rubber exercise mat and towel for the yoga class. Ages 16+. 2 hours. Instructor: VALENTYN. • \$5 (non-resident \$6)

MAY 19 TU 8:45 AM • 1 DAY  
FC-BOB (#242129-01)

## GENTLE YOGA

Yoga "calms the howling of the mind." Instruction combines breathing with stretches and bodywork. Most of the class is done on the floor on a soft mat with variations for those who prefer to sit on a chair. Wear exercise clothes and bring a foam rubber exercise mat and towel. Ages 16+. 1-¼ hours. Instructor: VALENTYN. • \$49 (non-resident \$59)

APR. 6 M 11 AM • 6 WEEKS  
FC-EXB (#242124-01)  
APR. 7 TU 9 AM • 6 WEEKS  
FC-210 (#242124-02)

## DAH N YOGA

Through stretching, breathing techniques, body/brain exercises and meditation, bring your body and mind together and improve energy and well-being. Develop stronger concentration through basic energy meditation techniques and breath work. 1-½ hours. Instructor: RISNER. • \$39 (non-resident \$47)

APR. 14 TU 1 PM • 6 WEEKS  
FC-EXB (#242104-01)

## HATHA YOGA

Yoga provides an opportunity to gain flexibility and balance in both the body and mind. Focus on poses, breath-work and meditation. All levels welcome. Fitness balls, straps and blocks will be used in class. Wear loose/stretchy, comfortable clothing and bring a yoga mat and water. 1 hour. Instructor: JUNEAU. • \$34 (non-resident \$41)

APR. 8 W 6 PM • 4 WEEKS  
FC-EXA (#242188-01)  
APR. 11 SA 8:30 AM • 4 WEEKS  
FC-EXB (#242188-02)  
MAY 6 W 6 PM • 4 WEEKS  
FC-EXA (#242188-03)  
MAY 9 SA 8:30 AM • 4 WEEKS  
FC-EXB (#242188-04)

## YOGA NIDRA

Yoga means union and Nidra means sleep. Yoga Nidra is a sleep-based meditation technique that brings one from a state of awake to one of deep relaxation. Learn to disengage from stress-producing thoughts and allow your body to naturally and deeply restore itself. Yoga Nidra can restore energy and health and address stress-related issues. Optional supplies to bring: yoga mat, blanket, pillow, eye pillow and towel. Chairs available if preferred. 1 hour. Instructor: VALENTYN. • \$47 (non-resident \$56)

APR. 7 TU 10:30 AM • 6 WEEKS  
FC-210 (#242194-01)

**Sign Up Now!**  
See page 21 for information

## Dance

Ages 13+ unless noted otherwise.

### HULA

Whether new to dance or an experienced dancer looking for something new, Hula is a great start. Learn basic hula steps, use of hands and posture. Laughter and learning from mistakes makes for a fun environment for all. Legs and core will be strengthened as you enjoy this cardio workout. With over 7 years of teaching experience, Katie is excited to be back. Ages 12+. 1 hour. Instructor: SEGURITAN. • \$50 (non-resident \$60)  
APR. 7 TU 7:10 PM • 6 WEEKS  
FC-EXB (#232181-01)

### ZUMBA - DROP-IN

Come join the party! Zumba fuses Latin rhythms and easy-to-follow moves to create a dynamic fitness program. Class includes interval training sessions using fast and slow rhythms. Ages 15+. 1 hour. Instructor: HAREN. • \$5 drop-in  
APR. 11 SA 10:15 AM • DROP-IN  
FC-100

### ZUMBA

Zumba fuses Latin rhythms and easy-to-follow moves to create a dynamic fitness program. Class includes interval training sessions using fast and slow rhythms. Ages 15+. 1 hour. Instructor: PICKER. • \$40 (non-resident \$45)  
MAR. 30 M 6:30 PM • 8 WEEKS  
FC-100 (#232139-01)

### BELLY DANCE - LEVEL I

This dance style incorporates stretching and muscle movements to promote toning in arms, legs and core and is great for all abilities. Focus on basic moves and how to flow from one move to the next. Each session highlights a particular sub style of belly dance. Wear comfortable, form-fitting clothing in order to see and understand the moves. Ages 16+. 1 hour. Instructor: MURACA. • \$59 (non-resident \$71)  
APR. 7 TU 7:10 PM • 8 WEEKS  
FC-EXA (#232111-01)

### MICHAEL JACKSON'S GREATEST HITS

From "Thriller" to "Beat It," the King of Pop produced some of the best dance hits of all time. Join us as we dance to the choreography of Michael Jackson's greatest hits. Ages 15+. 50 minutes. Instructor: BATES. • \$45 (non-resident \$55)  
APR. 9 TH 6:10 PM • 6 WEEKS  
FC-102 (#232147-01)

### BALLET

Whether you are new to dance or you have been dancing for years, this class will give you a fabulous workout for lean muscle development. Improve strength, flexibility and coordination through a structured workout at the barre and center floor while focusing on technique, posture, positions and combinations. Wear comfortable, non-restrictive clothes (dance wear or fitness attire) and bring ballet shoes or socks. Ages 15+. 1 hour. Instructor: SOTO. • \$56 (non-resident \$67)  
APR. 9 TH 7:45 PM • 8 WEEKS  
FC-EXA (#232168-01)

### BALLET II

Did you take ballet classes when you were younger and miss dancing? This class is designed for adult dancers who have an existing knowledge of ballet. Enjoy a fantastic workout while we have fun at the barre and across the floor with combinations including turns, petite allegro, grande allegro, and adagio. Pre-requisite - prior ballet/dance experience. Wear comfortable, non-restrictive clothes (dance wear or fitness attire) and bring ballet shoes or socks. Ages 15+. 1 hour. Instructor: SOTO. • \$56 (non-resident \$67)  
APR. 8 W 7:15 PM • 8 WEEKS  
FC-EXA (#232198-01)

### BALLROOM

Learn to dance the tango, waltz and more. Learn posture, dance frame and footwork. Ages 15+. 50 minutes. Instructor: BATES. • \$45 (non-resident \$55)  
APR. 6 M 7:10 PM • 6 WEEKS  
FC-EXA (#232149-01)  
BALLROOM 202: Prerequisite Ballroom 101  
APR. 6 M 8:10 PM • 6 WEEKS  
FC-EXA (#232146-01)

### SALSA DANCING

Find the rhythm to different Latin songs and the Cuban motion. You'll be asked to rotate dance partners to get a better understanding of leading and following. Ages 15+. 50 minutes. Instructor: BATES. • \$45 (non-resident \$55)  
SALSA I:  
APR. 9 TH 7:10 PM • 6 WEEKS  
FC-102 (#232150-01)  
SALSA II: Prerequisite Salsa I  
APR. 9 TH 8:10 PM • 6 WEEKS  
FC-102 (#232151-01)

### COUNTRY PARTNER DANCING

Learn to dance the basics of two-step! This style of dance is very comfortable and just naturally fun! It feels so good to stream-line across the floor to some feel-good country music while learning the basic patterns of country two-step! No Partner needed. Students will rotate in class, and yes, you can wear your boots!!! Ages 15+. 50 minutes. Instructor: BATES. • \$45 (non-resident \$55)  
APR. 8 W 6:45 PM • 6 WEEKS  
FC-100 (#232152-01)

### SOCIAL DANCE

Experience ballroom, jazz and more! Highlights include an instructional session and dance performances. 2-½ hours. Instructor: BATES. • \$7 at the door.  
MAY 15 F 6:30 PM • 1 DAY  
FC-100 (NO REGISTRATION)



GLENDALE

# adult center



5970 W. Brown St. • 623-930-4321 (option 3) • [www.Glendaleazcom/AdultCenter](http://www.Glendaleazcom/AdultCenter)

Ages 18+ • 8 a.m. – 5 p.m., Monday - Friday • Closed Saturday and Sunday

Get your FREE copy of our HORIZONS newsletter, at the Center or at [www.GlendaleAZ.com/AdultCenter](http://www.GlendaleAZ.com/AdultCenter).

Whether you're looking for a challenging activity, such as a fitness program, or just a friendly place to spend time, the Glendale Adult Center is the place for YOU! We offer aerobics, dance, cards and games, Wii bowling, bingo, a lunch program and much, much more! The Center is open to both Glendale residents and non-residents ages 18+. To ensure that participants enjoy quality facilities and programming, a center membership is collected. The **\$40 (\$60 non-Glendale resident)** fee covers fitness, billiards and helps off-set operations, staffing and programming expenses. To join us, just stop at the front desk to learn more membership benefits or get a tour of the facility.

## SilverSneakers® has arrived at the Glendale Adult Center



The Glendale Adult Center encourages those passholders whose healthcare plans offer the SilverSneakers® benefit to choose us as one of their preferred locations. SilverSneakers® is offered to older adults to help them take greater control of their health by encouraging physical activity and offering social events.

By choosing the Glendale Adult Center as one of your preferred locations, SilverSneakers® members can receive a GAC membership which entitles members to the use of the billiards area, computer lab, exercise programs (low, medium & high intensity), baseball darts, belly dancing, bridge, chess, grab bag bingo, floor & tabletop shuffleboard, pinochle, ping pong, senior jeopardy challenge, scrabble club, card & game room, Wii bowling, knitting & sewing clubs, weekly movies, ceramics and more.

### Setting up your SilverSneakers® account with the Glendale Adult Center is as easy as 1-2-3:

- 1) Just bring in your SilverSneakers® member ID card or we can verify your eligibility with your legal name and birthdate.
- 2) Complete a SilverSneakers® Waiver.
- 3) We can set up your Glendale Adult Center SilverSneakers® membership and then you are all set (for as long as you are eligible for SilverSneakers®) and able to use the center during any of the hours of operation just by scanning your pass when entering the facility.

The Glendale Adult Center is the perfect place to hold your special celebration. For room rental details, call 623-930-4328.



## Fitness Center

Monday – Friday, 8 a.m. – 5 p.m.  
Orientation provided upon request

## Morning Exercise Programs

Monday, Wednesday and Friday,  
Room 107.

First come, first served. DVD may replace instructor.

- **“Body Fusion” - 8:15 a.m.**  
High Intensity/Low Impact
- **“Total Body” - 9:30 a.m.**  
Medium Intensity/Low Impact
- **“Functionally Fit” - 10:30 a.m.**  
Low-Med. Intensity/No Impact
- **“SilverSneaker Classic” - 1:00 p.m.**  
Hand held weights, elastic tubing with handles and a ball are offered for resistance. A chair is used for seated and/or standing support.
- **“Zumba Gold” - 2:00 p.m.**  
Active older adults who are looking for a modified Zumba class that recreates the original moves you love at a lower intensity.

Center hours and fees subject to change.

## Culinary Arts

Ages 13+ unless noted otherwise.

### CAKE DECORATING BASICS - (COURSE 1)

Build decorating skills you can use for all projects, from holiday cupcakes to cakes for any occasion. Learn to ice and decorate cakes and sweet treats, make different buttercream icing flowers, pipe lines, simple borders, letters and shapes, transfer images, make icing the right consistency and fill and use a decorating bag. Experience the excitement of successfully decorating your first cake. "New Course 1, Building Buttercream Skills" Wilton kit (approx. \$34) and the book, *The Wilton Method of Cake Decorating Course 1, Building Buttercream Skills* (available at craft stores or on the web, coupons available), is required. Spanish available upon request. 3 hours. Instructor: FINAN. • \$59 (non-resident \$71)  
APR. 11 SA 10 AM • 4 WEEKS  
FC-KIT (#202110-01)

### CAKE DECORATING - (COURSE 4) ADVANCED GUM PASTE FLOWERS

Discover one of the most breathtaking ways to decorate a cake with life-like gum paste flowers. Learn every step of the way as you create amazing hand shaped blossoms, sweet peas, ivy leaves, lily flowers, briar rose, stephanotis and leaves. Create beautiful floral arrangements that top the most beautiful cakes. "Course 4, Advanced Gum Paste Flowers" Wilton kit (approx. \$34) and the book, *The Wilton Method of Cake Decorating Course 4, Advanced Gum Paste Flowers* (available at craft stores or on the web, coupons available), is required. Spanish available upon request. 3 hours. Instructor: FINAN. • \$59 (non-resident \$71)  
MAY 16 SA 10 AM • 4 WEEKS  
FC-KIT (#202126-01)

### SWEET & SAVORY BREADS

Learn to bake a family favorite, the Date & Nut Bread. Recipes will be given for an easy Lemon Loaf Bread and an Irish Soda Bread, that are great for breakfast, a snack or dessert. \$10 supply fee collected at class. 2 hours. Instructor: STOKES. • \$40 (non-resident \$48)  
MAY 17 SU 12:30 PM • 1 DAY  
FC-KIT (#202186-01)

### CUPCAKE DECORATING - EASTER OR MOTHER'S DAY

Learn to decorate cupcakes and discover the most exciting and unusual ways to decorate cupcakes with fondant. Combine art and pastry recipes to enjoy these delicious cupcakes. Impress your friends and family with these beautiful cupcakes. Cupcakes will be taken home. Instructor will collect \$20 supply fee. Spanish is available upon request. 4 hours. Instructor: FINAN. • \$29 (non-resident \$35)  
EASTER CUPCAKES:  
APR. 4 SA 10 AM • 1 DAY  
FC-KIT (#202116-01)  
MOTHER'S DAY CUPCAKES:  
MAY 9 SA 10 AM • 1 DAY  
FC-KIT (#202117-01)

### BUNDT CAKES

Bundt cakes are easy and feed a crowd, making them a great choice for parties and potlucks. Whether you use an ordinary bundt pan, or something fancy, the taste of these cakes will "wow" the crowd. Learn to make a double chocolate bundt cake, perfect for birthdays and special occasions, a pound cake, elegant for the most discerning "foodie", and a lemon cake, refreshing enough to remind you of spring regardless of the time of year. \$10 supply fee collected at class. 2 hours. Instructor: STOKES. • \$45 (non-resident \$54)  
APR. 12 SU 12:30 PM • 1 DAY  
FC-KIT (#202184-01)

### TEEN COOKING

Calling all chefs-to-be! Learn to use ingredients to create yummy dishes from scratch to make a breakfast, lunch and dinner item, along with a dessert. Basic kitchen safety, safe food handling and proper use of kitchen tools will be taught. Also learn to make meals for yourself when you are out on your own. Class may be repeated as the recipes change each session. \$20 supply fee collected at the first class. Ages 13-19. 1 hour. Instructor: BARBOUR. • \$59 (non-resident \$71)  
APR. 11 SA 12:30 PM • 4 WEEKS  
FC-KIT (#202222-01)

The City of Glendale strives to hire the most qualified instructors to teach our Special Interest Activities. Some instructors may have their own businesses which offer additional classes, and/or sell products or services related to the class. At no time should the instructor promote his/her business, sell products or services unless it and the cost is clearly stated in this brochure and is directly related to and used in the class. If the participant chooses to continue any type of business relationship with the instructor or their related business outside the class, the City of Glendale cannot be held liable for any consequences. Nor will the instructor contact you outside of class for the purpose of soliciting your business unless you have granted the instructor permission to do so.

**Sign Up Now!**  
See page 21 for information

# Cultural Arts & Music

Ages 13+ unless noted otherwise.

## POTTERY WHEEL THROWING

Throw a lidded dish, large serving bowl and large vase in this pottery wheel throwing class. Class is limited to four students. Ages 16+. \$25 supply fee will be collected at the first class. 1-½ hours. Instructor: BARBOUR (former arts academy instructor). • \$125 (non-resident \$150)

APR. 14 TU 6:45 PM • 3 WEEKS  
FC-212 (#222131-01)

## WATERCOLOR PAINTING

Learn to paint in one of the most exciting and popular mediums. Discover the excitement of watercolor painting and how it can be used in a traditional or experimental way. Learn how a watercolor can almost paint itself. Class will cover color, composition, brush, paint handling and more. Instructor is an award-winning artist, with over 30 years of experience. Supplies will be discussed at the first class. 2 hours. Instructor: ALEXANDRIA NOBLE. • \$59 (non-resident \$71)

APR. 14 TU 1 PM • 6 WEEKS  
AC-105 (#122147-01)

## OIL/ACRYLICS PAINTING

Color composition, brush strokes and more are highlighted. Expect lively class interaction in a relaxed atmosphere. Instructor will call with supply list or call 623-974-4699. 3 hours. Instructor: KIMBLE. • \$66 (non-resident \$79)

APR. 21 TU 9 AM • 6 WEEKS  
FC-208 (#222141-01)

## OIL PAINTING

Paint along with the instructor while creating your own masterpiece. Learn the layered approach and explore the methods of the old masters of realism. Learn charcoal sketching, paint application and brush techniques. For supply list, call 602-938-2036, prior to the first class. 2-½ hours. Instructor: MARTIN. • \$64 (non-resident \$77)

APR. 9 TH 6 PM • 6 WEEKS  
FC-212 (#222142-01)

## BEGINNING GUITAR

Bring your guitar and learn chords, how to read music and more! \$7 book fee collected at the first class (*Hal Leonard Guitar Method, Book 1*, 2nd edition). 2 hours. Instructor: MOORE. • \$75 (non-resident \$90)

APR. 8 W 6 PM • 8 WEEKS  
FC-212 (#282121-01)

## ADULT SINGING

This program is full of fun methods that will allow students to learn proper voice technique including posture, breath support, pitch accuracy and projection. Focus will be on the art of performance and presentation. Opportunities will be given to sing in an ensemble setting as well as a soloist. A recital will be held at the end of session, allowing the students to perform and utilize their acquired skills. No prior experience required. \$8 supply fee will be collected at class. For more information, contact 602-353-9900 or [www.pcmrocks.org](http://www.pcmrocks.org). Ages 15+. 45 minutes. Instructor: THE PHOENIX CONSERVATORY OF MUSIC FACULTY. 6 weeks: • \$80 (non-resident \$96), 5 weeks: • \$67 (non-resident \$80)

APR. 8 W 7:30 PM • 6 WEEKS  
FC-208 (#282130-01)

## BEGINNING GUITAR

Learn the basics of guitar playing, warm-up techniques, finger-strengthening exercises, tuning, proper hand positions, posture, note-reading, finger-picking, simplified chords, and how to play simple songs step by step. No prior experience required. Student will be required to provide their own guitar. \$8 supply fee collected at class. 45 minutes. Ages 15+. For more information, contact 602-353-9900 or [www.pcmrocks.org](http://www.pcmrocks.org). Instructor: THE PHOENIX CONSERVATORY OF MUSIC FACULTY. • \$80 (non-resident \$96)

APR. 13 M 7:30 PM • 6 WEEKS  
FC-206 (#282122-01)

## HARMONICA

This is a beginner level series of lessons, where you will learn basic melodies and blues with the potential to move on to country and jazz. Requires a 10 hole diatonic "C" harmonica (Hohner Special 20 is recommended, approximately \$42). Bring pencil and paper. 1-½ hours. Instructor: REGEN. • \$49 (non-resident \$59)

APR. 15 W 7 PM • 6 WEEKS  
FC-202 (#282144-01)

## INSTANT GUITAR FOR HOPELESSLY BUSY ADULTS & TEENS

Want to learn the guitar but have difficulty finding the time? In just a few hours, you can learn enough about playing the guitar to give you years of musical enjoyment, and you won't have to take private lessons to do it. This crash course teaches some basic chords and gets you playing along with your favorite songs right away. Topics include how to form the three main types of chords, tuning your guitar, basic strumming patterns, how to buy a good guitar and more. Bring your acoustic guitar. Instructor will collect \$29 for workbook and practice DVD. 2-½ hours. Instructor: COFFMAN. • \$35 (non-resident \$42)

APR. 26 SU 1:30 PM • 1 DAY  
FC-210 (#282104-01)

## INSTANT PIANO FOR HOPELESSLY BUSY PEOPLE

You don't need years of weekly lessons to learn piano. In just a few hours, you will learn enough secrets to give you years of musical enjoyment. While regular piano teachers teach note reading, piano professionals use chords. Learn all the chords you need to play any song, any style, any key in this one session. If you can find middle C and know the meaning of Every Good Boy Does Fine, you already know enough to enroll. Instructor will collect \$29 for piano book and practice CD. Ages 18+. 3 hours. Total beginners can request a free pamphlet by sending a SASE to Innovative Keyboard Instruction, 2841 S. Southwind Dr., Gilbert, AZ 85296. Instructor: COFFMAN. • \$35 (non-resident \$42)

APR. 19 SU 1 PM • 1 DAY  
FC-204 (#282126-01)

# Aquatics@foothills

The Foothills Recreation & Aquatics Center offers aquatics programs throughout the year. The center is located at 5600 W. Union Hills Dr. For more information, call 623-930-2838 or 623-930-4600 or visit [www.glendaleaz.com/foothillscenter](http://www.glendaleaz.com/foothillscenter).

## Adult Private Swim Lessons (15 and older)

Adults looking to improve their skills and feel safe around water, receive one-on-one instruction from a certified, experienced instructor in the center's heated lap pool. Two, 30-minute lessons for \$35 (non-residents \$42). Fill out a Private Swim Lesson sheet from the Front Desk, turn it in and someone will contact you.

## Water Aerobics (15 and older)

Looking for a new workout challenge? Try our popular Deep Water Aerobics. You'll get cardio, resistance and a serious core workout all in the refreshing comfort of our beautiful lap pool. Prices vary based on class. Classes are offered Monday - Saturday. For class dates and times, visit [www.glendaleaz.com/foothillscenter](http://www.glendaleaz.com/foothillscenter).

## Fitness Lap Swimming

(included as part of a Foothills Membership) – Lap swimming is scheduled on a monthly basis with schedules available at the Foothills front desk or online at [www.glendaleaz.com/foothillscenter](http://www.glendaleaz.com/foothillscenter).

## Strong Swimmer? Be a lifeguard!

Lifeguarding is a leadership position where you will learn to handle emergencies in, on and around the water. If you are 15 years of age or older, Glendale will be conducting interviews to hire summer, certified lifeguards at our two aquatic centers. Need a certification class? Check out the 2 classes below available at Foothills in March.

Questions, call 623-930-2838, 623-930-4600 or 623-930-2820. Lifeguard certification class flyers may be picked up in the lobby at the Foothills Center.



**Class I:** Registration Code: 542561-02

Pre-test – March 14, 10 a.m.-Noon

Class – March 16-21, M/W/F: Noon-4 p.m.; TU/TH: 1-4 p.m.; SA: 2-7 p.m.  
\$150 (non-resident \$200)

**Class II:** Registration Code: 542561-03

Pre-test – March 28, 10 a.m.-Noon

Class – March 30-April 4, M/W/F: Noon-4 p.m.; TU/TH: 1-4 p.m.; SA: 2-7 p.m.  
\$150 (non-resident \$200)

*Note: The lifeguard classes are a combination of online and personal instruction, therefore the fee is less than our normal in-person classes.*

## LEARN TO TEACH SWIM LESSONS!

Learning to swim is a life-changing skill. Train to be a swim lesson instructor so that you can help change lives for the better. If you are 16 years or older, a good swimmer in all 4 competitive stroke and want to have a positive impact on countless lives – BECOME A WATER SAFETY INSTRUCTOR! **ONLY ONE CLASS!**

**A.R.C. Water Safety Instructor (Max 20):** Registration Code: 542562-01

Pre-test – April 4, 8:30-11 a.m.

Class – April 4-22, M/W/F (M/W ONLY in final week): 5-8:30 p.m.;

SA (Apr. 11): 2-6:30 p.m.; SA (Apr. 18): 9 a.m.-2 p.m. • \$200 (non-resident \$250)



Grow The Game

## FREE YOUTH HOCKEY CLINICS

Held every two weeks  
on Saturdays

1 – 3 PM  
at Bonsall Park North,  
59<sup>th</sup> Ave. & Bethany Home Rd.

January 17-May 23

*Clinics will resume in October,  
once the weather cools  
down again.*

If you have any questions,  
you can get information on  
our website: [www.  
DesertHockeyDevelopment.org](http://www.DesertHockeyDevelopment.org)



Grow The Game

# GALLERY GLENDALE

at Westgate

**The City of Glendale is proud to partner with Westgate Entertainment District to provide arts and cultural programs and events at Gallery Glendale.**

## **Upcoming Exhibits:**

**February: Healing at Its Best! An Art Exhibit by PSA Art Awakenings & Release the Fear**  
**March: Arizona Artists Guild's Fifth Annual Statewide Juried Exhibition of Fine Art**  
**April: Glendale Union High School District Student & Faculty Exhibition**  
**May: City of Glendale Employee Art Exhibit**

## **Programs:**

### **Wee Readers**

Stories, rhymes, fingerplays and songs geared for children from newborn to five years old.

Play with your child to promote their early literacy. Free. No registration.

First come, first served. Presented by the Glendale Public Library.

From 10:30 to 11 a.m., on the first and third Monday of each month (except on national holidays)

Gallery Glendale at Westgate is made possible through a partnership between the City of Glendale and Westgate Entertainment District. Admission to the gallery is free and open to the public.

Most exhibits feature works available for sale.

For more information, call 623.930.3557 or visit [www.glendaleaz.com/galleryglendale](http://www.glendaleaz.com/galleryglendale).

**Gallery Glendale at Westgate • Westgate Entertainment District • 9380 W. Westgate Blvd.**

**Gallery Hours: 6-9 p.m. on Fridays & Saturdays**  
*(additional hours may be added per exhibit)*

**For more information visit: [www.glendaleaz.com/galleryglendale](http://www.glendaleaz.com/galleryglendale)**

*For more information, visit [www.glendaleaz.com/galleryglendale](http://www.glendaleaz.com/galleryglendale) or call Mojgan at 623-930-3557.*

# Personal Development

Ages 13+ unless noted otherwise.

## DOG BEHAVIOR TRAINING

Train your dog using friendly, nonviolent techniques. Sit; stay; come; down; walking on a leash; behavior topics; solving problems such as chewing, barking, biting, jumping and more are covered. Bring your dog, leash, treats in small pieces, water bowl, water, your dog's favorite toy and training equipment already in use. Manual and training aid included. Handlers ages 16 and under must be accompanied by an adult. Dogs must be at least five months old and have proof of shots. 1 hour, 15 minutes. Instructor: SPENCER-SNIDER. • \$59 (non-resident \$71)

APR. 7 TU 7 PM • 4 WEEKS  
ACOMA (#152187-01)

## PET CPR AND FIRST AID TRAINING

Discuss the immediate care and temporary assistance that can be given to an injured or suddenly ill pet until competent veterinary care is available. Properly applied first aid can save your pet's life, reduce recovery time and be the difference between temporary and lifelong disability. In addition to basic emergency care, CPR and emergency choking, learn of the common illnesses and other problems that your pet may be exposed to. Each participant will receive a student handbook and certificate of completion. This program is endorsed by the ASPCA. 2 hours. Instructor: AMERICAN EMERGENCY RESPONSE TRAINING. • \$42 (non-resident \$50)

APR. 18 SA 9 AM • 1 DAY  
FC-208 (#252147-01)

## CHESS

(Ages 8+) Learn the basics of chess, the king of all games. Learn the fundamentals of chess, how to set up the chess board, about the pieces and the movement of the pieces. 1 hour. Instructor: NELSON. • \$30 (non-resident \$36)

APR. 11 SA 11:00 AM • 6 WEEKS  
FC-212 (#242110-01)

## FRENCH FOR FUN & TRAVEL

An introductory conversation class that will have you speaking French from day one. Class will cover basic greetings and expressions, practical vocabulary, dialogues, songs and insights into French culture. Required book: *Learn French the Fast and Fun Way*, 4th edition, 2014 by Heywood Wald (approx. \$16-\$21). 1-½ hours. Instructor: KLEIN. • \$88 (non-resident \$106)

APR. 10 F 10 AM • 8 WEEKS  
FC-210 (#262141-01)

## LEARN TO SPEAK FRENCH WITH ANDRE

This conversation class, taught by a native speaker, will cover correct pronunciation, practical vocabulary, common idiomatic expressions, basic grammar and simple dialogs. Required book for class: *Get Started in French*, 2011, by Catrine Carpenter (approx. \$14 paperback or \$23 book with 2 CD's). 1-½ hours. Instructor: ANDRE. • \$88 (non-resident \$106)

APR. 8 W 6:30 PM • 8 WEEKS  
FC-210 (#262142-01)

## SPANISH

Spanish for beginners will introduce the sounds and grammar of the Spanish language. Learn everyday common phrases and how to form simple questions in the present tense and simple future. Vocabulary will also be emphasized. 1-½ hours. Instructor: DAVIS. • \$55 (non-resident \$66)

APR. 6 M 6:30 PM • 7 WEEKS  
FC-208 (#262110-01)

## MEDITATION

Experience a variety of relaxation techniques using deep breathing, essential oils, guided imagery, and peaceful music to transition into a meditative state. Learn how to quiet the mind, release stress, and attain deeper levels of relaxation for body and mind wellness. Ages 18+. 3 hours. Instructor: SCHILLER. • \$45 (non-resident \$54)

APR. 20 M 6 PM • 2 WEEKS  
FC-210 (#252164-01)

## JAPANESE FOR BEGINNERS

Learn to speak Japanese. Experience the Japanese culture and customs with a certified, native Japanese instructor. The class will start with greetings and will cover useful vocabulary and basic conversation. Supplies will be discussed at first class. Ages 14 and up. 1 hour. Instructor: Omichi. • \$65 (non-resident \$78)

APR. 7 TU 6 PM • 8 WEEKS  
FC-206 (#262151-01)

## JAPANESE CHARACTERS

Learn how to read and write using beautiful Japanese characters. This introductory class focuses on hiragana, the first set of characters. When taken with Japanese for Beginners, learning the characters helps with the rhythms and sound of Japanese speech. Taken alone it will introduce you to the beautiful ancient art of Japanese character writing. Supplies will be discussed at first class. Ages 14 and up. 1 hour. Instructor: Omichi. • \$65 (non-resident \$78)

APR. 7 TU 7:10 PM • 8 WEEKS  
FC-206 (#262152-01)

## MYSTERY SHOPPING

Looking for extra income? Imagine eating at a restaurant or going to the movies and getting paid to do it. Learn what mystery shopping is, how to get started, get assignments and evaluate places such as restaurants, movie theaters, etc. Class is based on instructor's 15 years of experience in the field. Ages 18+. 4 hours. Instructor: SCHILLER. • \$35 (non-resident \$42)

APR. 28 TU 10 AM • 1 DAY  
AC-104 (#152195-01)

**Sign Up Now!**  
See page 21 for information

## BEGINNING ACTING

Learn how to perform on stage as an actor starting with the history of acting, the beginnings of the stage, and creating the characters themselves for a live production of your own readers theater on stage performance at the Palo Verde Room in the Glendale Adult Center. You will be trained by T.V. Reeves, a professional actor, who has performed on stage, television, movies, radio, voiceovers and even more. Instructor will collect a materials fee of \$22.00, for beginning kit of stage makeup. Bring your desire to perform with a notebook and pen. Class will be limited to no more than 15 students. Ages 18+. 1-½ hours. Instructor: REEVES • \$75 (non-resident \$85)  
APR. 8 W 3:30 PM • 8 WEEKS  
AC-PV (#162128-01)

## INTERMEDIATE/ADVANCED ACTING

To all of you who have had experienced performing in an acting class, performed as an actor on stage, and want to improve as an actor, I invite you to attend this class. There will be close and custom training from a tried and true professional actor, T.V. Reeves. He has been a professional actor performing in all phases of the profession with a recent tour at the Arizona Broadway Theater, playing the role of General Henry Waverly in *White Christmas*. At the completion of the class, you will perform your own monologue, live at the Palo Verde Room in the Glendale Adult Center. Instructor will collect a materials fee of \$22, unless you have your own stage makeup. Class size is from 10-15 students only. Break a leg! Ages 18+. 1-½ hours. Instructor: REEVES • \$75 (non-resident \$85)  
APR. 9 TH 3:30 PM • 8 WEEKS  
AC-PV (#162129-01)

## ORGANIC CONTAINER GARDENING

This course will cover the basics of growing organic fruits and vegetables in containers and/or raised beds. Topics will include choosing containers, potting mixes/soil, seeds and using soil amendments and fertilizers. Second week of class will be a hands-on class. No previous gardening experience needed. Instructor will collect \$5 supply fee at first class. 3 hours. Instructor: SCHILLER. • \$45 (non-resident \$54)  
APR. 6 M 6 PM • 2 WEEKS  
FC-210 (#252181-01)  
APR. 29 W 1 PM • 2 WEEKS  
AC-105 (#152181-01)

## ORGANIC GARDENING

Enjoy delicious, healthy, homegrown fruits and vegetables freshly picked from your garden. Learn to prepare soil, make compost and use organic fertilizers and soil amendments. 3 hours. Instructor: SCHILLER. • \$45 (non-resident \$54)  
APR. 15 W 1 PM • 2 WEEKS  
AC-105 (#152183-01)

## MICROGREENS

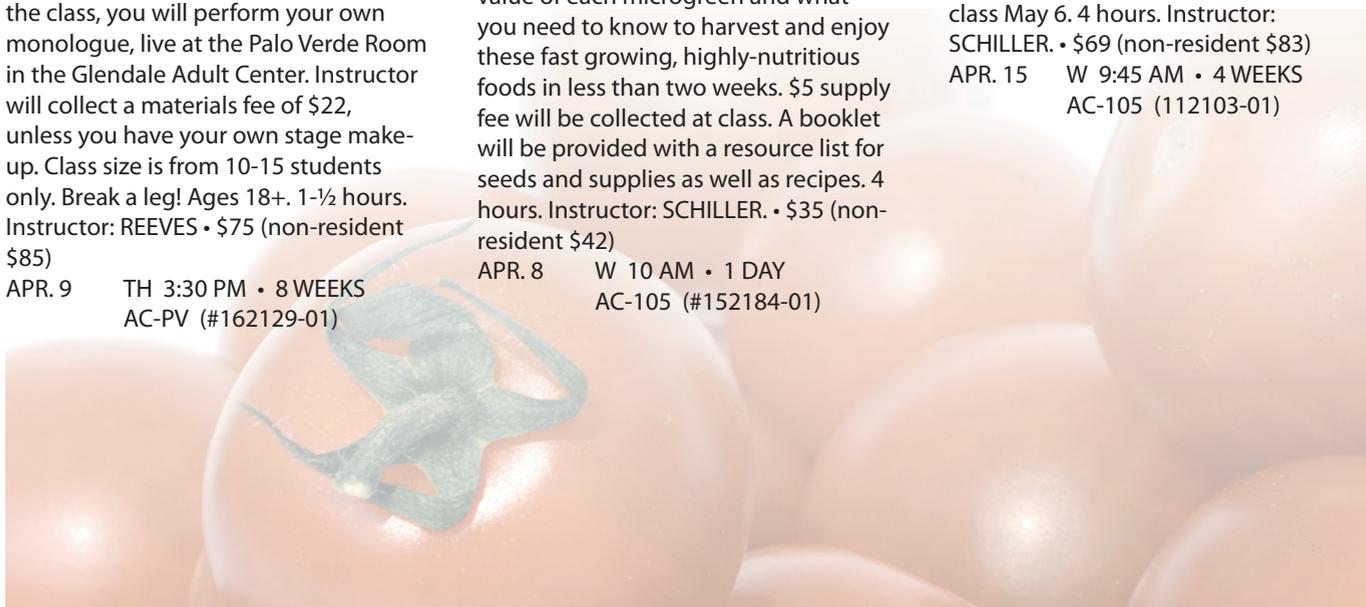
Microgreens are certain vegetables and herbs harvested young that can be grown in containers either indoors or out. It is so convenient and easy to do that anyone can grow an abundant supply of microgreens in small spaces all year round. Learn about the nutrient value of each microgreen and what you need to know to harvest and enjoy these fast growing, highly-nutritious foods in less than two weeks. \$5 supply fee will be collected at class. A booklet will be provided with a resource list for seeds and supplies as well as recipes. 4 hours. Instructor: SCHILLER. • \$35 (non-resident \$42)  
APR. 8 W 10 AM • 1 DAY  
AC-105 (#152184-01)

## DIGITAL PHOTOGRAPHY

Learn basic and advanced features of a digital camera in an easy, non-technical, hands-on approach with tips and tricks on achieving the best possible photo. We will discuss camera symbols and its functions and how it relates to taking pictures. One-on-one help will be provided, and time will be allotted for taking pictures. Bring a digital camera (with the ability to be manually set) along with the owner's manual. A comprehensive booklet will be provided. No class May 5. 3 hours. Instructor: SCHILLER. • \$55 (non-resident \$66)  
APR. 21 TU 6:00 PM • 3 WEEKS  
FC-210 (#212102-01)

## DIGITAL PHOTOGRAPHY AND PHOTO EDITING

Learn basic and advanced features of a digital camera in an easy, non-technical, hands-on approach with tips and tricks on achieving the best possible photo. We will discuss camera symbols and its functions and how it relates to taking pictures. One-on-one help will be provided, and time will be allotted for taking pictures. The last class will be specific to photo editing using Photoshop Elements. Bring a digital camera (with the ability to be manually set) along with the owner's manual. A comprehensive booklet will be provided. No previous photography or editing experience needed. No class May 6. 4 hours. Instructor: SCHILLER. • \$69 (non-resident \$83)  
APR. 15 W 9:45 AM • 4 WEEKS  
AC-105 (#112103-01)



## FACEBOOK FOR BUSINESS

Facebook for Business is for full-time or part-time business owners. Learn how to generate revenue from Facebook at your own budget. You should take this class if you would like to drive new and returning customers to your business with social media. Course objectives include; page management, creative content, creating effective ads, targeting potential customers, ad analysis, tools and reports (tools to know when to change ads). Participant guide included. 2 hours. Instructor: TURTSANYI, former Facebook employee. • \$45 (non-resident \$54)

APR. 15 W 6:30 PM • 2 WEEKS  
FC-204 (#252178-01)

MAY 9 SA 10:30 AM • 2 WEEKS  
FC-204 (#252178-02)

## CPR AND FIRST AID TRAINING

Learn basic CPR and first aid to gain the knowledge and skills necessary to administer emergency care in cases of injury or sudden illness. Successful completion cards will be distributed. A health care provider option is offered for an additional \$5, payable at class. Ages 12+. 3 hours. Instructor: TUTRONE. • \$37 (non-resident \$44)

APR. 13 M 6 PM • 1 DAY  
FC-210 (#252141-01)

MAY 18 M 6 PM • 1 DAY  
FC-210 (#252141-02)

## MAH JONGG - American version

Instruction and play of this mentally-challenging and seductive game of ancient China. Classes cover three distinct parts of this skillful game: set up and rules, defensive and offensive moves and increasing speed and agility of play. Instructor will collect \$8/\$9 fee (depending on print size) for an official National Mah Jongg standard rules card. 2-¼ hours. Instructor: WEINER. • \$67 (non-resident \$80)

APR. 14 TU 12:30 PM • 4 WEEKS  
FC-206 (#252142-01)

## MAH JONGG - American version-DROP-IN

Mah Jongg, an ancient game of China, is an exciting, challenging and strategic game. Looking to play Mah Jongg or meet new Mahj friends? Mah Jongg is now being held at the Foothills Recreation & Aquatics Center, Tuesdays, 1-4 p.m. Beginning and refresher classes available. Drop-in fee \$3. Please call 623-930-4613 for information.

## POINTS-BASED POKER LEAGUE

This is a fun, recreational and educational program for the avid fan of poker wanting to play or beginners looking for a relaxed environment to learn Texas Hold 'Em. NO PRIZE MONEY INVOLVED. Six regular season games are followed by an end-of-season tournament. Awards given to league and tournament champions. No prior experience needed. Ages 18+. For more information, call 623-930-4610. No league May 25. 2-½ hours. • \$17 (non-resident \$21) Daily drop-in rate. • \$5 (non-resident \$6)

MAR. 16 M 6:30 PM • 7 WEEKS  
FC (#311151-02)

MAY 11 M 6:30 PM • 7 WEEKS  
FC (#312151-01)

## IMPORTANT THINGS TO KNOW BEFORE AND AFTER RETIRING

This class will help clarify important decisions to make before and during retirement. You will learn strategies to lower your taxes, increase your cash flow and minimize your financial worries. We will discuss how tax brackets work, what types of accounts to have and Roth IRA conversions. Should I roll over my 401K or leave it at work? How is the taxation of my social security benefit affected by my retirement income? How can I protect my investment in inflationary times? All of these questions will be discussed and much more. 1-½ hours. Instructor: URBANOWICZ, CFP, EA. • \$20 per person/couple (non-resident \$24)

APR. 29 W 6:30 PM • 1 DAY  
FC-204 (#252109-01)

## SOCIAL SECURITY: WHAT EVERYONE NEEDS TO KNOW

When should I take my Social Security benefits? Should I continue to work while collecting Social Security? How is my benefit amount determined? Maximize your benefit and cash flow through tax planning before and after taking your benefit. Discuss strategies to position yourself for YOUR Social Security benefits. Instructor's qualifications as a Certified Financial Planner and Enrolled Agent federally licensed tax practitioner, make this one-of-a-kind class useful and educational from multiple angles. 1-½ hours. Instructor: URBANOWICZ, CFP, EA. • \$20 per person/couple (non-resident \$24)

APR. 23 TH 6:30 PM • 1 DAY  
FC-202 (#252108-01)

# Youth & Teen

## Special Interest Activities

*Parents, unless noted otherwise, we ask that only youth and teen participants attend the activities. An open house will be held the last day of class.*

### Youth & Teen ■ Sports & Fitness

#### JAPANESE JUDO - BEGINNER/JUNIOR

(Ages 6-13) Learn basic judo postures and salutations, how to move on the mat, control your opponent and be thrown safely. Techniques of grappling, locking, choking, escaping and sequence combinations taught. Great for both beginners and veterans. No class May 25. 1 hour, 15 minutes. Instructor: DR. MOORE. • \$21 (non-resident \$25)

APR. 1 M/W 6 PM • 1 MO.  
FC-EXB (#242212-01)  
MAY 4 M/W 6 PM • 1 MO.  
FC-EXB (#242212-02)

#### ATA TIGERS

(Ages 4-6) ATA Tigers inspires self-discipline, courtesy and respect and is designed to improve motor skills, focus and listening skills. Free uniform for first-time students. 25 minutes. Instructor: KEENE. • \$64 (non-resident \$77)

APR. 2 TU/TH 4 PM • 4 WEEKS  
KEENE'S (#142286-01)  
MAY 5 TU/TH 4 PM • 4 WEEKS  
KEENE'S (#142286-02)

#### LITTLE TIGERS - BEGINNING KARATE-SHOTOKAN

(Ages 4-6) Introduces the basics of Shotokan karate. Beginning students will receive a Gi (karate uniform). 30 minutes. Instructor: HYDER/STAFF. • \$80 (non-resident \$96)

APR. 7 T/TH 5:30 PM • 5 WEEKS  
AZSK (#142217-01)  
MAY 12 T/TH 5:30 PM • 5 WEEKS  
AZSK (#142217-02)

#### KARATE FOR KIDS

(Ages 7-12) Instruction promotes self-confidence, coordination, balance, agility, poise and thinking instead of panicking in potentially serious situations. It's fun and structured for beginners. Free uniform for first-time students. 30 minutes. Instructor: KEENE. • \$64 (non-resident \$77)

APR. 2 T/TH 4:35 PM • 4 WEEKS  
KEENE'S (#142285-01)  
MAY 5 T/TH 4:35 PM • 4 WEEKS  
KEENE'S (#142285-02)

#### SHOTOKAN KARATE - JUNIORS

(Ages 7-12) Learn traditional Japanese-style karate basics, forms and sparring. Emphasis is placed on traditional manners and self-discipline. Beginning students will receive a Gi (karate uniform). Classes are available 5 days a week, 7 scheduled class times. Students are suggested to train at least 3 days a week. 1 hour. Instructor: HYDER/STAFF. • \$157 (non-resident \$188)

APR. 6 M/T/W/TH/SA \* • 10 WEEKS  
AZSK (#142213-01)  
\* Meets M/T/W/TH 6 PM; T/TH/SA 10 AM

#### SPORTBALL - T-BALL (INDOORS)

(Ages 3-6) Certified Sportball coaches teach the fundamental skills necessary to excel in baseball. Skills include throwing, catching, correct batting form, running bases, fielding and positional play. Sportball is a "drop-off" program designed to build independence, confidence and to reinforce the benefits of teamwork in a uniquely fun and creative way. Please bring a baseball glove, all other equipment is provided. 1 hour. No class May 23. Instructor: SPORTBALL STAFF • \$73 (non-resident \$88)

APR. 11 SA 10 AM • 7 WEEKS  
FC-100 (#242296-01)

#### SPORTBALL - MULTI-SPORT (INDOORS)

(Parent & Child: Ages 16 mo.-4 years) Perfect introduction to Sportball! Children and parents participate in sports, creative games, songs, stories, bubble time and more. These programs focus on exploration and introduce children to a different sport each week. Parents help to develop their child's important introductory physical skills and confidence. The programs also help parents understand proven teaching techniques that can be applied outside of Sportball classes. Classes focus on refining, rehearsing and repeating skills and playing games in a fun, creative, non-competitive environment. All equipment is provided. 45 minutes. No class May 23. Instructor: SPORTBALL STAFF • \$73 (non-resident \$88)

AGES 16 mos. -2 yrs.:

APR. 10 F 9:45 AM • 7 WEEKS  
FC-100 (#242298-01)

AGES 2 - 4:

APR. 11 SA 9 AM • 7 WEEKS  
FC-100 (#242298-02)

#### SPORTBALL - MULTI-SPORT (INDOORS)

(Ages 3-6) Certified Sportball coaches use developmentally-appropriate methods to introduce, practice and refine the skills and concepts involved in hockey, soccer, baseball, basketball, volleyball, football and more. Sportball is a "drop-off" program designed to build independence, confidence and reinforce the benefits of teamwork in a uniquely fun and creative way. All equipment is provided. 1 hour. No class May 23. Instructor: SPORTBALL STAFF • \$73 (non-resident \$88)

APR. 10 F 11:30 AM • 7 WEEKS  
FC-100 (#242298-03)

APR. 11 SA 11 AM • 7 WEEKS  
FC-100 (#242298-04)

**Sign Up Now!**  
See page 21 for information

## **SPORTBALL - SOCCER (INDOORS)**

(Ages 3-6) Sportball coaches develop competence and confidence in Sportball soccer classes. Children are taught the fundamental skills necessary to excel in soccer. These include throw-ins, dribbling, trapping, passing, goalie skills and more. Classes are dedicated to skills development and putting those skills to work in an exciting, non-competitive game. 1 hour. Instructor: SPORTBALL STAFF • \$73 (non-resident \$88)  
APR. 10 F 10:30 AM • 7 WEEKS  
FC-100 (#242294-01)

## **B.E.S.T SOCCER - SKILLS TRAINING**

(Ages 18mo. - 6yrs.) Our skill building, weekly soccer program will engage your kids in the world of soccer by presenting dribbling, kicking, throw-ins, headers, goalie skills, (age permitting) scrimmaging and more activities that are fun WHILE learning. Please bring a soccer ball with your child's name on it and water bottle and lots of energy! 45 minutes. Instructor: BEGINNERS EDGE SPORTS TRAINING STAFF. • \$70 (non-resident \$84)  
AGES 18mo. - 2:  
APR. 18 SA 9 AM • 6 WEEKS  
OASIS (#142271-01)  
AGES 3-4:  
APR. 18 SA 11 AM • 6 WEEKS  
OASIS (#142271-02)  
AGES 5-6:  
APR. 18 SA 12 PM • 6 WEEKS  
OASIS (#142271-03)

## **B.E.S.T BASEBALL - SKILLS TRAINING**

(Ages 2-6) Our skill building weekly baseball program introduces your baseball enthusiast to the first professional, baseball classes developed specifically for kids under seven. We teach fielding, throwing, hitting, base recognition and sometimes sliding. A glove is not mandatory although please provide your own baseball hitting tee. 45 minutes. Instructor: BEGINNERS EDGE SPORTS TRAINING STAFF. • \$70 (non-resident \$84)  
AGES 2-3:  
APR. 18 SA 8 AM • 6 WEEKS  
OASIS (#142237-01)  
AGES 4-6:  
APR. 18 SA 10 AM • 6 WEEKS  
OASIS (#142237-02)

## **B.E.S.T. SPORTS PREVIEW MULTI-SPORTS**

(Ages 2-6) Expose your player to 3 core sports of soccer, baseball and basketball (in that order). Two weeks of each sport will offer you the flexibility to see which sport your child likes best and just have fun. Parental assistance may be required for certain skill tasks. We begin the session with soccer, so please bring a size #3 or #4 soccer ball. Baseball, bring a baseball glove and baseball batting tee and for basketball, bring a junior size basketball. B.E.S.T. supplies the rest of the equipment and the fun skill building games and activities. 45 minutes. Instructor: BEGINNERS EDGE SPORTS TRAINING STAFF. • \$70 (non-resident \$84)  
AGES 2-3:  
APR. 18 SA 9:15 AM • 6 WEEKS  
FC-GYM (#242239-01)  
AGES 3.5-4:  
APR. 18 SA 10:15 AM • 6 WEEKS  
FC-GYM (#242239-02)  
AGES 5-7:  
APR. 18 SA 11:15 AM • 6 WEEKS  
FC-GYM (#242239-03)

## **TUMBLING - PARENT & TOT**

(Ages 2-5) Learn tumbling skills such as forward rolls, backward rolls, bridges, back bends, cartwheels, handstands, back walkovers and more. Build strength, balance, coordination, flexibility and motor skills. 30 minutes. Instructor: MONK, AZ TUMBLE N DANCE COMPANY. 5 weeks • \$45 (non-resident \$54)  
APR. 13 M 9:30 AM • 5 WEEKS  
FC-EXB (#242225-01)

## **TINY TOT TUMBLING/TUMBLING**

(Ages 3-7) A fun and exciting way to build strength, flexibility, coordination and large motor skills. Learn basic tumbling moves like front rolls, handstands, cartwheels, back bends and more! Each child will be encouraged to advance at his or her own pace safely. No experience necessary. Ages 3-5; 45 minutes, Ages 5-7; 55 minutes. Instructor: NRG DANCE. • \$55 (non-resident \$66)  
AGES 3-5:  
APR. 11 SA 10 AM • 6 WEEKS  
FC-EXB (#242267-01)  
AGES 5-7:  
APR. 11 SA 11 AM • 6 WEEKS  
FC-EXB (#242267-02)

## **TENNIS**

(Ages 11-17) Bring your racquet and enjoy professional instruction geared to beginners. Basic skills, etiquette and rules are covered using drills and games. Loaner racquets available upon request. 1 hour. Instructor: PASEO RACQUET CENTER STAFF. • \$60 (non-resident \$72)  
APR. 6 M/W 5:30 PM • 4 WEEKS  
PASEO (#142234-01)

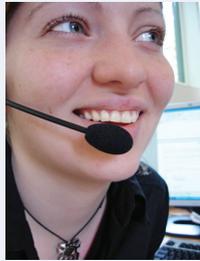
## **TENNIS - 10 & UNDER**

(Ages 6-10) Students will be trained under the new USTA "Quick Start" guidelines. Ages 4-8 will use smaller 36' courts, smaller nets, smaller racquets and special balls. Play-based drills will be geared towards increasing enjoyment and skill development. Ages 9-10 will also use age-appropriate equipment to speed up the learning curve. Play will be on 60' courts with slower moving balls to assist in developing tennis skills. Instructor: PASEO RACQUET CENTER STAFF. Ages 4-8: 30 minutes, \$45 (non-resident \$54); Ages 9-10: 1 hour • \$60 (non-resident \$72)  
AGES 4-8:  
APR. 6 M/W 5 PM • 4 WEEKS  
PASEO (#142232-01)  
AGES 9-10:  
APR. 6 M/W 5:30 PM • 4 WEEKS  
PASEO (#142233-01)

## **GOLF 101**

(Ages 9-17) GOLF 101 is a fun, interactive approach to growing junior participation in golf, with PGA professionals at the forefront of the experience. The objective is to develop core golfers who will continue to play socially or competitively, based on individual desires. Clubs provided if needed. 1 hour. Instructor: HARRISON, PGA. • \$79 (non-resident \$95)  
APR. 1 W 6 PM • 4 WEEKS  
GLMGC (#142281-01)  
APR. 4 SA 11 AM • 4 WEEKS  
GLMGC (#142281-02)  
MAY 2 SA 11 AM • 4 WEEKS  
GLMGC (#142281-03)  
MAY 6 W 6 PM • 4 WEEKS  
GLMGC (#142281-04)

# Sign Up Now!



Sign up **online**, **by phone**, **in person** or **by mail**. After you sign up, you will receive a confirmation of your registered activity. Online you will receive a screen receipt that can be printed. If you do not receive confirmation prior to your class/activity start

date, call 623-930-2820. Your confirmation will serve as notice for you to attend on the specified start date. You will not be able to attend if your name is not on the activity roster.

All activities are subject to change depending upon instructor availability, minimum/maximum enrollment and are subject to cancellation due to insufficient enrollment. In the event of a cancellation, you will be notified by phone and may request a transfer or refund. **FOR CANCELLATION / REFUND POLICY, SEE PAGE 25.** All information is subject to change without notice. Some fees do not include materials or supplies. Estimated cost of materials or supplies will vary with quality and quantity used.

For assistance, call  
623-930-4600 or 623-930-2820.

## • Online

[www.glendaleaz.com/ParksAndRecreation](http://www.glendaleaz.com/ParksAndRecreation)

## • By Phone

**623-930-2820**

M–F: 8 a.m.–5 p.m.

**623-930-4600**

M–F: 5:30 a.m.–8:30 p.m. • SA: 7 a.m.–6:30 p.m.

SU: 11 a.m.–3:30 p.m.

## • In Person

**5970 W. Brown St.**

Glendale Adult Center M–F: 8 a.m.–5 p.m.

**5600 W. Union Hills Dr.**

Foothills Recreation & Aquatics Center

M–F: 5:30 a.m.–8:30 p.m. SA: 7 a.m.–6:30 p.m. SU: 11 a.m.–3:30 p.m.

## • By Mail

Pay with check or money order payable to City of Glendale.

Call 623-930-2820 to request a sign up form or print out the form found online at [www.GlendaleAZ.com/ActivitiesGuide](http://www.GlendaleAZ.com/ActivitiesGuide). Send the completed form, along with your payment (check or money order) and a self-addressed stamped envelope, to the location noted on the form.

38th Annual Saguaro Astronomy Club

## PUBLIC STAR PARTY

Saturday, April 25, 2015

Thunderbird Conservation Park

67th Avenue and Patrick Lane

(3/4 mile north of Deer Valley Road)

Members of the Saguaro Astronomy Club will have telescopes (large and small) set up and available for public viewing from 6:30 to 9:30 p.m. (sunset 7:07 p.m.). They will show a variety of astronomical objects including the Moon, planets, stars galaxies and deep sky wonders. Club volunteers will be glad to answer questions you may have about the heavens and astronomy in general. Weather permitting, please join us for a night under the stars!

Sponsored by Glendale Parks, Recreation & Library Services and hosted by the Saguaro Astronomy Club  
[www.saguaroastro.org](http://www.saguaroastro.org)

# FREE!

## ICE SKATING & ICE HOCKEY LESSONS

(Ages 3-13) Stresses fundamentals to new skaters. Curriculum based on the United States Figure Skating Association Basic Skills Program. Dress warmly and bring mittens or gloves. Rental skates included. 30 minutes. Public session is FREE to all registered skaters on Saturdays, 12:30-3:30 p.m. Instructor: AZ Ice • \$85 (non-resident \$102)

TOT I: (Age 4-6) Teaches basic skills to children who have never had instruction. Learn sit and stand on and off ice; march in place; forward, two-foot glides and dipping in place.

APR. 11 SA 9:45 AM • 8 WEEKS  
AZICE (#142253-01)

BASIC I: (Age 7-13) Learn falling and standing up, forward marching, two-foot glides, dipping, rocking horses, forward swizzles, snowplow stops, two-foot hops and back wiggles.

APR. 11 SA 9:45 AM • 8 WEEKS  
AZICE (#142256-01)

PARENT & ME: (Ages 3-6) For children who have never had formal instruction. Basic skating skills taught while allowing the parent to participate on the ice with them.

APR. 11 SA 9:45 AM • 8 WEEKS  
AZICE (#142252-01)

HOCKEY I: (Age 7+) Learn basic hockey skating techniques and the fundamentals of skating in a fun atmosphere.

APR. 11 SA 9:45 AM • 8 WEEKS  
AZICE (#142255-01)



## Youth & Teen ■ Personal Development

### SPANISH

(Ages 3-12) Enjoy learning Spanish in a fun and friendly atmosphere through games, music and group participation. Learn colors, counting, how to make conversation and much more. There will be an emphasis on basic vocabulary.

Ages 3-4: 30 minutes, Ages 5-12: 45 minutes. Instructor: DAVIS. • \$45 (non-resident \$54)

AGES 3-4:

APR. 6 M 4 PM • 7 WEEKS  
FC-212 (#262210-01)

AGES 5-7:

APR. 6 M 4:45 PM • 7 WEEKS  
FC-212 (#262210-02)

AGES 8-12:

APR. 6 M 5:30 PM • 7 WEEKS  
FC-212 (#262210-03)

### KIDS' COOKING

(Ages 7-12) Learn to use ingredients to create yummy dishes from scratch. Learn to make a breakfast, lunch and dinner item, along with a dessert. Also learn basic kitchen safety, safe food handling and proper use of kitchen tools. Class may be repeated as the recipes change each session. \$20 supply fee collected at the first class. 1 hour. Instructor: BARBOUR. • \$59 (non-resident \$71)

APR. 11 SA 11 AM • 4 WEEKS  
FC-KIT (#202221-01)

### CHESS

(Ages 8+) Learn the basics of chess, the king of all games. Learn the fundamentals of chess, how to set up the chess board, about the pieces and the movement of the pieces. 1 hour. Instructor: NELSON. • \$30 (non-resident \$36)

APR. 11 SA 11:00 AM • 6 WEEKS  
FC-212 (#222110-01)

### CHILD CARE & BABYSITTING WORKSHOP

(Ages 12-18) Learn safe and fun ways to babysit and care for children. Class covers CPR, first aid, techniques for active children and how to have a successful babysitting adventure. Build confidence, self-esteem and skills necessary to care for infants and children on a daily basis and in emergency situations. Bring a sack lunch. 5 hours. Instructor: AMERICAN EMERGENCY RESPONSE TRAINING. • \$65 (non-resident \$78)

APR. 25 SA 9 AM • 1 DAY  
FC-208 (#252280-01)

### POTTERY WHEEL THROWING - YOUTH/TEEN

(Ages 8-16) Discover how to throw on a potter's wheel the way a pro does. Throw a serving bowl and large vase, which will be painted/glazed with food-safe glazes. A supply fee of \$25 will be collected at the first class. 1-½ hours. Instructor: BARBOUR (former Arts Academy instructor). • \$79 (non-resident: \$95)

APR. 14 TU 5 PM • 3 WEEKS  
FC-208 (#222231-01)

**Sign Up Now!**  
See page 21 for information



## Teen Coed SOFTBALL League

**SIGN UP THROUGH MAY 8**  
*Late Sign Up: May 11-22 till 5 p.m.*  
*(\$10 late fee)*

Teens, stay active this summer with our Teen Coed Summer evening fun! This league plays by the Glendale Adult Softball Coed Rules. Sign-up as an individual, partial team or full team. Teams consist of a minimum of 12 and maximum of 16 players on a roster (with 50% of players on the field consisting of each gender). All teams must have an adult to represent them as team manager.

**GAMES START WEEK OF JUNE 1** and will be played on Tuesday/Thursday between 6 and 10 p.m. at Sahuaro Ranch Park (63rd Ave. and Mountain View Rd.). Space is limited, so don't delay!

**Glendale resident: \$40 • Non-resident: \$60** (includes team T-shirt and a minimum of 10 games, followed by a double-elimination tournament). To sign up, see page 21.

Questions? For more information, contact Mike Davis at 623-930-2841 or mdavis@glendaleaz.com

### Teen Coed Softball

Teen Coed Divison

13-17 years old as of 6/1/15.

Class Code: 713213-01

# BASEBALL, SOFTBALL & T-BALL

**SIGN UP: MARCH 16 - APRIL 10**  
*Late Sign Up: April 13-17 till 5 p.m.*  
*(\$10 late fee)*

These fun programs emphasize physical fitness, equal participation and social and skill development. Baseball and Softball is offered to those born between 2007-2008. T-ball is offered for children ages 4 to 6 (by June 1).

**GAMES START JUNE 1** and will be held select weekday evenings starting between 6-9 p.m. at Sahuaro Ranch Park (63rd Ave. & Mountain View Rd.). Players must sign up for the division of play in which they are eligible.

**Glendale resident: \$55 • Non-resident: \$75** (includes team t-shirt, baseball cap and up to 12 games). No refunds after May 15. Participants will be selected for teams based on closest public school and geographic location. Volunteer coaches will contact participant after May 11.

Questions? Contact Mike Davis at 623-930-2841 or mdavis@glendaleaz.com

### T-Ball

T-ball (coed)

4-6 years old as of 6/1/15

Class Code: 713121-01

### Baseball

Pee-wee (coach pitch)

Born between 2007-2008

Class Code: 713122-01

### Softball - Slow Pitch

Ponytail (coach pitch)

Born between 2007-2008

Class Code: 713101-01

**Practices can begin the week of May 11** if enough parents/volunteers show an interest in coaching. The practice location, day(s) and time(s) are determined by the volunteer coach. Most practices are any day, Monday through Thursday, 5:30 to 8:30 p.m., no more than twice a week.



## BE A VOLUNTEER COACH!

*...in our award-winning youth sports program! Indicate your desire to coach when signing up your child. (Note: This does not guarantee a coaching position). Those who do not have children in the league are also welcome to apply!*

### Qualifications

1. Be at least 18 years old.
2. Complete a coach's application and submit it to the Parks & Recreation office, 5970 W. Brown St., by Friday, April 17, 2015.
3. Be fingerprinted and have an FBI background check.
4. Attend a mandatory coaches meeting on May 6.
5. Attend the Youth Sports Coaches training program (Class).
6. Adhere to the City of Glendale's coach's Code of Conduct and department philosophy, "The outcome of the child is more important than the outcome of the game."

For more information, contact Mike Davis at 623-930-2841 or mdavis@glendaleaz.com

**SPONSORS NEEDED! Merchants, companies and organizations – sponsor a team and receive your business name printed on a banner at the sports complex, recognition throughout the program, your own team shirt and a sponsor's plaque. Sponsorship is \$150 per team. For more information, contact Mike Davis at 623-930-2841 or mdavis@glendaleaz.com**

## Youth & Teen

### ■ Music & Dance

#### SINGING FOR LITTLE STARS

(Ages 4-7) This program is full of fun methods that will allow students to learn proper voice technique, including posture, breath support, pitch accuracy and projection. Focus will be on the art of performance and presentation.

Opportunities will be given to sing in an ensemble setting as well as a soloist. A recital will be held at the end of session, allowing the students to perform and utilize their acquired skills. No prior experience required. 45 minutes. For more information, contact 602-353-9900 or [www.pcmrocks.org](http://www.pcmrocks.org). Instructor: THE PHOENIX CONSERVATORY OF MUSIC FACULTY. • \$80 (non-resident \$96)

APR. 8 W 5:30 PM • 6 WEEKS  
FC-208 (#282238-01)

#### SUPER SINGERS

(Ages 8-14) This program is full of fun methods that will allow students to learn proper voice technique, including posture, breath support, pitch accuracy and projection. Focus will be on the art of performance and presentation. Opportunities will be given to sing in an ensemble setting as well as a soloist. A recital will be held at the end of session, allowing the students to perform and utilize their acquired skills. No prior experience required. \$8 supply fee will be collected at class. 45 minutes. For more information, contact 602-353-9900 or [www.pcmrocks.org](http://www.pcmrocks.org). Instructor: THE PHOENIX CONSERVATORY OF MUSIC FACULTY. • \$80 (non-resident \$96)

APR. 8 W 6:30 PM • 6 WEEKS  
FC-208 (#282230-01)

#### BEGINNING YOUTH GUITAR

(Ages 8-14) Learn the basics of guitar playing, warm-up techniques, finger-strengthening exercises, tuning, proper hand positions, posture, note-reading, finger-picking, simplified chords, and how to play simple songs step by step. No prior experience required. Student will be required to provide their own guitar. \$8 supply fee collected at class. 45 minutes. For more information, contact 602-353-9900 or [www.pcmrocks.org](http://www.pcmrocks.org). Instructor: THE PHOENIX CONSERVATORY OF MUSIC FACULTY. • \$80 (non-resident \$96)

APR. 13 M 6:45 PM • 6 WEEKS  
FC-206 (#282222-01)

#### GUITAR FOR LITTLE HANDS

(Ages 4-7) Learn the basics of guitar playing, warm-up techniques, finger-strengthening exercises, tuning, proper hand positions, posture, note-reading, finger-picking, simplified chords, and how to play simple songs step by step. No prior experience required.

Student will be required to provide their own guitar. 45 minutes. For more information, contact 602-353-9900 or [www.pcmrocks.org](http://www.pcmrocks.org). Instructor: THE PHOENIX CONSERVATORY OF MUSIC FACULTY. • \$80 (non-resident \$96)

APR. 13 M 6 PM • 6 WEEKS  
FC-206 (#282223-01)

#### MINI MOVERS

(Ages 2-3) Have fun with basic dance steps and songs. This class will also include balancing skills, tumbling and baton. 45 minutes. Instructor: PICKER. • \$49 (non-resident \$59)

APR. 10 F 10:30 AM • 6 WEEKS  
FC-EXB (#232281-01)

#### BALLET

(Ages 3-4) Learn basic ballet steps, positions and beginning dance combinations. This is an excellent class for posture and balance. Ballet shoes required after the first class. 45 minutes. Instructor: PICKER. • \$49 (non-resident \$59)

APR. 10 F 12:30 PM • 6 WEEKS  
FC-EXB (#232291-01)

#### BALLET/TAP COMBO I

(Ages 3-5) An introduction to ballet, tap, creative movement and tumbling skills. Students are invited to attend an optional spring recital, (costume approx. \$35). Tap shoes required. 45 minutes. Instructor: STEPPIN' OUT PERFORMING ARTS, [steppinoutperformingarts.com](http://steppinoutperformingarts.com). • \$80 (non-resident \$96)

APR. 9 TH 4:30 PM • 8 WEEKS  
FC-100 (#232293-01)  
APR. 11 SA 1:30 PM • 8 WEEKS  
FC-EXA (#232293-02)

#### BALLET/TAP COMBO II

(Ages 5-7) Great for both boys and girls, this is an exciting introduction to ballet, jazz, tap, creative movement and tumbling basics. Tap shoes required. Students are invited to attend an optional spring recital, (costume approx. \$35). 45 minutes. Instructor: STEPPIN' OUT PERFORMING ARTS, [steppinoutperformingarts.com](http://steppinoutperformingarts.com). • \$80 (non-resident \$96)

APR. 9 TH 5:30 PM • 8 WEEKS  
FC-100 (#232294-01)  
APR. 11 SA 2:30 PM • 8 WEEKS  
FC-EXA (#232294-02)

#### ZUMBA KIDS

(Ages 7-11) This is an ultimate dance fitness party where the children can play it loud and rock with their friends! 45 minutes. Instructor: PICKER. • \$49 (non-resident \$59)

APR. 9 TH 4:30 PM • 6 WEEKS  
FC-EXB (#232282-01)

**Sign Up Now!**  
See page 21 for information



## DANCE & TUMBLING COMBO

(Ages 3-5) Learn dance and tumbling skills to help build strength, coordination, confidence and have fun while getting a workout. In this high energy class, they will learn jazz, musical theater and the latest hip hop dance moves and routines. All choreography and music are age appropriate. Join us for a performance for family and friends on the last day of class. Great for boys and girls. 30 minutes. Instructor: TAWNI MONK, AZ TUMBLE N DANCE COMPANY. • \$45 (non-resident \$54)

APR. 16 TH 10:50 AM • 5 WEEKS  
FC-EXB (#232241-01)

## CHEER & HIP HOP COMBO

(Ages 6-12) In this high-energy class, your cheerleader will learn basics such as jumps, kicks, chants and tumbling skills that build coordination and strength, along with an introduction to hip hop basics. The skills learned will be combined into a fun routine. Students are invited to attend an optional spring recital, (costume approx. \$35). 55 minutes. Instructor: STEPPIN' OUT PERFORMING ARTS, steppinoutperformingarts.com. • \$80 (non-resident \$96)

APR. 9 TH 6:30 PM • 8 WEEKS  
FC-100 (#232266-01)

APR. 11 SA 3:30 PM • 8 WEEKS  
FC-EXA (#232266-02)

### CLASS CANCELLATION AND REFUND POLICIES:

Cancellation Policy: • All class cancellation requests must be submitted at least 7 calendar days in advance of the class start date. • All class registrations are subject to a \$5 cancellation fee per class/program per participant. • Refunds will not be given for classes that are missed. • Cancellation requests due to medical reasons that are not submitted 7 days in advance must provide documentation in order to receive a pro-rated refund. Refund Policy: • If a refund is less than \$25, a credit will be applied to the registrant's household account and can be used for future classes or programs with Glendale Parks and Recreation. • Refunds \$25 and over will be processed either by credit card or check depending on original payment method.



# Green Living Series

Glendale Main Library | 5959 W. Brown St.

*Free classes to help residents create a more water & energy efficient home.*



Sat. | Jan. 24 | 10 a.m. to Noon  
**Vegetable Gardening Class**

Are you interested in growing a vegetable garden in our unique desert climate? Learn about soil preparation, planting calendars, plant selection, and watering.



Wed. | Feb. 11 | 6 to 7 p.m.  
**Simple Savings Energy Class**

Attend this class to get advice on simple ways to save energy and receive \$75 in energy-saving devices.\* You must be a Glendale resident to receive the devices.

\*Devices funded by the Energy Efficiency and Conservation Block Grant.



Sat. | Mar. 28 | 10 a.m. to 2 p.m.  
**Glendale Garden Gathering\***

10 a.m. - 11:30 a.m. - **Gardeners Gone Wild!** Hear from two Valley homeowners about how they developed their own desert-friendly yards to attract pollinators, including birds and butterflies. They did it, so can you!

11:30 a.m. - 1 p.m. - **Create a Beautiful Yard with Native Plants.** Learn how to create an attractive, colorful and water-smart landscape with native plants. Attendees to receive a free low-water-use plant after attending a class. Plants available on a first-come, first-served basis.

\*Funded by the Arizona Game and Fish Department Heritage Fund.



Wed. | Apr. 1 | 6 to 8 p.m.  
**Harvest Rainwater for Happy Plants**

Instead of letting rainwater run down the street, learn how you can capture this beneficial resource to improve the health of your soil, plants, and watershed.

Register at: 623-930-3760 or [wsimonson@glendaleaz.com](mailto:wsimonson@glendaleaz.com)



Find additional class information at [www.glendaleaz.com/WaterConservation/classesandeducation.cfm](http://www.glendaleaz.com/WaterConservation/classesandeducation.cfm).



**FREE!**

**“Learn how to fish!”**

## FAMILY FISHING FUN

9 - 11 a.m. • Saturday, March 7  
Bonsall Park Lake, 59th Ave & Bethany Home

Come learn how to fish and gain some educational information about our new Urban Fishing Program in partnership with Arizona Game and Fish Department.

For more information, call 623-930-2721.  
[www.glendaleaz.com/parksandrecreation](http://www.glendaleaz.com/parksandrecreation)



## Licensed G.R.A.S.P. *(Glendale Recreation After School Program)*

### Before/After School Recreation Program

#### Qualifies for DES assistance

G.R.A.S.P. programs are licensed recreation programs providing a variety of activities for children ages 5 to 13 such as arts and crafts, recreation activities, guest speakers and much more! The programs are regulated by the Arizona Department of Health Services and can accept DES qualifying families (contact your DES caseworker for information). Our programs provide enrichment opportunities to explore new and fun experiences in a supervised environment. Educational activities, snacks, group games and homework time are offered by caring, adult staff members. Program sites are open early release days, but closed on national holidays or when the school campus is closed.

#### Program Sites

##### Pendergast Elementary School District

Desert Mirage Elem. School, 8605 W. Maryland Ave.

##### Peoria School District:

Sahuaro Ranch Elem. School, 10401 N. 63rd Ave.

Canyon Elem. School, 5490 W. Paradise Ln.

Kachina Elem. School, 5304 W. Crocus Dr.

Pre-registration is required, including a non-refundable registration fee for the school year. Registration must be completed at least 2 business days prior to program site attendance. Registration booklets with more detailed information are available at each site or at the Glendale Parks and Recreation office at 5970 W. Brown St.

#### Licensed G.R.A.S.P. Rates

##### “AM only” (Canyon and Sahuaro Ranch)

6:30 a.m.–School Start

Daily ..... \$6      Weekly Rate ..... \$30

##### “PM only” (all locations): Release–6 p.m.

Daily ..... \$9      Weekly Rate ..... \$45

##### “AM/PM” full program (Canyon and Sahuaro Ranch)

Daily ..... \$14      Weekly Rate ..... \$56

**Intersession** (select locations): (Open at dismissal time for early release and parent-teacher conference days.)

7 a.m.–6 p.m.....\$25

#### Additional Fees

Registration (all programs) ...\$30 (\$37 non-resident)

Late Payment (past Thurs.)...\$10/week per child

Late Pick Up (past close).....6-6:05 p.m., \$10

.....6:05 p.m. & later, \$25

Early Release Day.....\$5

For more information, contact April Smith at [Assmith@glendaleaz.com](mailto:Assmith@glendaleaz.com) or call the Glendale Parks and Recreation office at 623-930-2820.

### Spring Break “G.R.A.S.P.” Program

Children enjoy games, crafts, recreation activities and more. Please provide your child with a sack lunch. \*A \$10 registration fee is charged to new G.R.A.S.P. participants.

#### Pendergast School District:

Desert Mirage Elem. School,

8605 W. Maryland

March 16-20, 7 a.m. to 6 p.m.

\*\$25 a day or \$100 for the week.

Program Code: #643414

#### Peoria School District:

Sahuaro Ranch Elem. School,

10401 N. 63rd Ave.

March 16-20, 7 a.m. to 6 p.m.

\*\$25 a day or \$100 for the week.

Program Code: #613414

COMING SOON!

### Sizzling Summer Fun in the Sun

G.R.A.S.P. Summer Programs

Licensed, Drop In & Field Trip package

# GLENDALE COMMUNITY CENTER

5401 W. Ocotillo Rd. ■ 623-930-4700  
www.GlendaleAZ.com/ParksandRecreation/Centers



## YWCA Senior Program Monday-Friday, 8 a.m. - 2 p.m.

Activities include exercise, socialization, bingo, field trips and more! The YWCA Senior Lunch Program offers hot meals for age 60+, Monday-Friday, 12-12:30 p.m. for a \$2.50 suggested contribution. For lunch, call 623-930-4700 at least 24 hours in advance.

## Glendale Youth Project Monday - Friday, 4 - 8 p.m.

This free program includes mentoring/tutoring, career exploration, life skills development, fashion club, dance hip-hop classes, weight programs and arts and crafts. Also offering basketball, volleyball for ages 12 and older and wrestling for pee wee and teens. For times and days of classes, call Carlos or Lena Meza 623-930-4700.

The Glendale Youth Project's purpose isn't to change our youth, but to invest in them to show them a better way and lead them into their future.

Serving residents "in the heart of Glendale..."  
"We make dreams a reality."  
Si tiene preguntas o no habla inglés,  
por favor llame al 623-930-4700.

# Adaptive Recreation

Special activities designed for individuals with physical, mental, emotional or social disabilities. For more information, contact Anthony Garcia at 623-930-4335 or [agarcia@glendaleaz.com](mailto:agarcia@glendaleaz.com).

Visit us at  
www.GlendaleAZ.com/ParksandRecreation/Adaptive.cfm



## Adaptive Bowling

9 - 11 a.m., 8 Saturdays  
March 28 - May 16  
Class code #451011-21

Ages 8 and older can improve their bowling game, enjoy the support of others and make new friends! Parents, guardians and care givers volunteer and assist those with special needs to make this a rewarding experience. Bowling ramps are available to registered bowlers. Instruction is not provided. The program is held at Glenfair Lanes Bowling Alley, 6110 N. 59th Ave. • \$23 (non-resident \$30). Includes a bowling ball and shoes.



*Building A Community  
that grows strong together*

REACHING  
HIGHER HEIGHTS

OVERCOMING  
IMPOSSIBILITIES

OBTAINING  
SUCCESS

TEACHING  
NEW MODELS

SUPPORTING  
THE NEXT  
GENERATION

## ROOTS

AFTER SCHOOL PROGRAM  
@ O'NEIL PARK  
RECREATION CENTER  
6448 W. Missouri Ave., Glendale, AZ

**Homework Help**  
Monday, Tuesday, Thursday

3:30PM - 4:30PM

Wednesday

12:30PM - 1:30PM

**Recreation Time**  
Monday, Tuesday, Thursday

4:30PM - 6PM

Wednesday

12:30PM - 3:30PM

**\*FREE\* PROGRAM**  
3rd Grade & Up



rootscenter.org  
623-937-3925

\*The distribution of this material is provided as a community service for non-profit organizations. The Glendale School District neither endorses nor sponsors the organization or the activity represented in this document.

# City of Glendale Facilities, Libraries & Parks Directory



## Facilities

[www.GlendaleAZ.com/ParksAndRecreation](http://www.GlendaleAZ.com/ParksAndRecreation)



## Libraries

[www.GlendaleAZ.com/Library](http://www.GlendaleAZ.com/Library)



### Glendale Adult Center (C)

5970 W. Brown St. / 623-930-4321  
M–F 8 a.m.–5 p.m.

### Foothills Recreation & Aquatics Center (B)

5600 W. Union Hills Dr. / 623-930-4600  
M–F 5:30 a.m.–9 p.m.; SA 7 a.m.–7 p.m.; SU 11 a.m.–4 p.m.

### Gallery Glendale at Westgate (A)

9380 W. Westgate Blvd.  
F & SA 6–9 p.m.

### Civic Center (V)

5750 W. Glenn Dr. / 623-930-4300

**LIBRARY CARDS:** To get a library card, just stop at the public service desk at any library location. Library cards are free to all county residents. A non-resident fee applies to non-Maricopa County residents.

**COMPUTERS:** Surf the internet, check e-mail or write a resume using one of our in-library use computers.

### Main Library (C)

5959 W. Brown St. / 623-930-3530  
M & W 1–8 p.m.; TU & TH 10 a.m.–8 p.m.; F Closed;  
SA 12–5 p.m.; SU 1–5 p.m.

### Foothills Library (D)

19055 N. 57th Ave. / 623-930-3830  
M 1–8 p.m.; TU, W 10 a.m.–8 p.m.; TH, SU Closed; F 1–5 p.m.;  
SA 12–5 p.m.

### Velma Teague Library (N)

7010 N. 58th Ave. / 623-930-3430  
M, TH 1–8 p.m.; TU, W 10 a.m.–5 p.m.; F, SU Closed;  
SA 1–5 p.m.





# Parks

www.GlendaleAZ.com  
/ParksAndRecreation/ParksAmenities/



## Community Parks

- 1a.... Bonsall North, 59th Ave. & Bethany Home Rd.
- 1b... Bonsall South, 59th Ave. & Bethany Home Rd.
- 2..... Chapparal, 57th Ave. & Greenbriar Dr.
- 3..... Hidden Meadows, 76th Ave. & St. John Ave.
- 4..... Northern Horizon, 63rd Ave. & Northern Ave.  
*Dog Park Available*
- 5..... O'Neil, 64th Ave. & Missouri Ave.
- 6..... Orangewood, 71st Ave. & Orangewood Ave.
- 7..... Paseo Racquet Center & Park,  
63rd Ave. & Thunderbird Rd.
- 8..... Rose Lane Park, 51st Ave. & Marlette Ave.

## Regional Parks

- 9..... Foothills, 57th Ave. & Union Hills Dr.  
*Dog Park Available*
- 10.... Grand Canal Linear, 75th Ave. & Camelback  
to Bethany Home & New River
- 11.... Sahuaro Ranch, 59th Ave. & Mountain View Rd. *Dog Park Available*
- 12.... Skunk Creek Linear, 51st Ave. & Utopia to 73rd Ave. & Greenway Rd.
- 13.... Thunderbird Paseo, 51st Ave. & Cactus to 72nd Ave. & Greenway Rd.
- 14.... Glendale Heroes Regional Park, 83rd Ave. & Bethany Home Rd.

## Conservation Park

- 15.... Thunderbird, 59th Ave. & Pinnacle Peak Rd.

## Small/Neighborhood Parks

For listings, visit [www.glendaleaz.com/ParksAndRecreation/Parks-FacilitiesMap.cfm](http://www.glendaleaz.com/ParksAndRecreation/Parks-FacilitiesMap.cfm) or call 623-930-2820 and request our Parks & Facilities brochure.

## Assorted Facilities

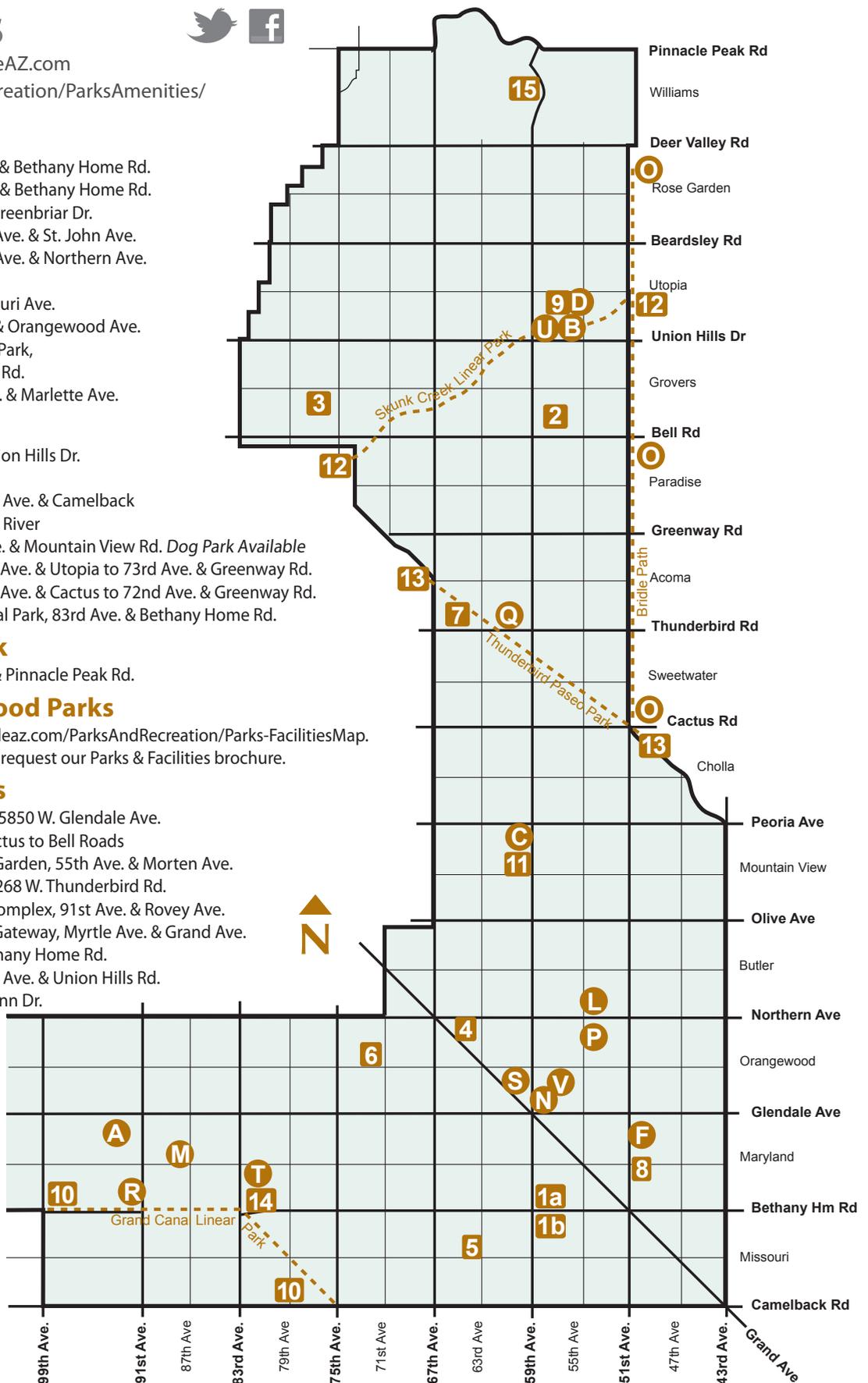
- N ..... Glendale Amphitheater, 5850 W. Glendale Ave.
- O ..... Bridle Path, 51st Ave. Cactus to Bell Roads
- P ..... Elsie McCarthy Sensory Garden, 55th Ave. & Morten Ave.
- Q ..... Paseo Racquet Center, 6268 W. Thunderbird Rd.
- R ..... Glendale Youth Sports Complex, 91st Ave. & Rovey Ave.
- S ..... Myrtle Avenue Cultural Gateway, Myrtle Ave. & Grand Ave.
- T ..... X-Court, 83rd Ave. & Bethany Home Rd.
- U ..... Foothills SK8 Court, 57th Ave. & Union Hills Rd.
- V ..... Civic Center, 5750 W. Glenn Dr.

## Golf Courses

- L ..... Glen Lakes Municipal  
5450 W. Northern Ave.
- M ..... Desert Mirage  
8710 W. Maryland Ave.

## Aquatics (Seasonal)

- B ..... Foothills Recreation & Aquatics Center  
5600 W. Union Hills Dr.
- F ..... Rose Lane  
Aquatics Center  
5003 W. Marlette Ave.
- T ..... Splash Pad  
83rd Ave. & Berridge Ln.



# FACILITY rentals

Glendale Parks, Recreation & Library Services Department offers a wide variety of facilities available for your next party, meeting or reception — all available at reasonable rates. For information on rates and availability, just contact any of the following facilities. They'll be glad to assist you!

## Glendale Adult Center

5970 W. Brown St. • 623-930-4327

[www.glendaleaz.com/adultcenter/AdultCenterRentals.cfm](http://www.glendaleaz.com/adultcenter/AdultCenterRentals.cfm)

*The perfect place for your next event, meeting or reception featuring facilities for up to 300 guests, a stage and optional catering kitchen.*

## Foothills Recreation & Aquatics Center

5600 W. Union Hills Dr. • 623-930-4610

[www.glendaleaz.com/foothillscenter/FoothillsRentalInformation.cfm](http://www.glendaleaz.com/foothillscenter/FoothillsRentalInformation.cfm)

*The perfect environment for activities of all sizes. Host a birthday party, class, graduation party, business meeting, reception or wedding. An optional catering kitchen is also available for your gathering.*

## Sahuaro Ranch Historic Area

9802 N. 59th Ave. • 623-930-4202

[www.glendaleaz.com/SRPHA/SRPHARentals.cfm](http://www.glendaleaz.com/SRPHA/SRPHARentals.cfm)

*Rental venues include the historic Fruit Packing Shed, Barnyard, Demonstration Area and Front Lawns. For rose garden weddings, we partner with the Glendale Historical Society. Wedding ceremony questions should be directed to the Glendale Historical Society at 623-435-0072 prior to contacting us for reception information. Some restrictions apply.*

## Glendale Libraries

Main Library • 623-930-3561

Foothills Branch • 623-930-3849

[www.glendaleaz.com/Library/Rental\\_Opportunities.cfm](http://www.glendaleaz.com/Library/Rental_Opportunities.cfm)

*Glendale's libraries offer a wide variety of rental opportunities both indoors and out. Plan your next birthday party, business seminar, meeting or outdoor concert. They can even host small gatherings, weddings or conferences.*

## Civic Center

5750 W. Glenn Dr. • 623-930-4300

<http://www.glendaleciviccenter.com/>

*The largest facility of its kind in the West Valley, comfortably holding up to 1,300 people, the \$8.5 million Glendale Civic Center can host: weddings, reunions, graduations, antique shows, doll shows, business meetings, conferences, and more!*

## Park Ramadas

(select parks) • 623-930-2820

[www.glendaleaz.com/ParksandRecreation/RamadaReservations.cfm](http://www.glendaleaz.com/ParksandRecreation/RamadaReservations.cfm)

## Sports Fields

(select fields) • 623-930-2820

[www.glendaleaz.com/ParksandRecreation/SportsFields.cfm](http://www.glendaleaz.com/ParksandRecreation/SportsFields.cfm)

*Softball and multi-purpose fields available for reservation.*





## Sahuaro Ranch Historic Area

9802 N. 59th Ave. | 623-930-4200  
[www.GlendaleAZ.com/SRPHA](http://www.GlendaleAZ.com/SRPHA)

Sahuaro Ranch Historic Area is listed on the National Register of Historic Places. Our mission is to preserve a historic site where the community participates in the ongoing development of educational and social experiences that connect Glendale residents and visitors to the past and to each other. **FREE ADMISSION** (except when otherwise noted).

The Historic Area is open daily 6 a.m. to sunset. A history of Glendale is available online at [www.GlendaleAZ.com/History](http://www.GlendaleAZ.com/History)

The Sahuaro Ranch Historic Area is a 17-acre historic site with buildings built between 1887 and 1961 and a historic landscape of fruit trees.

*Media permits for photography and videography are required in the Sahuaro Ranch Historic Area for ALL staged photographs and video. Permits are \$100 and are good for one year. Some blackout dates apply. Visit [www.glendaleaz.com/ParksandRecreation/Permits.cfm](http://www.glendaleaz.com/ParksandRecreation/Permits.cfm) for details and to purchase permits.*

### Happenings

#### **GLENDALE FOLK & HERITAGE FESTIVAL**

**Saturday and Sunday,  
March 21 and 22, 10 a.m.-5 p.m.  
FREE ADMISSION!**

Participate in a hands-on workshop or enjoy 150+ performers featuring everything from folk and bluegrass music to cowboy poetry and storytelling. Call 623-930-4201 for more information.

### Exhibits

#### **ROSE SOCIETY OF GLENDALE**

**Saturday, April 4, 1 - 4 p.m.  
in the Fruit Packing Shed.  
FREE ADMISSION!**

Enjoy a display of roses of all size, shapes and colors grown by local gardeners at the park's Fruit Packing Shed. A rose education seminar will also be held from 2 to 3 p.m.

### Free Tours

#### **Historic Main House Museum Tour**

**Thursday – Saturday, 10 a.m.-2 p.m.  
Sunday, 1-4 p.m.**

Enjoy a trip back in time! Learn about the house built between 1891 and 1898, the history and the people who lived there. Groups of 10+, call 623-930-4201 for reservations. *Tours are free.*

#### **FREE Ranch Site Tour**

**Friday and Saturday,  
April 3 and 4, 11 a.m.**

Learn about the various buildings, barnyard, trees and groves. Meet at the Main House front porch.

### Opportunities

#### **Facility rental opportunities**

The perfect place for meetings, receptions or any special occasion. For details, call 623-930-4202. Some restrictions apply.

#### **Be a volunteer**

To learn about volunteer opportunities, call 623-930-4201.

#### **Become a Deadheader**

Deadheaders weed, prune and, of course, deadhead in the historic rose garden. Enjoy the beautiful garden, meet new people and learn from certified rosarians. Call 623-930-4201 or come to a workday scheduled every third Friday of the month from 6-8 a.m. for more details.

#### **Educational field trips for schools!**

Select four modules to "Explore History." Modules include Meet the Blacksmith, Life in the 1930s and Birds of Sahuaro Ranch. For details, call 623-930-4201.



PRSR STD  
U.S. POSTAGE PAID  
GLENDALE, AZ  
PERMIT NO. 166

**Glendale Homes SOLD by Nate Martinez in 2014**

7311 N 43rd Ln	\$57,500	Nate's Buyer
4417 W Rovey Ave	\$97,900	Listed by Nate
5709 W Altadena Ave	\$98,300	Listed by Nate
5108 W Carol Ave	\$125,000	Nate's Buyer
4424 W Yucca St	\$136,000	Listed by Nate
6531 W Lupine Ave	\$137,000	Listed by Nate
12071 N 66th Ave	\$145,000	Nate's Buyer
4831 W Julie Dr	\$147,000	Listed by Nate
4137 W Campo Bello	\$153,000	Listed by Nate
17440 N 55th Ave	\$170,000	Nate's Buyer
18601 N 86th Ave	\$178,000	Listed by Nate
5222 W Wescott	\$180,000	Listed by Nate
5211 W Pontiac Dr	\$189,000	Listed by Nate
6225 W Corrine Dr	\$200,000	Listed by Nate
5031 W Taro Dr	\$215,000	Listed by Nate
7154 W Candelaria	\$224,000	Listed by Nate
5445 W Beryl Ave	\$225,000	Listed by Nate
11020 N 64th Ln	\$232,000	Listed by Nate
24828 N 39th Ave	\$235,000	Listed by Nate
5958 W Melinda Ln	\$224,900	Listed by Nate
5310 W Pontiac Dr	\$245,000	Listed by Nate
6454 W Escuda	\$245,000	Listed by Nate
6846 W Escuda	\$245,000	Listed by Nate
4112 W Monona	\$247,000	Listed by Nate
18886 N 69th Ave	\$248,500	Listed by Nate
7427 W Tonopah	\$259,000	Nate's Buyer
22428 N 67th Dr	\$267,500	Listed by Nate
6338 W Potter Dr	\$277,000	Listed by Nate
6221W Julie Dr	\$319,000	Listed by Nate
6087 W Abraham	\$330,000	Listed by Nate
5727 W Windrose	\$342,000	Listed by Nate
5412 W Fallen Leaf	\$346,000	Listed by Nate
7041 W Angela Dr	\$358,000	Nate's Buyer
24226 N 63rd Dr	\$1,800,000	Listed by Nate



**WANT TO SEE YOUR  
ADDRESS ON THIS LIST  
IN 2015?**

**Let my 30 YEARS of  
experience WORK for you.  
Call me today.**

Call or Email for  
your **FREE, No Hassle,  
No Obligation**  
Real Estate Consultation

**602-430-5226**  
**Nate@NatesHomes.com**  
**www.NatesHomes.com**



**Nate Martinez**  
ABR, CRS, GRI, ePRO, SFR, CDPE, CIAS, CRP



**6 Valley Office Locations:**

Glendale . Avondale . Surprise . Arrowhead . Anthem . Sun City West

7111 W. Bell Rd, Suite 101 . Glendale, AZ 85308

Each Office Independently Owned & Operated





## Legislation Description

---

**File #: 15-309, Version: 1**

---

**AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH LARRY MILLER TOYOTA AND APPROVE THE PURCHASE OF SIX VEHICLES FOR THE GLENDALE POLICE DEPARTMENT UTILIZING AN ARIZONA STATE PURCHASING COOPERATIVE CONTRACT**

Staff Contact: Debora Black, Police Chief

### **Purpose and Recommended Action**

This is a request for City Council to authorize the City Manager to enter into a linking agreement with Larry Miller Toyota (aka Larry H. Miller Corporation - Peoria) and approve the purchase of six vehicles for the Glendale Police Department (GPD) Special Investigations Unit (SIU) in an amount not to exceed \$219,891.35. This cooperative purchase is available through an agreement between the State of Arizona and Larry Miller Toyota (Contract No. ADSP012-016665) and is effective until October 1, 2015.

### **Background**

The vehicles purchased will be utilized by SIU detectives for undercover and surveillance operations. There are three squads in the SIU, and due to the sensitive nature of work performed, vehicles are replaced on a three-year rotation. This purchase replaces vehicles according to the established schedule.

Larry Miller Toyota has a contract with the Arizona Department of Administration State Procurement Office (ADOA-SPO). The ADOA-SPO serves as the central procurement authority for the State of Arizona. The city participates in the Cooperative through a Council authorized (Resolution No. 4681 New Series) agreement (C-8475) with ADOA-SPO. If Council approves the recommended action, utilizing the Cooperative contract will ensure the best pricing for the purchase of these vehicles. Materials Management and the City Attorney's Office has reviewed and approved the use of the Cooperative contract with Larry Miller Toyota, ADSP012-016665, for the vehicle purchase and a linking agreement has been prepared for use with the contract.

### **Analysis**

Cooperative purchasing allows counties, municipalities, schools, colleges and universities in Arizona to use a contract that was competitively procured by another governmental entity or purchasing cooperative. Such purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City Code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. This cooperative purchase is compliant with Chapter 2, Article V, Division 2, Section 2-149 of the Glendale City Code, per review by Materials Management.

Staff is recommending Council authorize the City Manager to enter into the linking agreement with Larry Miller Toyota and approve the purchase of the six vehicles for the GPD SIU in an amount not to exceed

\$219,891.35.

**Previous Related Council Action**

On October 14, 2014, Council authorized the City Manager to enter into a linking agreement with Larry Miller Toyota and approved the purchase of five vehicles for one of the GPD SIU squads in the rotation, in an amount not to exceed \$163,746.78 utilizing an Arizona State Purchasing Cooperative Contract.

**Budget and Financial Impacts**

Funding is available in the Racketeering Influenced Corrupt Organization (RICO) budget. The purchase of undercover vehicles is an authorized use of RICO funds. Once the vehicles reach the end of their rotation, they are auctioned off and the proceeds return to the RICO account.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$219,891.35</b>	<b>1860-32030-551400, State RICO, Equipment over \$5000</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?

**LINKING AGREEMENT  
BETWEEN  
THE CITY OF GLENDALE, ARIZONA  
AND  
LARRY MILLER TOYOTA (AKA LARRY H. MILLER CORPORATION – PEORIA)**

THIS LINKING AGREEMENT (this "Agreement") is entered into as of this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, between the City of Glendale, an Arizona municipal corporation (the "City"), and Larry Miller Toyota (aka Larry H. Miller Corporation – Peoria), an Arizona corporation ("Contractor"), collectively, the "Parties."

**RECITALS**

- A. On January 17, 2012, the State of Arizona entered into a contract with Contractor to purchase the goods and services described in Contract Number ADSPO12-016665, which is incorporated by this reference. The State of Arizona permits cooperative use of ADSPO12-016665 by other governmental agencies including the City. ADSPO12-016665 is hereinafter referred to as the Cooperative Purchasing Agreement.
- B. Section 2-149 of the City's Procurement Code permits the Materials Manager to procure goods and services by participating with other governmental units in cooperative purchasing agreements when the best interests of the City would be served.
- C. Section 2-149 also provides that Materials Manager may enter into such cooperative agreements without meeting the formal or informal solicitation and bid requirements of Glendale City Code Sections 2-145 and 2-146.
- D. The City desires to contract with Contractor for supplies or services identical, or nearly identical, to the supplies or services Contractor is providing other units of government under the Cooperative Purchasing Agreement. Contractor consents to the City's utilization of the Cooperative Purchasing Agreement as the basis of this Agreement, and Contractor desires to enter into this Agreement to provide the supplies and services set forth in this Agreement.

**AGREEMENT**

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated by reference, and the covenants and promises contained in this Linking Agreement, the parties agree as follows:

1. **Term of Agreement.** The City is purchasing the supplies and/or services from Contractor pursuant to Cooperative Purchasing Agreement. According to the Cooperative Purchasing Agreement award and rate sheet, purchases can be made by governmental entities from the date of award, which was January 17, 2102, until the date the contract expires on October 1, 2015, unless the term of the Cooperative Purchasing Agreement is extended by the mutual agreement of the original contracting parties. The Cooperative Purchasing Agreement, however, may not extend the contract beyond January 16, 2017.

2. Scope of Work; Terms, Conditions, and Specifications.
  - A. Contractor shall provide City the supplies and/or services identified in the proposal attached hereto as Exhibit A.
  - B. Contractor agrees to comply with all the terms, conditions and specifications of the Cooperative Purchasing Agreement. Such terms, conditions and specifications are specifically incorporate into and are an enforceable part of this Agreement.
3. Compensation.
  - A. City shall pay Contractor compensation at the same rate and on the same schedule as the Cooperative Purchasing Agreement, unless the City and Contractor agree otherwise.
  - B. The total purchase price for the supplies and/or services authorized in this Agreement is not to exceed two hundred nineteen thousand eight hundred ninety-one dollars and thirty-five cents (\$219,891.35) as indicated in the quotes attached as Exhibit A.
4. Cancellation. This Agreement may be cancelled pursuant to A.R.S. § 38-511.
5. Non-discrimination. Contractor must not discriminate against any employee or applicant for employment on the basis race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity or expression, genetic characteristics, familial status, U.S. military veteran status or any disability. Contractor will require any Sub-contractor to be bound to the same requirements as stated within this section. Contractor, and on behalf of any subcontractors, warrants compliance with this section.
6. E-verify. Contractor complies with A.R.S. § 23-214 and agrees to comply with the requirements of A.R.S. § 41-4401.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year set forth above.

“City”

City of Glendale, an Arizona  
municipal corporation  
corporation

By: \_\_\_\_\_  
Richard A. Bowers  
Acting City Manager

“Contractor”

Larry Miller Toyota (aka Larry H. Miller  
Corporation – Peoria) an Arizona

By: *Rick Zamora*  
Name: Rick Zamora  
Title: Fleet Manager

ATTEST:

\_\_\_\_\_  
Pamela Hanna (SEAL)  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael D. Bailey  
City Attorney

EXHIBIT A TO LINKING AGREEMENT WITH  
LARRY MILLER TOYOTA

13 PAGES TOTAL

DUE TO THE SENSITIVE NATURE OF THE  
INFORMATION, THIS EXHIBIT A MUST REMAIN  
CONFIDENTIAL. THE DOCUMENT IS ON FILE  
WITH THE GLENDALE CITY CLERK'S OFFICE BUT  
IS NOT TO BE RELEASED WITHOUT  
AUTHORIZATION BY THE GLENDALE POLICE  
DEPARTMENT.



## Legislation Description

---

**File #: 15-310, Version: 1**

---

**AUTHORIZATION TO ENTER INTO A LINKING AGREEMENT WITH MIDWAY CHEVROLET AND APPROVE THE PURCHASE OF THREE VEHICLES FOR THE GLENDALE POLICE DEPARTMENT UTILIZING AN ARIZONA STATE PURCHASING COOPERATIVE CONTRACT**

Staff Contact: Debora Black, Police Chief

### **Purpose and Recommended Action**

This is a request for City Council to authorize the City Manager to enter into a linking agreement with Midway Chevrolet (aka Midway Chevrolet Company) and approve the purchase of three vehicles for the Glendale Police Department Special Investigations Unit (SIU) in an amount not to exceed \$99,852.45. This cooperative purchase is available through an agreement between the State of Arizona and Midway Chevrolet (Contract No. ADSP012-016669) and is effective through October 1, 2015.

### **Background**

The vehicles purchased will be utilized by SIU detectives for undercover and surveillance operations. There are three squads in the SIU, and due to the sensitive nature of work performed, vehicles are replaced on a three-year rotation. This purchase replaces vehicles according to the established schedule.

Midway Chevrolet has a contract with the Arizona Department of Administration State Procurement Office (ADOA-SPO). The ADOA-SPO serves as the central procurement authority for the State of Arizona. The city participates in the Cooperative through a Council authorized (Resolution No. 4681 New Series) agreement (C-8475) with ADOA-SPO. If Council approves the recommended action, utilizing the Cooperative contract will ensure the best pricing for the purchase of these vehicles. Materials Management and the City Attorney's Office has reviewed and approved the use of the Cooperative contract with Midway Chevrolet, ADSP012-016669, for the vehicle purchase and a linking agreement has been prepared for use with the contract.

### **Analysis**

Cooperative purchasing allows counties, municipalities, schools, colleges and universities in Arizona to use a contract that was competitively procured by another governmental entity or purchasing cooperative. Such purchasing helps reduce the cost of procurement, allows access to a multitude of competitively bid contracts, and provides the opportunity to take advantage of volume pricing. The Glendale City Code authorizes cooperative purchases when the solicitation process utilized complies with the intent of Glendale's procurement processes. This cooperative purchase is compliant with Chapter 2, Article V, Division 2, Section 2-149 of the Glendale City Code, per review by Materials Management.

Staff is recommending Council authorize the City Manager to enter into the linking agreement with Midway Chevrolet and approve the purchase of the three vehicles for the GPD SIU in an amount not to exceed

\$99,852.45.

**Previous Related Council Action**

On October 14, 2014, Council authorized the City Manager to enter into a linking agreement with Larry Miller Toyota and approved the purchase of four vehicles for one of the GPD SIU squads in the rotation, in an amount not to exceed \$116,491.46 utilizing an Arizona State Purchasing Cooperative Contract.

**Budget and Financial Impacts**

Funding is available in the Racketeering Influenced Corrupt Organization (RICO) budget. The purchase of undercover vehicles is an authorized use of RICO funds. Once the vehicles reach the end of their rotation, they are auctioned off and the proceeds return to the RICO account.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$99,852.45</b>	<b>1860-32030-551400, State RICO, Equipment over \$5000</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?

**LINKING AGREEMENT  
BETWEEN  
THE CITY OF GLENDALE, ARIZONA  
AND  
MIDWAY CHEVROLET (AKA MIDWAY CHEVROLET COMPANY)**

THIS LINKING AGREEMENT (this "Agreement") is entered into as of this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, between the City of Glendale, an Arizona municipal corporation (the "City"), and Midway Chevrolet (aka Midway Chevrolet Company), an Arizona corporation ("Contractor"), collectively, the "Parties."

**RECITALS**

- A. On January 17, 2012, the State of Arizona entered into a contract with Contractor to purchase the goods and services described in Contract Number ADSP012-016669, which is incorporated by this reference. The State of Arizona permits cooperative use of ADSP012-016669 by other governmental agencies including the City. ADSP012-016669 is hereinafter referred to as the Cooperative Purchasing Agreement.
- B. Section 2-149 of the City's Procurement Code permits the Materials Manager to procure goods and services by participating with other governmental units in cooperative purchasing agreements when the best interests of the City would be served.
- C. Section 2-149 also provides that Materials Manager may enter into such cooperative agreements without meeting the formal or informal solicitation and bid requirements of Glendale City Code Sections 2-145 and 2-146.
- D. The City desires to contract with Contractor for supplies or services identical, or nearly identical, to the supplies or services Contractor is providing other units of government under the Cooperative Purchasing Agreement. Contractor consents to the City's utilization of the Cooperative Purchasing Agreement as the basis of this Agreement, and Contractor desires to enter into this Agreement to provide the supplies and services set forth in this Agreement.

**AGREEMENT**

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated by reference, and the covenants and promises contained in this Linking Agreement, the parties agree as follows:

1. **Term of Agreement.** The City is purchasing the supplies and/or services from Contractor pursuant to Cooperative Purchasing Agreement. According to the Cooperative Purchasing Agreement award and rate sheet, purchases can be made by governmental entities from the date of award, which was January 17, 2012, until the date the contract expires on October 1, 2015, unless the term of the Cooperative Purchasing Agreement is extended by the mutual agreement of the original contracting parties. The Cooperative Purchasing Agreement, however, may not extend the contract beyond January 16, 2017.

2. Scope of Work; Terms, Conditions, and Specifications.
  - A. Contractor shall provide City the supplies and/or services identified in the proposal attached hereto as Exhibit A.
  - B. Contractor agrees to comply with all the terms, conditions and specifications of the Cooperative Purchasing Agreement. Such terms, conditions and specifications are specifically incorporate into and are an enforceable part of this Agreement.
3. Compensation.
  - A. City shall pay Contractor compensation at the same rate and on the same schedule as the Cooperative Purchasing Agreement, unless the City and Contractor agree otherwise.
  - B. The total purchase price for the supplies and/or services authorized in this Agreement is not to exceed ninety-nine thousand eight hundred fifty-two dollars and forty-five cents (\$99,852.45) as indicated in the quotes attached as Exhibit A.
4. Cancellation. This Agreement may be cancelled pursuant to A.R.S. § 38-511.
5. Non-discrimination. Contractor must not discriminate against any employee or applicant for employment on the basis race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity or expression, genetic characteristics, familial status, U.S. military veteran status or any disability. Contractor will require any Sub-contractor to be bound to the same requirements as stated within this section. Contractor, and on behalf of any subcontractors, warrants compliance with this section.
6. E-verify. Contractor complies with A.R.S. § 23-214 and agrees to comply with the requirements of A.R.S. § 41-4401.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year set forth above.

“City”

“Contractor”

City of Glendale, an Arizona  
municipal corporation

Midway Chevrolet (aka Midway Chevrolet  
Company) an Arizona corporation

By: \_\_\_\_\_  
Richard A. Bowers  
Acting City Manager

By: Gregory Ball  
Name: Gregg Ball  
Title: Fleet manager

ATTEST:

\_\_\_\_\_  
Pamela Hanna (SEAL)  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael D. Bailey  
City Attorney

EXHIBIT A TO LINKING AGREEMENT WITH  
MIDWAY CHEVROLET

31 PAGES TOTAL

DUE TO THE SENSITIVE NATURE OF THE  
INFORMATION, THIS EXHIBIT A MUST REMAIN  
CONFIDENTIAL. THE DOCUMENT IS ON FILE  
WITH THE GLENDALE CITY CLERK'S OFFICE BUT  
IS NOT TO BE RELEASED WITHOUT  
AUTHORIZATION BY THE GLENDALE POLICE  
DEPARTMENT.



## Legislation Description

---

**File #:** 15-294, **Version:** 1

---

**AUTHORIZATION TO ENTER INTO A CHANGE ORDER TO THE ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY CONTRACT 2015-HV-008 AND ACCEPT ADDITIONAL FUNDING FOR DRIVING UNDER THE INFLUENCE/HIGH VISIBILITY ENFORCEMENT OVERTIME**

Staff Contact: Debora Black, Police Chief

### **Purpose and Recommended Action**

This is a request for City Council to waive reading beyond the title and adopt a Resolution authorizing the City Manager to enter into Change Order No. 2015B-024 to the Arizona Governor's Office of Highway Safety (GOHS) Contract 2015-HV-008, and accept an increase in funding in the approximate amount of \$40,000 for Driving Under the Influence (DUI)/High Visibility Enforcement overtime expenses.

### **Background**

Since 1995, the Glendale Police Department (GPD) has been receiving Arizona GOHS grant funds for use in the enforcement of traffic, seatbelt, and DUI violations, along with the purchase of equipment and training. GPD submits highway safety project proposals annually to the Arizona GOHS for Federal Fiscal Year (FFY) funding. The proposals are carefully considered by an evaluation team at the Arizona GOHS who reviews agency performance, program priority area, problem identification, consistency of reporting and available funding levels. As a result of this evaluation process, the proposal submitted by GPD for DUI/High Visibility Enforcement overtime expenses was included in Arizona's FFY 2015 Highway Safety Plan and funds were awarded to GPD in the approximate amount of \$30,000. Council authorized acceptance of these funds on October 14, 2014.

The GPD has been utilizing the awarded DUI/High Visibility Enforcement overtime funds to continue to implement enforcement that stems from impaired driving, participating in DUI Task Force collaboration and saturation patrols. The Task Force and patrols are effective enforcement strategy involving multiple police agencies working together to remove impaired drivers from the roadways. When additional highway safety project funds became available through Arizona GOHS, the GPD submitted a letter requesting further funding for the DUI/High Visibility Enforcement overtime expenses, in order to continue promoting roadway safety throughout the City of Glendale. The GPD was notified by Arizona GOHS of the change order to Contract 2015-HV-008 and an increase of funding in the amount of \$40,000.

### **Analysis**

If approved, the GPD will utilize the additional DUI/High Visibility overtime funding to continue participation in DUI saturation patrols, including DUI Task Force operations. Without these grant funds, the city would be responsible for the overtime expenses, or the overtime opportunity would be eliminated. Staff is requesting

that Council adopt the proposed resolution, which authorizes the City Manager to enter into Change Order No. 2015B-024 to Contract 2015-HV-008 and accept an increase in funding in the approximate amount of \$40,000 from Arizona GOHS for DUI/High Visibility Enforcement overtime expenses.

**Previous Related Council Action**

On October 14, 2014, Council adopted a resolution (No. 4874 New Series) authorizing the City Manager to enter into contract 2015-HV-008 with the Arizona GOHS and accept a grant in the approximate amount of \$30,000 for DUI/High Visibility Enforcement overtime expenses.

**Community Benefit/Public Involvement**

The funded overtime allows GPD officers to continue with additional DUI enforcement activities, promoting roadway safety throughout the City of Glendale.

**Budget and Financial Impacts**

There is no financial match required for the additional grant funding awarded in the change order. If acceptance of the additional funds is approved by Council, the funds will be deposited into account 1840-33220-500600, the specific project account that was established in the city's grant fund when the original grant was accepted.

RESOLUTION NO. 4952 NEW SERIES

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, MARICOPA COUNTY, ARIZONA, AUTHORIZING AND DIRECTING THE ENTERING INTO OF CHANGE ORDER NO. 1 (2015B-024) TO THE ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY CONTRACT NO. 2015-HV-008 AND ACCEPTANCE OF AN INCREASE IN FUNDING IN THE APPROXIMATE AMOUNT OF \$40,000 FOR DRIVING UNDER THE INFLUENCE (DUI)/HIGH VISIBILITY ENFORCEMENT OVERTIME EXPENSES ON BEHALF OF THE GLENDALE POLICE DEPARTMENT.

WHEREAS, on October 14, 2014, the City Council of the City of Glendale adopted Resolution No. 4874 New Series authorizing the submission and acceptance of a grant offer from the Arizona Governor's Office of Highway Safety ("GOHS") Contract No. 2015-HV-008 in the amount of \$30,000 for DUI/High Visibility Enforcement overtime expenses; and

WHEREAS, when additional highway safety project funds became available through Arizona GOHS, the Glendale Police Department submitted a letter requesting further funding; and

WHEREAS, the Glendale Police Department was notified by Arizona GOHS of a Change Order to increase the budget by \$40,000 for DUI/High Visibility Enforcement overtime expenses.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE as follows:

SECTION 1. That the City Council of the City of Glendale hereby authorizes the entering into of Change Order No. 1 (2015B-024) to the Arizona GOHS Contract No. 2015-HV-008 and acceptance of an increase in funding in the approximate amount of \$40,000 for DUI/High Visibility Enforcement overtime expenses, which Agreement is now on file in the office of the City Clerk of the City of Glendale.

SECTION 2. That the City Manager or designee is hereby authorized and directed to execute any and all documents necessary for the acceptance of said funds on behalf of the Glendale Police Department.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Glendale, Maricopa County, Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

---

M A Y O R

ATTEST:

---

City Clerk (SEAL)

APPROVED AS TO FORM:

---

City Attorney

REVIEWED BY:

---

Acting City Manager

g\_pd\_oui overtime.doc



---

**DOUGLAS A. DUCEY**  
GOVERNOR

**ALBERTO GUTIER**  
DIRECTOR  
GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE

**DATE:** February 25, 2015

**TO:** Chief Debora Black  
Glendale Police Department  
6835 N. 57<sup>th</sup> Drive  
Glendale, Arizona 85301

**FROM:** Alberto Gutier, Director  
Governor's Highway Safety Representative  
Governor's Office of Highway Safety

**TRANSMITTAL:** Change Order Number: 2015B-024  
Effective Date: February 25, 2015  
Revision Number: 1  
Project Coordinator: Michelle S. Cota  
Contract Number: 2015-HV-008  
Program Area: 410 – High Visibility (HV)

**NARRATIVE:**

The purpose of this Change Order is to increase the budget by \$40,000 for DUI/High Visibility Enforcement Overtime. The Glendale Police Department will utilize DUI/High Visibility Enforcement Overtime to continue participation in DUI saturation patrols, including DUI Task Force operations. The DUI Task Force collaboration and saturation patrols are effective enforcement strategy involving multiple police agencies working together to remove impaired drivers from Glendale roadways throughout the federal fiscal year. The Glendale Police Department continues to implement enforcement that stems from impaired driving; and continues its contribution to the DUI Task Force and saturation patrols, while promoting roadway safety throughout City of Glendale.

There is a \$40,000.00 increase in Federal funds because of this Change Order.

**Contract Number: Glendale PD 2015-HV-008**  
**Change Order Number: 2015B-024**

**ESTIMATED COSTS:**

	<u>From</u>	<u>To</u>
I. <b>Personnel Services (includes overtime)</b> <b>Increase DUI/High Visibility Enforcement Overtime \$30,188.68</b>	<b>\$22,641.51</b>	<b>\$52,830.19</b>
II. <b>Employee Related Expenses</b> <b>Increase DUI/High Visibility Enforcement ERE \$9,811.32</b>	<b>\$7,358.49</b>	<b>\$17,169.81</b>
III. Professional and Outside Services	\$0.00	\$0.00
IV. Travel In-State	\$0.00	\$0.00
V. Travel Out-of-State	\$0.00	\$0.00
VI. Materials and Supplies	\$0.00	\$0.00
VII. Capital Outlay	\$0.00	\$0.00
<b>TOTAL ESTIMATED COSTS</b>	<b><u>\$30,000.00</u></b>	<b><u>\$70,000.00</u></b>

\*Includes all applicable training, tax, freight, and advertising costs. The GOHS reserves the right to limit reimbursement of Employee Related Expenses from zero (0) to a maximum rate of 40 percent. This is the maximum ERE amount to be reimbursed. It is agreed and understood that the Glendale Police Department shall absorb any and all expenditures in excess of \$70,000.00.

**AGREEMENT AND AUTHORIZATION TO PROCEED**

by State Official responsible to the Governor for the administration of the State Highway Safety Agency.



Alberto Gutier, Director  
Governor's Highway Safety Representative  
Governor's Office of Highway Safety

4-3-15

Date



## Legislation Description

---

**File #: 15-296, Version: 1**

---

### **COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED PLAN AND ANNUAL ACTION PLAN (PUBLIC HEARING REQUIRED)**

Staff Contact: Erik Strunk, Director, Community Services

Presented By: Gilbert Lopez, Community Revitalization Manager

#### **Purpose and Recommended Action**

This is a request for the City Council to conduct a public hearing and waive reading beyond the title and adopt a resolution authorizing submission of the Community Development Block Grant Five-Year "Consolidated Plan" for Fiscal Years (FY) 2015-2019 and "Annual Action Plan" for FY 2015-2016 to the U.S. Department of Housing and Urban Development (HUD).

#### **Background**

The Annual Action Plan consists of the Community Development Advisory Committee's (CDAC) funding recommendations for Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and the Emergency Solutions Grants (ESG) Program funds from the U.S. Department of Housing and Urban Development (HUD). Since FY 1977-1978, Glendale has been allocated approximately \$79 million in CDBG, HOME, and ESG funds to assist thousands of homeowners and individuals. These Federal Funds have been used to assist with the redevelopment of older neighborhoods, provide direct services to eligible persons, and strengthen the fabric of the Glendale community.

As in previous years, the CDAC completed an extensive review process for the use of FY15-16 CDBG, HOME, and ESG Program funds. This process included the review of 40 applications, formal presentations by each of the applicants, and CDAC funding recommendations. For FY 15-16, the City will receive \$2,107,952 in CDBG funds; \$469,146 in HOME funds and \$185,448 in ESG funds. Collectively these funds will be used for activities that benefit low/moderate income persons, aide in the elimination of slum and blight, and/or address urgent community needs. One such example is the funding of homeless intervention and prevention services. For FY 15-16, a total of \$349,542 for seven different homeless prevention/intervention agencies is being recommended (which is a 12.8% increase in funding for this category over the previous year). Other Council funding priorities (as approved in September 2014) would include:

- Keeping people in their homes
- Assisting with core needs such as food, utilities and shelter
- Supporting home delivery of meals and shelter services programs (homelessness)
- Providing emergency home repair
- Housing rehabilitation programs
- Demolishing and clearing blighted structures

- Emphasizing revitalization of Centerline/Redevelopment Area

In addition to the FY 15-16 review and recommendation process, the CDAC also assisted in the development of a new Five-Year Consolidated Plan covering Fiscal Years 2015-2019. This new Five Year Consolidated Plan includes an “Analysis of Impediments to Fair Housing Choice”, which is a mandatory analysis that identifies and addresses barriers to fair housing choice within Glendale. The Consolidated Plan is designed to be a broad-based and high level strategy used by the City to assist it with prioritizing its future allocations of Federal Funds for the CDBG, HOME and ESG programs. It is a requirement of HUD and the new plan was developed through extensive stakeholder interviews and public input.

### **Analysis**

Federal funds are provided to allow entitlement cities the ability to meet community needs in a wide variety of areas. Program regulations help direct the use of funds, which target families and individuals who are low-to-moderate income. The program has some built-in parameters that allow a percentage of the funds to be used to address specific needs. The most competitive area is under the category of public services, where the funding is limited to 15% of the CDBG grant. This category includes after school programs, food boxes, fair housing services, domestic violence assistance, etc.

The remaining CDBG funds are used to provide housing rehabilitation, emergency home repair, demolition of blighted structures, infrastructure replacement in low-to-moderate income areas, and upgrades to public facilities. Previous examples of these would include recent funding for new enhancements to the Velma Teague Library, street reconstruction, neighborhood aesthetic improvements, the Visual Improvement Program, City Center infrastructure improvements, funding for the Glendale Boys and Girls Club, and new enhancements in eligible City parks.

The Five-Year Consolidated Plan is the strategic document required by the Federal Government that has been used for all subsequent recommendations of the CDAC related to the use of CDBG, HOME and ESG in Glendale that occurred during this time frame. The proposed new Five-Year Consolidated Plan continues to support Mayor and Council funding priorities, addresses current needs, and was supported during the public input process. One area that has become more of a concern over the past couple of years is the issue of homelessness. Substantive changes to the outreach and focus of homeless assistance has evolved over the past five years to concentrate on homeless veterans and the chronic homeless to provide rapid rehousing services to those in need of housing versus placing people in shelters. Staff from several different City functions (i.e. - Police, Community Action Program (CAP), Parks and Recreation, Community Housing, Community Revitalization) meet and share information to identify special needs and react accordingly. These efforts along with the case management services provided by Glendale’s Community Action Program (CAP), are helping to address the issue in a holistic way.

### **Previous Related Council Action**

At the September 2, 2014 Council Workshop, Council provided direction to the CDAC regarding its priorities.

At its May 13, 2014 evening meeting, Council conducted a public hearing and approved the FY 14-15 CDBG, HOME and ESG recommendations of the CDAC.

On April 27, 2010, the City Council reviewed and approved the official Five-Year Consolidated Plan for Fiscal Years 2010 - 2014.

**Community Benefit/Public Involvement**

The five-year consolidated plan and the CDBG, HOME and ESG funds have helped the community and residents of Glendale with public service programs, such as homeless prevention and senior, youth, and disabled services, that provide a compassionate hand to those in need. In order to gather public input on both items, public notices were placed in the *Glendale Star* and the Glendale section of the *Arizona Republic* informing the public of the City's efforts to solicit public comment. Community Revitalization held four focus groups and two public meetings on November 19 and 20, 2014. Public input opportunities were also conducted at each CDAC meeting held on December 3 and 10, 2014; February 19, 2015; and March 19, 2015. The final public hearing will be conducted at the May 12, 2015 City Council meeting.

**Budget and Financial Impacts**

The CDBG, HOME, and ESG programs are federally funded. Of these, the HOME program does require a 25% match from non-federal funds and the ESG program requires a 100% match.

An annual match allocation of \$25,000 is provided in the General Fund budget as a supplement towards the required 25% match requirements for HOME projects administered by the city. Outside agencies that apply for HOME funds are required to provide a portion of their own matching funds.

The ESG funding will be allocated to outside agencies. Agencies that receive these funds are required to provide a 100% match.

<b>Cost</b>	<b>Fund-Department-Account</b>
<b>\$2,107,952</b>	<b>1320-31001-518200, Community Development Block Grant</b>
<b>\$469,146</b>	<b>1300-30001-518200, HOME Investments Partnerships Program</b>
<b>\$185,448</b>	<b>1830-31900-518200, Emergency Solutions Grants</b>

Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?

RESOLUTION NO. 4953 NEW SERIES

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, MARICOPA COUNTY, ARIZONA, APPROVING AND AUTHORIZING SUBMISSION OF THE FIVE-YEAR CONSOLIDATED PLAN FOR FISCAL YEARS 2015-2019 AND THE ANNUAL ACTION PLAN FOR FISCAL YEAR 2015-2016 TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND FOR ACCEPTING A COMMUNITY DEVELOPMENT BLOCK GRANT IN THE AMOUNT OF \$2,107,952, A HOME INVESTMENT PARTNERSHIPS PROGRAM ALLOCATION IN THE AMOUNT OF \$469,146 AND EMERGENCY SOLUTIONS GRANTS FUNDING IN THE AMOUNT OF \$185,448.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE as follows:

SECTION 1. That the City's Five-Year Consolidated Plan for FY 2015-2019 and the Annual Action Plan for FY 2015-2016 are hereby approved. The Five-Year Consolidated Plan and the Annual Action Plan are on file in the office of the City Clerk and copies are available for review/inspection at the following locations:

Community Revitalization  
Glendale Municipal Office Complex  
5850 West Glendale Avenue, Suite 107  
Glendale, Arizona

Community Housing Administration Office  
6842 North 61<sup>st</sup> Avenue, Glendale, Arizona

Foothills Branch Library  
19055 North 57<sup>th</sup> Avenue, Glendale, Arizona

Glendale Main Library  
5959 West Brown Street, Glendale, Arizona

Velma Teague Branch Library  
Murphy Park – Downtown Glendale  
7010 North 58<sup>th</sup> Avenue, Glendale, Arizona

SECTION 2. That the City Manager or designee is hereby authorized and directed to submit the City's Five-Year Consolidated Plan and the Annual Action Plan to the U.S. Department of Housing and Urban Development and execute any and all necessary documents on behalf of the City of Glendale.

SECTION 3. That the City Council of the City of Glendale hereby accepts the following: (1) Community Development Block Grant entitlement from the U.S. Department of Housing and Urban Development for FY 2015-2016 in the amount of \$2,107,952; (2) the HOME Investment Partnerships Program allocation from the Maricopa HOME Consortium for FY 2015-2016 in the amount of \$469,146; and (3) the Emergency Solutions Grants Program funding provided by the U.S. Department of Housing and Urban Development for FY 2015-16 in the amount of \$185,448, all of which are subject to the Budget Control Act of 2011.

SECTION 4. That the City Manager or designee is hereby authorized and directed to execute all agreements and documents necessary to effectuate the allocation of funds received under the above programs to the approved entities so long as the allocations are consistent with the Council-approved Annual Action Plan and compliant with the National Environmental Policy Act (NEPA), and all applicable environmental regulations.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Glendale, Maricopa County, Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

---

M A Y O R

ATTEST:

---

City Clerk (SEAL)

APPROVED AS TO FORM:

---

City Attorney

REVIEWED BY:

---

Acting City Manager

# Annual CDBG Action Plan Recommendations

FY 15-16

<b>CDBG FY 2015-16 FUNDING ALLOCATIONS FOR PUBLIC SERVICE ACTIVITIES</b>			
			<b>\$316,192</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVES AND OUTCOMES</b>	<b>ANNUAL ACTION PLAN GOALS</b>	<b>CDBG FUNDING</b>
<b>Homeless</b>			<b>\$130,000</b>
COG-Community Action Program (CAP) – <b>Eviction Prevention (Rent Assistance)</b>	<b>COG – Community Action Program (CAP) – Eviction Prevention (Rent Assistance) –</b> Funds will assist individuals and families with incomes at or below CDBG income guidelines and living within city limits of Glendale. Assistance will be provided to prevent eviction or foreclosure. One month maximum assistance not to exceed \$1,000.		80,000
Society of St. Vincent de Paul, OLPH – <b>Keeping Families Together Program</b>	<b>Society of St. Vincent de Paul, OLPH Glendale – Keeping Families Together –</b> Provide rent and/or utility assistance to persons who lack necessary funds to pay for their rent and/or utilities, for a maximum of \$750 per family who are at 80% of median income or less who reside in Glendale.		50,000
<b>Seniors</b>			<b>\$30,000</b>
Arizona YWCA Metropolitan Phoenix- <b>YWCA Congregate Meals</b>	<b>Arizona YWCA Of Maricopa County – Congregate Meals Program –</b> Provide hot, nutritious meals, served at four community centers in Glendale (YWCA Valley West Senior Center, Glendale Community Center, Glendale Adult Center and the Japanese Senior Center). CDBG funds will be used for the cost of the raw food and supplies needed to prepare, serve and clean-up after the meal is served.		30,000
<b>Youth</b>			<b>\$62,075</b>
Heart for the City – At Risk Youth Community Center/ <b>Community Garden Program</b>	<b>Heart for the City – At Risk Youth Community Center/ Community Garden Program –</b> Program will serve low-income at-risk youth in Glendale. The at-risk Community Center will provide mentors/coaches for educational tutoring, art activities and sports. The Community Garden will teach youth about sustainable living, learn about Arizona native plants and other crucial information about gardening.		62,075
<b>Disabled</b>			<b>\$30,000</b>
Arizona YWCA Metropolitan Phoenix- <b>Home Delivered Meal Program (Meals on Wheels)</b>	<b>Arizona YWCA Maricopa County – Home Delivered Meal Program (Meals On Wheels) -</b> Will provide home delivered meals to senior and/or disabled adult Glendale residents who are homebound along with a wellness check. Funds will be used to purchase raw food and supplies to prepare, serve, and deliver the meals.		30,000
<b>General Assistance</b>			<b>\$64,117</b>
Community Legal Services – <b>Fair Housing</b>	<b>Fair Housing Counseling</b> This contractual service with Community Legal Services will meet a CDBG mandate to affirmatively further fair housing.		4,117
Hope for Hunger – <b>2015 Hunger Fighters</b>	<b>Hope for Hunger Corporation – 2015 Hunger Fighters –</b> Funding will provide assistance to individuals who are having temporary financial difficulties, and as a result, are unable to feed themselves and their families. The emergency food box provides families with a supply of well-balanced food designed to last for three days.		60,000

<b>CDBG FY 2015-16 FUNDING ALLOCATIONS FOR REHABILITATION-RELATED ACTIVITIES</b>			
			<b>\$907,500</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVE AND OUTCOMES</b>	<b>ANNUAL ACTION PLAN GOALS</b>	<b>CDBG FUNDING</b>
<b>COG – Community Revitalization Division (Residential Rehabilitation Program and delivery cost, Roof, Repair/Replacement Program, Exterior Rehabilitation Program, Lead-Based Paint Hazard Program, Temporary Relocation Program)</b>	<p><b>Housing-Rehabilitation Activities –</b> City of Glendale – Community Revitalization Division Programs to be provided include:</p> <p><b>Residential Rehabilitation Program –</b> Provide residential rehabilitation for low- and moderate-income homeowners of single-family owner-occupied homes. This program targets homeowners earning at or below 80% of median income.</p> <p><b>Roof Repair/Replacement Program –</b> Provide roof repair or replacement to low-and moderate-income homeowners. This grant program targets households at or below 60% of median income.</p> <p><b>Exterior Rehabilitation Program –</b> Will provide for exterior improvement of single-family homes for low-to moderate-income homeowners. The program targets households earning at or below 60% of median income.</p> <p><b>Lead-Based Paint Hazard Reduction –</b> Provide for the reduction of lead-based paint hazards in single-family homes rehabilitated, and Exterior Rehabilitation programs.</p> <p><b>Rehabilitation Delivery &amp; Staff Costs –</b> Provide delivery costs and staff assistance to the homeowners under the rehabilitation programs offered by the division.</p>		270,000
<b>Habitat for Humanity Central Arizona – Glendale’s Emergency Home Repair Program</b>	<p><b>Glendale Emergency Home Repair Program (EHR) –</b> Habitat for Humanity Central Arizona will provide emergency home repair services for low-to-moderate income Glendale homeowners for HVAC, plumbing and electrical issues.</p>		425,000
<b>COG-Community Housing Division – ADA Accessibility</b>	<p><b>Glendale Community Housing Division – Public Housing Parking Lot Replacement, Repair ADA Parking Compliance –</b> Community Housing is requesting funds to replace the parking lot at all three community housing sites and ADA parking modification to sidewalks.</p>		157,500
<b>COG-Voluntary Demolition Low-Mod</b>	<p><b>Clearance and Demolition- Regulatory Citation 24 CFR 570.201(d) Voluntary Demolition Program-Low/Mod –</b> Community Revitalization Division will provide for the demolition and clearance of substandard structures. This service will allow for future development that will benefit low-to moderate-income families.</p>		20,000
<b>COG-Voluntary Spot Slum/Blight</b>	<p><b>Voluntary Demolition Program – Slum/Blight –</b> Community Revitalization Division will provide for demolition of vacant, substandard structures in the designated Downtown Redevelopment Area bounded by 43<sup>rd</sup> to 67<sup>th</sup> avenues, Orangewood to Maryland avenues, or citywide on a spot bases.</p>		35,000

<b>CDBG FY 2015-16 FUNDING ALLOCATIONS FOR PUBLIC FACILITY AND INFRASTRUCTURE IMPROVEMENT ACTIVITIES</b>			
			<b>\$740,419</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVES AND OUTCOMES</b>	<b>ANNUAL ACTION PLAN GOALS</b>	<b>CDBG FUNDING</b>
Central Arizona Shelter Services (CASS) – <b>Vista Colina Family Shelter Physical Improvements</b>	<b>Central Arizona Shelter Services (CASS) – Vista Colina Family Shelter Physical Improvements –</b> CASS is requesting funds to waterproof and renovate bathrooms at the shelter facility. The shelter has over 30 units.		25,000
Central Arizona Shelter Services (CASS) – <b>Single Adult Shelter Physical Improvements</b>	<b>Central Arizona Shelter Services (CASS) – Vista Colina Family Shelter Physical Improvements –</b> CASS is requesting funds to waterproof to replace the flooring in the Single Adult Shelter in the client common area, registration, and case manager’s offices.		23,003
Glendale Women’s Club – <b>Clubhouse Stabilization and Restoration Project</b>	<b>Glendale Women’s Club – Clubhouse Stabilization and Restoration Project –</b> Glendale Women’s Club is requesting funds to do necessary repairs to the 100 year old historic facility which includes exterior siding, painting, electrical repairs, and plumbing.		37,000
COG-Code Compliance Department – <b>Aquatics Center ADA Compliance and Visual Improvements</b>	<b>City of Glendale Community Services Department – Aquatics Center ADA Compliance and Visual Improvements –</b> Funds are being requested to improve the safety of the pool area with the installation of new equipment and a security system.		143,500
<b>COG- Parks and Recreation and Library Services – ADA Modifications to City Parks in 85301 and 85302 zip codes</b>	<b>City of Glendale Parks and Recreation and Library Services –</b> Funds are being requested to complete necessary ADA modifications to City Parks and Community Centers in the 85301 and 85302 Zip Codes.		192,846
COG- Public Works Department/Street Maintenance Division – <b>ADA Ramp Improvements to Sidewalks</b>	<b>City of Glendale Public Works Department/Street Maintenance Division – ADA Ramp Improvements to Sidewalks –</b> Funds are being requested for the installation of 90 ADA ramps at street intersections in the 85302 Zip Code.		250,000
ValleyLife Inc. – <b>Renovations to Special Needs Group Home Facilities</b>	<b>ValleyLife Inc. – Renovations to Special Needs Group Home Facilities –</b> Funds are being requested for the repair and upgrade of 7 group homes in Glendale.		69,070
<b>CDBG FY 2015-16 FUNDING ALLOCATIONS FOR ADMINISTRATION ACTIVITIES</b>			
COG –Community Revitalization Division	Grant Administration		421,590
<b>TOTAL CDBG Administration Activities</b>			<b>\$421,590</b>
<b>GRAND TOTAL FOR ALL CDBG–FUNDED ACTIVITIES</b>			<b>\$2,385,701</b>
			<b>Reprogrammed Funds \$277,750</b>

<b>ESG FY 2015-16 FUNDING ALLOCATIONS FOR HOMELESS ASSISTANCE ACTIVITIES</b>			
<b>Homeless Activities</b>			<b>\$94,258</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVES AND OUTCOMES</b>	<b>ANNUAL ACTION PLAN GOALS</b>	<b>ESG FUNDING</b>
A New Leaf – <b>Faith House Emergency Shelter Operations</b>	<b>A New Leaf – Faith House Emergency Shelter –</b> Provides screening, assessment, crisis intervention, case management, childcare, life skills training, group education, advocacy and other support services to Glendale residents annually, who have become homeless due to domestic violence.		25,000
Central Arizona Shelter Services (CASS) – <b>Emergency Shelter Services for Homeless Single Adults</b>	<b>Central Arizona Shelter Services (CASS) – Emergency Shelter Services for Homeless Single Adults –</b> Provides shelter and supportive services for homeless adults. Case management, employment services, dental care and connections to other services are provided to rebuild lives and regain independence.		16,992
Streetlight USA – <b>Shelter Operating Costs – Utilities</b>	<b>Streetlight USA – Shelter Operating Costs – Utilities –</b> Funding will be used to house and care for sex trafficked girls with intense trauma symptoms. StreetLightUSA is the largest center providing both emergency shelter and long-term holistic, trauma-informed care for the survivors. Will fund the cost of utilities (water, electricity and gas).		27,266
UMOM New Day Centers, Inc. – <b>Emergency Shelter for Families – Glendale</b>	<b>UMOM New Day Centers, Inc. – Emergency Shelter for Families –</b> Assists Glendale families who have experienced homelessness by keeping them together, providing food, medical care, shelter and other basic needs assistance in order to get them back on their feet.		25,000
<b>Homeless Prevention Activities</b>			<b>\$77,281</b>
A New Leaf – <b>Rapid Re-Housing</b>	<b>A New Leave – Rapid Re-Housing Services –</b> Funding will assist homeless families and individuals in regaining permanent housing through rental assistance and case management.		40,000
Central Arizona Shelter Services (CASS) – <b>Rapid Re-Housing</b>	<b>Central Arizona Shelter Services (CASS) – Rapid Re-Housing</b> Funding will assist homeless families and individuals in regaining permanent housing through rental assistance and case management.		37,281
<b>ESG FY 2015-16 FUNDING ALLOCATIONS FOR ADMINISTRATION ACTIVITIES</b>			
COG –Community Revitalization Division	Grant Administration		13,909
<b>TOTAL ESG Administration Activities</b>			<b>13,909</b>
<b>GRAND TOTAL FOR ALL ESG–FUNDED ACTIVITIES</b>			<b>\$185,448</b>

<b>HOME FY 2015-16 FUNDING ALLOCATIONS FOR HOUSING RELATED ACTIVITIES</b>			
			<b>\$469,146</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVES AND OUTCOMES</b>	<b>ANNUAL ACTION PLAN GOALS</b>	<b>HOME FUNDING</b>
Habitat for Humanity – <b>New Construction Housing Program</b>	<b>Habitat for Humanity Central Arizona – New Construction Housing Program –</b> Will use funds toward the new construction of 3 infill housing projects.		255,000
COG- <b>Housing Rehab Activities</b>	<b>Residential Rehabilitation – City of Glendale –</b> To fund residential rehabilitation and replacement housing.		184,824
<b>HOME FY 2015-16 FUNDING ALLOCATIONS FOR ADMINISTRATION ACTIVITIES</b>			
COG –Community Revitalization Division		Grant Administration	29,322
<b>TOTAL HOME Administration Activities</b>			<b>\$29,322</b>
<b>GRAND TOTAL FOR ALL HOME–FUNDED ACTIVITIES</b>			<b>\$512,309</b>

FY 15 – 19  
Consolidated Plan



# City of Glendale, AZ

## Five-Year Consolidated Plan

FY 2015 – 2019

&

## Annual Action Plan

FY 2015 – 2016

---



# Table of Contents

Five-Year Consolidated Plan .....	5
Executive Summary.....	6
ES-05 Executive Summary - 91.200(c), 91.220(b) .....	6
The Process .....	12
PR-05 Lead & Responsible Agencies - 91.200(b) .....	12
PR-10 Consultation - 91.100, 91.200(b), 91.215(l) .....	13
PR-15 Citizen Participation - 91.401, 91.105, 91.200(c) .....	25
Needs Assessment .....	35
NA-05 Overview .....	35
NA-40 Homeless Needs Assessment – 91.205(c).....	36
NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f) .....	40
Housing Market Analysis.....	42
MA-05 Overview .....	42
MA-30 Homeless Facilities and Services – 91.210(c) .....	45
MA-45 Non-Housing Community Development Assets – 91.215 (f) .....	48
MA-50 Needs and Market Analysis Discussion .....	54
Strategic Plan .....	55
SP-05 Overview .....	55
SP-10 Geographic Priorities - 91.415, 91.215(a)(1) .....	59
SP-25 Priority Needs - 91.415, 91.215(a)(2) .....	60
SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2) .....	62
SP-40 Institutional Delivery Structure - 91.415, 91.215(k) .....	63
SP-60 Homelessness Strategy – 91.215(d).....	73
SP-65 Lead based paint Hazards – 91.215(i) .....	75
SP-70 Anti-Poverty Strategy – 91.215(j) .....	76
SP-80 Monitoring - 91.230 .....	77
Consolidated Plan .....	GLENDALE
Action Plan .....	2

Annual Action Plan.....	79
Expected Resources .....	80
AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2) .....	80
Annual Goals and Objectives .....	82
AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) & (e) .....	82
AP-35 Projects - 91.420, 91.220(d) .....	85
AP-38 Project Summary .....	91
AP-50 Geographic Distribution - 91.420, 91.220(f) .....	94
AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i) .....	95
AP-85 Other Actions - 91.420, 91.220(k) .....	98
Program Specific Requirements.....	100
AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4) .....	100
Appendix I – Public Notices.....	105
Community Notice 1. Glendale Republic .....	105
Community Notice 2. Annual Action Plan.....	106
Community Notice 3. Notice of Cancellation.....	107
Community Notice 4. Agency Plan Update.....	108
Newspaper Ad 1. Arizona Republic Ad .....	109
Newspaper Ad 2. Arizona Republic Ad .....	110
Newspaper Ad 3. Glendale Star Ad.....	111
Newspaper Article - Glendale Star .....	112
Appendix II – Low Moderate Income Census Tracts Map .....	113
Map 1. Census Tracts .....	113
Map 2. Low and Moderate Income Percentage .....	114
Map 3. African American Percentage .....	115
Map 4. Census Tract Income Level .....	116

Map 5. Public Assistance.....	117
Map 6. Median Household Income.....	118
Map 7. Poverty Rate .....	119
Appendix III – Glendale Demographic Data Tables.....	120
Appendix IV-Housing Needs.....	125
MA-10 Tables. Number of Housing Units .....	125
MA-20 Tables. Condition of Housing Units.....	126
MA-25 Tables. Public and Assisted Housing .....	127
NA-25 Tables. Disproportionally Greater Need .....	128
NA-45 Tables. Homeless Special Needs.....	129



# City of Glendale, AZ

## Five-Year Consolidated Plan FY 2015 – 2019

Prepared by:  
Community Revitalization Division  
City of Glendale, Arizona  
5850 W Glendale Avenue, Suite 107  
Glendale, AZ 85301

Phone: (623) 930-3670  
Fax: (623) 435-8594  
TDD (623) 930-2197  
AZ Relay Service Number 711

Prepared by: ASK Development Solutions, Inc.

**THIS DOCUMENT CAN BE PROVIDED IN ALTERNATIVE FORMAT  
IF REQUESTED**



Consolidated Plan  
Action Plan

GLENDALE

5

## Executive Summary

### ES-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

As a recipient of Community Development Block Grant Program funds, the City of Glendale, Arizona is required to submit a Consolidated Plan under Federal Regulations at 24 CFR Part 91. The Consolidated Plan must be prepared every five years and must be updated annually, via the preparation of the Action Plan. The purpose of the City of Glendale Consolidated Plan for FY 2015-2019 is to assess the City's housing and community development needs; analyze the City's housing market; establish housing and community development priorities, goals and strategies to address the identified needs; and identify the resources available from Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) entitlement grants and the HOME Investment Partnership (HOME) Program through Maricopa County Consortium, as well as Program Income received to address the needs and implement the strategies. Glendale is a participant in the Phoenix/Mesa/Maricopa County Regional Continuum of Care (CoC) and a member of the Maricopa Association of Governments (MAG).

#### 2. Summary of the objectives and outcomes identified in the Plan

Identified below are the objectives and outcomes that the City of Glendale has identified as the basis for its strategies and related activities that are to be carried out under the Consolidated Plan for fiscal years 2015-2019. Actual activities may vary each Plan year and will be based on priorities established during the Consolidated Plan process and the amount of the City's annual allocation. While objectives and outcomes are identified in the Consolidated Plan with estimated funding, actual funding for activities will be based on the Annual Action Plan Goals and Objectives.

##### **OBJECTIVE 1 - Decent, Affordable Housing (DH)**

**Outcome: Availability/Accessibility for the Purpose of Providing Decent Housing (DH-1);  
Performance Indicator: Households Assisted.**

- DH1.1 Rehabilitation of rental units and owner occupied units;
- DH1.2 Rental assistance;
- DH1.3 Acquisition of residential properties for resale to eligible households;
- DH1.4 Homeless services including homeless transitional housing

**Outcome: Affordability for the Purpose of Providing Decent Housing (DH-2); Performance Indicator: Households Assisted.**

- DH2.1 New production of rental and owner units;
- DH2.2 Acquisition of housing for rent;
- DH2.3 Homebuyer assistance; and
- DH2.4 Emergency Financial Assistance to prevent homelessness.

**Outcome: Sustainability for the Purpose of Providing Decent Housing (DH-3); Performance Indicator: Households Assisted.**

- DH3.1 Housing Activities to support Neighborhood Improvement or Neighborhood Revitalization.

**OBJECTIVE 2 - Suitable Living Environment (SL)**

**Outcome: Availability/Accessibility for the Purpose of Creating Suitable Living Environments (SL-1); Performance Indicator: Number of Projects that Ensure Access to a Suitable Living Environment/ Number of Persons Provided with New Access to Improvements.**

- SL1.1 Construction of public facilities for uses such as child care, health care, homeless, the elderly, and persons with disabilities.
- SL1.2 Removal of architectural barriers to provide accessibility.

**Outcome: Affordability for the Purpose of Creating Suitable Living Environments (SL-2); Performance Indicator: Number of Projects to Support Housing Opportunities.**

- SL2.1 Provision of public service activities to support housing.

**Outcome: Sustainability for the Purpose of Creating Suitable Living Environments (SL-3); Performance Indicator: Number of Projects that Sustain a Suitable Living Environment/ Number of Persons Benefitting from New/Improved Environment**

- SL3.1 Installation/Improvement to infrastructure;
- SL3.2 Demolition of dilapidated structures;
- SL3.3 Construction/Improvements to parks and recreational facilities;
- SL3.4 Provision of public services.

**OBJECTIVE 3 - Expanded Economic Opportunities (EO)**

**Outcome: Availability/Accessibility for the Purpose of Creating Economic Opportunities (EO-1);  
Performance Indicator: Number of Jobs Created.**

EO1.1 Funding capital improvement projects that will assist businesses creating jobs for low- and moderate income (LMI) persons.

**Outcome: Affordability for the Purpose of Creating Economic Opportunities (EO-2);  
Performance Indicator: Number of Businesses Assisted.**

EO2.1 Assistance to microenterprises or small businesses.

**Outcome: Sustainability for the Purpose of Creating Economic Opportunities (EO-3);  
Performance Indicator: Number of Economic Development Projects Directed to Businesses within Selected Areas.**

EO3.1 To fund or support the funding of neighborhood revitalization projects.

**3. Evaluation of past performance**

As a recipient of CDBG program funds, the City is required to submit at the end of each program year a Consolidated Annual Performance and Evaluation Performance Report (CAPER). The CAPER summarizes the accomplishments of the ending program year and the progress made towards the goals established in the Consolidated Plan.

The CAPERs for Fiscal Years 2012-2013 and 2013-2014 were reviewed to assist with the formulation of goals and objectives as stated in this Plan. The City expended CDBG, HOME, and ESG funds of \$3,052,695 in FY2012-2013, and \$2,974,572 in FY 2013-2014. The City addressed the Decent/Affordable Housing and Homeless objective by funding homeowner and rental housing rehabilitation activities, code enforcement, homeless assistance, homebuyer assistance, and homes acquired for rehabilitation and resale. The City addressed the Suitable Living Environment objective by funding home modifications for persons with disabilities, demolition of dilapidated structures, public facility renovations, infrastructure improvements, and public services that assist seniors, youth, homeless persons, and address fair housing issues. In addition, the City addressed the Expanding Economic Opportunities goal by providing funding for lien clearances and visual improvements. These efforts served as a basis to formulate the Five-Year Plan objectives, but the anticipated CDBG resources to be made available to address identified needs will limit the actual services that the City can offer.

Programs are considered and approved based on extensive public participation, input from Glendale's non-profit partners, City Council goals, community resident input, and supporting data that identifies urgent community needs. Glendale has transitioned to the outcome-based federal model which HUD is currently implementing. Glendale also has its own internal strategic objectives that are outcome-based and are used extensively throughout the organization. Glendale has also met all of its statutory requirements such as the CDBG 1.5 expenditure ratio and the HOME commitment dates. The City is committed to monitoring outcomes compared to intended objectives and evaluating their effectiveness in addressing community needs and reprogramming funding that is not being efficiently used, if needed.

#### **4. Summary of citizen participation process and consultation process**

Citizen Participation is a key component of the consolidated planning process. Glendale residents, especially those who are low-income, likely to be beneficiaries of federal CDBG, HOME, and ESG funding are encouraged to participate in the development of the Consolidated Plan, its substantial amendments and the CAPER. Per 24 CFR Part 91.105, citizen participation requirements should guide the development of the Consolidated Plan process. As part of the Maricopa HOME Consortium, the City of Glendale is a party to the Consortium's FY 2015-2019 Citizen Participation Plan. The plan was reviewed and it was determined that the City's citizen participation process is consistent with or exceeds the Consortium's requirements. For the subject Consolidated Plan and first year Annual Action Plan for FY 2015-2016, the City used a very comprehensive process and strategies to elicit public comments which included:

- Holding public meetings and focus groups for different audiences such as the general public, faith based community groups, and non-profits serving the homeless, veterans, elderly, persons with disabilities, persons with HIV/AIDS, youth, victims of domestic violence, health, education employment, and fair housing
- Publishing newspaper ads and email distribution of meeting notices
- Using the City's website and social media
- Soliciting input from City of Glendale Planning, Economic Development, Building Safety, Water and Environmental Resources, and Marketing Departments
- Soliciting input from the City's Community Housing Division which administers the City's public housing and section 8 voucher programs
- Soliciting input from regional organizations including the Maricopa Association of Governments, HOME Consortium, and the Continuum of Care
- Providing online housing and community development surveys that were completed by the public and service provider agencies identifying current levels of services and future needs
- Providing newspaper interviews and articles

- Publishing the Consolidated Plan and first year Annual Action Plan for a 30-day comment period on March 6, 2015. Placing an electronic copy of the Plans on the City's website and making hard copies available for review at City Hall, libraries, and other community locations
- Acknowledging comments received during the public comment period in writing
- Holding presentations and public hearings before the Community Development Advisory Committee (CDAC). The CDAC is a housing and community development advisory citizen committee appointed by the Mayor and City Council to oversee the annual grant application process and facilitate citizen participation in the CDBG, HOME, and ESG funding process, the Consolidated Plan, and Action Plan processes. The CDAC conducts public hearings and meetings, reviews funding requests, and makes recommendations to the Council on resource allocation.

Accommodations for public meetings and information on the Consolidated Plan were also made available for persons with disabilities including the hearing impaired and persons with Limited English Proficiency. Meetings were held in the evenings and at times that would be convenient for working families including households with children.

## **5. Summary of public comments**

The Consolidated Plan was available for public comment for a 30-day comment period starting March 6, 2015, and any public comments were included in the final document. Only one public comment was received by the City regarding an agency that did not receive the total amount of requested funding. City staff responded to the comment.

Public comments from public meetings and focus groups identified needs such as housing for young adults with mental disabilities, affordable housing, financial counseling, and homelessness prevention. Sixty-two (62) residents and 19 agencies responded to the online housing and community development surveys. The respondents to the resident surveys were fairly diverse with 45.9% of the respondents White, 19.67% African-American, and persons who self-described as other 3.28%. Twenty-nine percent (29%) of the respondents identified themselves of Hispanic ethnicity. A majority of the respondents (51.02%) were from zip code 85301. Zip codes 85302 and 85303 had 12.24% of the responses each. Less than 7% of the responses each came from zip codes 85304, 85305, 85306, and 85308. No responses were received from the other zip codes in the City. When asked to identify and rank housing and community development activities and services that they would like to see in the City of Glendale prioritized, citizens identified the following priorities based on raw scores and weighted averages:

- Highest priority activities were affordable rental and homeownership housing, senior services, public infrastructure, home rehabilitation, neighborhood improvement, job creation or retention, programs to address domestic violence and homelessness, crime prevention programs, community centers, senior centers, after school youth programs, education, services for persons with disabilities, health services, child care services, and children's educational programs.
- Medium to high priority activities included parks, slum and blight, public transportation, removal of architectural barriers and accessibility, family financial health, youth recreation programs, and adult recreation programs.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

There were no comments or views that were not accepted or considered unacceptable by City staff.

#### **7. Summary**

The City of Glendale has embarked on its Five-Year Consolidated Plan for FY 2015-2019 and first year Annual Action Plan for FY 2015-2016. The City receives entitlement CDBG and ESG funds from HUD directly and HOME funds through the Maricopa County HOME Consortium. The City uses the Maricopa County Citizen Participation Plan of which the City is a party and used a variety of strategies to solicit public input including public meetings, focus groups, the City's website, social media, online agency and resident surveys, and a 30-day comment period.

Sixty-two (62) residents and 19 agencies responded to the online surveys and identified affordable housing, public services, public facilities and improvements, housing rehabilitation, homeless and homelessness prevention services, and public services as high priority activities. The City's Consolidated Plan objectives are to provide decent, affordable housing, create a suitable living environment, and create expanded economic opportunities. The related outcomes are availability, accessibility, and sustainability. Performance indicators are households assisted, decent and affordable housing, number of projects, and number of jobs created.

The City addressed its Consolidated Plan objectives by allocating funding for housing rehabilitation of owner occupied housing units, new construction of affordable housing for homeownership, home modifications for persons with disabilities, emergency shelter operations, demolition of dilapidated structures, rapid rehousing for homelessness prevention, public facility renovations, infrastructure improvements, and public services that assist seniors, youth, homeless persons, victims of domestic violence, and address fair housing issues. In addition, the City addressed economic opportunities through lien clearances and visual improvements.

## The Process

### PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1 identifies the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency – CDBG and ESG Programs	City of Glendale	Community Revitalization Division
Lead Agency – Maricopa County HOME Consortia	Maricopa County	County HOME Consortia/Glendale Community Revitalization Division
Public housing and Housing Choice Voucher administration	City of Glendale	Community Housing Division

Table 1– Responsible Agencies

### Narrative

The City of Glendale's Community Revitalization Division located at 5850 West Glendale Avenue, Suite 107, Glendale, Arizona 85301 is the lead agency and responsible agency for the development of the Consolidated Plan.

### Consolidated Plan Public Contact Information

The contact person for the Consolidated Plan is:

Gilbert Lopez, Revitalization Manager, located at 5850 West Glendale Avenue, Suite 107, Glendale, Arizona 85301

Telephone: (623) 930-3670

## **PR-10 Consultation - 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

HUD Consolidated Plan regulations mandates that, according to the requirements of each Section, the City consult with other public and private agencies, the state, and public housing authorities for preparation of the Consolidated Plan. In its operation of federal block grant programs, the City works with local and statewide non-profit organizations to ensure that services are provided within the City of Glendale. The City provides funding for several social service providers that are based in Glendale to provide services to the residents of Glendale. These agencies include St. Vincent De Paul and Arizona YWCA of Metro Phoenix. The Community Revitalization Department in collaboration with the Arizona Bridge to Independent Living operates a Home Modification Program for persons with disabilities. The City's Community Housing Division is responsible for addressing the rental housing needs of low- and very low-income Glendale households that cannot afford housing in the private market through the administration of the federally funded Section 8 Housing Choice Voucher program and Conventional Public Housing programs. The City provides CDBG public services funding to support, mental health, senior living, education, homeless prevention, food banks and other social services. Over the past two fiscal years, the City has funded between 17 and 20 service agencies.

The City consulted with its housing authority which is a City Divisional Unit by including staff representatives in the public meetings and focus groups and conducting interviews with housing authority management. As well, the housing authority's Action Plan was reviewed.

In addition to housing authority staff, staff from related departments were also interviewed and participated in focus groups meetings. Specifically, the City's Community Action Program (CAP) participated in focus groups and assisted Community Revitalization staff in providing information to residents and encouraging them to complete surveys. The Glendale CAP assists residents to become self-sufficient while experiencing financial hardships or crisis. CAP provides various types of assistance to prevent homelessness, such as case management, information and referral to local social service agencies. CAP provides direct financial assistance for eligible households. The Glendale CAP partnered with Glendale 11, a local television station, to prepare a video information guide for those seeking assistance with rent, mortgage and utility bills. The video explains the appointment policy, eligibility requirements, the required documentation, rules, and regulations for those applicants residing in government housing, receiving child support, social

security benefits, or veterans' assistance benefits. The video includes frequently asked questions and contact information and is posted on the City's website.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

Glendale is a participant in the Phoenix/Mesa/Maricopa County Regional Continuum of Care (CoC) and a member of the Maricopa Association of Governments (MAG). The City provides support to the Maricopa Continuum of Care and countywide non-profits that provide services to persons who are homeless, including chronically homeless.

The MAG Continuum of Care Regional Committee on Homelessness is responsible for developing the Regional Plan to End Homeless and prepares the CoC application for funding to support homeless assistance programs. The MAG coordinates the regional Point-In-Time Homeless Street and Shelter Count and provides data to HUD for the Housing Inventory Count Report.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City receives ESG funds and consulted with Continuum of Care (CoC), to discuss and prioritize the needs for homelessness, the allocation of ESG funding and performance standards. In order to ensure the participation of the homeless population in the planning process, the City of Glendale engages in regional activities and dialogue with the State of Arizona and the Maricopa Association of Governments (MAG) committee on homelessness, part of the CoC. An example of a successful regional collaborative effort is the region's Annual Homeless Count. The City's collaboration is intended to use the most current and accurate information available to design and implement necessary housing and social service assistance to bring homeless persons back into our workforce, schools, faith-based institutions, and other community institutions as well as facilitate them becoming stable. Glendale consulted with the CoC to discuss the best method to allocate funding to non-profit agencies. Glendale will focus on homelessness prevention and rapid re-housing activities.

Glendale will also be collaborating with the MAG/CoC committee on homelessness to develop a regional homeless survey to ensure homeless participation. The survey will be conducted on the streets and through the City's non-profits partners to assist with planning and strategy development for the specific needs of homeless families and individuals. Components of the survey will include:

- Understanding the nature and extent of the current trends in homelessness in Glendale;
- Responding to the unmet needs and gaps in services for homeless individuals and families in the city of Glendale; and

- Developing local community and countywide strategies to meet the goal of ending homelessness.

Glendale has consulted and will continue to consult with Maricopa County CoC regarding the performance standards for activities funded under ESG to discuss the best method to capture data utilizing HMIS. Some general performance standards that will be used are:

- the unduplicated number of persons or households prevented from becoming homeless;
- the unduplicated number of persons or households assisted from emergency shelters into permanent housing; and
- the timely distribution of funds.

As the program progresses, performance standards will be developed based on the needs of the community and regulatory guidance. All outcomes will be reviewed and measured for effectiveness, as required.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

In accordance with Consolidated Plan requirements, the City solicited input on the Consolidated Plan from agencies providing services in the City in the areas of housing, Continuum of Care, homelessness, persons with disabilities, persons with HIV/AIDS, victims of domestic violence health, education, employment, fair housing, children, etc. Agencies were invited to focus groups for the faith-based community, the homeless, non-profits and community groups, and veterans as well as to public meetings. An online survey was created and provided to agencies which sought to identify current levels of services and feedback on housing and community development needs within the City. Nineteen agencies completed the survey and the results are attached.

The meetings of the City’s Community Development Advisory Committee were also used to solicit public comments on the Consolidated Plan and the One Year Action Plan. Public hearings and public meetings were conducted before the Community Development Advisory Committee (CDAC), to gather input from citizens, community agencies, and from city departments.

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))**

The City is a member of the Maricopa County HOME Consortia that also includes the cities of Avondale, Chandler, Gilbert, Peoria, Scottsdale, Surprise, Tempe, and Maricopa County. The City uses HOME funds through the Consortia to leverage CDBG and private sector funding to provide decent, affordable housing for Glendale residents. Another example of coordination is that the

City works with Habitat for Humanity to provide affordable housing for families.

The City collaborates and has ongoing dialogue with the Maricopa Association of Governments (MAG), which is a Council of Governments (COG) that serves as the regional agency for the Phoenix metropolitan area on long-range planning and regional policy development. City staff serves as committee members of MAG related to issues such as transportation, disability, and housing.

See Table 2 for a list of all the public entities, agencies, organizations, groups, state, local, and regional governments that the City consulted with during the preparation of the Consolidated Plan.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How the Agency/Group/Organization was consulted and what were the anticipated outcomes of the consultation or areas for improved coordination?
Central Arizona Shelter Services	Homeless Shelter	MA-30 Homeless Facilities and Services AP-65 Homeless and Other Special Needs Activities	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
UMOM New Day Centers	Shelter/Supportive Housing	MA-30 Homeless Facilities and Services	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Homeward Bound	Transitional Housing	MA-30 Homeless Facilities and Services	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Maricopa Association of Governments	Continuum of Care	MA-30 Homeless Facilities and Services SP-40 Institutional Delivery Structure AP-65 Homeless and Other Special Needs Activities	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
A New Leaf Faith House	Domestic Violence Shelter	MA-30 Homeless Facilities and Services AP-65 Homeless and Other Special Needs Activities	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Southwest Behavioral Health Services	Healthcare	MA-35 Special Needs Facilities and Services	Input from the entity gathered through document review and/or questionnaire. Improve use of resources

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How the Agency/Group/Organization was consulted and what were the anticipated outcomes of the consultation or areas for improved coordination?
Arizona Department of Health Services	Government Agency	MA-35 Special Needs Facilities and Services	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
City of Glendale Planning Department	Government	MA-40 Barriers to Affordable Housing SP-55 Barriers to Affordable Housing (included in Consortia Plan)	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Glendale Housing Division	Public Housing Agency	AP-55 Affordable Housing SP-40 Institutional Delivery Structure	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Glendale Community Action Program	Government	SP-40 Institutional Delivery Structure AP-65 Homeless and Other Special Needs Activities	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Habitat for Humanity Central Arizona	Affordable Housing provider	SP-40 Institutional Delivery Structure	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Data Resource Center Bureau of Justice Statistics, U.S. Department of Justice	Government - Federal	Housing Needs Assessment SP-40 Institutional Delivery Structure	Input from the entity gathered through information posted on their website. Improve use of resources

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How the Agency/Group/Organization was consulted and what were the anticipated outcomes of the consultation or areas for improved coordination?
Maricopa Association of Governments (MAG)	Regional Organization	Housing Needs Assessment SP-40 Institutional Delivery Structure	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Tucson Pima Collaboration to End Homelessness	Collaboration of private and public organizations	NA-40 Homeless Needs Assessment SP-40 Institutional Delivery Structure	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Arizona Department of Housing	Government - State	Housing Needs Assessment SP-40 Institutional Delivery Structure	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
The National Center on Family Homelessness, The American Institutes for Research (AIR)	National and World Organization	NA-40 Homeless Needs Assessment SP-40 Institutional Delivery Structure	Input from the entity gathered through information posted on their website. Improve use of resources
Glendale Housing Authority	PHA	Housing Needs Assessment; Public Housing Needs	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
U.S. HUD User	Housing	Market Analysis; Public Housing Needs	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Arizona State University Center for Real State Theory and Practice	Educational	Market Analysis	Input from the entity gathered through document review and/or questionnaire. Improve use of resources

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How the Agency/Group/Organization was consulted and what were the anticipated outcomes of the consultation or areas for improved coordination?
University of Arizona Economic and Business Research Center	Educational	Market Analysis	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Phoenix/Mesa/Maricopa Regional CoC	Continuum of Care	NA-40 Homeless Needs Assessment Homelessness Strategy	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Data Resource Center Bureau of Justice Statistics, U.S. Department of Justice	Government - Federal	Housing Needs Assessment	Input from the entity gathered through information posted on their website. Improve use of resources
Maricopa Association of Governments (MAG)	Regional Organization	Housing Needs Assessment	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Tucson Pima Collaboration to End Homelessness	Collaboration of private and public organizations	Housing Needs Assessment	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Arizona Department of Housing	Government - State	Housing Needs Assessment	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
The National Center on Family Homelessness, The American Institutes for Research (AIR)	National and World Organization	Housing Needs Assessment	Input from the entity gathered through information posted on their website. Improve use of resources

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How the Agency/Group/Organization was consulted and what were the anticipated outcomes of the consultation or areas for improved coordination?
U.S. HUD User	Housing	Market Analysis; Public Housing Needs	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
City of Glendale	Government – Local	Housing Needs Assessment;; Homelessness Strategy; Non-housing Community Development; Lead-based paint; Anti-Poverty Strategy	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Vineyard Church N. Phoenix	Faith-Based	NA-40 Homeless Needs Assessment SP-40 Institutional Delivery Structure	Input gathered through document review and meetings. Improve use of resources
Glendale Women’s Club	Social Club	SP-40 Institutional Delivery Structure	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Duet: Partners in Health & Aging	Services for elderly and adults with disabilities	SP-40 Institutional Delivery Structure	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Big Brothers Big Sisters of Central Arizona	Mentoring services	SP-40 Institutional Delivery Structure	Input from the entity gathered through document review and/or questionnaire. Improve use of resources

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How the Agency/Group/Organization was consulted and what were the anticipated outcomes of the consultation or areas for improved coordination?
City of Glendale Recreational	Recreational programs for youth, adults and seniors.	SP-40 Institutional Delivery MA-45 Non-housing community development	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
A New Leaf, Inc.	Domestic violence emergency and transitional housing	MA-30 Homeless facilities and services	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Community Legal Services, Inc.	Domestic violence, homeless prevention	MA-30 Homeless facilities and services	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Chrysalis Shelter for Victims of Domestic Violence, Inc.	Emergency Shelter, Domestic Violence.	MA-30 Homeless facilities and services	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
City Of Glendale Public Works Department/Street Maintenance Division	Street and ADA Improvements to Sidewalks.	MA-45 Non-housing community development	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
St. Mary's Food Bank Alliance	Food distribution and after school programs	MA-45 Non-housing community development	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Boys & Girls Clubs of Metropolitan Phoenix	Youth development programs	MA-45 Non-housing community development	Input from the entity gathered through document review and/or questionnaire. Improve use of resources

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How the Agency/Group/Organization was consulted and what were the anticipated outcomes of the consultation or areas for improved coordination?
Arizona Bridge to Independent Living (ABIL)	Programs for persons with disabilities	MA-45 Non-housing community development	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Valley Life	Housing for Persons with Disabilities	Housing Needs Assessment	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
City of Glendale - Economic Development	Business Attraction, Retention and Expansion	MA-45 Non-housing community development	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
Community Bridges, Inc. (CBI)	Behavioral health; substance abuse & mental health	MA-45 Non-housing community development	Input from the entity gathered through document review and/or questionnaire. Improve use of resources
YWCA Metropolitan Phoenix	Meals, wellness activities	MA-45 Non-housing community development	Input from the entity gathered through document review and/or questionnaire. Improve use of resources

Table 2– Agencies, groups, organizations who participated

**Identify any Agency Types not consulted and provide rationale for not consulting**

There were no organizations that were deliberately not consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Table 3 identified the planning efforts that were consulted as part of the consolidated planning process. The City consulted with the CoC and reviewed the Regional Plan to End Homelessness as well as the 2014 Point in Time Homeless Report. Other planning efforts reviewed included the City’s Comprehensive Plan and the Housing Authority’s Five-Year Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Regional Plan to End Homelessness	Maricopa Association of Governments	Support for the Maricopa Continuum of Care and countywide organizations that serve people who are homeless.
Glendale 2025 The Next Step General Plan	City of Glendale	Provision of affordable housing and housing options or assistance for special needs populations.
Glendale Housing Authority Five-Year Plan 2010-2014	Glendale Community Housing Division	Provision of affordable housing for low- and moderate-income households.
2014 Point in Time Homeless Report	Maricopa Association of Governments (MAG)	Collaboration and coordination is done between the City and the CoC, for the prioritization and funding, and establishment of performance standards of ESG activities included in the Consolidated Plan.
Glendale 2025 The Next Step General Plan	City of Glendale	The economic development goals and objectives of the General Plan delineate efforts that support the Consolidated Plan goals.
Maricopa County HOME Consortia Consolidated Plan 2015-2020	Maricopa County	The housing needs assessment and market analysis shows that HOME funds can be used to address many of the City’s housing needs.

**Table 3– Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))**

The City of Glendale works with neighboring jurisdictions in the implementation of several of its Consolidated Plan activities and grants including the ESG and HOME programs. Several of the non-profit organizations that are funded to provide services to Glendale residents are based outside of the City and serve the metro area. This requires coordination of efforts.

**PR-15 Citizen Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation and how it impacted goal-setting**

In order to meet the requirements of the City's Citizen Participation Plan and to give residents every opportunity to provide input in the preparation of the Consolidated Plan. Residents were given multiple opportunities to comment on the plan during the plan development and the completed plan was available for a 30-day comment period. In order to ensure broader participation, efforts were made to provide accommodations and give opportunities to persons with disabilities and persons with Limited English Proficiency to provide input and public comments. Provisions were made to provide auxiliary aids to persons with disabilities, the notices, and Plan documents could be provided in alternative formats and public notices were available to non-English speaking individuals. Meetings were held at a time of day that would facilitate members of the public who work and information and notices were provided through social media (Facebook and Twitter) and the City's website for persons not wishing or able to attend meetings.

Prior to the preparation of the Draft Consolidated Plan, the City used a variety of methods to allow citizens to provide input in the form of questions, suggestions and opinions on the City's housing and community development needs for the next five years. Consultation included public meetings, focus groups, as well as presentations. The City, as required by HUD regulations, also consulted with various agencies concerning housing and community development needs. Input was elicited from residents as well as agencies via the use of a survey and questionnaire, respectively which were administered in hard copy and online format. The questionnaire was sent to state, county, and local agencies. Nineteen agencies and 62 residents responded to the online surveys. Surveys were distributed at City events and provided to non-profit agencies for distribution. An analysis of the responses to the surveys is attached.

Input was sought concomitantly for the preparation of the Consolidated Plan and the Action Plan. The City of Glendale Community Revitalization Division held four focus groups and two public

meetings on November 19 and 20, 2014. The City also used its Community Development Advisory Committee (CDAC) meetings as public hearings to receive input on the Consolidated Plan and First Year Action Plan. The CDAC meetings were used to discuss applications to the City for 2015-2016 CDBG Program funding and were held on November 20, 2014, December 3, 2014, and December 10, 2014. The January 2015 meeting was canceled. Citizens will have the opportunity to voice their opinions on the Consolidated Plan, housing and community development programs funded by CDBG at a final review to be held before City Council on May 12, 2015 and during the 30 day comment period commencing on March 6, 2015. All interested persons and agencies were notified of these meetings through the City's website and the publication of newspaper ads in the Glendale Star and the Arizona Republic, both newspapers of general circulation. Proof of publication is provided as Exhibit I.

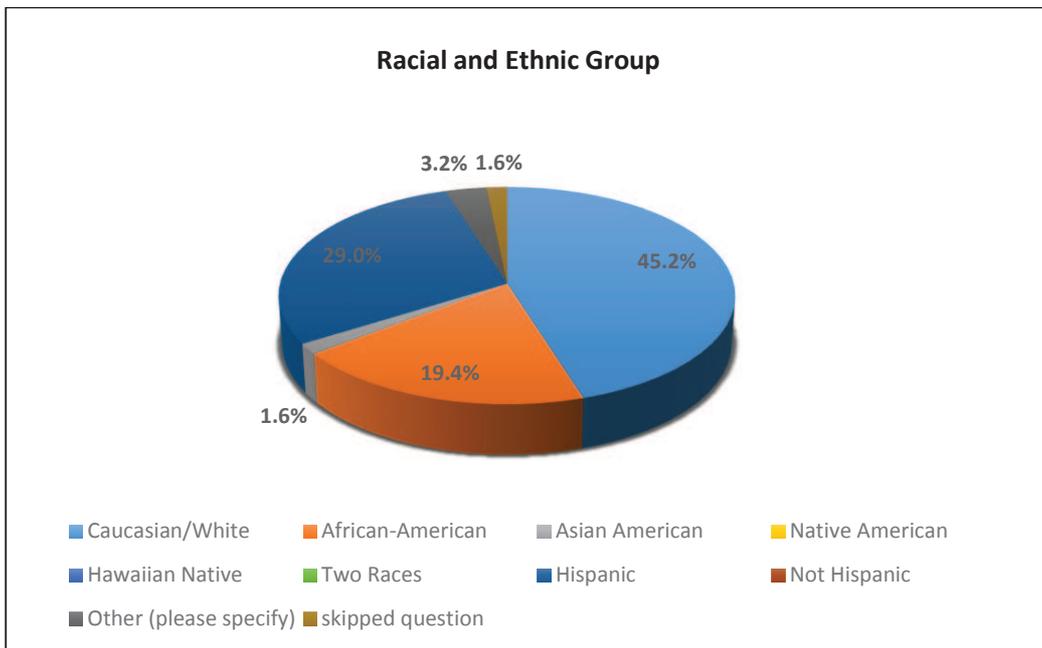
The City's Revitalization Manager was also featured in an hour and a half interview with the Glendale Star Reporter newspaper regarding the Consolidated Plan and Action Plan and an article was published on January 8, 2015 regarding the Consolidated Plan process and seeking citizen input.

In addition to public comments as noted above, Heads of the various related City Departments were asked to give input such as the Community Housing Division, Code Compliance Department, and Planning and Development Department. The City's Public Housing Authority is administered by a City Divisional unit, the Community Housing Division (CHD). The staff of the CHD participated in focus groups and meetings of the CDAC and provided valuable input. As well, the staff of the CHD was also interviewed by the preparer. The City's Community Action Program staff participated in public meetings and focus groups and assisted City staff in distributing information on the Plans to its constituencies and receiving input. The City's communication staff also attended focus groups and meetings.

The City is party to a Citizen Participation Plan for the Maricopa HOME Consortium and this Plan is used for all of the City's federal entitlement programs. The Plan was reviewed for compliance with the Consolidated Plan regulations at 91.105 and is consistent with the regulations. One of the primary purposes of the Citizen Participation Plan is to give residents who may be beneficiaries of the use of federal funds input in how funds are allocated. It is also used as a guide to solicit comments from organizations, businesses, government officials, and other stakeholders.

The more affirmative and comprehensive approach to the public participation process resulted in significant public and agency responses in defining housing and community development needs and facilitated the development of the objectives and goals.

## Summary of Consolidated Plan Public Responses



**Figure 1 – Public Responses by Racial and Ethnic Group**

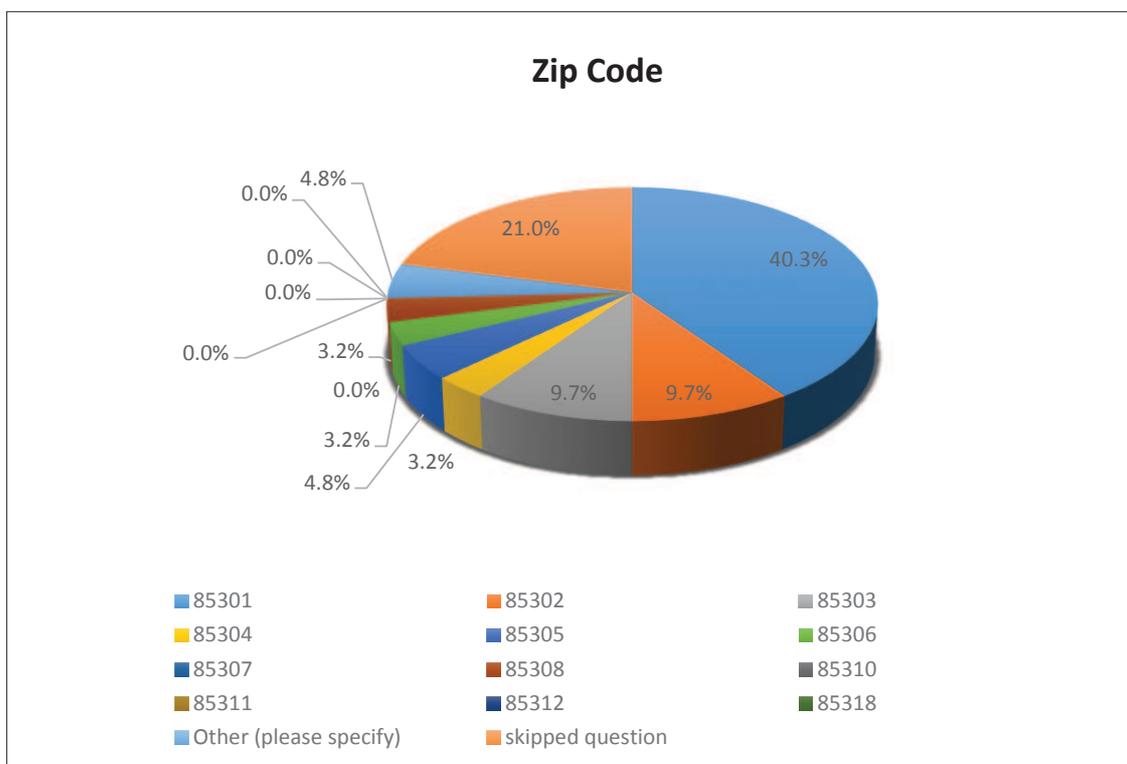
Of the 62 persons who completed the Glendale Consolidated Plan Public Survey the largest number of participants, 45.2% or 28 persons, identified themselves as Caucasian and the second largest group being the 29% who identified themselves as Hispanic. The remaining participants were broken down as follows with 19.4% identifying themselves as African-American, and 1.6% as Asian American. In addition 1.6% skipped the question entirely and 3.2% identified themselves as “Other” with their responses specified as “No Race Specified” and “Mexican American”. Figure 1 provides the breakdown of public responses by race and the ethnicity.

In the survey the public was asked to identify and rank the following activities/services that they would like to see in the City of Glendale in the next five years (2015-2019). They were also asked to prioritize their responses from 1 to 10, with 1 being highest priority and 10 being the lowest priority. For the purposes of analysis answers ranked between 1 and 3 were considered high priority, activities prioritized between 4 and 7 were considered medium priority, and any activities prioritized between 8 and 10 were considered low priority. The results are outlined below.

<b>Activities/ Services</b>	<b>Priority Assigned</b>
<b>Affordable Housing - Rental</b>	High Priority
<b>Affordable Housing – Homeownership</b>	High Priority
<b>Parks</b>	Medium to High Priority
<b>Senior Services</b>	High Priority
<b>Public Infrastructure</b>	High Priority
<b>Slum and Blight Removal</b>	Medium to High Priority
<b>Owner-occupied rehabilitation or home repair</b>	High Priority
<b>Neighborhood Improvement &amp; Maintenance</b>	High Priority
<b>Job Creation or Retention Opportunities</b>	High Priority
<b>Public Transportation</b>	Medium to High Priority
<b>Removal of architectural barriers and accessibility</b>	Medium to High Priority
<b>Domestic Violence Programs</b>	High Priority
<b>Shelters for Homeless Persons and Families</b>	High Priority
<b>Family Financial Health Programs</b>	Medium to High Priority
<b>Youth Recreation Programs</b>	High to Medium Priority
<b>Adult Recreation Programs</b>	Medium to High Priority
<b>Crime Prevention Programs</b>	High Priority
<b>Community Centers</b>	High Priority
<b>Senior Centers</b>	High Priority
<b>After School Youth Programs</b>	High Priority
<b>Educational Support</b>	High Priority
<b>Services for Persons with Disabilities</b>	High Priority
<b>Health Services</b>	High Priority
<b>Child Care Services</b>	High Priority
<b>Children’s Educational Programs</b>	High Priority

In addition, some participants specified “Other” Activities or Services as high priority and their answers are noted below:

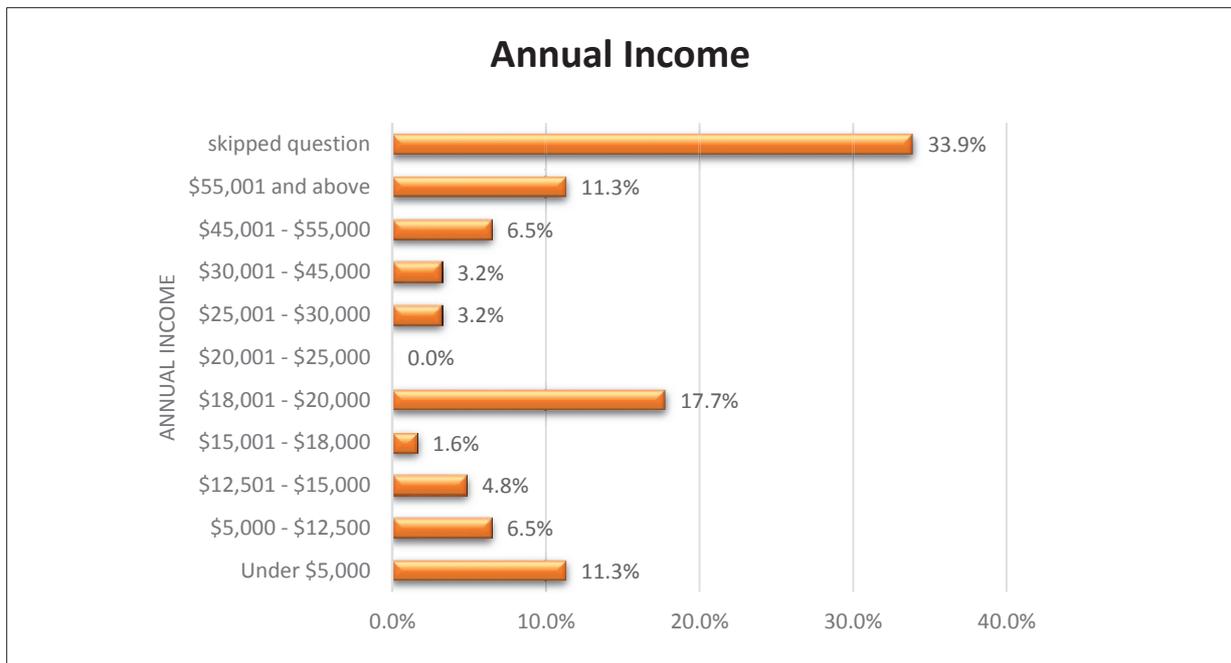
- Need open jobs for people with disabilities; extension times for lateness; better programs; need neighborhood watch; upgrade better access; make health services better or easy for people.
- Outreach
- Utility Assistance
- Utility Assistance and Bright Street Lights near 6238 N 63rd Ave
- Teaching English to non-English speakers.
- Literacy programs



**Figure 2 – Public responses by zip codes**

Participants who took the survey indicated their zip codes as shown in Figure 2. Forty percent indicated that they lived in the 85301 area code. The rest of the zip codes indicated consisted of 85302 (9.7%), 85303 (9.7%), 85305 (4.8%), 85304 (3.2%), 85306 (3.2%), and 85308 (3.2%). In addition, 21.0% of participants skipped the zip code question altogether. Finally 4.8% indicated “Other” as their zip code and their answers were as follows:

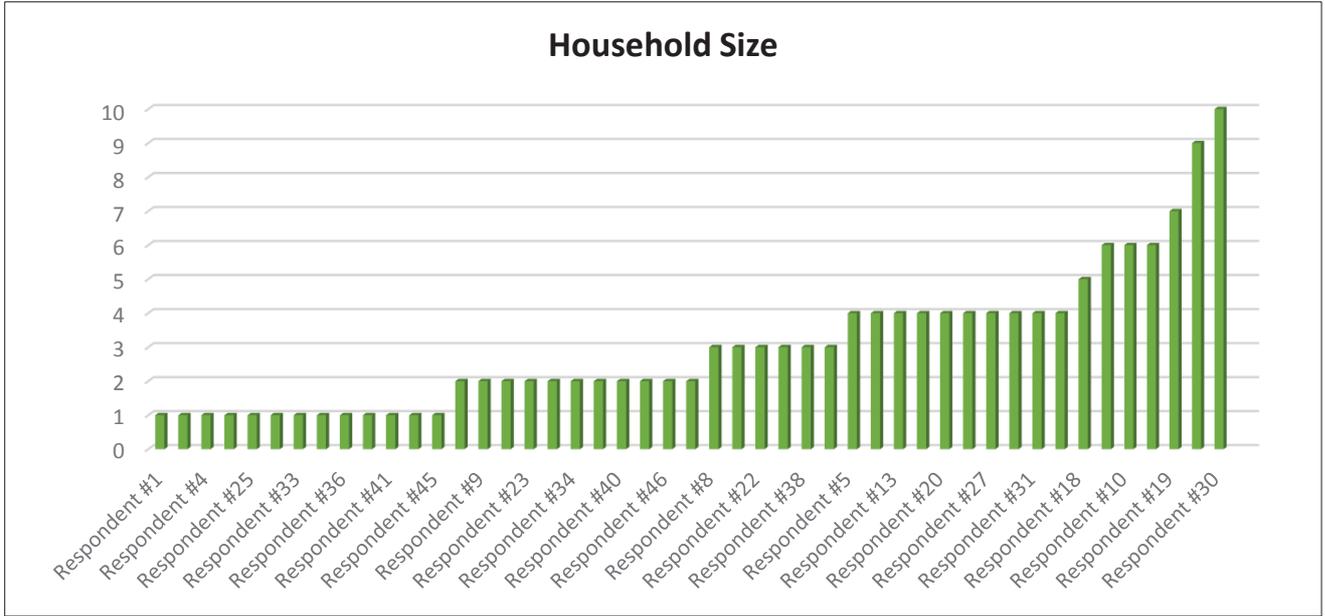
- 85382
- 85345



**Figure 3 – Responses by Annual Income**

When asked about income, 17.7% of respondents selected their annual income as being between \$18,001 and \$20,000, followed by 11.3% of participants selecting under \$5,000 and \$55,001 and above respectively. Figure 3 shows the breakdown of participants by income as follows: \$5,000 - \$12,500 (6.5%), \$12,501 - \$15,000 (4.8%), \$15,001 - \$18,000 (1.6%) \$25,001 - \$30,000 (3.2%), \$30,001 - \$45,000 (3.2%), and \$45,001 - \$55,000 (6.5%). The majority of respondents skipped this question (33.9%).

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY



**Figure 4 – Public Responses by Household Size**

Respondents also noted how many people live in their household and the results are shown in Figure 4. Of the 48 respondents, 13 respondents reported being in 1 person households, 11 reported being in 2 person households, 6 reported being in 3 person households, and 10 respondents reported being in 4 person households. The remaining 7 participants were from larger households with 1 person reporting living in a 5 person household, 3 persons living in a 6 person household, 1 person each reporting being from a 7, 9, and 10 person household respectively. Finally, one participant wrote an illegible answer and could not be counted for this question and 14 participants skipped the question entirely. In addition, to the number of people in their household participants were also asked if they or anyone in their household had a disability. Of the 48 respondents who answered 64.6% answered “Yes” and 35.4% answered “No”. As before 14 respondents skipped the question entirely.

Table 4 identifies all citizen participation actions taken by the City of Glendale during the preparation of the Consolidated Plan including the mode of outreach, target audience, and summary of response and comments.

Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
Newspaper Ad – Meeting invitation	Public		Not applicable	Not applicable	
Newspaper Ad – 30-day public notice	Public, agencies		Not applicable	Not applicable	
Online resident survey on housing and community development needs	General public, all groups	62 persons responded.	See survey responses	Not applicable	
Agency survey	Service providers	19 agencies responded.	See survey responses	Not applicable	
Public meetings and public hearings	General public	Presentations and funding requests/ 15 persons	See meeting minutes	Not applicable	
CDAC board	General public, agencies	Priorities established	See meeting minutes	Not applicable	
Focus group meetings	Agencies	Priorities established/ 13 representatives	See response summary	Not applicable	
Newspaper interview of City Staff	Public	Education and awareness. Increased response to the online surveys	See newspaper article	Not applicable	

**Table 4– Citizen Participation Outreach**

Thirteen representatives from the following agencies attended focus groups and public meetings to discuss the Consolidated Plan:

- Habitat for Humanity of Central Arizona
- Valley Life
- Glendale's Women's Club
- Vineyard Church of North Phoenix
- CASS - Arizona Housing Development
- A New Leaf
- UMOM
- NHS of Phoenix

The focus groups covered seniors/persons with disabilities, community groups and non-profit organizations, homeless service providers, and housing providers. Eight staff from various City departments participated in a meeting of department heads to discuss the Consolidated Plan. The following is a sample of citizen feedback from focus groups and public meeting discussions:

#### **Housing Needs**

- Housing stock is insufficient and unaffordable. Many properties were lost to investors, so many families who wanted to purchase were unable to do so. Although the market is stabilizing, prices continue to rise and the affordability gap is widening. HMDA data for 2014 proves the banks have not been giving loans to low-income people. Arizona is a sought-after market.
- With down payment assistance and government tax credits, people can afford to buy.
- Affordable new construction is a challenge because land is expensive. Locating land is a concern. Need for strategies on how to provide land for affordable houses purposes.
- Affordable housing development can be complicated due to regulation and high costs. Streamlining the development process and removing unnecessary barriers could keep costs low.
- No evidence that banks treat properties in low-income communities differently in the area.
- The recession over the last seven years, helped many families to buy in better communities and secure better amenities because home prices were low.
- Need for renewed focus on mobile homes that are in disrepair. Poor living conditions. Suggest conversion to affordable housing communities.
- Assist homeowners with funding to fix/maintain their yard, etc.

#### **Homelessness and Special Needs Populations**

- Reduction in funds for the homeless. Urgent need to help those on the brink of homelessness.

- More interventions needed. Services for domestic violence victims continues to be a need.
- Public facilities need to be regional.
- Rapid rehousing is effective in ending homelessness.
- Need for family support and coordinated assessments.
- Better management of data and services available.
- Partner with schools and provide case management services in schools.
- Financial coaching - work with budgets and leveraging of resources are needs.
- No immediate shelter available in the County for homeless families. Not enough emergency shelters. Transitional housing and rapid rehousing are available.
- Support for seniors needed - food, shelter and employment issues.
- Independent living facilities for single adults with mental disabilities needed.
- City is trying to secure wrap around services for the homeless to remove them from the streets.
- Need for a homeless shelter on the West side but City lacks funds.

#### **Community Improvement**

- Make downtown area more attractive. Improve signs and sidewalks.
- Assist businesses to enhance Store fronts downtown in order to promote Glendale.
- Code enforcement tends to be reactive rather than proactive in dealing with code violations.
- Many families living in older homes that are not up to code.
- Helpful for City to provide funds to help with demolition and relocation.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

# Needs Assessment

## NA-05 Overview

### Needs Assessment Overview

The City of Glendale receives U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program funds annually. As such the City is required to prepare a Consolidated Plan and the Annual Action Plan. HUD introduced the eCon Planning Suite to help grantees prepare their Consolidated Plans. With this new system HUD provided the City of Glendale with pre-populated tables with data from the Census. The data was provided to assist the City develop its funding priorities in the Strategic Plan.

The needs projected for the next five years were based on the analysis of the data provided in the prepopulated tables. The estimate of the number and types of families in need of assistance for extremely low-income, low-income, and moderate-income, for renters and owners, and for different income categories was determined. Housing needs are analyzed in terms of households with housing problems (one of substandard housing, overcrowded conditions, housing cost burden, and zero/negative income), one or more severe housing problems, cost burden (housing expense more than 30% of income), severe cost burden (housing expense more than 50% of income), crowding, special needs housing, low-income individuals and families who are homeless or at risk of being homeless. The housing needs of income groups based on a percentage of the Area Median Income (AMI) as determined by HUD annually. The income groups that were assessed were the 0-30% AMI, 30-50% AMI, 50-80%AMI, and 80-100% AMI. The analysis showed that 35% of single person households were cost burdened and severely cost burdened in the 0-80% AMI category. The most common housing problems identified were cost burden and severe cost burden. Information for middle-income families (80-100% AMI) was not computed since CDBG program does not go above 80% AMI.

The City of Glendale used HUD eCon Planning data, City Reports, community responses, and social services agency input to formulate its priority needs.

**NA-40 Homeless Needs Assessment – 91.205(c)**

**Introduction**

The City of Glendale is a member of the Phoenix/Mesa/Maricopa County Regional Continuum of Care (CoC). As a CoC member it participates in the annual point-in-time survey to identify the number of homeless persons in the city and region. The most recent survey was conducted on January 27, 2014. A total of 5,918 homeless persons were counted, with 4,865 in shelters (2,558 in emergency shelters and 2,307 in transitional housing) and 1,053 unsheltered.

The following table shows the estimates of persons experiencing homelessness on a given night for the CoC region. The data for the other columns are not available at this time. The eCon Planning Manual indicates that if the data is not available, the narrative section can be used to address the field. Information related to the blank columns is included in the narrative below. The City of Glendale completed a Point-in-Time Count along with the CoC in February 2015. A preliminary number of 26 homeless individuals in the City of Glendale were identified. However, the 2015 count of homeless persons has not been released by HUD as yet and the number of persons serviced by the main facility in Phoenix that self-describe Glendale as a last address has not been officially released.

Population	Estimate the # of persons experiencing homelessness on a given night (1)		Estimate # experiencing homelessness each year	Estimate # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) & Child(ren)	2869	9				
Persons in Households with Only Children	27	1				

Population	Estimate the # of persons experiencing homelessness on a given night (1)		Estimate # experiencing homelessness each year	Estimate # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
Persons in Households with Only Adults	1969	1043				
Chronically Homeless Individuals	85	318				
Chronically Homeless Families	0	0				
Veterans	262	48				
Un-accompanied Child						
Persons with HIV	72	3				

Source: HUD's 2014 CoC Homeless Assistance Programs, Homeless Populations and Sub-populations, AZ-502 Phoenix/Mesa/Maricopa County Regional CoC

**Nature and Extent of Homelessness: (Optional)**

The following table represents the number of persons in the CoC coverage area including Glendale that were homeless based on race and ethnicity.

<b>Race:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
White	2821	701
Black/African American	1249	197
Asian	15	10
American Indian or Alaska Native	247	116
Native Hawaiian or Other Pacific Islander	39	10
Multiple Races	494	19
<b>Ethnicity:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
Non-Hispanic/Non-Latino	3599	828
Hispanic/Latino	1266	225

2014 Point-in-Time Summary Homeless Populations Summary for AZ-502- Phoenix/Mesa/Maricopa County Regional CoC

**Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.**

The 2014 Point-in-Time survey revealed that of the total homeless there were 2,878 persons (46.3%) in households with at least one adult and one child, the large majority being sheltered. The *Demographic Characteristics of Sheltered Homeless Persons* for the reporting year October 1, 2010 through September 30, 2011 showed that the gender of adults for persons in families in emergency shelters was 72% female, for persons in families in transitional housing was 89% female, and for persons in families in permanent supportive housing was 73% female.

Of the total homeless persons surveyed during 2014, 13% were veterans. The percentage of veterans in families in emergency shelters, transitional housing and permanent supportive housing is low with 2%, 3% and 1% respectively. These percentages are higher when it comes to

individuals in emergency shelters, transitional housing and permanent supportive housing at 11%, 8%, and 6% respectively.

### **Describe the Nature and Extent of Homelessness by Racial and Ethnic Group**

Based on *HUD AHAR Demographic Characteristics of Sheltered Homeless Persons Report for the Year ending 2011 for Maricopa County*: White non-Hispanics account for 38% of persons in families in emergency shelter, 36% persons in families in transitional housing, and 49% persons in families in permanent supportive housing. The concentration is somewhat higher for this category for individuals in emergency shelters (57%), transitional housing (56%) and permanent supportive housing (68%). Black or African Americans account for 25% for both persons and families in emergency shelters and in transitional housing, and 23% for persons in families in permanent supportive housing. This concentration is slightly lower for individuals in emergency Shelters (23%), in transitional housing (17%), and in permanent supportive housing (15%). Hispanics account for 24% for persons in families in emergency shelters, 30% of persons in families in transitional housing, and 21% of persons in families in permanent supportive housing. This concentration is lower for individuals in emergency shelters (14%), in transitional housing (14%), and in permanent supportive housing (11%).

The 2014 Point-In-Time Survey revealed the following demographic characteristics for sheltered and unsheltered homeless persons: White non-Hispanics account for 57% of all homeless persons in emergency shelters, 58% in transitional housing, and 66% of those unsheltered. Black/African Americans account for 25% of all homeless persons in emergency shelters, 27% of homeless persons in transitional housing, and 19% of those unsheltered. Hispanics account for 24% of all homeless persons in emergency shelters, 28% of homeless persons in transitional housing, and 21% of unsheltered homeless.

### **Describe the Nature and Extent of Unsheltered and Sheltered Homelessness**

The Point-in-Time survey also identified sheltered and unsheltered homeless persons in six subpopulation categories. A total of 1,697 sheltered homeless were identified in the six subpopulation categories as follows: 5% were chronically homeless, 28.6% were severely mentally ill, 19.7% were chronic substance abusers, 15.4% are veterans, 4.2% have HIV/AIDS, and 27% are victims of domestic violence. A total of unsheltered homeless were identified in the six subpopulation categories as follows: 44.4% were chronically homeless, 14.1% were severely mentally ill, 17.2% were chronic substance abusers, 6.7% are veterans, 0.4% have HIV/AIDS, and 17.2% are victims of domestic violence.

## **NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)**

### **Describe the jurisdiction's need for Public Facilities**

In order to meet its Consolidated Plan objective of creating a Suitable Living Environment and its outcome of availability and/or accessibility, the City of Glendale has identified the following public facility needs primarily for its low- to moderate-income residents:

- Physical improvements to homeless and emergency shelters,
- Emergency shelter operations,
- Renovations to Special Needs Group Home Facilities, and
- American Disability Act (ADA) modifications and improvements to City parks and recreational facilities.

### **How were these needs determined?**

The public facility needs were determined through the community consultation process including public meetings, focus groups, public and agency online surveys, and the City's 2014 Public Works Budget and Performance Measures. The online public surveys that had 62 resident and 19 agency responses identified community centers, senior centers, and shelters for homeless persons and families as High Priority activities. The responses identified Parks and removal of architecture barriers and accessibility as Medium to High Priority activities. See section PR-15 for the survey results. Needs were also determined through an assessment of current service levels as provided in reports and surveys from non-profit service providers. For homeless services, data from the Maricopa County Continuum of Care studies and reports were used.

### **Describe the jurisdiction's need for Public Improvements**

In order to meet its Consolidated Plan objective of creating a Suitable Living Environment and its outcome of availability and/or accessibility, the City of Glendale has identified the following public improvement needs:

- Improve qualifying neighborhoods through infrastructure improvements such as streetscaping, traffic calming, streetlights, landscaping and similar activities.
- American Disability Act (ADA) ramp improvements to sidewalks.

### **How were these needs determined?**

The public improvements needs were determined through the community consultation process including public meetings, focus groups, public and agency online surveys, and the City's 2014

Public Works Budget and Performance Measures. The online public surveys that had 62 resident and 19 agency responses identified public infrastructure, neighborhood improvement and maintenance as High Priority activities. The responses identified slum and blight removal, and removal of architecture barriers and accessibility as Medium to High Priority activities. See section PR-15 for the survey results.

### **Describe the jurisdiction's need for Public Services**

In order to meet its Consolidated Plan objective of creating a Suitable Living Environment and its outcome of availability and/or accessibility, the City of Glendale has identified the following public service needs for its low- to moderate-income population:

- Services for homeless individuals and families;
- Services for seniors, youth, and persons with disabilities;
- Emergency shelter operations and services;
- Homelessness prevention including rapid rehousing;
- Food distribution services to low- to moderate income persons; and
- Fair housing services to facilitate the City's Consolidated Plan certification to affirmatively further fair housing.

### **How were these needs determined?**

The public service needs were determined through the community consultation process including public meetings, focus groups, public and agency online surveys, and the City's Public Works budget. The online public surveys that had 62 resident and 19 agency responses identified services for seniors, youth, domestic violence victims, after school programs, and educational support as High Priority activities. The responses identified adult recreation and family financial health programs as Medium to High Priority activities. See section PR-15 for the survey results. Needs were also determined through an assessment of current service levels as provided in reports and surveys from non-profit service providers. Homeless prevention, homeless operations, and rapid rehousing needs were also determined through the Point in Time and other studies and the use of Maricopa Continuum of Care data.

# Housing Market Analysis

## MA-05 Overview

### Housing Market Analysis Overview

The 2010 Census Demographic Profile Data for Glendale reported 90,505 housing units of which 79,114 (87.4%) were occupied housing units, and 11,391 (12.6%) were vacant. Of the occupied housing units 58.6% were owner-occupied and 41.4% were renter-occupied. Of the vacant housing units, 6,598 (7.3%) were vacant for rent, 1,727 (1.9%) were for sale, 159 (0.2%) were rented not occupied, 274 (0.3%) were sold not occupied, 559 (0.6%) were seasonal, and 2,074 (2.3%) were all other vacant. Based on the CHAS data, the majority (60%) of the City's residential structures are 1-unit detached structures, followed by 24% of structures with 5 units or more.

The median value of an owner occupied housing unit in the City of Glendale in 2012 per ACS was \$160,600, and according to RealtyTrac, the median sales price for a home in Glendale in September 2014 was \$165,000. Using the industry standard of three times one's income, to afford a median priced home, a household would need to earn \$53,533 annually to own a home in Glendale based on the 2012 value. According to the 2012 ACS, median gross rent in Glendale was \$857 monthly. Based on HUD standards that a household should not pay more than 30% of its gross income for a housing unit to be considered affordable, a 2012 household would need to earn \$34,280 annually to afford the median gross rent. The City of Glendale has median rent of \$857 per month.

Both homeowners and renters have experienced increases in housing costs which have augmented the housing needs of the lower income residents of Glendale. The 2007-11 CHAS data identified 19,415 low/mod renters and 12,170 low/mod owners, of which 14,345 (74%) and 8,335 (68%), respectively, are cost burdened. Additionally, the CHAS identified a total of 25,980 affordable rental units, and 12,140 affordable owner units.

A determination of the Affordability Mismatch for 0-80% AMI Renters and Owner Households was undertaken. Review of CHAS data revealed that overall there is a substantial mismatch between the number of units that are affordable and the housing needs of the low- and moderate- income renter households. There is a substantial shortage of affordable units to renters in the 0-30% AMI (5,705 units), while there is a substantial surplus of affordable units to renters in the 50-80% income category (12,785). Since a large percentage of renters in the 0-80% AMI category are cost burdened, a surplus of units for renters in 0-80% AMI category doesn't necessarily mean that those units are available to such renters as the units may be occupied by households with higher incomes. Similarly for owners, there is a mismatch between affordable

units and the housing needs of the low- and moderate- income owner households. See appendix IV for demographic data tables regarding CHAS and Census data. Also see Maricopa County HOME Consortium Consolidated Plan for housing market analysis for the City of Glendale. As a part of the HOME Consortium, the City is required to include certain sections of the Consolidated Plan as a part of the County's Consolidated Plan submission since the Count is the Consortium lead agency.

The June 2014 *Greater Phoenix Housing Market Monthly Report* compiled by Michael J. Orr of the Center for Real Estate Theory and Practice of the Arizona State University, reported home sales as declining 4.6% from May 2014 to June 2014, and by 11.0% from June 2013. The median sales price was up 11% from 190,000 to 211,000 compared with June 2013. Sale prices have increased particularly for new homes and normal re-sales. Townhouse/condo prices also moved higher between May and June 2014 but are only modestly higher than a year ago. Cities were ranked by the percentage increase in the annual average price per sq. ft. over the last 12 months, with Glendale ranking at # 18 with a percentage change of 17% and an annual average price of \$101 per sq. ft.

HUD defines housing problems to include lack of a complete kitchen; lack complete plumbing; cost burden >30%; and overcrowded, not including bathrooms, porches, foyers, halls, or half-rooms. The 2007-11 ACS estimates that of the 79,710 occupied housing units, 989 (1.2%) lacked complete plumbing and kitchen facilities. In addition, 25.3% of the housing stock was built pre-1980, which makes the units susceptible to lead-based paint and other age-related housing issues. The CHAS data shows 48,670 owner-occupied units of which 18,844 (39%) were built pre-1980, with 4,930 (10%) having children present. Regarding renter-occupied units, there were 31,040 units of which 10,968 units (35%) were built pre-1980 with 17% (5,190) having children present.

The City of Glendale Housing Division is responsible for addressing the rental needs of residents who cannot afford housing in the private market, through the administration of public housing and Section 8 voucher program. It owns and operates 155 public housing units and administers 1,054 vouchers. The agency's Resident Characteristic Report shows that 76% of the public housing residents are extremely low-income ( $\leq$ 30% AMI), and 75% of housing voucher recipients are extremely low-income.

The agency has a HUD designation of High Performer with a score of 95 out of a possible 100 from its last assessment done on June 17, 2011 by HUD's Real Estate Assessment Center. The units owned by the Glendale PHA, were inspected on December 15, 2008, and August 10, 2010, with an inspection score of 97 and 88, respectively. The agency plans to continue modernizing kitchens and bathrooms; make units energy efficient; continue to replace aging HVAC units,

windows and doors with more efficient products; complete HQS on all Section 8 and public housing units annually; and work with landlord to educate them on successful landlord practices.

The City of Glendale serves homeless persons through a support network of organizations. There are currently no large homeless shelters in the City of Glendale. In light of limited resources, the City has leveraged its CDBG and ESG funding to support the major homeless facility in the region, mainly CASS in Phoenix. Funding is provided for mainstream services such as health care, financial assistance, employment training, and non-mainstream services such as case management, counseling, and shelter services.

The most recent comprehensive data on disability status among Glendale's population was the U.S. Census 2013 ACS. According to the 2013 ACS, 11.2% (25,751 persons) in Glendale's civilian non-institutionalized population reported a disability. Many of the persons with disabilities have more than one reported disability. Of the number of persons with disabilities, 13,336 (51.8%) report having two or more disabilities. Approximately 61% of elderly persons with a disability report having two or more disabilities and 49% of persons between the ages of 18 and 64 with disabilities have two or more disabilities. To further analyze the housing challenges of persons with disabilities in Glendale, the CHAS data was examined to determine the extent of housing problems and housing needs, particularly for low- and moderate-income independent disabled households. In Glendale, there were 37,565 independent disabled households, of which 20,875 (55.6%) were low- and moderate-income.

For those persons with a disability that own their home and live independently or have in-home care, the City, in collaboration with several non-profit agencies fund the rehabilitation, repair, and modification of these units. Structural modifications include wheelchair ramps, widened doors, grab bars, and modifications to showers, sinks, and toilets. There is a significant need for affordable housing and supportive services for disabled persons, but the extent of the need is difficult to quantify because of insufficient data on the number of accessible units in the City, particularly in the private market.

Regulatory barriers to affordable housing can be deliberate actions to limit affordable housing or the absence of proactive strategies and developer incentives such as fee waivers, expedited permitting, and inclusionary zoning that favor affordable housing development methods. A 2002 study, titled *Developed Impact Fees Best Practices Paper*, found that Glendale and other surrounding communities had impact fees that significantly drove up the cost of housing by as much as 11% in single-family housing development. Other strategies such as density bonuses and inclusionary zoning also support the development of affordable housing.

The City allows guest houses/accessory dwelling units in its lower density residential districts (Agricultural, Rural, and Suburban Residential) as a conditional use but they are not permitted in the majority of single-family residential districts. Additionally, the City does not allow guest houses to be used for temporary residence or for rental purposes thereby limiting affordable housing options.

## MA-30 Homeless Facilities and Services – 91.210(c)

### Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	1,689	312	2,400	2,547	
Households with Only Adults	1,442		983	3,455	
Chronically Homeless Households	N/A		N/A	938	
Veterans	0		341	1,337	
Unaccompanied Youth	12		4	0	

Table 5 - Facilities and Housing Targeted to Homeless Households

**Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons.**

The City of Glendale serves homeless persons by supporting organizations including the major homeless facility in the region, CASS. UMOM, Homeward Bound, Society of St. Vincent de Paul, and A New Leaf are other organizations that the City works with to assist homeless persons. Mainstream services include health care, financial assistance, and employment training. Non-mainstream services include case management, counseling, and shelter and supportive services.

**List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.**

At the time of the 2014 Housing Inventory Count for the region, there were 3,143 emergency shelter beds with 312 overflow beds. There were also 3,728 transitional housing beds and 8,227 permanent supportive housing beds.

Mainstream services available to homeless persons in Glendale include Arizona Health Care Cost Containment programs such as Medicaid, Nutrition Assistance, Cash Assistance, and Emergency Food Assistance. Arrowhead Health and Banner Thunderbird medical centers provide comprehensive primary care, psychiatric care, chemical dependency services, and an extensive mental health program. Other services include public housing and Section 8 HCVs as well as numerous employment/training services.

Non-mainstream services provided by the homeless facilities and providers that the City of Glendale partners with are summarized below by agency:

CASS - shelter and supportive services including employment services, case management, child development/family services, housing services, veteran support.

UMOM New Day Centers – case management, workforce development, housing assistance, health care and wellness programs, child development center.

Homeward Bound – transitional housing, case management, employment services, mental health education.

St. Vincent de Paul - emergency assistance to persons at-risk of becoming homeless.

A New Leaf Faith House - safe housing to victims of domestic violence, case management, childcare, counseling.

Glendale Community Action Program – direct financial assistance including utility payment, utility deposit, foreclosure prevention, and rent payment for persons at risk of homelessness.

The Parks and Recreation Department, Glendale Police Department Community Action Teams (CAT), Glendale’s Community Action Program (CAP) and Community Revitalization’s Non-Profit partners have been working together to address homelessness in Glendale. The goal is to work collaboratively to provide resources and referrals to individuals and families seeking assistance. The City has also been meeting with members of the faith-based community to identify areas of common concern and identify solutions.

Some of the Glendale Police CAT Team members have received Crisis Intervention Training (CIT) to assist officers in identifying special needs and challenges, so as to properly respond. CIT is the most comprehensive police officer mental health training program in the country. In recognition of the fact that police are often the first responders for individuals who are experiencing a mental illness crisis, police departments nationally are incorporating specialized training for officers in collaboration with local mental health systems.

The City has also partnered with the Maricopa Association of Governments to carry out the annual homeless street count and the Continuum of Care in related initiatives and funding recommendations. Volunteers from all walks of life helped with the street count throughout the metro Phoenix area, which includes Glendale. Besides volunteers from non-profits, the Veterans Administration, and others, the specially trained Community Action Team Officers were indispensable in helping identify areas for the count and had the highest survey completion rates of all of our volunteers.

As the MAG Continuum of Care changes the intake process to become more effective in providing shelter services, the effort to rapidly re-house veterans, families, and the chronically homeless individuals will continue evolve and become more effective.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

## MA-45 Non-Housing Community Development Assets – 91.215 (f)

### Introduction

The City of Glendale was incorporated in 1910, as mostly an agricultural community. The city reincorporated as an Arizona city in 1930, according to the Glendale 2025 The Next Step General Plan. The General Plan was prepared by the City and adopted by its Council on May 28, 2002. Currently the city is working towards updating the General Plan. The 2002 Plan provides the vision for the future. Based on that vision and the corresponding goals, objectives and policies established, the last decade had seen substantial changes in the city. Not only has the city grown physically but it has also managed to solidify its economic strength, while keeping its unique community character that makes it so attractive.

The City of Glendale has many community development assets providing sports activities, medical, retail, education and entertainment services to the region. Its economic base is well-developed creating employment opportunities to its residents as well as residents of surrounding areas. The city has a well-educated and skilled workforce. The city has actively pursued moving into being more self-sufficient.

Among the program funded with CDBG funds, the City’s Office of Economic Development implements the Visual Improvement Program, which is designed to partially reimburse property owners for making exterior improvement to retail, commercial, or industrial property. The program is limited to businesses/properties located within the city’s designated Redevelopment Area.

### Economic Development Market Analysis

#### Business Activity:

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	650	284	1	0	0
Arts, Entertainment, Accommodations	9,211	8,131	12	14	2
Construction	4,454	3,802	6	7	1
Education and Health Care Services	13,866	12,435	18	22	4
Finance, Insurance, and Real Estate	6,839	2,727	9	5	-4
Information	1,375	504	2	1	-1
Manufacturing	5,688	4,044	7	7	0

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Other Services	2,666	1,449	3	3	-1
Professional, Scientific, Management Services	5,737	3,246	7	6	-2
Public Administration	0	0	0	0	0
Retail Trade	10,640	12,751	14	22	8
Transportation and Warehousing	3,017	731	4	1	-3
Wholesale Trade	4,068	2,338	5	4	-1
Total	68,211	52,442	--	--	--

**Table 6 - Business Activity**

Data Source: 2007-2011 ACS (Workers), 2011 Longitudinal Employer-Household Dynamics (Jobs)

**Labor Force:**

Labor Category	Number
Total Population in the Civilian Labor Force	116,034
Civilian Employed Population 16 years and over	102,999
Unemployment Rate	11.23
Unemployment Rate for Ages 16-24	31.22
Unemployment Rate for Ages 25-65	6.89

**Table 7 - Labor Force**

Data Source: 2007-2011 ACS

Occupations by Sector	Number of People
Management, business and financial	20,685
Farming, fisheries and forestry occupations	5,471
Service	10,305
Sales and office	29,873
Construction, extraction, maintenance and repair	11,067
Production, transportation and material moving	6,400

**Table 8 – Occupations by Sector**

Data Source: 2007-2011 ACS

**Travel Time:**

Travel Time	Number	Percentage
< 30 Minutes	56,875	58%
30-59 Minutes	35,014	36%
60 or More Minutes	6,154	6%
<b>Total</b>	<b>98,043</b>	<b>100%</b>

**Table 9 - Travel Time**

Data Source: 2007-2011 ACS

**Education:**

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	11,248	1,902	6,063
High school graduate (includes equivalency)	20,967	2,443	7,045
Some college or Associate's degree	31,551	2,989	8,407
Bachelor's degree or higher	20,530	873	4,614

**Table 10 - Educational Attainment by Employment Status**

Data Source: 2007-2011 ACS

**Educational Attainment by Age:**

	Age				
	18-24 yrs.	25-34 yrs.	35-44 yrs.	45-65 yrs.	65+ yrs.
Less than 9th grade	698	1,862	2,355	3,538	2,526
9th to 12th grade, no diploma	4,277	3,780	3,589	4,100	1,532
High school graduate, GED, or alternative	8,588	8,935	7,578	13,976	6,262
Some college, no degree	9,488	8,111	8,625	15,434	4,645
Associate's degree	1,725	3,230	2,512	5,369	1,025

	Age				
	18–24 yrs.	25–34 yrs.	35–44 yrs.	45–65 yrs.	65+ yrs.
Bachelor's degree	1,703	5,105	4,299	8,425	2,332
Graduate or professional degree	90	1,384	2,460	4,441	1,268

**Table 11 - Educational Attainment by Age**

Data Source: 2007-2011 ACS

**Educational Attainment – Median Earnings in the Past 12 Months:**

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	21,193
High school graduate (includes equivalency)	30,012
Some college or Associate's degree	36,870
Bachelor's degree	44,285
Graduate or professional degree	58,871

**Table 12 – Median Earnings in the Past 12 Months**

Data Source: 2007-2011 ACS

**Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?**

The major employment sectors in Glendale are Education and Health Services (13,866 workers); Retail Trade (10,640 workers); Arts and Entertainment (9,211 workers); Finance, Insurance, and Real Estate (6,839 workers); Professional, Scientific, and Management Services (5,737 workers); Manufacturing (5,688 workers); Construction (4,454 workers); and Whole Trade (4,068 workers).

**Describe the workforce and infrastructure needs of the business community:**

CHAS data for Glendale shows the total population in the civilian labor force to be 116,034 with an unemployment rate of 11.23. Data obtained from the City of Glendale Office of Economic Development the civilian labor force as of March 2013 was 116,612 and the unemployment rate was 6.9%. The educational attainment for the population over the age of 25 is as follows: 27.2% graduated from High School; 24.9% has some college training; 23.6% obtained an Associate or Bachelor Degree; and 7.3% has a Graduate Degree.

The economic development plans for the City are best described in the Economic Element of the *Glendale 2025 The Next Step General Plan*. The Plan sets goals, objectives and policies based on the future vision for the City. The City viewed the presence of its educational and training facilities accessible to its workforce as an asset to attract industry to promote local job growth. The City also established as one of its Economic Element objectives to supply necessary infrastructure, private utilities and new technologies to attract industries. The Plan also recognized the importance of retaining local businesses and fostering expansion.

**Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.**

Significant changes have occurred in the City since adoption of the 2002 General Plan, the Grand Avenue Corridor, which has played a major role in the economic development of Glendale, is undergoing improvements. Upgrades to Grand Avenue (US-60) are included in the 20-year Regional Transportation Plan for Maricopa County. The Western Area General Plan Amendments made changes to the 2002 General Plan, to allow for the future development of the Western Area. The Glendale Arena and the Cardinals Stadium are already opened in this area. Another major change was the completion of the Loop 101 Freeway between Interstate-17 and Interstate-10. This has generated large-scale development in the area, among them, Westgate City Center home of the NHL Phoenix Coyotes. In addition it has generated Planned Area Development for diverse uses, among them healthcare facilities, retail, entertainment, hotel, and housing.

**How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?**

As mentioned before, the City viewed the presence of its educational and training facilities accessible to its workforce as an asset to attract industry to promote local job growth. To build the appropriate workforce needed due to business growth, the City's has partnered with the Arizona SciTech Festival and other organizations to develop local talent and produce a skilled workforce pipeline. Moreover, the City also participates in the Arizona Mature Workforce Initiative, which seeks to connect mature workers with employers by raising awareness and appreciation of mature workers, while addressing projected labor force shortages. The City made the 2011 list of The American Association of Retired Persons (AARP) as Best Employer for Workers over 50. Glendale was number 13 out of 50 Best Employers.

**Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.**

The Office of Economic Development has divided the City into four focus areas which include Loop 101 Corridor, the Downtown City Center, North Glendale and the Loop 303 Corridor. According to the City, each area offers unique opportunities for business development. The North Glendale focus area is home to some of the state's finest higher education institutions, including Thunderbird School of Global Management, a leading business graduate school; Midwestern University, a top medical and dental school, and Arizona State University – West Campus, part of the nationally renowned PAC-10 research universities.

**Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDs)?**

**If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.**

The City of Glendale does not participate in CEDs. The City does participate in the Greater Maricopa Foreign Trade Zone No. 277 and Phoenix Foreign Trade Zone No. 75.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

## **MA-50 Needs and Market Analysis Discussion**

### **Are there any populations or households in areas or neighborhoods that are more affected by multiple housing problems? (Include a definition of "concentration")**

Low/mod households (0-80% AMI) are more affected with housing problems, such as cost burden and severe cost burden than the rest of the households. The Census Tracts which contain a higher concentration of low/mod income persons are 924, 925, 926, 926.01, 926.02, 926.05, 927.15, 927.17, 927.18, 928, 930.01, and 930.02.

### **Are there areas in the Jurisdiction where racial or ethnic minorities or low-income families are concentrated? (Include a definition of "concentration")**

The above census tracts are areas where 51% or more of the population are low- and low-and moderate-income persons according to the City of Glendale's Annual Action Plan FY 2014-2015.

### **What are the characteristics of the market in these areas/neighborhoods?**

The above-referenced neighborhoods are within Focus Area B designation of the Economic Development Office. Focus Area B is also known as the Downtown Glendale area, and it encompasses the downtown, urban living, a civic center, an employment center and a mixed-used parking structure.

### **Are there any community assets in these areas/neighborhoods?**

The Area includes the Historic Downtown Glendale with two distinct neighborhoods home to specialty and antique shops, and restaurants. Historic Downtown is also known for its array of festivals that draw more than 500,000 visitors annually. The Glendale Civic Center is also located in historic downtown. This facility features 33,800 square feet of rental space, including a 13,000-square-foot ballroom divisible into six rooms.

### **Are there other strategic opportunities in any of these areas?**

There are housing opportunities in the area. The City also opened a mixed-used parking structure with pedestrian level retail, one parking level underground and three parking levels above the retail. This facilitates access to all the services and events the City offers.

# Strategic Plan

## SP-05 Overview

### Strategic Plan Overview

The primary goal of the Consolidated Plan is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons. Based on the needs identified, anticipated resources, and input received, this Section introduces the key points of the Strategic Plan.

**Geographic Priorities:** In general, the City of Glendale does not allocate the federal resources covered in its Consolidated Plan by geographic priorities. Activities such as housing rehabilitation, spot slum and blight, new construction of housing for homeownership, public services, and homeless prevention are provided Citywide based on income eligibility. The City has several low- to moderate-income target areas where the more than 51% of the population are households with incomes at or below 80% of the area median income. City-funded public facilities and infrastructure improvement activities will be located in the City's low- to moderate-income target areas. There are some public facilities and improvement projects that will be carried out Citywide but address the needs of low- to moderate-income limited clientele.

**Priority Needs:** The City established housing and community development priority needs through a community consultation process, the City's Request for Application process, and historical funding allocations. The highest priority needs identified were public services for youth, seniors, homeless, victims of domestic violence, and persons with disabilities; rehabilitation of existing units to retain affordable housing stock; production of new housing units for homeownership; public facilities and improvements, code enforcement/demolition; ADA improvements to public facilities and parks and recreational facilities; and homelessness prevention and rapid re-housing.

**Influence of Market Conditions:** Based on the 2007-2011 CHAS data, the Median Home Value of owner-occupied units in Glendale was \$183,300 and the Median Contract Rent was \$728 monthly. Both homeowners and renters have experienced increases in housing costs which affects the housing needs of the lower income residents of Glendale. The CHAS data identified that 74% of low- to moderate-income renters and 68% of homeowners are cost burdened (meaning that they pay more than 30% of their income for monthly housing expense). Overall, based on the CHAS data there is a substantial mismatch between the number of units that are affordable and available to low- and moderate-income households. There is a substantial shortage of affordable units available to renters in the 0-30% AMI, while there is a substantial surplus of affordable units available to renters in the 50-80% income category. Overall, renters in the 0-80% AMI category are cost burdened although there is a surplus of units for renters in

that income category with a large percentage of those units more than likely occupied by those in higher income categories. Based on HUD's 2012 Phoenix-Mesa-Glendale Comprehensive Housing Market Analysis Report, no demand was forecasted for additional market-rate rental units for the period October 2012 to October 2015. Additionally, the estimated demand for new market-rate sales housing for the same period was 35,750 new units, of which it estimated that 3,000 homes were under construction. Since a large percentage of renters in the 0-80% AMI category are cost burdened, a surplus of units for renters in 0-80% AMI category doesn't necessarily mean that those units are available to such renters as the units may be occupied by households with higher incomes. The affordability mismatch for those in the 0-30% AMI calls for the review of policies to subsidize additional units and renters to make housing affordable to this group. Similarly for owners, there is a mismatch between affordable units and the housing needs of the low/mod owner households.

**Anticipated Resources:** On February 10, 2015, HUD informed the City of its FY 2015-16 funding allocation of \$2,107,952 in CDBG and \$185,448 in ESG. The Maricopa County HOME Consortia has allocated \$469,146 in HOME funds for FY 2015-16. There was \$277,750 in prior year reprogrammed CDBG funds that were available for FY 2015-16. These were used to develop estimates for the remaining four years of the strategic plan period of \$8,431,808 for CDBG, \$741,792 for ESG, and \$1,876,584 for HOME. It should be noted that these estimates may be higher or lower based on actual appropriations in each of the remaining plan years.

**Institutional Delivery Structure:** The Community Revitalization Division of the City is the lead administrative agency for the Consolidated Plan and is responsible for administering the HUD funded CDBG, HOME, and ESG programs as well as related funding including NSP for the City. HOME funds are received through the Maricopa County HOME Consortium and the County is the lead agency for the Consortium. The Glendale Housing Division is the City's public housing agency and is responsible for managing the Section 8 Housing Choice Voucher Program as well as the conventional public housing units owned by the City. The City's Community Action Program (CAP) administers emergency financial assistance programs using CDBG and ESG funding along with State funding. The City's Code Enforcement Unit also receives CDBG funding to carry out demolition activities and address slum and blighted conditions on a spot basis. To address the needs of homeless individuals and families, the City works with the Maricopa County Association of Governments (MAG) and the Continuum of Care providing shelter and supportive services to that population. The city also works with local and regional non-profit organizations and social service agencies to provide public services including, but not limited to, youth, elderly, persons with disabilities, victims of domestic violence, and the homeless. Non-profit organizations such as Habitat for Humanity provide new construction homeownership opportunities for low- to moderate-income households.

Despite the strong collaborative and leveraging efforts noted above, the City is still challenged in delivering services due to lack of adequate funding and dwindling resources coupled with the increased demand for services in many cases. The City has sought to streamline services and coordinate systems in order to promote cohesiveness in service delivery.

**Goals:** Based on the City's needs assessment, funding priorities and available funding, below are the goals that the City intends to initiate and/or complete during the period of the Strategic Plan. Each goal will be described under the Goals section in terms of outcome indicator, needs addressed, category and geographic area, as applicable.

- Retain affordable housing through rehabilitation of existing homeowner housing;
- Increase the affordability of housing through subsidizing affordable new construction;
- Improve the quantity and/or quality of public facilities;
- Increase accessibility of public facilities and buildings for persons with disabilities;
- Increase accessibility of parks and recreational for persons with disabilities;
- Improve quality and quantity of recreational facilities;
- Increase availability of public services for youth, elderly persons, persons with disabilities, the homeless, victims of domestic violence, etc.;
- Increase the quantity and quality of public services; and
- Homeless prevention.

**Public Housing:** The Glendale Housing Authority in its Five-Year Plan Strategy indicated that it will continue to provide self-sufficiency and skills enhancement incentive for rental housing or homeownership. Section 8 families will continue to be encouraged to move toward employment and independence from housing assistance into market rate rental housing or homeownership.

**Barriers to Affordable Housing:** The City of Glendale will continue to undertake the following actions to reduce barriers to affordable housing such as cost effective construction, inventory surplus land, leverage state and local funding, and allow higher densities for affordable housing.

The City will also explore other options such as other funding sources to subsidize fees, use of universal design concepts, and adopt density bonuses and other development standards to encourage development, rezoning of vacant land for infill housing, using alternative labor, and assessing local policies to foster affordable housing.

**Homelessness Strategy:** The City receives Emergency Solution Grant (ESG) Program funds. As a member of the Maricopa Continuum of Care (CoC), the City consults with the CoC regarding needs, allocation methods, and performance standards. The City participates in the annual point-in-time survey. Using CDBG and ESG funds, the City supports homeless public services, homeless prevention, and rapid re-housing mainly through local non-profit agencies.

**Lead Based Paint Hazards:** The City will continue to test homes constructed prior to 1978 for lead-based paint for households seeking assistance under the City’s Residential Rehabilitation programs. The City has created a Geographic Area Map depicting the high-risk and lead-based paint hazards by Census Tract, allocated CDBG funds for Lead-Based Paint Hazard Reduction and provides required notice and information on lead hazards to all program participants.

**Anti-Poverty Strategy:** The City utilizes CDBG funds to improve neighborhood conditions and quality of life for its low- and moderate-income residents. These activities serve to reduce poverty by providing emergency assistance and social services. Funding for improving neighborhoods, increasing job opportunities and other economic investment will be provided.

**Monitoring:** The Community Revitalization Division implements monitoring procedures for all organizations and agencies that receive Community Planning and Development (CPD) funding, that is, CDBG, HOME, and ESG, including subrecipients, non-profit organizations, City departments and divisions, contractors, and individuals that receive assistance to purchase or rehabilitate homes. Projects administered by the City and its subrecipients are also monitored by the City’s regular auditing procedures. Monitoring includes an initial subrecipient orientation during the grant application process, technical assistance, a mandatory Grant Administration workshop, as well as desk audits and annual on-site monitoring visits after award of funds. The City conducts risk assessments to focus monitoring and technical assistance to agencies that need it. For the HOME program, the City utilizes the Maricopa HOME Consortium monitoring tool with modifications to reflect the relationship with the City of Glendale’s subrecipients, to conduct monitoring of its HOME activities and projects.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

**SP-10 Geographic Priorities - 91.415, 91.215(a) (1)**

**Geographic Area**

The Consolidated Plan regulations require the city to describe the geographic areas of the city in which it will direct assistance during the ensuing program year. Although it is not mandatory to establish locally designated target areas where efforts will be concentrated, HUD strongly encourages grantees to do so.

The City of Glendale has identified low- to moderate-income target areas where more than 51% of the population are households with incomes at or below 80% of the Area Median Income as defined and adjusted annually by HUD. However, for the most part, the City does not direct its assistance based on those target areas. The Census Tracts which contain a higher concentration of low/mod income persons are 924, 925, 926, 926.01, 926.02, 926.05, 927.15, 927.17, 927.18, 928, 930.01, and 930.02. The CDBG, ESG, and HOME regulations allow for resources to be allocated based on the income characteristics of beneficiaries. As such, the City allocates its resources for public service activities, affordable housing and emergency home repair are allocated Citywide. CDBG and ESG funding allocations for public service is allocated on a citywide basis. See attached Appendix II illustrating the City’s low- to moderate-income target areas.

CDBG funded public facilities and infrastructure improvement activities will be located in the City's low- to moderate-income census tracts if they meet an area benefit national objective. Such activities will be carried out in the target areas and the city's Downtown Redevelopment Target Area (DRTA), as adopted by the City Council.

CDBG funded public facilities and infrastructure improvement activities will also be carried out in non-designated areas. Such public facilities and improvement activities will benefit limited clientele (special needs) populations.

Target Area	Percentage of Funds
Census Tracts 924, 925, 926, 926.01, 926.02, 926.05, 927.15, 927.17, 927.18, 928, 930.01, and 930.02.	Average 20%

**Table 13 - Geographic Priority Areas**

**General Allocation Priorities**

**Describe the basis for allocating investments geographically within the jurisdiction.**

The basis of allocating resources geographically within the City is based on both income of individual households and low- to moderate-income target areas.

## SP-25 Priority Needs - 91.415, 91.215(a) (2)

### Priority Needs

Priority Need Name	Priority Level	Population	Goals Addressing
Rehabilitation of existing units	High	Low- and Moderate-Income HH Elderly HH	Retain the affordable housing stock by improving the quality of the housing units Obj: DH1.1
Production of new units	High	Low- and Moderate-Income HH	Increasing the availability of affordable housing Obj: DH2.1
Code Enforcement/ Demolition	Medium	Low-and Moderate-Income persons	Eliminating blighting influences and deteriorating properties Obj: SL3.2
General Public Facilities and Improvements	High	Low-and Moderate-Income persons	Increasing the access to quality public and private facilities Obj: SL3.3
Senior Centers	High	Elderly	Increasing the access to quality public and private facilities Obj: SL1.1
Centers for the Disabled	High	Persons with disabilities	Increasing the access to quality public and private facilities Obj: SL1.1
Park and Recreation Facilities including ADA improvements	Medium	Low- and Moderate-Income Persons Persons with disabilities	Increasing the access to quality public and private facilities Obj: SL3.3
Street Improvements	High	Low- and moderate-income persons	Improving the safety and livability of neighborhoods Obj SL3.1
Shelters and homelessness prevention services	High	Low-and moderate-income persons	Improving the safety and livability of neighborhoods Obj: -DH1.4
Public Services, General	High	Low- and moderate-income persons	Improving the safety and livability of neighborhoods Obj: SL3.4
Youth Services	High	Low- and moderate-income persons	Provision of public services Obj: SL3.4

Table 14 – Priority Needs Summary

Priority Need Name	Priority Level	Population	Goals Addressing
Services to Persons with Disabilities	High	Persons with disabilities	Provision of public services Obj: SL3.4
Services to Victims of Domestic Violence	High	Low-and moderate-income HH	Provision of public services Obj: SL3.4
Employment Training	High	Low-and moderate-income persons	Provision of public services Obj: SL3.4
Job creation/retention	High	Low-and moderate-income persons	Expanded economic opportunities Obj: EO1.1and Obj: EO2.1

**Table 15 – Priority Needs Summary (continued)**

**Narrative (Optional)**

The priority needs for the City listed above was based on input from public meetings, focus groups, and the CDAC meetings, as well as an online survey for residents and one for agencies providing services, as well as the City’s previous use of CDBG funds. The resident survey was completed by 62 persons. The agency survey also assessed the previous year’s output and projections for 2014 for the various services provided by the 19 agencies that responded. Requests submitted through the City’s Request for Applications process were also used to determine need. The City of Glendale receives CDBG funding annually. The five-year priorities listed above as High are those priorities that the City anticipates addressing with CDBG funds provided funding remains at the existing level or at higher levels and the needs remain the same over the five years. Needs that were assigned a low priority are those needs that the city will address if HUD related funds are made available, or if not made available the city will consider providing certifications of consistency for other agencies’ applications for federal assistance.

## SP-35 Anticipated Resources - 91.420(b), 91.215(a) (4), 91.220(c) (1, 2)

### Introduction

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Formula Grant	Public Services, Housing, Admin., Public Improvements Slum & Blight	2,107,952	110,500	277,750	2,496,202	8,873,808	
ESG	Formula Grant	Homeless assistance activities, administration	185,448			185,448	741,792	
HOME	County grant	New const. for homeowners, Housing rehab.	469,146			469,146	1,876,584	

Table 16 - Anticipated Resources

The expected amount available for the remainder of the Con Plan includes \$442,000 in program income for the period. Program income of \$110,500 is being projected for FY 2015-2016.

### **Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.**

During FY 2015-2016, the City of Glendale will be utilizing HOME funds from the Maricopa County HOME Consortia for the City's Housing Rehabilitation programs and to fund the construction of new affordable housing in partnership with Habitat for Humanity. HOME funds will be combined with CDBG housing rehabilitation funds to assist residents. For new construction of housing for ownership, HOME funds will be leveraged with private sector funds and labor and material donations in partnership with Habitat for Humanity. Funds for public improvements including physical improvements to public facilities, group home facilities, ADA ramp improvements to sidewalks, and ADA modifications to City parks will be leveraged with the City general fund allocations to benefit City residents. CDBG funds for demolition and code enforcement shall be leveraged with general funds to achieve the City's objectives.

If appropriate, describe publically owned land or property located within the state that may be used to address the needs identified in the plan

### SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Community Revitalization Division	City Department	Program Administration	Citywide
<b>See descriptions of other institutions in the narrative below</b>			

Table 17 - Institutional Delivery Structure

### Assess of Strengths and Gaps in the Institutional Delivery System

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
<b>Homelessness Prevention Services</b>			
Counseling/Advocacy	X	X	
Legal Assistance	X	X	
Mortgage Assistance	X	X	
Rental Assistance	X	X	
Utilities Assistance	X	X	
<b>Street Outreach Services</b>			
Law Enforcement	X		
Mobile Clinics	X		
Other Street Outreach Services	X		
Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
<b>Supportive Services</b>			
Alcohol & Drug Abuse	X		
Child Care	X		
Education	X		
Employment and Employment Training	X		
Healthcare	X		
HIV/AIDS	X		
Life Skills	X		
Mental Health Counseling	X		
Transportation	X	X	

Other			
Other			

**Table 18 - Homeless Prevention Services Summary**

### **Institutional Structure**

The Glendale Community Revitalization Division is the lead administrative agency for the Consolidated Plan and is responsible for administering the HUD funded CDBG, HOME, and ESG programs as well as related funding including NSP for the City. HOME funds are received through the Maricopa County HOME Consortium of which the City of Glendale is a member along with the Cities of Avondale, Chandler, Peoria, Scottsdale, Surprise, Tempe, Town of Gilbert, and the Maricopa County Human Services Department. The County is the lead agency for the Consortium.

Community Revitalization implements housing rehabilitation and homebuyer assistance activities and partners with other City departments, government agencies, public agencies, non-profit organizations, and contractors to manage the programs covered by the Consolidated Plan. City departments assist with the implementation of activities to meet the plan’s community development goals and objectives including capital improvement, economic development, and neighborhood revitalization projects. The following paragraphs describe a few of the groups that Community Revitalization coordinates with to implement the strategies in the areas of housing, homelessness, and non-housing community development needs.

### **City Departments and Divisions**

- Glendale Housing Division

The Glendale Housing Division is the City’s public housing agency and is responsible for managing the Section 8 Housing Choice Voucher Program as well as conventional public housing units. The financial resources for the Housing Division include Public Housing Operating funds, Public Housing Capital funds, rental income, and portability income. The Housing Division has also been the recipient of CDBG funding and has used the funds for public housing improvements, thereby preserving the supply of affordable housing available to low income households. During FY 2015-2016, the Housing Division will receive \$157,500 in CDBG funding for the repair of a public housing development parking lot and ADA Compliance parking. During the Consolidated Planning period, Community Revitalization will aim to continue addressing the Housing Division’s needs by funding eligible projects.

- **Glendale Community Action Program**  
The Glendale Community Action Program (CAP) provides financial assistance to eligible households to help them become self-sufficient. Assistance is provided for utility deposit and payments, foreclosure prevention, emergency rental assistance, and security deposits for homeless persons. The program is partially supported with CDBG and ESG funding as well as funding from the DES Division of Aging and Adult Services and Arizona Community Action Association. The CDBG funds are used to provide foreclosure and eviction prevention for households with income at or below 50% AMI and the ESG funds are used for eviction prevention for households at or below 30% AMI. During FY 2015-2016, CAP will receive \$1,085,020 in funding from several sources including LIHEAP, TANF, and CSBG.

### **Continuum of Care**

- **Maricopa Association of Governments**  
In order to address the needs of homeless individuals and families, the Maricopa Association of Governments (MAG) administers the Continuum of Care in Maricopa County. The City of Glendale is a member of the Continuum of Care Regional Committee on Homelessness and addresses homeless needs and services by supporting the funding of countywide organizations that provide shelter and supportive services to homeless persons including persons from Glendale.

### **Non-profit organizations/Social Service Agencies**

- **Habitat for Humanity**  
Habitat for Humanity Central Arizona is a non-profit organization that assists low- and moderate income families to become homeowners by developing affordable housing. The organization also provides emergency home repair assistance which is funded with CDBG. Under the HOME Program, the organization receives funding for the New Construction Housing Program and provides a HOME match through donated labor and materials.
- **Social Service Agencies**  
There are numerous non-profit organizations that assist in the implementation of the Consolidated Plan goals and objectives. The City uses CDBG funds for public service activities that fall within the areas of homeless services, victims of domestic violence, youth services, special needs services, and general assistance which can include food banks and general supportive services. The ESG program funds agencies that provide homeless prevention and shelter activities such as A New Leaf, Central Arizona Shelter Services (CASS), and UMOM New Day Centers.

## **Strengths and Gaps in the Institutional Delivery System**

The City of Glendale and its partners have been successful in assisting low- and moderate-income persons utilizing federal funding through HUD and other departments as well as by leveraging funding from state, local, and private sources. The primary challenge with administering the Consolidated Plan programs however has been the lack of adequate funding to maintain existing levels of service as well as the increased demand for services. The City has overcome some of the funding challenges by participating in regional and countywide efforts which streamline planning strategies and enable better coordination through various systems such as those that serve the homeless population. The City remains committed to coordinating the efforts of the various City departments involved in Consolidated Plan programs, public agencies, subrecipients, and non-profit organizations in order to promote cohesiveness in the delivery of services to its residents.

## **Institutional Structure Serving Homeless Persons and Persons with HIV/AIDS**

The Maricopa County Regional Continuum of Care (CoC) is responsible for developing the regional solution to end homelessness and supports more than 60 homeless assistance programs. The program is comprised of transitional housing, permanent supportive housing for persons with disabilities, permanent housing, supportive services, and Homeless Management Information System (HMIS). The mission of the CoC is to promote communitywide goals to end homelessness, promote access to mainstream programs, optimize self-sufficiency among homeless individuals and families, and provide funding to rehouse homeless individuals and families.

The CoC is governed by the CoC Board, CoC Committee, Ad Hoc Stakeholder groups, and HMIS advisory groups. The CoC board has a maximum of 13 members from the following categories: formerly homeless, ESG Recipient's Agency, Continuum of Care Chair, Policy/Advocacy representative, CoC-funded provider, funder, and community seat. Membership for the CoC Regional Committee on Homelessness includes nonprofit homeless assistance providers, government agencies, public housing agencies, social service providers, mental health agencies, victim service providers, businesses, homeless and formerly homeless individuals, law enforcement agencies, hospitals, and faith-based organizations.

The CoC also conducts the Point-in-Time Homeless Street and Shelter Count annually and as of January 2014, there were 3,491 homeless persons in the region as follows: 1,630 in emergency shelter, 909 in transitional housing, 23 safe haven, and 929 unsheltered. There were 403 chronically homeless individuals of which 318 were unsheltered. Other homeless subpopulations included 586 adults with a serious mental illness, 458 adults with a substance abuse disorder, 75 adults with HIV/AIDS, and 581 victims of domestic violence.

The CoC Regional Committee on Homelessness is responsible for preparing the CoC application for funding to support homeless assistance programs. The 2014 CoC application requested over \$31 million to fund new and renewal projects.

The City of Glendale uses CDBG funds to support homeless shelters and domestic violence shelters including CASS, Homeward Bound, A New Leaf Faith House, and UMOM New Day Centers. These agencies provide housing as well as supportive services including case management, child care, veteran support, employment services, mental health counseling, and healthcare and wellness programs.

Mainstream services that can be accessed by homeless persons in Glendale include the Arizona Health Care Cost Containment programs such as Medicaid, Nutrition Assistance, Cash Assistance, and Emergency Food Assistance. Arrowhead Health and Banner Thunderbird medical centers provide comprehensive primary care, psychiatric care, chemical dependency services, and an extensive mental health program.

### **Strengths and Gaps of Service Delivery for Special Needs Populations**

The main strength in the delivery of services is the organization structure of the CoC. The CoC has been staffed by MAG since 1999 and has developed a well-coordinated structure for the delivery of services to special need persons and persons experiencing homelessness. The CoC has established plans in place including the Ten-Year Regional Plan to End Homelessness and the Arizona Plan to Prevent and End Homelessness for Veterans. Implementation of the plans is administered by the CoC Board, various committees, and groups that meet on a regular basis to review accomplishments and update the plan. The CoC also has an extensive application and evaluation process for selecting projects to be included in the annual CoC application. The organizational structure and capacity of the Maricopa County CoC makes services more accessible to homeless persons and persons with special needs. The CoC also provides a broad range of services to meet the vast needs of homeless persons especially those that are chronically homeless. These services are linked to mainstream benefits, treatment, and employment assistance thereby encouraging self-sufficiency and the long-term goal to end homelessness.

Challenges in the service delivery system include the limited availability of emergency shelters and transitional housing as well as navigating the housing system. Persons in need of supportive services may be unable to benefit from the services if they are unable to access housing facilities or other housing options in a timely manner. Limited financial resources also pose a challenge as the homeless population in the region has increased.

### **Overcoming gaps in Institutional Structure**

The Maricopa CoC already has a large number of stakeholders involved in the planning process and should aim to maintain transparency and open communication between all parties. The CoC Board and committees should engage in innovative strategizing and planning that will lead to better management and administration eventually having a greater impact on the needs of the homeless and special needs populations. As HUD develops new programs or changes priorities, the CoC should consider accessing different funding sources and partnering with other agencies that have similar goals and objectives.

Within the delivery system, the CoC should also encourage a more cohesive structure amongst providers so that there is coordination and partnership in service provision areas. Utilizing the HMIS efficiently will assist in CoC planning and project development, and providers should be aware of the services that are available to provide referrals when necessary.

Additionally, in order to make the best use of the resources that are available, individuals and families seeking assistance should be assessed by housing and supportive services providers to ensure that there is effective targeting of the resources to the appropriate persons.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

## SP-45 Goals - 91.415, 91.215(a) (4)

### Goals Summary Information

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Retain Affordable Housing Obj: DH1.1	2015	2019	Affordable Housing – City Administered	Citywide	Rehabilitation of Existing Units	CDBG \$1,080,000 HOME Consortia \$924,120	Homeowner housing units rehabilitated:  185
Retain Affordable Housing Obj: DH1.1	2015	2019	Affordable Housing – Subrecipient Administered	Citywide	Rehabilitation of Existing Units	CDBG \$2,125,000	Homeowner housing units rehabilitated:  2,700
Increase Affordability of Housing Obj: DH2.2	2015	2019	Affordable Housing - City Administered	Citywide	Financial Assistance to Develop Homebuyer Housing – New Construction	HOME Consortia \$1,275,000	Financial subsidy for homebuyers:  15 HH
Improve Quality and Quantity of Public Facilities Obj: SL3.3	2015	2019	Non-housing community development	Citywide	General Public Facilities and Improvements	CDBG \$1,487,865	Public facility other than low/mod – income housing benefit: 25 facilities
Increase Accessibility of Housing Units Obj: SL1.2	2015	2019	Non-housing community development	Citywide	Accessibility for persons with disabilities	CDBG \$787,500	Rental Housing Units Rehabbed: 775

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Improvements to Parks and Recreational Facilities Obj: SL3.3	2015	2019	Non-housing community development	Citywide and Zip codes 85301 and 85302	Parks, Recreational Facilities, Including ADA Improvements	CDBG \$825,480	Public facility other than low/mod – income housing: 2,000 persons
Increase Availability of Public Services for Seniors Obj: SL3.4	2015	2019	Non-housing community development	Citywide	Senior Services	CDBG \$150,000	Public Service other than low/mod-income housing benefit: 1,070 persons
Increase Availability of Public Service for Youth Obj: SL3.4	2015	2019	Non-housing community development	Citywide	Youth Services	CDBG \$310,375	Public Service other than low/mod-income housing benefit: 1,860 persons
Increase Availability of Public Services to Persons with Disabilities Obj: SL3.4	2015	2019	Non-housing community development	Citywide	Services to Persons with Disabilities	CDBG \$150,000	Public Service other than low/mod-income housing benefit: 965 persons

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Increase Availability of Public Services to the Homeless  Obj: SL3.4	2015	2019	Non-housing community development	Citywide	Services to the homeless	CDBG  \$650,000	Public Service other than low/mod-income housing benefit: 1,670 persons
Increase Availability of Public Services-Fair Housing  Obj: SL3.4	2015	2019	Non-housing community development	Citywide	Fair housing services	CDBG  \$20,585	Public Service other than low/mod-income housing benefit: 16 persons
Increase the Quality and Quantity of Public Services  Obj: SL3.4	2015	2019	Non-housing community development	Citywide	Public Services, General (Hunger)	CDBG  \$300,000	Public Service other than low/mod-income housing benefit: 42,700 persons
Demolition of dilapidated structures  Obj: SL3.2	2015	2019	Non-housing community development	Citywide	Voluntary Demolition and Spot Blight Removal	CDBG  \$275,000	Buildings demolished:  80

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Homeless Services including transitional housing DH1.4	2015	2019	Housing	Citywide	Services and emergency shelter to the homeless	ESG \$471,290	Persons served: 2,760
Homelessness prevention DH2.4	2015	2019	Affordable Housing	Citywide	Rapid Rehousing to prevent homelessness	ESG \$386,405	Persons served: 305 persons
Job Creation & Retention Activities	2016	2019	Economic Development	Citywide	Job Creation and Public Facilities to	CDBG \$442,000	Jobs created: 20
Administration	2015	2019	Administration	Citywide	Grant administration & Service Delivery	CDBG \$2,107,950 ESG \$69,545 HOME \$146,610	Not applicable

Table 19 – Goals Summary

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b) (2)**

The City estimates that 1,000 extremely-low income households, 1,785 low-income households, and 100 moderate-income households will be assisted with housing rehabilitation. In addition, five (5) extremely-low-income households, and 10 low-income households will be assisted through the new construction of homeownership housing using HOME funds.

## **SP-60 Homelessness Strategy – 91.215(d)**

**Describe the jurisdiction's strategy for homelessness prevention.**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City receives Emergency Solution Grant (ESG) Program funds directly from HUD. As a member of the Maricopa Continuum of Care the City consults with the CoC regarding the performance standards for activities funded under ESG. It also consults with the CoC to discuss the best method to allocate funding to non-profit agencies. The City participates in the annual point-in-time survey. In addition to ESG funds, the City proposes to use CDBG funds to assist homeless persons. Through local non-profit agencies the City reaches out to homeless persons to assess their needs and where feasible address those needs.

### **Addressing the emergency and transitional housing needs of homeless persons**

The City proposes to fund non-profits that provided emergency or transitional housing to homeless persons, such as A New Leaf, Inc. – Faith House Emergency Shelter, which provides screening, assessment, crisis intervention, case management, life skills, training, and other support services to Glendale residents who have become homeless due to domestic violence. In addition, agencies such as Central Arizona Shelter Services and UMOM New Day Centers, provide shelter to homeless adults, and families with children, respectively.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

Rapid re-housing will continue to be funded under the Emergency Solutions Program. Assistance will include short-term and medium-term rent as well as case management. Agencies such as A New Leaf Inc., Rapid Re-Housing Services and Central Arizona Shelter- Rapid Re-Housing Services currently offer these types of services with ESG funds to eligible local homeless residents.

**Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs**

The City proposes to fund homeless prevention with ESG and CDBG funds, for services such as those provided by the Society of St. Vincent de Paul – Keeping Families Together. Through this program, rent and/or utility assistance is provided to low-income Glendale residents who are facing the threat of becoming homeless.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

## **SP-65 Lead based paint Hazards – 91.215(i)**

### **Actions to address LBP hazards and increase access to housing without LBP hazards**

The purpose of the Residential Lead-Based Paint Hazard Reduction Act of 1992 is to develop a national strategy to eliminate lead-based paint hazards in all housing as expeditiously as possible; to implement, on a priority basis, a broad program to evaluate and reduce lead-based paint hazards in the Nation's housing stock; to encourage effective action to prevent childhood lead poisoning by establishing framework for lead-based paint hazard evaluation and reduction; to ensure that the existence of lead-based paint hazards is taken into account in the development of Government housing policies and in the sale, rental, and renovation of homes and apartments; to mobilize national resources through a partnership among all levels of government and the private sector; to reduce the threat of childhood lead poisoning in housing owned, assisted, or transferred by the Federal Government; and to educate the public concerning the hazards and sources of lead-based paint poisoning and steps to reduce and eliminate such hazards.

The City will continue to test homes constructed prior to 1978 for lead-based paint at the time households seek assistance under the City's Roof Repair/Replacement, Residential Rehabilitation, and Exterior Improvement programs.

### **How are the actions listed above related to the extent of lead poisoning and hazards?**

The City has created a Geographic Area Map depicting the high-risk and lead-based paint hazards by Census Tract. The map can be found in the City's Action Plan for FY 2015-2016.

### **How are the actions listed above integrated into housing policies and procedures?**

The City assigns CDBG funds for Lead-Based Paint Hazard Reduction. Staff from Glendale's Community Revitalization Division has attended HUD training for compliance with the applicable regulations. The City will continue to provide required notice and information to all program participants of the hazards posed by lead paint.

## **SP-70 Anti-Poverty Strategy – 91.215(j)**

### **Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families**

According to the U.S. Census Quick Facts (2009-2013) for Glendale, 20.5% persons are below poverty level. The Economic Element of the Glendale General Plan seeks to promote jobs, revenue and financial stability. One of the goals is to encourage business growth for in-City job opportunities, reducing commuting time, providing jobs for multiple wage-earner households, and support expansion of existing businesses through municipal system improvements. The City also established goals to attract diverse, high-paying industries, sustain aviation activities, and establish commercial destination attractions.

### **How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan?**

The Glendale General Plan also include a Housing Element that implements and updates the provisions of the Glendale Five-Year Consolidated Plan. Under the Recommendation Section of the Housing Element it is stated that housing production needs to be clearly related to economic development efforts.

The City utilizes CDBG funds to improve neighborhood conditions and quality of life for its low- and moderate-income residents. The City provides funding for activities that work to reduce poverty by providing emergency assistance and social services. The City will continue to provide funding for improving neighborhoods, increasing job opportunities and other economic investment.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

## **SP-80 Monitoring - 91.230**

**Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.**

### **Monitoring Plan**

The Community Revitalization Division implements monitoring procedures for all organizations and agencies that receive CPD (CDBG, HOME, and ESG) funding including subrecipients, non-profit organizations, City departments and divisions, contractors, and individuals that receive assistance to purchase rehabilitated homes. Projects administered by the City and its subrecipients are also monitored by the City's regular auditing procedures.

### **Subrecipient Compliance**

With respect to the CDBG, HOME, and ESG programs, a subrecipient orientation is held during the grant application process, outlining the programmatic and fiscal requirements of the programs. Technical assistance is provided as a group to assist in the application process and also on a one-on-one basis to address specific concerns of agencies. Additional workshops may also be held on specific topics such as regulatory requirements, complying with federal regulations, timeliness, and other program related issues. The City also conducts a pre-award screening to assess the capacity of the agency's administrative and fiscal management systems and ability to successfully complete the proposed activities.

Subrecipients attend a mandatory Grant Administration workshop to cover the necessary reporting and reimbursement requirements. During activity implementation, the progress of activities and eligibility of expenditures is tracked throughout the contract period by review of required reporting and invoicing.

The City of Glendale also conducts desk audits and on-site monitoring visits after award of funds. On-site monitoring visits are conducted on an annual basis. The City conducts risk assessments to focus monitoring and technical assistance to agencies that need it.

### **HOME Program Monitoring**

The City utilizes the Maricopa HOME Consortium monitoring tool with modifications to reflect the relationship with the City of Glendale's subrecipients and to conduct monitoring of its HOME activities and projects. The monitoring includes a review of progress on performance of contracted activities, financial controls, compliance with federal regulations and required local

policies, including but not limited to outreach to potential clients and minority and women owned business enterprises, and affirmative marketing for multifamily rental opportunities.

### **Capital Improvement Projects**

Community Revitalization monitors for procurement, Uniform Relocation Act, Environmental Review, Section 3, Davis-Bacon, and compliance with other labor regulations, when applicable, to funded projects.

### **CAPER**

The City monitors its overall accomplishments annually when it prepares the Consolidated Annual Performance Evaluation Report (CAPER). The CAPER reports on progress towards meeting the goals and objectives of the Five-Year Consolidated Plan and Annual Action Plans.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY



# City of Glendale, AZ

## Annual Action Plan FY 2015 – 2016

Prepared for:  
Community Revitalization Division  
City of Glendale, Arizona  
5850 W Glendale Avenue, Suite 107  
Glendale, AZ 85301

Phone: (623) 930-3670  
Fax: (623) 435-8594  
TDD (623) 930-2197  
AZ Relay Service Number 711

Prepared by: ASK Development Solutions, Inc.

**THIS DOCUMENT CAN BE PROVIDED IN ALTERNATIVE FORMAT  
IF REQUESTED**



Consolidated Plan  
Action Plan

GLENDALE

79

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c) (1, 2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources : \$	Total: \$		
CDBG	Formula Grant	Public Services, Housing, Admin., Public Improvements Slum & Blight	2,107,952	110,500	277,750	2,496,202	8,431,808	
ESG	Formula Grant	Homeless assistance activities, administration	185,448			185,448	741,792	
HOME	County grant	New const. for homeowners, Housing rehab.	469,146			469,146	1,876,584	
CAP	State CSBG; LIHEAP; TANF	Rental and utility assistance	1,085,020			1,085,020	4,340,080	

Table 20 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.**

During FY 2015-2016, the City of Glendale will be utilizing HOME funds from the Maricopa County HOME Consortia for the City’s Housing Rehabilitation programs and to fund the construction of new affordable housing in partnership with Habitat for Humanity. The City meets its HOME match by providing \$25,000 in general funds each year and through a memorandum of understanding (MOU) and partnership with Habitat for Humanity of Central Arizona. The City provides HOME funds to Habitat, and Habitat uses its donations of construction labor and materials to assist the City in meeting its HOME match. The \$227,750 in reprogrammed CDBG funds noted above were allocated to public facilities and improvements.

HOME funds will be combined with CDBG housing rehabilitation funds to assist residents. For new construction of housing for ownership, HOME funds will be leveraged with private sector funds and donated labor and material donations in partnership with Habitat for Humanity. Funds for public improvements including physical improvements to public facilities, group home facilities, ADA ramp improvements to sidewalks, and ADA modifications to City parks will be leveraged with the City general fund allocations to benefit City residents. CDBG funds for demolition and code enforcement shall be leveraged with general funds to achieve the City's objectives.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.**

In the past, the City of Glendale has purchased lots through its partnership with Habitat for Humanity of Central Arizona for infill/new construction of homes for low-and very-low income households using mainly HOME funds. Due to the change in HOME regulations, all of City's recent acquisitions have been carried out using Neighborhood Stabilization Program (NSP) funds. Usually, Habitat will purchase a dilapidated non-repairable house using NSP funds which will then be demolished through the City's Voluntary Demolition Program and used for infill/new construction. In addition, the City has an inventory of land banked properties purchased with NSP funds that are slated for senior housing but one of those parcels may be converted to potentially develop a housing subdivision.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c) (3) & (e)

#### Goals Summary Information

The following table shows the annual goals and objectives for the City of Glendale for FY 2015-2016 CDBG, ESG and HOME Consortia funding:

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Retain Affordable Housing Obj: DH1.1	2015	2016	Affordable Housing – City Administered	Citywide	Rehabilitation of Existing Units	CDBG \$270,000 HOME Consortia \$184,824	Homeowner housing units rehabilitated:  37
Retain Affordable Housing Obj: DH1.1	2015	2016	Affordable Housing – Subrecipient Administered	Citywide	Rehabilitation of Existing Units	CDBG \$425,000	Homeowner housing units rehabilitated:  200
Increase Affordability of Housing Obj: DH2.2	2015	2016	Affordable Housing - City Administered	Citywide	Financial Assistance to Develop Homebuyer Housing – New Construction	HOME Consortia \$255,000	Financial subsidy for homebuyers:  3 HH
Improve Quality and Quantity of Public Facilities Obj: SL3.3	2015	2016	Non-housing community development	Citywide	General Public Facilities and Improvements	CDBG \$297,573	Public facility other than low/mod – income housing benefit: 5 facilities

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Increase Accessibility of Housing Units Obj: SL1.2	2015	2016	Non-housing community development	Citywide	Accessibility for persons with disabilities – public housing	CDBG \$157,500	Rental Housing Units Rehabbed: 10 units
Improvements to Parks and Recreational Facilities Obj: SL3.3	2015	2016	Non-housing community development	Citywide and Zip codes 85301 and 85302	Parks, Recreational Facilities, Including ADA Improvements	CDBG \$442,846	Public facility other than low/mod – income housing: 400 persons
Increase Availability of Public Services for Seniors Obj: SL3.4	2015	2016	Non-housing community development	Citywide	Senior Services	CDBG \$30,000	Public Service other than low/mod-income housing benefit: 214 persons
Increase Availability of Public Service for Youth Obj: SL3.4	2015	2016	Non-housing community development	Citywide	Youth Services	CDBG \$62,075	Public Service other than low/mod-income housing benefit: 372
Increase Availability of Public Services to Persons with Disabilities Obj: SL3.4	2015	2016	Non-housing community development	Citywide	Services to Persons with Disabilities	CDBG \$30,000	Public Service other than low/mod-income housing benefit: 193 persons

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Increase Availability of Public Services to the Homeless Obj: SL3.4	2015	2016	Non-housing community development	Citywide	Services to the homeless	CDBG \$130,000	Public Service other than low/mod-income housing benefit: 334 persons
Increase Availability of Public Services Obj: SL3.4	2015	2016	Non-housing community development	Citywide	Fair housing services	CDBG \$4,117	Public Service other than low/mod-income housing benefit: 4 persons
Increase the Quality and Quantity of Public Services Obj: SL3.4	2015	2016	Non-housing community development	Citywide	Public Services, General (Hunger)	CDBG \$60,000	Public Service other than low/mod-income housing benefit: 42,700 persons
Demolition of dilapidated structures Obj: SL3.2	2015	2016	Non-housing community development	Citywide	Voluntary Demolition and Spot Blight Removal	CDBG \$55,000	Buildings/units demolished: 16
Homeless Services DH1.4	2015	2016	Housing	Citywide	Services and emergency shelter to the homeless	ESG \$94,258	Persons served: 552

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Homelessness prevention DH2.4	2015	2016	Affordable Housing	Citywide	Rapid Rehousing to prevent homelessness	ESG \$77,281	Persons served: 61 persons
Administration	2015	2016	Administration	Citywide	Grant administration & Service Delivery	CDBG \$421,590 ESG \$13,909 HOME \$29,322	Not applicable

Table 21 – Goals Summary

## Goal Descriptions

### AP-35 Projects - 91.420, 91.220(d)

#### Introduction

The following is the list of approved projects/activities for the use of entitlement grant funds under the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) and HOME Investment Partnership (HOME) through the Maricopa County HOME Consortium for FY 2015-2016:

<b>CDBG FY 2015-16 FUNDING ALLOCATIONS FOR PUBLIC SERVICE ACTIVITIES</b>					
					<b>\$316,192</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVES AND OUTCOMES</b>		<b>ANNUAL ACTION PLAN GOALS</b>		<b>CDBG FUNDING</b>
<b>Homeless</b>					<b>\$130,000</b>
COG-Community Action Program (CAP) – <b>Eviction Prevention (Rent Assistance)</b>	Suitable Living Environment	Availability-Accessibility	80	Individuals	80,000
Society of St. Vincent de Paul, OLPH – <b>Keeping Families Together Program</b>	Suitable Living Environment	Availability-Accessibility	254	Individuals	50,000
<b>Seniors</b>					<b>\$30,000</b>
Arizona YWCA Metropolitan Phoenix – <b>YWCA Congregate Meals</b>	Suitable Living Environment	Availability-Accessibility	214	Individuals	30,000
<b>Youth</b>					<b>\$62,075</b>
Heart for the City – At Risk Youth Community Center/ <b>Community Garden Program</b>	Suitable Living Environment	Availability-Accessibility	372	Individuals	62,075
<b>Disabled</b>					<b>\$30,000</b>
Arizona YWCA Metropolitan Phoenix- <b>Home Delivered Meal Program (Meals on Wheels)</b>	Suitable Living Environment	Availability-Accessibility	193	Individuals	30,000
<b>General Assistance</b>					<b>\$64,117</b>
Community Legal Services – <b>Fair Housing</b>	Suitable Living Environment	Availability-Accessibility	4	Individuals	4,117
Hope for Hunger – <b>2015 Hunger Fighter’s</b>	Suitable Living Environment	Availability-Accessibility	42,700	Individuals	60,000

<b>CDBG FY 2015-16 FUNDING ALLOCATIONS FOR REHABILITATION-RELATED ACTIVITIES</b>					
					<b>\$907,500</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVE AND OUTCOMES</b>		<b>ANNUAL ACTION PLAN GOALS</b>		<b>CDBG FUNDING</b>
<b>COG – Community Revitalization Division (Residential Rehabilitation Program, Delivery cost, Roof, Repair/Replacement Program, Exterior Rehabilitation Program, Lead-Based Paint Hazard Program, Temporary Relocation Program)</b>	Decent Housing	Availability- Accessibility	34	Housing Units	270,000
<b>Habitat for Humanity Central Arizona – Glendale’s Emergency Home Repair Program</b>	Decent Housing	Availability- Accessibility	200	Housing Units	425,000
<b>COG-Community Housing Division – ADA Accessibility</b>	Decent Housing	Sustainability	10	Housing Units	157,500
<b>COG -Voluntary Demolition Low- Mod</b>	Creating Economic Opportunity	Sustainability	8	Units	20,000
<b>COG -Voluntary Spot Slum/Blight</b>	Creating Economic Opportunity	Sustainability	8	Units	35,000

<b>CDBG FY 2015-16 FUNDING ALLOCATIONS FOR PUBLIC FACILITY AND INFRASTRUCTURE IMPROVEMENT ACTIVITIES</b>					
					<b>\$740,419</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVES AND OUTCOMES</b>		<b>ANNUAL ACTION PLAN GOALS</b>		<b>CDBG FUNDING</b>
<b>Central Arizona Shelter Services (CASS) – Vista Colina Family Shelter Physical Improvements</b>	Suitable Living Environment	Sustainability	1	Public Facility	25,000
<b>Central Arizona Shelter Services (CASS) – Single Adult Shelter Physical Improvements</b>	Suitable Living Environment	Sustainability	1	Public Facility	23,003
<b>Glendale Women’s Club – Clubhouse Stabilization and Restoration Project</b>	Suitable Living Environment	Sustainability	1	Public Facility	37,000

<b>CDBG FY 2015-16 FUNDING ALLOCATIONS FOR PUBLIC FACILITY AND INFRASTRUCTURE IMPROVEMENT ACTIVITIES</b>					
					<b>\$740,419</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVES AND OUTCOMES</b>		<b>ANNUAL ACTION PLAN GOALS</b>		<b>CDBG FUNDING</b>
COG-Code Compliance Department – <b>Aquatics Center ADA Compliance and Visual Improvements</b>	Suitable Living Environment	Sustainability	1	Public Facility	143,500
COG- Parks and Recreation and Library Services – <b>ADA Modification to City Parks in 85301 and 85302 zip codes</b>	Suitable Living Environment	Sustainability	LMA Area		192,846
COG – Public Works Department/Street Maintenance Division – <b>ADA Ramp Improvements to Sidewalks</b>	Suitable Living Environment	Sustainability	LMA Area		250,000
ValleyLife Inc. – <b>Renovations to Special Needs Group Home Facilities</b>	Suitable Living Environment	Sustainability	1	Public Facility	69,070
<b>CDBG FY 2015-16 FUNDING ALLOCATIONS FOR ADMINISTRATION ACTIVITIES</b>					
COG –Community Revitalization Division		Grant Administration		421,590	
<b>TOTAL CDBG Administration Activities</b>					<b>\$421,590</b>
<b>GRAND TOTAL FOR ALL CDBG–FUNDED ACTIVITIES</b>					<b>\$2,385,701</b>
<b>Reprogrammed Funds \$277,750</b>					

<b>ESG FY 2015-16 FUNDING ALLOCATIONS FOR HOMELESS ASSISTANCE ACTIVITIES</b>					
<b>Homeless Activities</b>					
					<b>\$94,258</b>
<b>AGENCY / ACTIVITY NAME</b>	<b>OBJECTIVES AND OUTCOMES</b>		<b>ANNUAL ACTION PLAN GOALS</b>		<b>ESG FUNDING</b>
A New Leaf- <b>Faith House Emergency Shelter Operations</b>	Suitable Living Environment	Availability- Accessibility	120	Individuals	25,000
Central Arizona Shelter Services (CASS)- <b>Emergency Shelter for Homeless Single Adults</b>	Suitable Living Environment	Availability- Accessibility	68	Individuals	16,992

ESG FY 2015-16 FUNDING ALLOCATIONS FOR HOMELESS ASSISTANCE ACTIVITIES					
<b>Homeless Activities</b>					<b>\$94,258</b>
AGENCY / ACTIVITY NAME	OBJECTIVES AND OUTCOMES		ANNUAL ACTION PLAN GOALS		ESG FUNDING
Streetlight USA – <b>Shelter Operating Costs – Utilities</b>	Suitable Living Environment	Availability- Accessibility	300	Individuals	27,266
UMOM New Day Centers, Inc.- <b>Emergency Shelter for Families - Glendale</b>	Suitable Living Environment	Availability- Accessibility	64	Individuals	25,000
<b>Homeless Prevention Activities</b>					<b>\$77,281</b>
A New Leaf - <b>Rapid Re-Housing</b>	Decent Housing	Affordability	40	Individuals	40,000
Central Arizona Shelter Services (CASS) – <b>Rapid Re-Housing</b>	Decent Housing	Affordability	21	Individuals	37,281
ESG FY 2015-16 FUNDING ALLOCATIONS FOR ADMINISTRATION ACTIVITIES					
COG –Community Revitalization Division		Grant Administration			13,909
<b>TOTAL ESG Administration Activities</b>					<b>13,909</b>
<b>GRAND TOTAL FOR ALL ESG–FUNDED ACTIVITIES</b>					<b>\$185,448</b>

HOME FY 2015-16 FUNDING ALLOCATIONS FOR HOUSING RELATED ACTIVITIES					
					<b>\$439,824</b>
AGENCY / ACTIVITY NAME	OBJECTIVES AND OUTCOMES		ANNUAL ACTION PLAN GOALS		HOME FUNDING
Habitat for Humanity – <b>New Construction Housing Program</b>	Decent Housing	Affordability	3	Housing Units	255,000
COG – <b>Housing Rehab Activities</b>	Decent Housing	Availability- Accessibility	3	Households	184,824
HOME FY 2015-16 FUNDING ALLOCATIONS FOR ADMINISTRATION ACTIVITIES					
COG –Community Revitalization Division		Grant Administration			29,322
<b>TOTAL HOME Administration Activities</b>					<b>\$29,322</b>
<b>GRAND TOTAL FOR ALL HOME–FUNDED ACTIVITIES</b>					<b>\$469,146</b>

Table 22 – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Allocation priorities were based on the City's housing and community development needs assessment contained in the Consolidated Plan. Ongoing efforts to address the identified needs amidst dwindling financial resources at the federal and local level also requires the City to focus its funding to the activities of highest priority. HUD community development funding has been reduced by nearly 30% since FY2010. Housing market conditions related to demand and supply of both rental and homeownership, as well as the availability of affordable housing also determine the use of housing related funding such as HOME Consortia allocations. The City is challenged to develop and implement a well-coordinated and integrated outcome-driven service delivery system that meets the City's housing and community development needs and goals.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

## AP-38 Project Summary

### Project Summary Information

The following are the descriptions for each of the proposed program activities for the FY 2015-2016 Action Plan year:

#### **Community Development Block Grant Program**

##### **1. Housing-Rehabilitation Activities (24 CFR 570.202, 570.201)**

- a. **Residential Rehabilitation Program** – Provide funding for residential rehabilitation for low- and moderate-income homeowners of single-family owner-occupied homes. This program targets homeowners earning at or below 80% of median income.
- b. **Roof Repair/Replacement Program** – Provide funding for roof repair or replacement to low- and moderate-income homeowners. This grant program targets households at or below 60% of median income.
- c. **Exterior Rehabilitation Program** – Provide funding for exterior improvement of single-family homes for low- to moderate-income homeowners. The program targets households earning at or below 60% of median income.
- d. **Lead-Based Paint Hazard Reduction** - Provide funding for the reduction of lead-based paint hazards in single-family homes rehabilitated under the Roof Repair/Replacement, Residential Rehabilitation, and Exterior Rehabilitation programs.
- e. **Temporary Relocation Program** - Provide funding for temporary relocation for clients receiving services under the single family Residential Rehabilitation program.
- f. **Glendale Emergency Home Repair Program** - Habitat for Humanity Central Arizona will provide emergency home repair services for low- to-moderate income Glendale homeowners for HVAC, plumbing and electrical issues.

- 2. Voluntary Demolition Program – Low/Mod (24 CFR 570.201 (d))** – Provide funding for the demolition and clearance of substandard structures. This service will allow for future development that will benefit low- to moderate-income families.

- 3. Voluntary Demolition Program – Slum/Blight (24 CFR 570.201 (d))** - Provide funding for demolition of vacant, substandard structures in the designated Downtown

Redevelopment Area bounded by 43<sup>rd</sup> to 67<sup>th</sup> Avenues and Orangewood to Maryland Avenues, or citywide on a spot basis.

4. **City of Glendale Community Housing – Public Housing ADA Accessibility Project (24 CFR 570.202)** – Modify up to 10 units of the City’s public housing units, to offer full accessibility to persons who need these accommodations. Benefits would be primarily received by Glendale public housing residents. Modifications will meet requirements for federally assisted housing in accordance with the Americans with Disabilities Act (ADA).
5. **City of Glendale Public Facilities and Physical Improvements (24 CFR 570.201(c))**– Provide funding for physical improvements to emergency shelters, special needs group home facilities, stabilization and restoration of public buildings, American Disabilities Act (ADA) modifications and improvements to public buildings, parks, and sidewalks in the City.
6. **Public Services (24 CFR 570.201(e))**– Provide funding to local and regional non-profit organizations to provide public services in the areas of eviction assistance, homeless assistance, meals for seniors, community gardens, meals-on-wheels for persons with disabilities, general food distribution for low- to moderate-income households or persons.
7. **CDBG Program Administration/Planning –24 CFR 570.205 and 570.26** - Provide funding to the City of Glendale Community Revitalization Division for the administration of the CDBG program.

#### **HOME Investment Partnership (HOME) Program**

1. **Habitat for Humanity Central Arizona – Land Acquisition/Site Improvements/Rehab (24 CFR 92.205)** –Provide funding for the land acquisition, site preparation, and infrastructure improvements associated with the construction of affordable single-family housing.
2. **Residential Rehabilitation Program** – Provide funding for residential rehabilitation for low- and moderate-income homeowners of single-family owner-occupied homes.
3. **HOME Program Administration (24 CFR 92.207)** – Provide funding to the City of Glendale Community Revitalization Division for the administration of the HOME Program.

## **Emergency Solutions Grant (ESG) Program**

### **1. Assistance for Emergency Solutions and Transitional Housing Operating Costs (24 CFR 576.21(a)(3))**

- a. **A New Leaf Faith House Emergency Shelter**– Provide funding for agency operational expenses for the provision of an emergency shelter for battered women over the age of 18 and their minor-aged children.
- b. **Central Arizona Shelter Services (CASS) – Emergency Shelter Services for Homeless Single Adults** – Provide funding for general operating expenses association with the provision of 24-hour/seven-day emergency shelter for homeless single adults.
- c. **Streetlight USA Shelter Services** - Provide funding to house and care for sex trafficked girls with intense trauma symptoms. The girls will attend school with certified teachers and receive one-on-one assistance to provide maximum educational benefit while in the program.
- d. **UMOM New Day Centers – Emergency Shelters for Families** – Provide funding for critical shelter and comprehensive wrap-around services to homeless children and families.

### **2. Homeless Prevention, Rapid Re-Housing and HMIS**

- a. **A New Leaf –Rapid Re-Housing** – Provide funding to assist families and individuals in regaining permanent housing through rental assistance and case management.
- b. **Central Arizona Shelter Services- Rapid Re-Housing** – Provide funding to assist families and individuals in regaining permanent housing through rental assistance and case management.

### **3. ESG Program Administration (24 CFR 576.21(a) (5) - Provide funding to the City of Glendale Community Revitalization Division for the administration of the HOME Program.**

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.**

### **Geographic Distribution**

**The Consolidated Plan regulations require the city to describe the geographic areas of the city in which it will direct assistance during the ensuing program year. Although it is not mandatory to establish locally designated target areas where efforts will be concentrated, HUD strongly encourages grantees to do so.**

The City of Glendale has identified low- to moderate-income target areas where more than 51% of the population are households with incomes at 80% of the Area Median Income as defined and adjusted annually by HUD. However, for the most part, the City does not direct its assistance based on those target areas. The Census Tracts which contain a higher concentration of low/mod income persons are 924, 925, 926, 926.01, 926.02, 926.05, 927.15, 927.17, 927.18, 928, 930.01, and 930.02. The CDBG, ESG, and HOME regulations allow for resources to be allocated based on the income characteristics of beneficiaries. As such, the City allocates its resources for public service activities, affordable housing, and emergency home repair citywide. CDBG and ESG funding allocations for public service are allocated on a citywide basis. See attached Maps #2 and #4 illustrating the City's low- to moderate-income target areas.

CDBG funded public facilities and infrastructure improvement activities will be located in the City's low- to moderate-income census tracts if they meet an area benefit national objective. Such activities will be carried out in the target areas and the city's Downtown Redevelopment Target Area (DRTA), as adopted by the City Council. For those areas in which CDBG funding provides an area benefit, \$442,846 or 18.5% of the available funding for FY 2015-2016 including reprogramming funds was allocated.

CDBG funded public facilities and infrastructure improvement activities will also be carried out in non-designated areas. Such public facilities and improvement activities will benefit limited clientele (special needs) populations.

<b>Target Area</b>	<b>Percentage of Funds</b>
Census Tracts 85301 and 85302	18.5%

**Table 23 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Generally, allocation of funds are not based on geographic priorities except in the case where an area benefit national objective is used under the CDBG program.

## **AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)**

### **Introduction**

During FY 2015-2016, the City of Glendale will utilize CDBG public service funds and ESG funds to address the housing and supportive service needs of homeless individuals and families as well as supportive services for non-homeless members of special needs groups. The City made available \$316,192 of its CDBG allocation for public service activities and received requests from non-profit organization totaling \$799,555. The available funds were allocated across the following categories: homeless activities - \$130,000; senior activities - \$30,000; youth activities - \$62,075; general assistance - \$64,117; and activities for persons with disabilities - \$30,000. The City will receive an ESG allocation of \$185,448. Like CDBG public services, the requested funds exceeded the available budget by over \$80,000. The City is proposing to use 40% of the ESG funds for homeless prevention activities and the remaining 60% for emergency shelter operational costs.

The specific activities, funding source, and funding amounts are identified below.

### Housing and supportive services for Homeless persons - \$287,097

- City of Glendale Community Action Program will receive \$80,000 in CDBG funding for emergency rental assistance to prevent evictions for eligible households;
- The Society of St. Vincent de Paul will receive \$50,000 in CDBG funding for the Keeping Families Together program;
- A New Leaf Faith House will receive \$40,000 in ESG funding Rapid Re-housing services and \$25,000 for operation costs of its emergency shelter;
- Central Arizona Shelter Services (CASS) will receive \$37,281 in ESG funding for its Rapid Re-Housing Program and \$16,992 for its emergency shelter serving single adults;
- Streetlight USA will receive its request of \$27,226 for shelter operating costs; and
- UMOM New Day Centers, Inc. will receive \$25,000 of ESG funds for emergency shelters for families.

### Supportive services for non-homeless populations - \$60,000

- Arizona YWCA Metropolitan Phoenix will receive \$30,000 in CDBG funding to provide congregate meals to seniors and an additional \$30,000 to operate the Meals-on-Wheels program providing home-delivered meals to persons with disabilities.

**Actions for Reducing and Ending Homelessness:**

The Maricopa Association of Governments (MAG) administers the Continuum of Care process. The City of Glendale is a member of the Maricopa Continuum of Care Regional Committee on Homelessness. The CoC adopted a Ten-Year Plan to End Homelessness in 2006 and oversees the implementation of the plan as well as tracking of progress to meet the goals and objectives.

**Actions to Assess Individual Needs of Homeless Persons:**

In terms of assessing the individual needs of homeless persons, the CoC is currently creating a countywide centralized intake and client tracking system with the goal of enhancing CoC services to better assist homeless persons.

The City of Glendale will use CDBG and ESG funding to assist homeless individuals and families and the agencies receiving the funding will conduct an assessment of the needs of the persons they plan to serve.

In order to determine the beneficiary eligibility for ESG assistance and the level and type of assistance needed to move the individual or family to stable permanent housing, ESG sub-recipients must conduct an initial evaluation per 24 CFR 576.401. Evaluations must be conducted according to the centralized or coordinated assessment requirements under regulations at §576.400(d) and written standards at §576.400(e).

Eligibility and type of assistance will be determined during the intake application for households receiving Homeless Prevention and Rapid Re-Housing assistance. Income eligibility will be determined using the HUD standard for calculating annual income, specifically meeting the requirement that household income must not exceed 30% of the area median income as established by HUD and updated annually.

**Actions to address emergency shelter and transitional housing needs:**

In order to address emergency shelter and transitional shelter needs of homeless persons, the City will continue to provide financial support to agencies that operate shelter facilities. In FY 2015-2016, the City will fund four emergency shelters with CDBG and ESG funding: A New Leaf Faith House; CASS; Streetlight USA; and UMOM New Day Centers. With the exception of UMOM New Day Center, all the other shelters are for homeless individuals.

**Actions to support transition from shelter to permanent housing:**

One of the goals identified in the Ten-Year Plan to End Homelessness is to advocate for intensive aftercare in order to ease transition for people exiting emergency and transitional shelters. The

agencies the City funds take action to ensure that persons moving to permanent housing achieve housing stability.

CASS Housing Services program helps individuals and families with leasing expenses, utility bills, and provides time-limited financial support. CASS's housing affiliate, Arizona Housing, Inc., creates affordable, permanent, supportive housing to help formerly homeless persons afford a home.

Currently, Arizona Housing, Inc. operates four apartment communities. Each development offers on-site supportive services to help residents maintain self-sufficiency. The supportive services include peer support, Alcoholic Anonymous (AA) meetings, and behavioral health services.

**Actions to prevent homelessness:**

During the program year, the City will provide CDBG and ESG funding for homeless prevention activities that include emergency rental/utility assistance payments and Rapid Re-housing services.

Specifically, the City's Community Action Program Division will receive CDBG funding of \$80,000 that will assist persons with incomes at or below 50% AMI. The City also plans to utilize ESG funds for Rapid Re-housing programs. CASS and A New Leaf will receive ESG funding from the City in FY 2015-2016 for their Rapid Re-housing activities. A New Leaf Rapid Re-Housing Program provides case management, support services, referrals for services, and financial rent assistance. The objectives of the program are to improve the life and social skills of participants, increase awareness of community resources, and assist participants to obtain employment.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

#### **Actions planned to address obstacles to meeting underserved needs:**

The City of Glendale, like most communities, is faced with a lack of sufficient resources to effectively address underserved needs. During FY 2015-2016, the City plans to undertake the following actions to address obstacles to meeting underserved needs:

- Funding projects and activities that leverage funding from other public and private resources to increase the impact of projects and benefit more low- and moderate-income residents;
- Provide support for agencies that serve LMI, homeless individuals and families, and persons at risk of homelessness using CDBG and ESG funding;
- Benefit low- and moderate income neighborhoods by addressing aging infrastructure, other public improvement, and public facility needs;
- Continue to participate in regional and countywide efforts such as MAG and the CoC to ensure resources are used in a coordinated effort and address the highest priority needs of homeless persons and families;
- Apply for new funding opportunities from Federal and/or State sources and support funding applications for other organizations in the City or region.

#### **Actions planned to foster and maintain affordable housing:**

During FY 2015-2016, the City of Glendale will preserve affordable housing and increase the affordable housing stock for households with income between 0-80% AMI by implementing or funding the following activities:

- Utilize HOME funding for the rehabilitation of owner-occupied housing units and to support Habitat for Humanity in developing new affordable housing units;
- Address accessibility barriers for elderly and persons with disabilities;
- Implement and coordinate public housing in the City by providing Section 8 vouchers to eligible households; and
- Provide financial assistance to households facing eviction with emergency rental assistance.

#### **Actions planned to reduce lead-based paint hazards:**

The City will address lead-based paint hazards with the implementation of the rehabilitation

program. HUD regulations at 24 CFR Part 35 requires that lead-based paint hazards be controlled before the rehabilitation of a housing units, particularly if children under the age of 6 occupy the units. The City will conduct the required LBP assessment based on the level of federal funds invested in the rehabilitation of units constructed prior to 1978.

**Actions planned to reduce the number of poverty-level families:**

Primarily, the City will utilize ESG funding for homeless prevention and rapid re-housing programs along with services that lead to self-sufficiency. Also, the City will require and ensure that its subrecipients collect, maintain, and report data with regards to the need of clients in order to prioritize actions and resources to address the greatest needs of families below the poverty level.

**Actions planned to develop institutional structure:**

The Glendale Community Revitalization Division currently coordinates with several City departments, non-profit organizations, and other public entities to meet the goals and objectives of the Consolidated Plan. In order to continue improving the institutional structures with the goal of maximizing benefits for LMI persons and achieving performance outcomes, the City will continue to participate in regional committees, provide and/or support training for staff and providers in the areas of affordable housing, fair housing, economic development, and community development, and pursue closer relations with non-profit housing and service providers.

**Actions planned to enhance coordination between public and private housing and social service agencies:**

During FY 2015-2016, the City will utilize CDBG, HOME, and ESG funding to support both public and private housing programs including programs operated by social service agencies. The City will continue to utilize the services of the CDAC to review applications for funding and make funding recommendations. The housing and supportive services needs of homeless persons will also be addressed by participation in the CoC and funding for social service agencies.

## **Program Specific Requirements**

### **AP-90 Program Specific Requirements - 91.420, 91.220(I) (1, 2, 4)**

#### **Introduction**

##### **Community Development Block Grant Program (CDBG)**

##### **Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed will be approximately \$110,000.

#### **Self-evaluation**

The City will evaluate performance under the CDBG program primarily by tracking goals in terms of beneficiaries and CDBG national objectives met. The City will also use the timely distribution of funds as a performance standard. Program outcomes will be reported in the Consolidated Annual Evaluation Report (CAPER). The City will monitor CDBG subrecipients to ensure that funds have been spent on eligible costs and that the CDBG program regulations and requirements have been met.

#### **Other CDBG Requirements**

1. The amount of urgent need activities

The City of Glendale does not plan to spend any funds on urgent need activities.

#### **HOME Requirements**

##### **Other forms of investment**

During FY 2015-2016, the City of Glendale will be utilizing HOME funds for the City's Housing Rehabilitation programs and to fund the construction of new affordable housing in partnership with Habitat for Humanity. The City will not be utilizing HOME funds for investments that are beyond those identified in 24 CFR 92.205. The City provides a HOME match of \$25,000 from the general fund annually. In addition, the Community Revitalization Division has a memorandum of understanding with Habitat for Humanity through which Habitat, in accordance with the HOME

match regulations, uses the value of volunteer labor and donated building materials to assist the City in meeting the HOME match.

### **Resale of recapture guidelines for homebuyer activities**

The City of Glendale receives HOME funds as a consortium member of Maricopa County. The County has established a Consortium Policy regarding recapture/resale provisions which allows each member of the Consortium to use either provision depending on the benefit to the member and to the potential homebuyer. The City of Glendale utilizes the recapture approach and requires repayment of net proceeds from the sale of a property if the home is sold prior to the expiration of the affordability period. The City requires program participants to execute security instruments in which the program requirements and the method to calculate the repayment amount are specified. In the case of a foreclosure, the period of affordability is terminated. The amount recaptured is based on the amount of the net proceeds from the foreclosure sale. If no net proceeds are generated from the foreclosure sale, the HOME investment will not be recaptured.

### **Ensuring affordability of units**

Glendale follows the HOME affordability requirements outlined at 24 CFR 92.254(a) (4). The minimum period of affordability is dependent on the amount of homeownership assistance. The affordability requirements are as follows: Under \$15,000 – 5 years; \$15,000 - \$ 40,000 – 10 years; and over \$40,000 – 15 years.

### **Refinancing of existing debt**

The Maricopa County HOME Consortium does not allow HOME funds to be used for the refinancing of existing debt.

### **Self-evaluation**

The City will evaluate performance under the HOME program primarily by tracking goals in terms of beneficiaries. The City will also use the timely distribution of funds as a performance standard. Program outcomes will be reported in the Consolidated Annual Evaluation Report (CAPER). The City will monitor HOME subrecipients or CHDOs to ensure that funds have been spent on eligible costs and that the HOME program regulations and requirements have been met.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

**Standards for ESG assistance**

The City requires that subrecipients develop written standards that are consistently applied within the agencies programs. ESG subrecipients must conduct an initial evaluation to determine the eligibility of each individual or family seeking ESG assistance. The eligibility determination is conducted during the intake process and the amount and types of assistance the individual or family needs to regain stability in permanent housing is determined. Subrecipients utilize the HUD published income limits that are updated annually to determine income eligibility for program participation. Documentation is collected to show that the participant lacks sufficient resources to remain in their home or enter new housing without ESG assistance. If there are changes in the income of the program participants, subrecipients are required to re-evaluate the eligibility and needs of the households.

**Centralized or Coordinated Assessment System**

The Maricopa Association of Governments (MAG) administers the regional Continuum of Care. According to the MAG CoC Regional Committee on Homelessness Governance Charter and Operating Policies, the CoC approved the Service Prioritization Decision Assessment Tool (SPDAT) and the Family SPDAT as the region's common assessment tool. The tool was developed in collaboration with municipalities, homeless services providers, and funders. The goal of the Coordinated Assessment System is to end homelessness quickly and effectively by following a housing first approach. The assessment system provides multiple access points throughout the region, streamlines the referral process, and prioritizes individuals and families with the highest level of needs.

**Homeless Management Information System (HMIS)**

HMIS is an electronic data collection system that facilitates the collection of information on persons who are homeless or at risk of becoming homeless. The HMIS is being developed by the Maricopa County CoC. ESG subrecipients are required to report program participant-level data such as the number of persons served and their demographic information in a HMIS database, in accordance with HUD published HMIS and data standards, and other community standards as may be adopted by the City of Glendale and/or the CoC.

## Process for making sub-awards

The City of Glendale's Community Revitalization Department has an established process for accepting competitive applications from non-profit social service organizations that carry out activities and implement programs that are eligible for ESG funding. The Community Development Advisory Committee (CDAC) is a citizen committee appointed by the Mayor and City Council. The CDAC makes funding recommendations to the City Council for community development programs including CDBG, HOME, and ESG. Recommendations are subject to approval by the City Council and become part of the City's Annual Action Plan.

During FY 2015-2016, the City will receive an ESG allocation of \$185,448 of which \$13,909 or 7.5% will be used for administrative costs. The CDAC recommended ESG funding of \$171,539 to the following agencies carrying out homeless prevention activities and operating emergency shelters:

### Homeless Prevention Activities:

A New Leaf – Rapid Re-Housing Services --- \$40,000

Central Arizona Shelter Services (CASS) – Rapid Re-Housing ---- \$ 37,281

**Subtotal Homeless Prevention --- \$77,281**

### Shelter Operational Costs for Homeless Service Activities:

A New Leaf – Faith House Emergency Shelter Operations --- \$25,000

Central Arizona Shelter Services (CASS) – Emergency Shelter --- \$16,992

Streetlight USA – Shelter Operating Costs – Utilities --- \$27,266

UMOM New Day Centers, Inc. – Emergency Shelter for Families --- \$25,000

**Subtotal Shelter Operations --- \$94,258**

### Grant Administration

Community Revitalization Division --- \$13,909

**Total ESG funding --- \$185,448**

### **Homeless Participation**

The Continuum of Care is governed by a Board which is the decision-making body for the CoC and receives input from CoC committees including the CoC Regional Committee on Homelessness. The City of Glendale is a member of the CoC Regional Committee on Homelessness. The City will meet the requirement at 24 CFR 576.405(a) since at least one homeless or formerly homeless individual serves on the CoC board as well as on the Committee on Homelessness. The Committee on Homelessness is responsible for making recommendations and providing input to the CoC Board.

### **Self-evaluation**

The City will evaluate performance under the ESG program primarily by tracking goals in terms of beneficiaries assisted with homeless prevention or rapid re-housing and individuals and families provided with emergency shelter. The City will also use the timely distribution of funds as a performance standard. Program outcomes will be reported in the Consolidated Annual Evaluation Report (CAPER). The City will monitor ESG subrecipients to ensure that funds have been spent on eligible costs and that the program regulations and requirements have been met. The City will also consult with the CoC on meeting regional goals to end homelessness as identified in the Ten-Year Plan to End Homelessness.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

# Appendix I - Public Notices

## Community Notice 1. Glendale Republic

4

**PUBLIC NOTICE**  
**PUBLIC HEARING**  
**FOR INTERESTED CITIZENS AND COMMUNITY GROUPS**  
**DEVELOPMENT OF THE CITY OF GLENDALE'S**  
**FIVE-YEAR CONSOLIDATED PLAN FOR**  
**FISCAL YEARS 2015-2016 THROUGH 2019-2020**

The City of Glendale will hold a public hearing on Thursday, March 19, 2015, at 6:30 p.m. to meet with interested citizens and community groups to solicit input and commentary on how it should use Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) program funds over the next five years. These are funds that are allocated to the City of Glendale by the U.S. Department of Housing and Urban Development (HUD), and may be used for public facilities and improvements, public services, housing-related projects, removal of architectural barriers, and economic development. Projects must generally benefit low- and moderate-income persons.

The information gathered will be combined with other data collected to determine the overall needs, strategies, and priorities that will be summarized in a new "Five-Year Consolidated Plan" for the period from July 1, 2015 through June 30, 2020.

All interested citizens and community groups are invited to attend this hearing. The hearing will be held at the City Municipal Office Complex, 5850 W. Glendale Avenue, Room B-2 at 6:30 p.m. If you are unable to attend this hearing and wish to provide input for consideration, please mail your comments to the City of Glendale, Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107, Glendale, AZ 85301, by Thursday, March 12, 2015.

You may also e-mail your comments to: [Don.Flanagan@glendaleaz.com](mailto:Don.Flanagan@glendaleaz.com)

The 30-day review period for the Five-Year Consolidated Plan for Fiscal Years 2015-2016 Through 2019-2020 will be from March 6, 2015 through April 6, 2015.

For additional information regarding this process, please contact Gilbert Lopez, Community Revitalization Manager for the City of Glendale, at (623) 939-3670.

**FOR SPECIAL ACCOMMODATIONS**

City facilities are wheelchair accessible. For special accommodations, please contact Gilbert Lopez at the Community Revitalization Division, phone (623) 939-3670, at least three (3) working days prior to the hearing. Hearing-impaired persons, please use the AZ Relay Service number 711, or Glendale TDD (623) 938-2197.

**Asistencia en español:** Para que le interpreten la solicitud en español, llame al (623) 939-3670.

Richard Bowers, Acting City Manager  
 CITY OF GLENDALE  
 Publish - Arizona Republic  
 February 27, 2015 and March 4, 2015

### GLENDALE REPUBLIC

An edition of *The Arizona Republic*  
 A Gannett newspaper

**John Zidich**  
 CEO and Publisher

**Nicole Carroll**  
 Executive Editor,  
 602-444-8797  
[nicole.carroll@arizonarepublic.com](mailto:nicole.carroll@arizonarepublic.com)

**Venita James**  
 Community Director,  
 602-444-6932  
[venita.james@arizonarepublic.com](mailto:venita.james@arizonarepublic.com)

**Wyatt Buchanan**  
 Phoenix and West Valley Editor,  
 602-444-6934  
[wyatt.buchanan@gannett.com](mailto:wyatt.buchanan@gannett.com)

**TO ADVERTISE**  
 Contact Amy Lindsey  
 Territory Sales Manager, 602-444-7140  
[alindsey@publicmedia.com](mailto:alindsey@publicmedia.com)

**TO SUBSCRIBE**  
 602-444-1000

**CONTACT US**  
 602-444-6397  
 6751 N. Sunset Blvd., Suite 325  
 Glendale, AZ 85305

**CORRECTIONS**  
 Call 602-444-NEWS (6397)  
 Or e-mail [Phoenix-WestValleyEditor@WyattBuchanan.com](mailto:Phoenix-WestValleyEditor@WyattBuchanan.com)

### Community News

Z18 | FRIDAY, 02.27.15

# 5 vie for 3 council seats in Goodyear

## Candidates target economic growth, tax cuts

**DAVID MADRID**  
 THE REPUBLIC • AZCENTRAL.COM

The Goodyear City Council primary election on March 10 features five candidates running for three council seats.

The candidates are focused on either economic development or cutting taxes.

The all-mail-ballot election for four-year terms includes three incumbents and two candidates who have never held public office.

The incumbents are Sheri Lauritano, Joanne Osborne and Bill Stipp, and they are challenged by Robert Garcia and Ray Hadden.

Lauritano, an attorney, was appointed to complete the term of former Councilman Rob Antoniak in March 2010. Lauritano was elected to her first full council term in March 2011.

Osborne, a small-business owner, was elected to the Council in 2007 and re-elected in 2011. She served as the vice mayor from June 2011 to June 2013.

Stipp, a consultant and U.S. Army contractor, was elected to his current four-year term in 2011.

Garcia, who works in nuclear security, has served as secretary, vice president and president of his homeowners association and as a Republican precinct committeeman.

Hadden, a retired businessman, was once a Chamber of Commerce president.

All the candidates tout their desire to bring jobs to the city.

"I plan on growing Goodyear's businesses with a focus on high-paying jobs," Garcia said. "Accompany this with resource management, where the incentives are not contributing to the current high taxes Goodyear is experiencing."

Garcia said as a Council member, he will research and vote on businesses and economic development for the city. He said he will lobby businesses to consider Goodyear as a prospective home.

Lauritano said she will continue to bring business to Goodyear. She said in order to attract high-tech and manufacturing jobs, the city must have the proper infrastructure.

"The city needs to strive to make development easy and work towards the goal of a one-stop-stop for all development needs," she said. "We also must

continue to relay information to the development and entertainment community of our demographics, our great location on the 1-10 and Loop 303 with access to an airport and rail, as well as our Free Trade Zones and Military Reuse Zone that are a plus for many businesses."

Osborne said the Council must support its Economic Development Department and provide it with tools to attract new companies. But she said the city must also pay attention to current businesses and help them.

"We have creative incentives to offer that may be a win/win for us all, (and) continue to plan, partner, and actively participate in securing what our city needs in capital dollars for water and infrastructure."

Hadden said his top issue is taxes.

"I particularly want to see a lower, if not eliminate, the 10.3 percent tax on restaurant bills and the 2 percent tax on groceries," Hadden said. "I plan to present legislation to reduce, if not eliminate, these taxes by cutting unnecessary expenditures in the budget, keying specifically on reducing excessively high administrative costs."

Stipp said the Council has an obligation to residents to remain financially stable while balancing demands for services and amenities.

Voters may now mail in their ballots or drop them off at City Hall or county elections offices. Ballots must be mailed in time to reach their destination, or they can be dropped off up to Election Day on March 10. If a general election is necessary, it will be held May 19.

Registered voters should have received a ballot in the mail, and they can vote for three of the five council candidates. It is crucial that voters sign the affidavit on the postage prepaid envelope.

Voters can drop off ballots from 8 a.m. to 5 p.m., Monday through Friday, or 6 a.m. to 7 p.m. on Election Day at Goodyear City Hall, 190 N. Litchfield Road; at the Maricopa County Elections Office, 510 S. Third Ave., Phoenix; Maricopa County Recorder and Elections Main Office, 111 S. Third Ave., Phoenix; or the Maricopa County Recorder and Elections Southeast Office, 222 E. Javelina, Mesa. For more information, call 623-882-7830.

**There's No Place Like Home**

Upgraded stadium seats | Expanded team store | Improved concessions amenities | Enhanced group areas

**TICKETS ON SALE NOW!**

To purchase, visit [peoria.com](http://peoria.com) and [mpeoria.com](http://mpeoria.com) or call 800-677-1927, and come see the new spring training home of your favorite team! As they say, there's no place like home!

[PeoriaSpringTraining.com](http://PeoriaSpringTraining.com)

**FAMILY 4-PACK \$44**

RECEIVE A DISCOUNTED FAMILY PACKAGE:

- 4 hot dogs
- 4 small sodas
- 4 bags of chips
- 4 cookies
- 4 lawn tickets

**\$5 OFF** ALL SEATS EXCEPT LAWN

Peoria Spring Training 2015



### **Community Notice 3. Notice of Cancellation**

## **NOTICE OF CANCELLATION**

The Community Development Advisory Committee meeting scheduled for Thursday, January 15th, 2015 has been cancelled.

The next regular meeting will be held February 19, 2015, at 6:00 p.m. at City Hall Complex Room B-3.

## Community Notice 4. Agency Plan Update



Glendale Community Housing Division  
6842 North 61<sup>st</sup> Avenue  
Glendale, AZ 85301



### SECTION 8 PARTICIPANTS

#### We Need Your Help With The Agency Plan Update!

Every year, the Glendale Community Housing Division (CHD) updates the Agency Plan. We start this process in October, and any changes become effective July of the following year. The Agency Plan is a collection of our policies for both programs, Section 8 vouchers and conventional public housing, as well as a comprehensive guide to the policies, programs, operations, and strategies for meeting local housing needs and goals. The Agency Plan documents are posted on our website at [www.glendaleaz.com](http://www.glendaleaz.com).

We would like to give you the opportunity to assist us with this process and to provide your opinion on any changes you would like to see made in the Section 8 Program.

#### Would You Like to Review the Policy Updates?

One of the ways you can participate in the Agency Plan process is to review the policy updates by serving on the Glendale Housing policy resident review committee. Serving on this committee will give you the opportunity to help chart the future of Section 8 housing in Glendale by reviewing the changes to our program policies. We want to ensure you are aware of your program rules and regulations and any changes we propose, as well as listen to what you think about your program.

You will be given a copy of the proposed changes along with a copy of the policy. Then you will attend a meeting to talk with us about what you think and we will take your comments.

If you are interested in serving on this committee, Call **Elaine at 623-930-3701** if you would like to participate!

You must be in good standing with CHD and your landlord in order to participate.

#### Would You Like to Give Us Your Opinion?

If you want to be heard, but can't serve on the committee, we still want to hear your opinion! Please fill out the suggestion form and let us know what you would like to see improved or changed. Please submit your comments and suggestions in writing to CHD, attention Erin at the address above, to give us your opinion.

Please be aware, that any changes cannot violate federal program rules and regulations.

We will take your comments and suggestions all year long. We look forward to hearing from you!

---

---

---

---

---

---

---

---

---

---

Name and Address: \_\_\_\_\_ Phone \_\_\_\_\_

**Newspaper Ad 1. Arizona Republic Ad**

AFFIDAVIT OF PUBLICATION

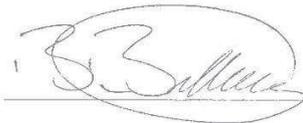
**THE ARIZONA REPUBLIC**

STATE OF ARIZONA }  
 COUNTY OF MARICOPA } SS.

Brian Billings, being first duly sworn, upon oath deposes and says: That he is a legal advertising representative of the Arizona Business Gazette, a newspaper of general circulation in the county of Maricopa, State of Arizona, published in Phoenix, Arizona, by Phoenix Newspapers Inc., which also publishes The Arizona Republic, and that the copy hereto attached is a true copy of the advertisement published in the said paper on the dates as indicated.

The Arizona Republic  
 Zones 18/19

November 14, 15, 2014



Sworn to before me this  
 17<sup>TH</sup> day of  
 November A.D. 2014

**MANUEL VARGAS**  
 Notary Public - State of Arizona  
 MARICOPA COUNTY  
 My Commission Expires  
 November 30, 2015



Notary Public

**PUBLIC NOTICE**  
**FOR REPRESENTATIVES OF NON-PROFIT AGENCIES**  
**DEVELOPMENT OF THE CITY OF GLENDALE'S**  
**FIVE-YEAR CONSOLIDATED PLAN FOR**  
**FISCAL YEAR 2015/16 THRU FISCAL YEAR 2019/20**

Community Revitalization and their consultant, Chris Plummer with ASK Development Solutions, will facilitate a public meeting for representatives of non-profit agencies to address a five-year strategic plan that identifies community development and housing needs for the Five-Year Consolidated Plan, on Wednesday, November 19, 2014, at 6:30 p.m., and to solicit input and comments on utilization of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) program funds over the next five years. These funds are allocated to the City of Glendale by the U.S. Department of Housing and Urban Development (HUD), and may be utilized for public facilities improvements, public services, housing-related projects, removal of architectural barriers, and economic development. Projects must generally benefit low- and moderate-income persons.

The information gathered will be combined with other data collected to determine the overall needs, strategies, and priorities that will be summarized in a new, "Five-Year Consolidated Plan" for the period from July 1, 2015 thru June 30, 2020.

All interested citizens and community groups are invited to attend this public meeting which will be held at the City Municipal Office Complex, 5650 W. Glendale Avenue, in the Council Chambers, at 6:30 p.m. If you are unable to attend this meeting and wish to provide input for consideration, please mail your comments to the City of Glendale, Community Revitalization Division, 5650 W. Glendale Avenue, Suite 107, Glendale, AZ 85301, by Friday, March 20, 2015.

You may also e-mail your comments to: [Com-Plan@GlendaleAZ.com](mailto:Com-Plan@GlendaleAZ.com)

For additional information regarding this process, please contact Gilbert Lopez, Community Revitalization Manager for the City of Glendale, at (623) 930-3670.

**FOR SPECIAL ACCOMMODATIONS**  
 City facilities are wheelchair accessible. For special accommodations, please contact Roberto Kyle at the Community Revitalization Division, phone (623) 930-3670, at least three (3) working days prior to the hearing. Hearing-impaired persons, please use the AZ Relay Service number 711, or Glendale TDD (623) 930-2197.

**Asistencia en español:** Para que le interpreten la solicitud en español, llame al (623) 930-3670.

Brona S. Fischer, ICMA-CM, City Manager  
 CITY OF GLENDALE

Publish: The Arizona Republic  
 November 14, and 15, 2014



**Newspaper Ad 2. Arizona Republic Ad**

AFFIDAVIT OF PUBLICATION

**THE ARIZONA REPUBLIC**

STATE OF ARIZONA }  
 COUNTY OF MARICOPA } SS.

Brian Billings, being first duly sworn, upon oath deposes and says: That he is a legal advertising representative of the Arizona Business Gazette, a newspaper of general circulation in the county of Maricopa, State of Arizona, published in Phoenix, Arizona, by Phoenix Newspapers Inc., which also publishes The Arizona Republic, and that the copy hereto attached is a true copy of the advertisement published in the said paper on the dates as indicated.

**The Arizona Republic**  
 Zones 18/19

**November 14, 15, 2014**



Sworn to before me this  
 17<sup>TH</sup> day of  
 November A.D. 2014

**MANUEL VARGAS**  
 Notary Public - State of Arizona  
 MARICOPA COUNTY  
 My Commission Expires  
 November 30, 2015

  
 Notary Public

**PUBLIC NOTICE**  
**PUBLIC MEETING**  
**FOR REPRESENTATIVES OF NON-PROFIT AGENCIES**  
**DEVELOPMENT OF THE CITY OF GLENDALE'S**  
**FIVE-YEAR CONSOLIDATED PLAN FOR**  
**FISCAL YEAR 2015/16 THRU FISCAL YEAR 2019/20**

Community Revitalization and their consultant, Chris Plummer with ASK Development Solutions, will facilitate a public meeting for representatives of non-profit agencies to address a five-year strategic plan that identifies community development and housing needs for the Five-Year Consolidated Plan, on Wednesday, November 19, 2014, at 6:30 p.m., and to solicit input and comments on utilization of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) program funds over the next five years. These funds are allocated to the City of Glendale by the U.S. Department of Housing and Urban Development (HUD), and may be utilized for public facilities improvements, public services, housing related projects, removal of architectural barriers, and economic development. Projects must generally benefit low- and moderate-income persons.

The information gathered will be combined with other data collected to determine the overall needs, strategies, and priorities that will be summarized in a new, "Five-Year Consolidated Plan" for the period from July 1, 2015 thru June 30, 2020.

All interested citizens and community groups are invited to attend this public meeting which will be held at the City Municipal Office Complex, 5850 W. Glendale Avenue, in the Council Chambers, at 6:30 p.m. If you are unable to attend this meeting and wish to provide input for consideration, please mail your comments to the City of Glendale, Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107, Glendale, AZ 85301, by Friday, March 20, 2015.

You may also e-mail your comments to: [Con-Plan@GlendaleAZ.com](mailto:Con-Plan@GlendaleAZ.com)

For additional information regarding this process, please contact Gilbert Lopez, Community Revitalization Manager for the City of Glendale, at (623) 930-3670.

**FOR SPECIAL ACCOMMODATIONS**

City facilities are wheelchair accessible. For special accommodations, please contact Roberta Kyle at the Community Revitalization Division, phone (623) 930-3670, at least three (3) working days prior to the hearing. Hearing-impaired persons, please use the AZ Relay Service number 711, or Glendale TDD (623) 930-2197.

**Asistencia en español:** Para que le interpreten la solicitud en español, llame al (623) 930-3670.

Brenda S. Fischer, ICMA-CM, City Manager  
 CITY OF GLENDALE

Publish: The Arizona Republic  
 November 14, and 15, 2014



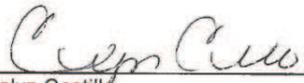
Newspaper Ad 3. Glendale Star Ad

**AFFIDAVIT OF PUBLICATION**

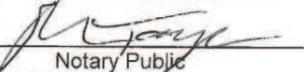
STATE OF ARIZONA )  
 ) ss.  
 COUNTY OF MARICOPA )

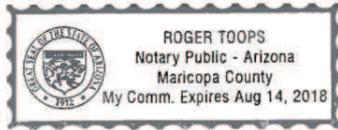
I, Carolyn Castillo of THE GLENDALE STAR  
 A newspaper of general circulation published and printed in the city of Glendale, County of Maricopa, State of Arizona, do solemnly swear that a copy of the notice, in the matter of PUBLIC NOTICE  
Five Year Consolidated Plan for FY15-16  
Thru 19-20  
City of Glendale, Arizona

As per clipping attached, was published weekly in the regular and entire edition of the said newspaper, and not in any supplement hereof, for a period of 2 consecutive week(s), as follows, to-wit:  
11/06/14  
11/13/14

(s)   
 Carolyn Castillo

Subscribed and sworn to before me, this 13th day of November (year) 2014.

(s)   
 Notary Public  
 My commission expires:



November 6, 2014

**PUBLIC NOTICE**  **PUBLIC NOTICE** 

**PUBLIC HEARING FOR INTERESTED CITIZENS AND COMMUNITY GROUPS**

**DEVELOPMENT OF THE CITY OF GLENDALE'S FIVE-YEAR CONSOLIDATED PLAN FOR FISCAL YEAR 2015/16 THRU FISCAL YEAR 2019/20**

The City of Glendale's Community Development Advisory Committee (CDAC) will hold a public hearing on Thursday, November 20, 2014, at 6:30 p.m. to meet with interested citizens and community groups to solicit input and comments on utilization of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) program funds over the next five years. These funds are allocated to the City of Glendale by the U.S. Department of Housing and Urban Development (HUD), and may be utilized for public facilities improvements, public services, housing-related projects, removal of architectural barriers, and economic development. Projects must generally benefit low- and moderate-income persons.

The information gathered will be combined with other data collected to determine the overall needs, strategies, and priorities that will be summarized in a new, "Five-Year Consolidated Plan" for the period from July 1, 2015 thru June 30, 2020.

All interested citizens and community groups are invited to attend this hearing. The hearing will be held at the City Municipal Office Complex, 5850 W. Glendale Avenue, Room B-3, at 6:30 pm. If you are unable to attend this hearing and wish to provide input for consideration, please mail your comments to the City of Glendale, Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107, Glendale, AZ 85301, by Friday, March 20, 2015.

You may also e-mail your comments to: [Com-Plan@GlendaleAZ.com](mailto:Com-Plan@GlendaleAZ.com)

For additional information regarding this process, please contact Gilbert Lopez, Community Revitalization Manager for the City of Glendale, at (623) 930-3670.

**FOR SPECIAL ACCOMMODATIONS**

City facilities are wheelchair accessible. For special accommodations, please contact Roberta Kyle at the Community Revitalization Division, phone (623) 930-3670, at least three (3) working days prior to the hearing. Hearing-impaired persons, please use the AZ Relay Service number 711, or Glendale TDD (623) 930-2197.

**Asistencia en español:** Para que le interpreten la solicitud en español, llame al (623) 930-3670.

Brenda S. Fischer, ICMA-CM, City Manager  
 CITY OF GLENDALE

Publish: The Glendale Star  
 November 6, and 13, 2014




November 13, 2014

**PUBLIC NOTICE**  **PUBLIC NOTICE** 

**PUBLIC HEARING FOR INTERESTED CITIZENS AND COMMUNITY GROUPS**

**DEVELOPMENT OF THE CITY OF GLENDALE'S FIVE-YEAR CONSOLIDATED PLAN FOR FISCAL YEAR 2015/16 THRU FISCAL YEAR 2019/20**

The City of Glendale's Community Development Advisory Committee (CDAC) will hold a public hearing on Thursday, November 20, 2014, at 6:30 p.m. to meet with interested citizens and community groups to solicit input and comments on utilization of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) program funds over the next five years. These funds are allocated to the City of Glendale by the U.S. Department of Housing and Urban Development (HUD), and may be utilized for public facilities improvements, public services, housing-related projects, removal of architectural barriers, and economic development. Projects must generally benefit low- and moderate-income persons.

The information gathered will be combined with other data collected to determine the overall needs, strategies, and priorities that will be summarized in a new, "Five-Year Consolidated Plan" for the period from July 1, 2015 thru June 30, 2020.

All interested citizens and community groups are invited to attend this hearing. The hearing will be held at the City Municipal Office Complex, 5850 W. Glendale Avenue, Room B-3, at 6:30 pm. If you are unable to attend this hearing and wish to provide input for consideration, please mail your comments to the City of Glendale, Community Revitalization Division, 5850 W. Glendale Avenue, Suite 107, Glendale, AZ 85301, by Friday, March 20, 2015.

You may also e-mail your comments to: [Com-Plan@GlendaleAZ.com](mailto:Com-Plan@GlendaleAZ.com)

For additional information regarding this process, please contact Gilbert Lopez, Community Revitalization Manager for the City of Glendale, at (623) 930-3670.

**FOR SPECIAL ACCOMMODATIONS**

City facilities are wheelchair accessible. For special accommodations, please contact Roberta Kyle at the Community Revitalization Division, phone (623) 930-3670, at least three (3) working days prior to the hearing. Hearing-impaired persons, please use the AZ Relay Service number 711, or Glendale TDD (623) 930-2197.

**Asistencia en español:** Para que le interpreten la solicitud en español, llame al (623) 930-3670.

Brenda S. Fischer, ICMA-CM, City Manager  
 CITY OF GLENDALE

Publish: The Glendale Star  
 November 6, and 13, 2014




## Newspaper Article - Glendale Star

January 8, 2015

*The Glendale Star*

### City seeks input on funds to combat homelessness

The City of Glendale Community Development Advisory Committee announces a public survey aimed to solicit input and opinions on a Five-Year Consolidated Plan that assess affordable housing and community development needs while allocating federal funds.

The public, in addition to representatives from non-profit and community organizations, are invited to share input on the utilization of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) program funds over the next five years.

These funds are allocated to the

City of Glendale by the U.S. Department of Housing and Urban Development (HUD), and may be utilized for public facilities improvements, public services, housing-related projects, removal of architectural barriers, economic development and homelessness. Projects must generally benefit low and moderate-income people.

Survey results will be used to determine the overall needs, strategies, and priorities that will be summarized in a new, Five-Year Consolidated Plan for the period from July 1, 2015 through June 30, 2020.

The survey process is open to Glendale residents, non-profits and community organizations. For a list

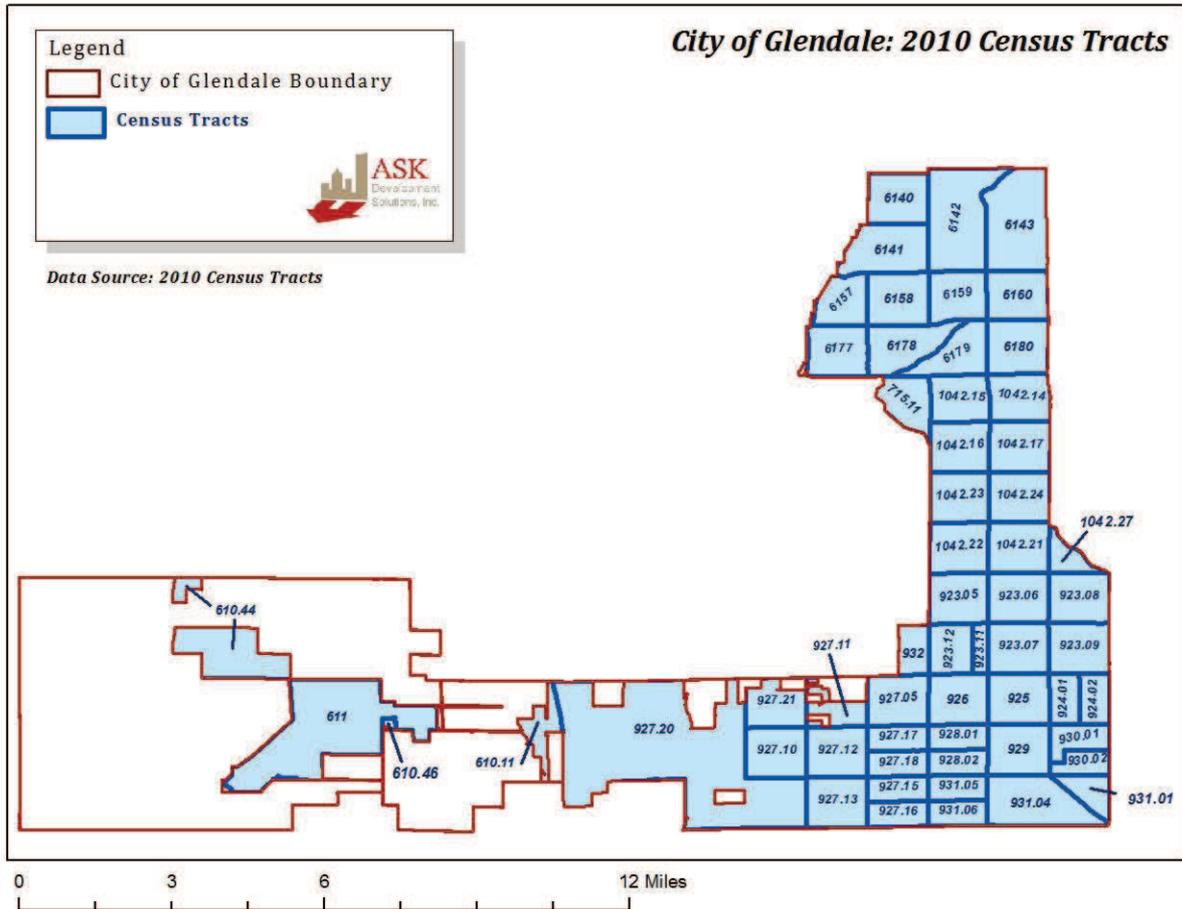
of the survey groups and to complete the Five-Year Consolidated Plan survey visit the Glendale website at [www.glendaleaz.gov](http://www.glendaleaz.gov).

Residents wishing to provide additional input for consideration are asked to mail their comments to the City of Glendale, Community Revitalization Division, 5850 W. Glendale Ave., Suite 107, Glendale, AZ 85301, by March 20. They can also e-mail comments to: [Con-Plan@GlendaleAZ.com](mailto:Con-Plan@GlendaleAZ.com).

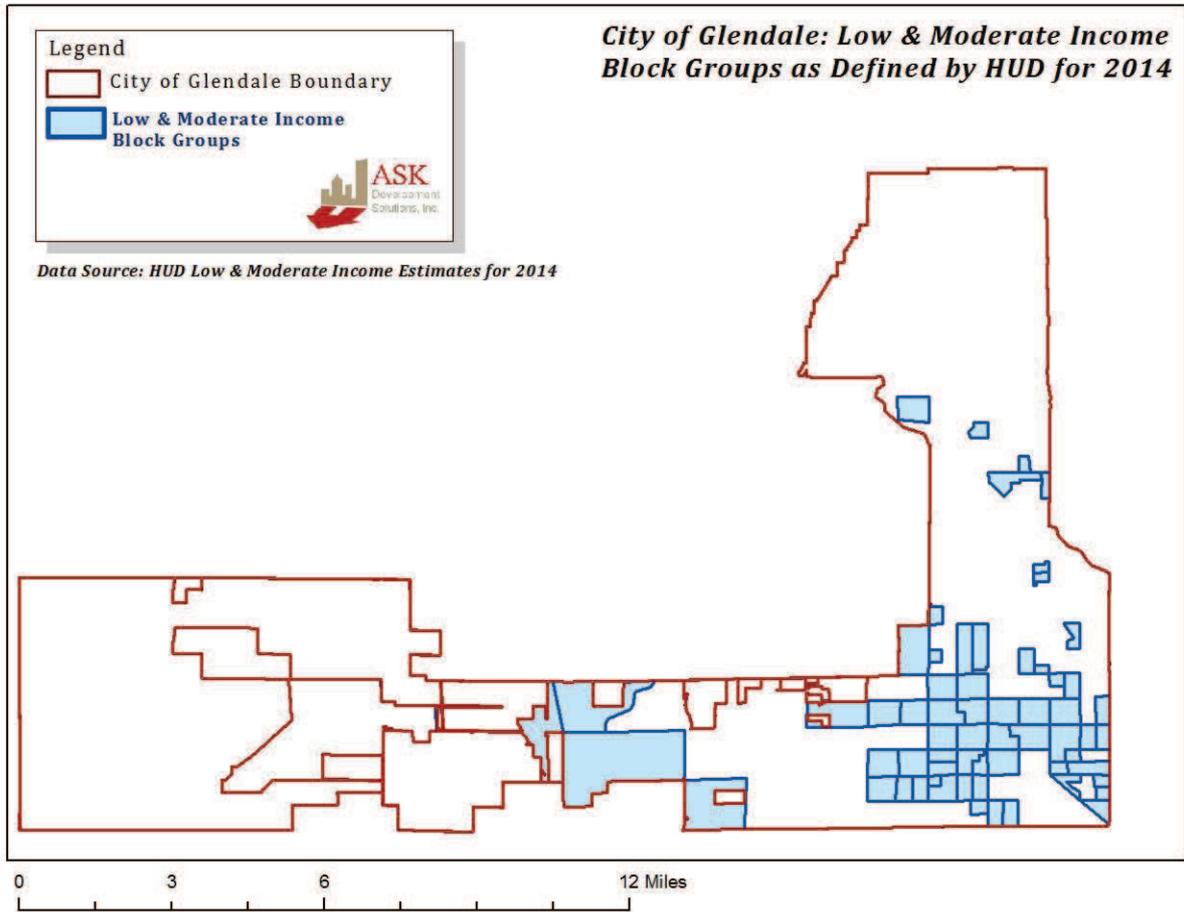
For additional information regarding this process, contact Gilbert Lopez, Community Revitalization Manager for the City of Glendale, at 623-930-3670.

## Appendix II – Low Moderate Income Census Tracts Map

### Map 1. Census Tracts

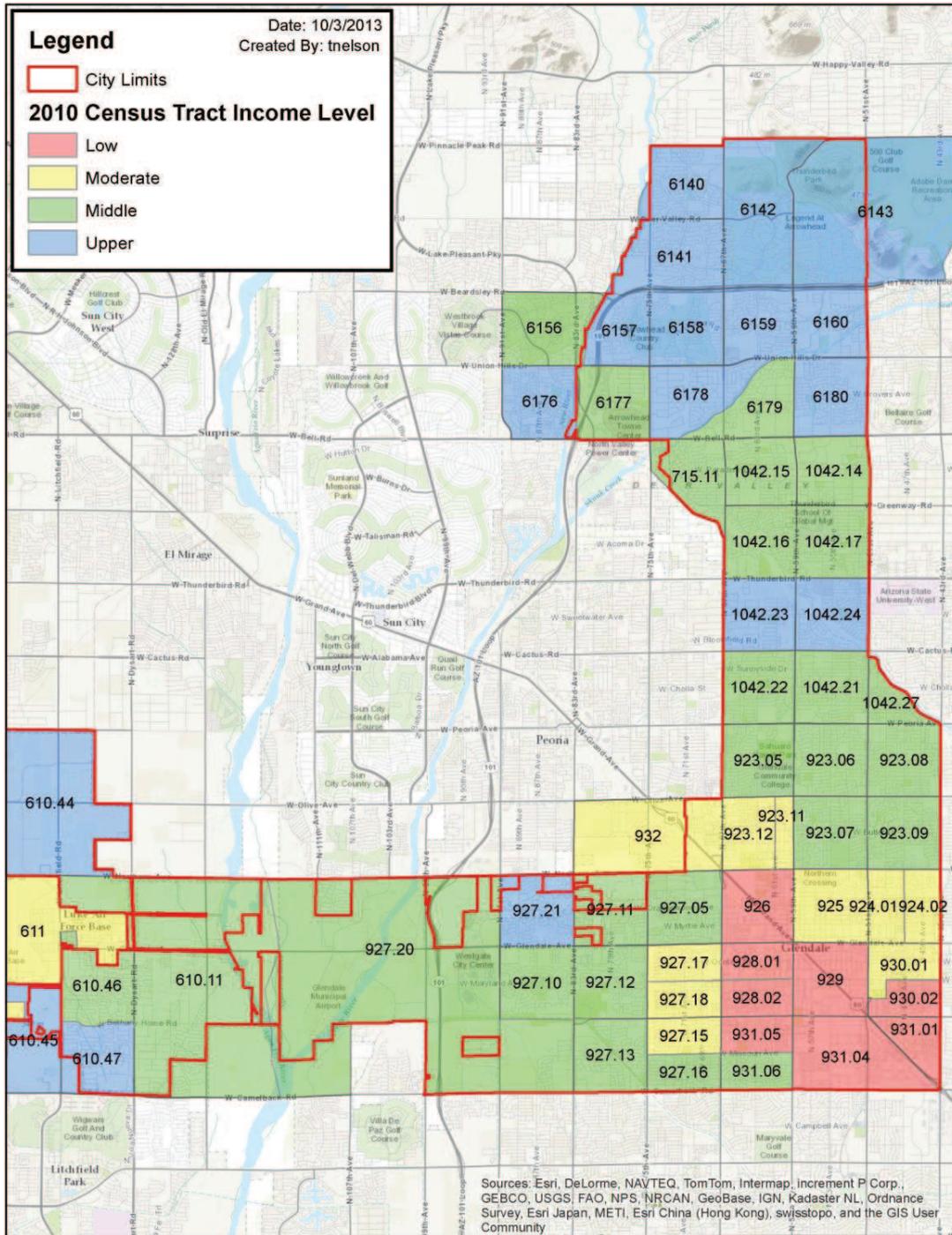


## Map 2. Low and Moderate Income Percentage

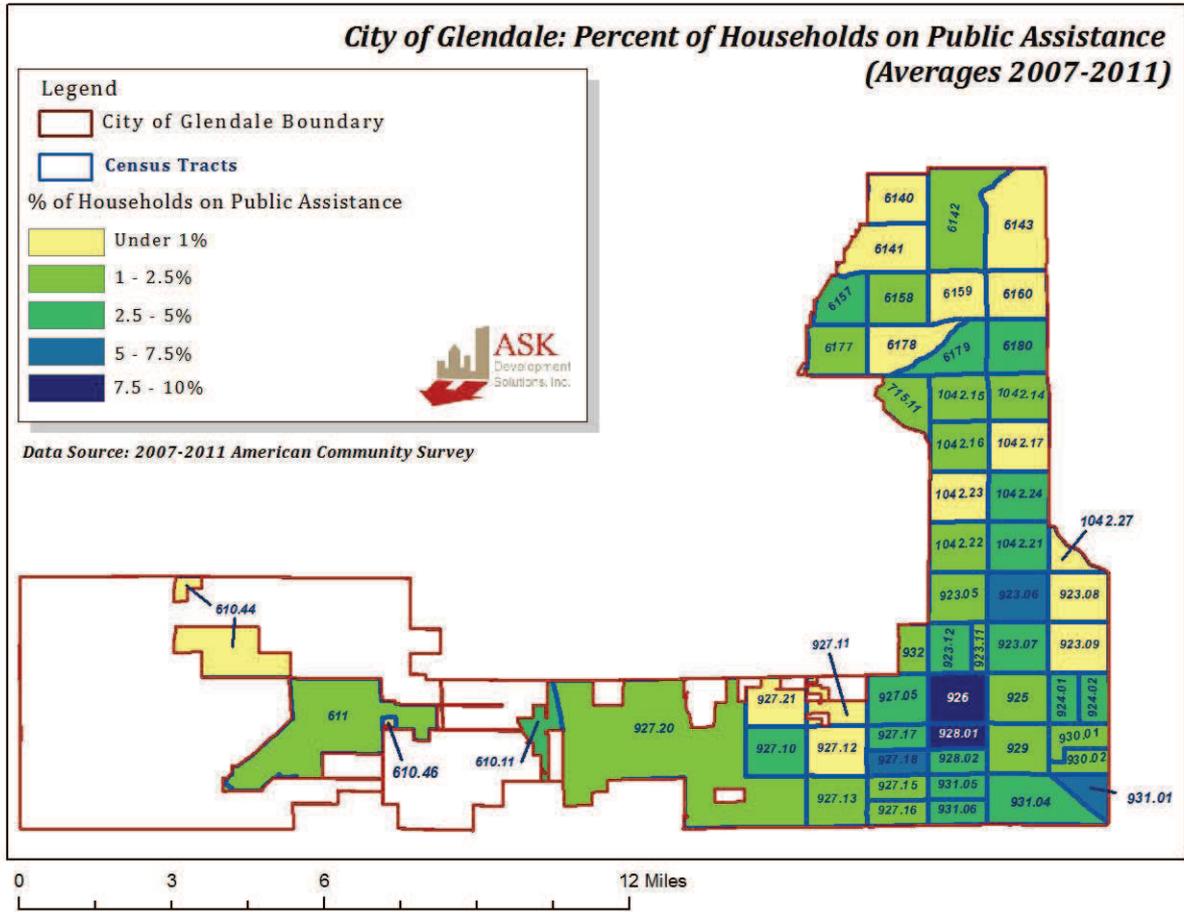




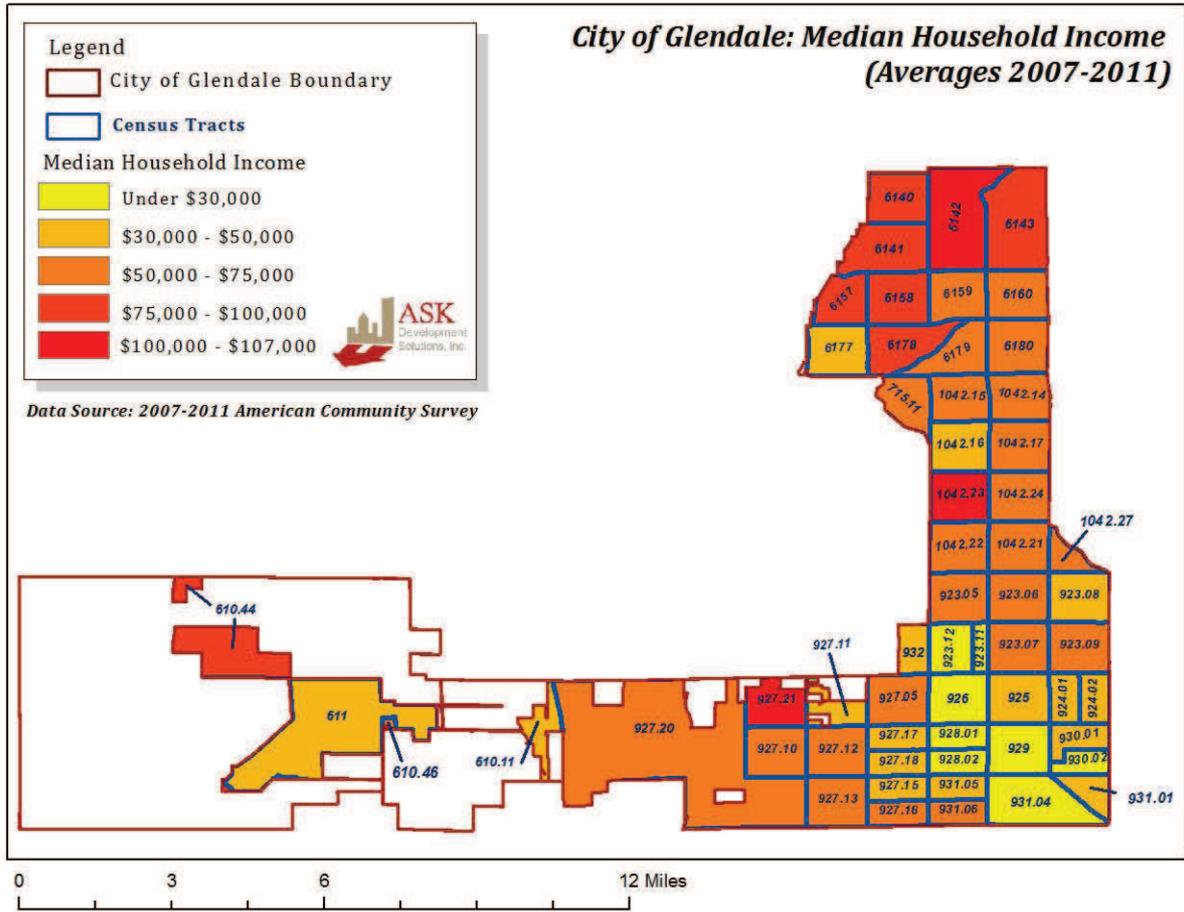
# Map 4. Census Tract Income Level



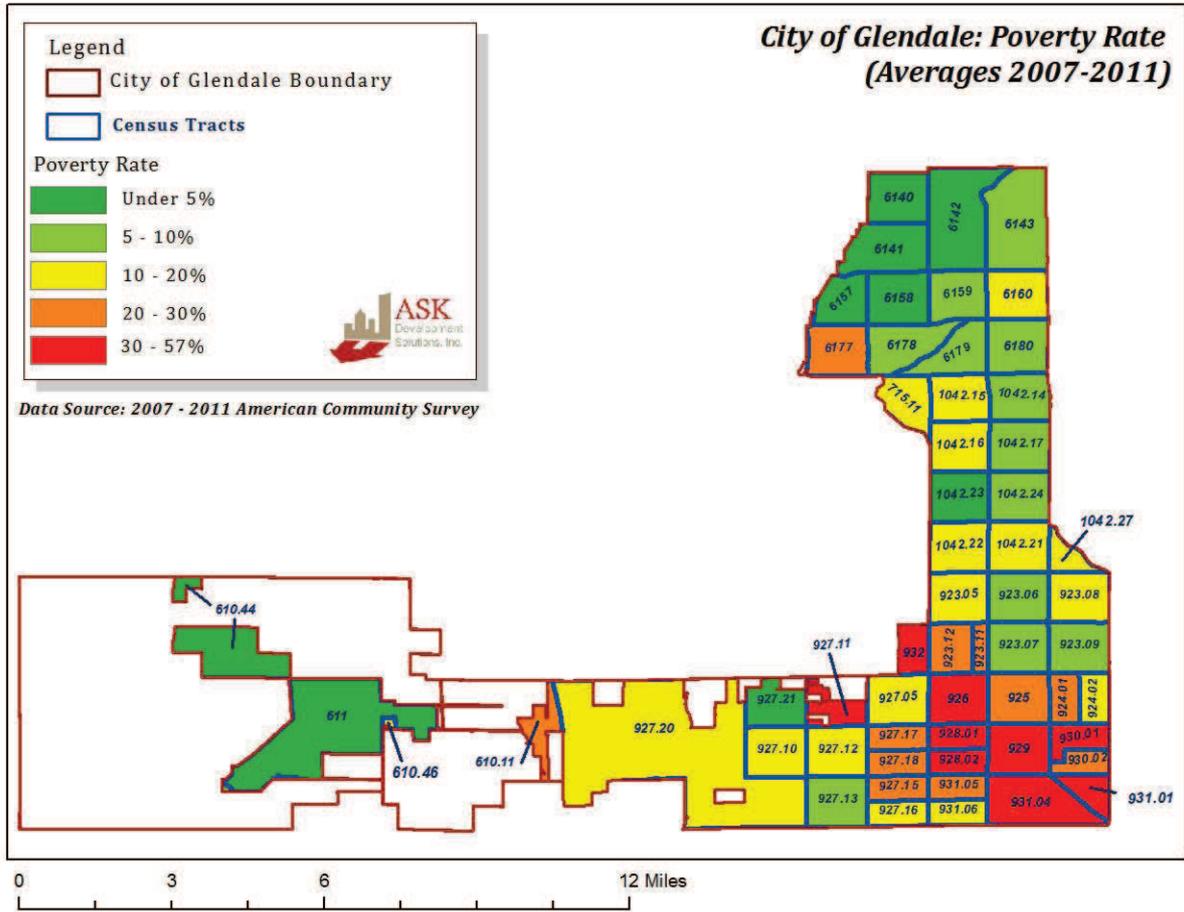
## Map 5. Public Assistance



## Map 6. Median Household Income



# Map 7. Poverty Rate



## Appendix III – Glendale Demographic Data Tables

### NA-10 HOUSING NEEDS Tables Attachment 1

#### Summary of Housing Needs - Glendale

Demographics	Base Year: 2000	Most Recent Year: 2011	% Change
Population	218,791	229,611	5%
Households	75,693	79,710	5%
Median Income	\$45,015.00	\$51,570.00	15%

**Table 1 - Housing Needs Assessment Demographics**

Data Source: 2000 Census (Base Year), 2007-2011 ACS (Most Recent Year)

#### Number of Households Table - Glendale

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households *	9,400	9,515	12,665	8,140	39,985
Small Family Households *	3,320	3,185	5,600	3,490	22,760
Large Family Households *	1,335	1,435	1,385	1,385	4,070
Household contains at least one person 62-74 years of age	1,030	1,475	1,680	1,280	6,295
Household contains at least one person age 75 or older	985	1,390	1,170	665	1,620
Households with one or more children 6 years old or younger *	2,675	2,560	3,120	1,570	4,984
* the highest income category for these family types is >80% HAMFI					

**Table 2 - Total Households Table**

Data Source: 2007-2011 CHAS

**Housing Needs Summary Tables - Glendale**

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	190	170	105	60	525	40	0	35	45	120
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	315	180	330	135	960	45	25	65	60	195
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	680	660	485	260	2,085	125	280	205	30	640
Housing cost burden greater than 50% of income (and none of the above problems)	4,320	2,180	575	35	7,110	1,630	1,570	1,780	450	5,430

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Housing cost burden greater than 30% of income (and none of the above problems)	255	2,155	2,750	715	5,875	310	805	1,840	1,565	4,520
Zero/negative Income (and none of the above problems)	480	0	0	0	480	185	0	0	0	185

**Table 3 – Housing Problems Table**

Data 2007-2011 CHAS

Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	5,505	3,190	1,495	490	10,680	1,840	1,875	2,085	590	6,390
Having none of four housing problems	965	2,740	5,040	2,955	11,700	415	1,710	4,055	4,100	10,280

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Household has negative income, but none of the other housing problems	480	0	0	0	480	185	0	0	0	185

**Table 4 – Housing Problems 2**

Data 2007-2011 CHAS

Source:

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	2,090	1,819	1,775	5,684	685	919	1,735	3,339
Large Related	830	690	225	1,745	270	425	420	1,115
Elderly	675	900	314	1,889	600	825	690	2,115
Other	1,985	1,770	1,265	5,020	515	395	860	1,770
Total need by income	5,580	5,179	3,579	14,338	2,070	2,564	3,705	8,339

**Table 5 – Cost Burden > 30%**

Data 2007-2011 CHAS

Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	1,980	740	260	2,980	640	690	925	2,255
Large Related	770	295	20	1,085	270	215	85	570
Elderly	635	460	140	1,235	470	370	365	1,205
Other	1,805	880	175	2,860	380	340	400	1,120
Total need by income	5,190	2,375	595	8,160	1,760	1,615	1,775	5,150

**Table 6 – Cost Burden > 50%**

Data 2007-2011 CHAS  
Source:

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	870	755	655	335	2,615	140	240	145	80	605
Multiple, unrelated family households	115	80	95	100	390	30	65	145	30	270
Other, non-family households	10	10	60	10	90	0	0	0	0	0
Total need by income	995	845	810	445	3,095	170	305	290	110	875

**Table 7 – Crowding Information – 1/2**

Data 2007-2011 CHAS  
Source:

## Appendix IV-Housing Needs

### MA-10 Tables. Number of Housing Units

#### MA-10 NUMBER OF HOUSING UNITS Tables Attachment 3

##### All residential properties by number of units - Glendale

Property Type	Number	%
1-unit detached structure	54,371	60%
1-unit, attached structure	5,015	6%
2-4 units	3,680	4%
5-19 units	13,373	15%
20 or more units	8,694	10%
Mobile Home, boat, RV, van, etc.	5,306	6%
<b>Total</b>	<b>90,439</b>	<b>100%</b>

**Table 1 – Residential Properties by Unit Number**

Data Source: 2007-2011 ACS

##### Unit Size by Tenure - Glendale

	Owners		Renters	
	Number	%	Number	%
No bedroom	105	0%	1,666	5%
1 bedroom	529	1%	9,193	30%
2 bedrooms	5,854	12%	10,470	34%
3 or more bedrooms	42,182	87%	9,711	31%
<b>Total</b>	<b>48,670</b>	<b>100%</b>	<b>31,040</b>	<b>100%</b>

**Table 2 – Unit Size by Tenure**

Data Source: 2007-2011 ACS

## MA-20 Tables. Condition of Housing Units

### MA-20 CONDITION OF HOUSING Tables Attachment 4

#### Condition of Units - Glendale

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	15,675	32%	15,173	49%
With two selected Conditions	572	1%	2,015	6%
With three selected Conditions	43	0%	194	1%
With four selected Conditions	0	0%	0	0%
No selected Conditions	32,380	67%	13,658	44%
<b>Total</b>	<b>48,670</b>	<b>100%</b>	<b>31,040</b>	<b>100%</b>

**Table 1 - Condition of Units**

Data Source: 2007-2011 ACS

#### Year Unit Built-Glendale

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	4,761	10%	5,231	17%
1980-1999	25,065	52%	14,841	48%
1950-1979	18,165	37%	10,208	33%
Before 1950	679	1%	760	2%
<b>Total</b>	<b>48,670</b>	<b>100%</b>	<b>31,040</b>	<b>100%</b>

**Table 2 - Year Unit Built**

Data Source: 2007-2011 CHAS

#### Risk of Lead-Based Paint Hazard - Glendale

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	18,844	39%	10,968	35%
Housing Units build before 1980 with children present	4,930	10%	5,190	17%

**Table 3 - Risk of Lead-Based Paint**

Data Source: 2007-2011 ACS (Total Units) 2007-2011 CHAS (Units with Children present)

## MA-25 Tables. Public and Assisted Housing

### MA-25 PUBLIC AND ASSISTED HOUSING Tables Attachment 5

#### Totals Number of Units - Glendale

	Certificate	Mod-Rehab	Public Housing	Program Type					
				Total	Project-based	Tenant-based	Vouchers		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available			155	1,054			0	0	0
# of accessible units									

\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 1 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

#### Public Housing Condition

#### Public Housing Condition

Public Housing Development	Average Inspection Score
Glendale Homes	92.5

Table 2 - Public Housing Condition

## NA-25 Tables. Disproportionally Greater Need

### NA-25 Disproportionately Greater Need: Housing Cost Burdens Tables Attachment 1

#### Housing Cost Burden - Glendale

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	50,310 (62.2%)	16,640 (20.6%)	13,355 (16.5%)	640
White	33,760 (65.8%)	9,750 (19%)	7,605 (14.8%)	215
Black / African American	2,015 (50.3%)	1,035 (25.8%)	940 (23.4%)	15
Asian	1,345 (57.3%)	470 (20%)	435 (18.6%)	95
American Indian, Alaska Native	480 (52.1%)	265 (28.8%)	140 (15.2%)	35
Pacific Islander	95 (86.4%)	0	15 (13.6%)	0
Hispanic	11,845 (56.2%)	4,880 (23.2%)	4,075 (19.3%)	265

**Table 1 – Greater Need: Housing Cost Burdens AMI**

Data 2007-2011 CHAS

Source:

## NA-45 Tables. Homeless Special Needs

### NA-45 NON HOMELESS SPECIAL NEEDS Tables Attachment 2

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80- 100% HAMFI	>100% HAMFI
Total Households *	9,400	9,515	12,665	8,140	39,985
Household contains at least one person 62-74 years of age	1,030	1,475	1,680	1,280	6,295
Household contains at least one person age 75 or older	985	1,390	1,170	665	1,620
Other *	7,330	7,180	10,105	6,445	31,814
* the highest income category for these family types is >80% HAMFI					

Data: 2007-2011 CHAS Rev Table 6 - Total Households Table

Source: